



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, October 27, 2015
Council Chambers
Municipal Building

100 Tudhope Street
7:30 pm



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, October 27, 2015** at 7:30 p.m.
In The Council Chambers, Municipal Building*

7:30 P.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

SPECIAL "IN CAMERA" MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street
FOLLOWING REGULAR MEETING OF COUNCIL

Disclosure of Pecuniary Interest and General Nature Thereof

DELEGATION/PETITIONS

Mr. Dennis Lendrum – Autism Park Proposal

QUESTION PERIOD

PUBLIC HEARINGS

None

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1 to F5** inclusive contained in the Consent Agenda

- CA-018-15 Be It Resolved That: Items A1 to F5 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

A1 Regular Meeting of Council of October 13, 2015

A2 Special Meeting of Council of October 13, 2015

- 15-176 Be It Resolved That: The following minutes are hereby accepted; Regular Meeting of Council of October 13, 2015; Special Meeting of Council of October 13, 2015.

Board and Committee Reports

B1 Espanola Public Library Meeting Minutes of October 19, 2015.

- 15-177 Be It Resolved That: The following minutes of the Board and Committees are hereby received; Espanola Public Library Board Meeting of October 19, 2015.

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2686/15

- 15-178 A Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of October 13, 2015.

E2 Bylaw No 2684/15

- 15- 179 A Bylaw of the Town of Espanola to amend Procedural Bylaw No 2062/08.

E3 Bylaw No 2685/15

- 15- 180 A Bylaw of the Town of Espanola to execute an agreement with Helios Whitefish Nations Limited Partnerships.

Reports

F1 Public Works Department Departmental Report for September 2015

F2 Leisure Services Department Departmental Report for September 2015

F3 Fire Department Departmental Report for September 2015

F4 Joint Health and Safety Meeting Minutes of September 2, 2015

F5 Manitoulin – Sudbury District Services Board Meeting Minutes of September 24, 2015

- 15-181 Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for September 2015; Leisure Services Department Departmental Report for September 2015; Fire Department Departmental Report for September 2015; Joint Health and Safety Meeting Minutes of September 2, 2015; Manitoulin – Sudbury District Services Board Meeting Minutes of September 24, 2015.

PART II - REGULAR AGENDA

Bylaws and Resolutions

G1 Recommendation regarding Deeming Bylaw

- 15- 182 Be It Resolved That: Bylaw 2683/15, being a deeming bylaw for lot consolidation of Roll # 008-01100 & 008-01200 be adopted.

**G2 Open House - December 10th, 2015 (verbal)
For Discussion**

**G3 Update on Power Dam Grant (verbal)
For Information**

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

MPAC correspondence re: 2014 Enumeration Process
Union gas correspondence re: Media/Photo Advisory
MOECC correspondence re: Great Lake Protections Act
Municipality of Wawa resolution

Conference and Conventions

None

Mayor and Councillor Reports and Announcements

Verbal

Future Council/Committee Meetings

SDOR Implementation Committee Meeting of November 2, 2015 @ 1:30 pm
Corporate Services Committee Meeting of November 3, 2015 @ 4:00 pm
Regular Meeting of Council of November 10, 2015 @ 7:30 pm

Adjournment

Closed Meeting (if required)



A.B.C. RECREATION LTD.

October 21, 2015

Dennis Lendrum
182 Syroid Street
Espanola, ON P5E 1G4

Re: Questions on playground equipment – Accessible Tree Park, Espanola

Dear Dennis,

Thank you for the email in regards to the life cycle, maintenance and inspection costs for the Accessible Tree Inclusive Playground that you are considering. Let me address the various questions that you posed to me:

Actual Maintenance Costs:

Maintenance costs for playground equipment vary based on the quality of the equipment. Our equipment – manufactured by Landscape Structures – is of the highest quality available and therefore requires less maintenance than other manufacturer's equipment.

As a minimum, CSA standards typically suggest that any playground equipment gets inspected on a regular basis – which I believe is monthly.

As a note – all of our structures ship with a maintenance kit which includes a customized inspection form as well as tools and touch-up paint.

Regular maintenance could include things like checking that all components are still tight (hardware is all patched with thread-locking compound to ensure it remains tight), the occasional repair, cleaning up of any debris left on site and/or potentially - graffiti.

We encourage you to read the warranties as this is an added level of protection for the municipality.

Life-Cycle of Equipment:

There is a huge variance in the quality of the various manufacturers. Some manufacturers include "lifetime" warranties that are not definable and can be as little as seven years. I was at a playground in Huntsville yesterday where the equipment (by others) was being replaced after only 12 years in the field. That - in our opinion – is not an acceptable lifespan as it is not environmentally (or fiscally) responsible to replace equipment after only 12 years.

Equipment by Landscape Structures has been proven to last in excess of 20 years in the field. We have structures throughout the province that are in excess of 20 years old and in very good shape (Stanley Park in Belleville for example). I would suggest that you should be able to get 25 years use out of equipment supplied by ABC Recreation and Landscape Structures.

The posts, post-caps and clamps alone have a 100-year warranty which is a measure of the confidence we have in the longevity of our products.

P.O. Box 21009 Paris, Ontario N3L 4A5
Montreal, QC Moncton, NB

1•800•267•5753 1•519•442•7900 FAX: 1•519•442•7378
www.abcrecreation.com info@abcrecreation.com



A.B.C. RECREATION LTD.

Inspection requirements:

It is my understanding that CSA standards (Z614-14) typically mandate a yearly inspection which is most often done by a third party playground inspector. The cost for this service typically runs in the range of about \$400 or more depending on the size of the playground and/or number of structures and components.

Sponsors:

For large destination accessible and inclusive structures the funding sources vary. There is usually grants from sources like the Ontario Trillium Foundation and from any number of other corporate and private sources.

For example, the large playground that we built at Gibson Park in Elmira, ON had a number of sponsors. Following this page you will find a picture of the sign that thanks the various sponsors – as a reference for one significant project.

Please contact me for additional information or clarification on any of the above.

Very best regards,

Shaun Goodyer
Regional Sales Representative
shaun.goodyer@abccreation.com
www.abccreation.com



A.B.C. RECREATION LTD.

Donor Sign – Gibson Park, Elmira, ON:



P.O. Box 21009 Paris, Ontario N3L 4A5

Montreal, QC Moncton, NB

1-800-267-5753 1-519-442-7900 FAX: 1-519-442-7378

www.abcrecreation.com info@abcrecreation.com

MEMO

DATE: October 21, 2015

TO: Mayor and Council

FROM: Paula Roque, Deputy Clerk

RE: Liability Costs for Autism Park Proposal

The Town's liability insurer was contacted regarding the implications the proposal may have on the Town's municipal insurance policy.

Staff was advised that the impact to the actual yearly premium would be minimal, however Council should consider the additional liability that the municipality would be taking on. There would be little financial impact to the Policy unless a claim is filed against the Town.

Paula



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**October 13, 2015
7:30 pm**

His Worship Mayor Piche presided over the meeting.

Present:

Councillor B. Foster, R. Dufour, K. Duplessis, R. Duplessis, S. Meikleham, B. Yocom
Staff: C. Townsend, Clerk Treasurer/Administrator, P. Roque, Deputy Clerk, T. Denault-Roque, Recording Secretary

Disclosure of pecuniary interest and the general nature thereof.

Public Hearings

1. Under Section 34 of the Planning Act, a public hearing is being held to consider a proposed Zoning By-law amendment for the following property;

Applicant: Percy Rogers

The Purpose: to consider a proposed Zoning By-law Amendment under Section 34 of the *Planning Act* for the property located on MERRITT C5 L8 PLAN M74 PT OF EAST PT L94 53R11258 PT 1PCL 10381, 417 Centre Street, Town of Espanola.

The Effect: The proposed Zoning Bylaw Amendment is to rezone the affected property from the Highway Commercial – Special Exception Six (C2-6) Zone to Residential Third Density – Special Exception Two in order to permit residential uses only and remove the Commercial use. The Key Plan identifies the location of the lands affected.

The applicant was present. There were no verbal or written comments received.

This portion of the meeting closed at 7:33 pm.

Delegations/Petitions

None

Question Period

None

PART 1
CONSENT AGENT

CA-017-15 S. Meikleham – K. Duplessis

Be It Resolved That: Items A1 to F3, excluding D3, contained in Part 1, Consent Agenda be adopted.

Carried

Items A1 – A2
Minutes

15-165 S. Meikleham – K. Duplessis

Be It Resolved That: The following minutes are hereby accepted; Regular Meeting of Council of September 22, 2015; Special Meeting of Council of September 22, 2015.

Carried

Board and Committee Reports

Item B1
Board and
Committee Reports

15-166 K. Duplessis – S. Meikleham

Be It Resolved That: The following minutes of the Board and Committees are hereby received; Corporate Services Committee Meeting of October 6, 2015.

Carried

Business Arising from Board and Committee

Corporate Services Committee Meeting of October 6, 2015

Item D1
SDOR
Implementation
Committee

15- 167 B. Foster – R. Yocom

Be It Resolved That: As Recommended by the Corporate Services Committee That: 1) Procedural Bylaw 2062/08 be amended to include the Service Delivery and Operational Review (SDOR) Implementation Committee and the Terms of Reference as presented be adopted.

Carried

Item D2
Live Streaming
Council Meetings

15-168 B. Foster – R. Yocom

Be It Resolved That: As Recommended by the Corporate Services Committee That: The costs associate with Live Streaming Council Meetings and live Channel 10 broadcasting be included in the 2016 Budget subject to Council deliberations.

Carried

Item D3

Item severed for discussion. See Regular Agenda

Bylaws and Resolutions

Item E1
Confirmatory Bylaw

15- 170 B. Foster – R. Yocom

Be It Resolved That: Bylaw No 2680/15 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of September 22, 2015.

Carried

Item E2
Water and Sewer
Rates

15-171 R. Duplessis – S. Meikleham

Be It Resolved That: Bylaw No. 2681/15 be adopted, being a Bylaw of the Town of Espanola to set the water and sewer rates.

Carried

Reports
Items F1-F3

15- 172 R. Dufour – R. Duplessis

Be It Resolved That: The following reports are hereby received; Espanola Police Services Board Meeting of September 17th & October 1, 2015; Sudbury & District Board of Health Meeting Minutes of September 17, 2016 – Unapproved; Manitoulin – Sudbury District Services Board 2015 Second Quarter Activity Report.

Carried

PART II
REGULAR AGENDA
Bylaws and Resolutions

Item D3
Respect in the
Workplace

15-169 B. Foster – R. Yocom

Be It Resolved That: As Recommended by the Corporate Services Committee That: The Respect in the Workplace policy be adopted as amended.

Carried

A discussion ensued.

Councillor Dufour asked for clarification on which Councillor the punishment was referring to, as he felt it was meant for a particular Council member.

It was explained that the policy had been amended to include actions that could be applied to Council members should an investigation take place by a third party and they be found guilty of harassment. Councillor Dufour stated that they were elected officials; he advised they should be able to speak freely, they support the electors and the changes to the Policy are unnecessary because it is already outlined in Bill 168.

Staff was directed to include in the Policy that the punishment would need a resolution of Council.

Councillor Dufour asked for a recorded vote.

RECORDED VOTE

	For	Against
Mayor Piche	✓	
R. Dufour		✓
K. Duplessis		✓
R. Duplessis		✓
B. Foster	✓	
S. Meikleham	✓	
B. Yocom	✓	

Carried

Item G1
Zoning Bylaw No.
2645/15

15- 159-01 R. Duplessis – S. Meikleham

Be It Resolved That: Bylaw No. 2645/15 be adopted, being a Bylaw to rezone Merritt CON 5 Lot 8 Plan M173 Lot 36 PCL 11510PT from Residential First Density – R1 to Residential Second Density Special Exception Three – R2-3.

Carried

Item G2
Consent Application
B02-15

15-160-02 R. Dufour – R. Duplessis

Be It Resolved That: Consent Application B-02/15 be approved with the following conditions: 1) Approval of Zoning Bylaw Amendment 2645/15 2) 3 copies of the Survey Reference Plan be deposited with the Town.

Carried

Item G3
Zoning Bylaw
Amendment

15- 173 R. Dufour – K. Duplessis

Be It Resolved That: Bylaw No. 2678/15 be adopted, being a bylaw to rezone 417 Centre Street from C2-6- Highway Commercial – Special Exception Six to R3-2-Residential Third Density – Special Exception tow to permit four dwelling units and remove the Commercial Use from the permitted uses on the property.

Carried

Item G4
Members of the
Town Bargaining
Committee

15-174 R. Duplessis – R. Dufour

Be It Resolved That: Councillor Meikleham and Councillor Dufour shall be members of the Town bargaining committee in negotiations with CUPE Local 4705 – Complex workers and Councillors Foster and R. Duplessis with CUPE Local 534 – Town workers.

Carried

Item G5
Section
357/358/359
Applications
Adjustments

15-175 S. Meikleham – R. Dufour

Be It Resolved That: Council approve the adjustments as presented.

Carried

Item G6
Tree Park Proposal

For Information and Council Direction

A discussion ensued.

The Deputy Clerk explained that due to the changes from the initial proposal to the current one, and because of the direction given to hold a public consultation by Council, Staff is looking for direction from Council on how to proceed. Staff does not want to hold a public consultation without Council support.

Councillor Yocom stated that the recent Service Delivery Review suggested a Recreation Master Plan be created and this type of project would be considered under that document.

Staff was directed to invite Mr. Lendrum to make a presentation to Council during their next regular meeting that would address any additional costs associated with this project and who would be responsible for items such as insurance and maintenance.

Correspondence For Information Only

H1 Q3 Budget Variance Report

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Cheque register
Correspondence from Stewardship Ontario
Correspondence re: Achievement Award
FONOM Correspondence re: Justice Policy
Economic Development Training Invite
MNR Correspondence re: Forest Tenure Modernization

Conference and Conventions

None

Mayor and Councillors Reports and Announcements

Pumpkin and Fibre Arts Festival

It was stated that the 4th Annual Pumpkin and Fibre Arts Festival will be taking place.

DSSAB Rental Units

DSSAB will be moving forward with an increase in rent for social housing.

Planning Workshop

Councillor K. Duplessis attended the Planning Workshop and commended the Deputy Clerk on her ability to manage such a complicated topic.

Future Council Meetings

Community Services Committee Meeting of October 20, 2015 @ 4:00 pm
Regular Meeting of Council of October 27, 2015 @ 7:30 pm

Adjournment

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:20 pm

Carried

Ron Piche
Mayor

Cynthia Townsend
Clerk Treasurer/Administrator

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Building**

**Tuesday, October 13, 2015
8:21 pm**

Mayor Piche presided over the meeting.

Present: Mayor R. Piche, Councillor R. Dufour, R. Duplessis, K. Duplessis, B. Foster, S. Meikleham, B. Yocom,

Staff: C. Townsend, Clerk Treasurer/Administrator, T. Denault-Roque, Recording Secretary

In Camera

1. B. Foster – R. Yocom

Under authority of Section 26.1.3 of Bylaw No. 2062/08, Committee goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

☐ The security of the property of the municipality or local board;

☒ personal matters about an identifiable individual, including municipal or local board employees;

☐ a proposed or pending acquisition or disposition of land by the municipality or local board;

☐ labour relations or employee negotiations;

☐ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

☐ advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

☐ a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c. 25, s. 239 (2).

Time: 8:21 pm

Carried

**Resume Special
Meeting**

2. B. Foster – R. Dufour

Be It Resolved That: Council hereby resumes the special meeting and reports.

Time: 8:40 pm

Carried

Shared Services

3. R. Duplessis – R. Dufour

Be It Resolved That: The Town of Espanola enter into an agreement with Sables-Spanish Rivers for the provision of Building Inspector Services.

Adjournment

K. Duplessis – B. Foster

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time:8:42 pm

Ron Piche
Mayor

Cynthia Townsend
Clerk Treasurer/Administrator

Unapproved

Espanola Public Library Board

MINUTES OF THE REGULAR MEETING

OCT 21 2015

Held on October 19, 2015, at the Library.

Present: Ray Dufour
Richard Lalonde
Marilyn Orford, Vice-Chair
Brian Riche, Chair
Kathleen Sawyer
Robert Sinclair
Robert Yocom

Also present: Charles Grayson, CEO

Call to order

The Chair called the meeting to order at 5:35 p.m.

Approval of agenda

The Chair proposed the addition of the CEO hiring committee report as item 7.1.

#15-37 Lalonde - Orford
That the amended agenda be approved.
Carried.

Minutes

#15-38 Dufour - Orford
That the minutes of the regular meeting of June 8, 2015 be approved.
Carried.

#15-39 Yocom - Lalonde
That the minutes of the special meeting of October 5, 2015 be approved.
Carried.

Reports

- #15-40 Lalonde - Yocom
That the following reports be received:
Librarian's report to October 14
Summer Reading Club coordinator's report
Statistics for June, July, August, September
Financial statement to October 14
Carried.

Decision items

- #15-41 Sawyer - Lalonde
That notice be given that amendments to the Procedure Bylaw are to be considered at the next meeting.
Carried.
- #15-42 Riche - Sinclair
That the resignation letter from C. Grayson be accepted.
Carried.

Staff are to distribute the proposed employment contract as soon as possible.

Announcements

Book sale, October 22-26.
Selection interviews, October 24, 8:00 a.m.
Next Board meeting, November 9, 5:30 p.m.

Adjournment

- #15-43 Lalonde - Orford
That we now adjourn at 6:28 p.m.
Carried.

Approval

Date _____

Chair _____

Secretary _____



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2686/15

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2014, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2014, held on: October 27, 2015 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 27th day of October 2015.

Ron Piche
Mayor

Cynthia Townsend
Clerk Treasurer/Administrator



REGULAR MEETING OF COUNCIL

Moved By: Bill Foster Date: October 13, 2015

Seconded By: Xalt Yocom Motion No. 15-167

BE IT RESOLVED THAT: As Recommended by the Corporate Services Committee That:

1) Procedural Bylaw 2062/08 be amended to include the Service Delivery and Operational Review (SDOR) Implementation Committee and the Terms of Reference as presented be adopted.

CARRIED ☒ DEFEATED ☐

[Signature]
Chair

RECORDED VOTE

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
S. Meikleham	_____	_____
B. Yocom	_____	_____

DECLARATION OF PECUNIARY INTEREST

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
S. Meikleham	_____
B. Yocom	_____

AGENDA #D1



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW No. 2684/15

**BEING AN AMENDMENT TO BYLAW 2062/08
A BYLAW TO PROVIDE FOR THE
ADOPTION OF RULES OF PROCEDURE
FOR THE MUNICIPAL COUNCIL
OF THE CORPORATION OF THE TOWN OF ESPANOLA**

That the Council of the Corporation of the Town of Espanola amends the Special Purpose Body Advisory Committees as follows:

**Special Purpose Body Advisory Committee:
SERVICE DELIVERY AND OPERATIONAL REVIEW IMPLEMENTATION
COMMITTEE**

TERMS OF REFERENCE

PURPOSE:

The SDOR Implementation Committee formulates recommendations and policies to Council, based on the priorities set by Council, in response to the opportunities identified in the Final Report dated August 11, 2015.

ROLES & RESPONSIBILITIES OF PROJECT TEAM MEMBERS:

Chair

- Establish the agenda for each meeting, jointly along with the Clerk Treasurer Administrator

Committee Members

- Providing guidance and advice (as requested) to staff in support of transition activities

Clerk Treasurer Administrator

- Establish the agenda for each meeting, jointly along with the Chair
- Coordinate the preparation of implementation plans for each opportunity with the Transition Team
- Communicate the implementation plans to the Committee
- Monitor performance of the implementation plan
- Report on outcomes (to council)

TERM:

The term of the committee shall be concurrent with the term of Council or until completion of the project.

MEETINGS:

Meetings will occur on a monthly basis. The Chairperson and the primary resource person shall establish the date, time and place of the meeting jointly.

FUNCTIONS:

1.	Review specific opportunities identified in the Service Delivery Review Report based on their priority as set by Council.
2.	Prioritize the opportunities identified, to ensure the time spent by the Transition Team is utilized in the most effective way.
3.	Provide guidance and advice to staff in support of transition activities.
4.	Receiving reports from staff as to the progress of implementation activities.
5.	Report to Council on the progress of transition activities.
6.	Recommend Implementation Plans to Council.

STAFF RESOURCES:

Clerk Treasurer/Administrator
Recording Secretary
Other staff as required

Ron Piche
Mayor

Cynthia Townsend
Clerk Treasurer/Administrator

SPECIAL MEETING OF COUNCIL

Moved By: Bill Foster

Date: September 22, 2015

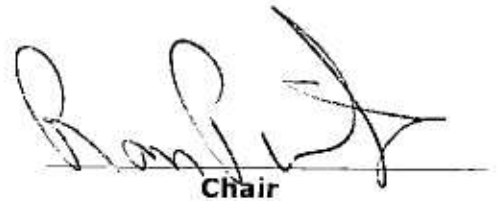
Seconded By: Rowen Yoon

Motion No.:

Be It Resolved That:

The Lease Agreements with Helios Whitefish First Nations Limited Partnerships for 10 Ground Mount FIT Projects as per the attached mapping and revenue generation schedule and 1 Roof Top FIT Project at the Espanola Regional Recreation Complex be adopted and a Bylaw be prepared to execute the agreements.

CARRIED ✓ **DEFEATED**


Chair

RECORDED VOTE

	For	Against
Mayor R. Piche	<u> </u>	<u> </u>
R. Dufour	<u> </u>	<u> </u>
K. Duplessis	<u> </u>	<u> </u>
R. Duplessis	<u> </u>	<u> </u>
B. Foster	<u> </u>	<u> </u>
S. Meikleham	<u> </u>	<u> </u>
B. Yocom	<u> </u>	<u> </u>

DECLARATION OF PECUNIARY INTEREST

Mayor R. Piche	<u> </u>
R. Dufour	<u> </u>
K. Duplessis	<u> </u>
R. Duplessis	<u> </u>
B. Foster	<u> </u>
S. Meikleham	<u> </u>
B. Yocom	<u> </u>

AGENDA #



The Corporation of the Town of Espanola

Bylaw No. 2685/15

**Being a Bylaw to Execute A Lease Agreement Between
The Town of Espanola and
Helios Whitefish First Nation Limited Partnership**

THAT the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute a lease agreement between The Town of Espanola and Helios Whitefish First Nation Limited Partnership.
2. That the Lease agreements for 10 Ground Mount FIT Projects on Panache Lake Road and 1 Roof Top FIT Project at the Espanola Regional Recreation Complex shall be attached to and become part of the bylaw.

Read a first, second and third time in open Council on this 27th day of October 2015.

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

OCT 14 2015

DEPARTMENTAL REPORT

DEPARTMENT: Public Works

MONTH: September 2015

PROJECT STATUS:

- Hwy 6 Culvert Update: Hand rail needed to conform to O.B.C., granular sealant and deficiency list prepared.
- Bass Lake Culvert should be completed by the end of October.
- Preparation for sludge pilot project.
- Blower at the STP has been installed and commissioned.

TRANSPORTATION:

- Public Works continues with regular maintenance of town streets and back roads including grading, painting, culvert/beaver dam maintenance, grass cutting, ditching, debris & garbage pick-up, patching, sweeping, shouldering, brushing, and sign repairs.
- Replaced wood decking on Black Creek Bridge.
- Tested new dust control product on a portion of unpaved road.

ENVIRONMENTAL:

- Nothing for this report.

BEAUTIFICATION:

- Watered and weeded flowers.
- Removed tree from Sime St. and replanted at "D" field.
- Blew out sprinkler waterlines.
- Cleaned Heritage Park.
- Took photos of 2015 flowers.
- Installed Pumpkin Festival signs and hanging fish/wind socks in cooperation with the Economic Development Department.

CEMETERY:

- Five plots were sold during the month of September. There were two plots that were transferred through Affidavits or Transfers of Interment Rights.
- Continued with burials and monument layouts.

BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Maintained fields and parks.
- Fixed long jump at track.
- Winterized pavilion.

WATER & SEWER:

- There was a water tower inspection performed by an outside contractor.
- Repaired catch basins and manholes.
- There was one complaint regarding the odour of a resident's water. The water was tested and was within good operating parameters.
- There was one complaint of sewer back up. Main sewer line was checked and the resident was advised that the problem was on the homeowner's side.
- There were two complaints regarding basement flooding. The main sewer line was backed-up for one occurrence and the other was the homeowner's responsibility.
- Accounts Receivable work for Dynamic Family Restaurant for sewer back up.
- Had an adverse water quality issue on Syroid Street. The problem was identified, main was flushed and samples tested clear.

COMPLAINTS/COMPLIMENTS:

- Nothing for this report. All complaints were water or sewer related (see above).

EMPLOYEE STATUS:

- All water operators as well as management attended water training on September 1st, 2015.
- Two employees attended Working at Heights Training on September 17th, 2015.
- One employee attended Domtar's Joint Health & Safety Conference on September 18th, 2015.
- One employee attended a water course on September 22nd, 2015.
- One employee received grader training (internal).
- Performed interviews for the full-time and seasonal positions.

VISITORS:

- Five blue boxes were issued during the month of September.

Department Manager: Submitted on: Oct 14, 2015

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services	MONTH: September, 2015
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Project Status:

Arena/Pool/Building

Pool

Pool operated on a reduced schedule, closed Fridays and Sundays for the month only. Developed new pool programs and schedule for October. The October schedule will include opening for a recreation swim on Monday evenings 6:00 – 8:00pm.

Advertised and promoted a registered After School Kids program, Baby & me and H2O boot camp.

Held a free H2O boot camp demo on Sept. 30th and received a positive response. New program will run during the 8 week swimming lesson block starting in October.

Splash grant project is moving forward. 8 candidates were selected for lifeguard training.

Building

LED project in the complex is 100% complete. Waiting on rebate.

Arena

Operating well.

Events

Ice events started; Espanola Express Jr. A hockey games, figure skating, lumbago, public skates and shinny hockey

Started with fall décor in downtown corridor in preparation for the Oct. 16 – 18th pumpkin/fibre arts festival weekend. Fish wind socks supplied by the Fibre Arts Festival volunteers. Thank you to Public Works for installing.

Front entrance display – pumpkin supplied by CBC radio.

Economic Development - Other Consulting

CIP program

Closed off on two successful CIP applications on Highway six corridor

Reviewed CIP criteria with an existing business which had successfully applied and closed off on a CIP project last year

Economic Development – Advertising

Business Showcase

Invitation mail out to 184 Espanola Businesses

Press release sent to all Regional Media resulting in a story in Northern Ontario Business/Around & About and coverage on Moose FM
 Showcase attracted 14 exhibitors and 32 business participants (see attached survey results from exhibitors and business participants
 Reviewed 2016 contract with Moose FM for annual buy
 Attended Business Resource Showcase

Economic Development - Signs

Festival Banner sign done at OJ Graphix
 Festival signage put up
 No other changes

Other

Directed two businesses to BEAM program at NORCAT for web support and product development
 Promoted Festival at Dynamic Earth Pumpkin Inferno Opening
 Consideration and response to a solar company wanting to host an info session

Complaints / Compliments:

Concerns; broken gym equipment, warm air in squash court, flood times, temperature of shower water

Employee Status:

Lifeguard and instructors hired.
 Rink attendant hired.

Visitors:SEPTEMBER 2015

	DropIns
Fitness Centre	73
Shinny	75
Skating	44
Squash	44
TOTAL	236

Pool Usage	Drop-Ins	Members
Aquafit	7	210
Family	65	11
Fit Lanes	18	58
Leisure	38	26
P'nT	67	21
Public	92	12
Free Swims	280	
TOTAL	287	338

Memberships-RESIDENT	
Aquafit Swipe Cards	106
Bronze Pool	91
Fitness	1217
Squash	31
Silver	16
Gold	109
Pool Pass	11
TOTAL	1581

Memberships-NON RESIDENT	
Aquafit Swipe Cards	104
Bronze Pool	12
Fitness	295
Squash	3
Silver	15
Gold	0
Pool Pass	13
TOTAL	442

The bold numbers are the number of memberships purchased during the month as a single purchase (couple or family memberships are shown as

single purchases). The total #of participants is the multiple usage for the month from all current memberships.

Swim Lesson Registrations: 121 online and 44 in person = 73% online

Department Manager: Dianne Polden Submitted on: October 14th, 2015

UCT 14 2015

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: FIRE DEPARTMENT	MONTH: September 2015
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Fire Inspections Completed:

- 2 – New inspections
- 5 – Follow-up inspections
- 5 – Final inspections

Also,

- 5 – Fire Safety Plans reviewed
- 2 – Review building information
- 1 – Hydrant inspection
- 1 – Sprinkler inspection

Fire Prevention:

- An unannounced fire drill was conducted at Espanola High School
- Espanola Fire Department participated in the "Swing into Summer Safety" campaign with the Fire Marshal's safety council and the Toronto Blue Jays and received a free kit valued at \$1,267.
- Department was also selected and received a free Fire Prevention Week kit for submitting and participating in a survey for the campaign with the Fire Marshal's Public Fire Safety Council, valued at approximately \$500.

Other:

- Ministry of Labour completed inspection of fire hall for safety concerns.
- The Fire Chief attended Mutual Aid Meeting in Markstay
- The Fire Chief did further work on Code Red; and
- met with Vipond representative.

DEPT. CALLS:

Number of Calls in September: **5**

Fires

Unauthorized Burning

CO Calls - **1**

Vehicle Fire

Vehicle Collision

Other (smoke from cooking) - **1**

Medical Assist - **2**

Assistance to other Agencies - **1**

TOTAL CALLS TO DATE - 59

Employee Status: Two volunteer firefighters have resigned.

Visitors: **13**

Department Manager:



Submitted on:

10/14/15

JOINT HEALTH & SAFETY MEETING**Wednesday, September 2nd, 2015****9:00 a.m.****Upstairs – Fire Hall**

Present:

D. Parker	Manager Rep.
D. Massicotte	Manager Rep.
L. Lalonde	Worker Rep.
B. Stewart	Worker Rep.
W. Ashton	Worker Rep.

Other: T. Smith

Recording Secretary: A. Duguay

Co-Chair Dave Parker presided over the meeting. The meeting was called to order at 9:00 A.M.

Appointment of New Members:

With the New Multi-Site Agreement in effect, a notice was posted for new members to join the Joint Health and Safety Committee. A new contact information list was circulated to all members.

1. B. Stewart – D. Massicotte

THAT: The Joint Health and Safety Committee appoint Wayne Ashton and David Parker as Co-Chairs of the Committee.

Motion Carried.

2. L. Lalonde – B. Stewart

THAT: The Joint Health and Safety Committee appoint Wayne Ashton as the Worker Representative, with Bruce Stewart as an alternate, responsible to investigate critical and fatal incidents as well as participate in all workplace onsite testing.

Motion Carried.

Co-Chair advised that there was still a position open for a Non-Union/Fire Association alternate member on the Committee. Terrance Smith was in attendance and volunteered to fill the position.

Acceptance of Minutes:

The minutes were reviewed. The minutes were changed to reflect the motion to adjourn the meeting which was moved by M. Pichor, not D. Clarke. The time that the meeting was adjourned was also amended to 9:15am.

3. B. Stewart – W. Ashton

THAT: The Joint Health & Safety Committee hereby approves the minutes, as amended, of the May 6th, 2015 meeting.

Motion carried.

Inspections:

June Inspections were completed by the Library. All departments were hazard-free.

July Inspections were not completed by the Recreation Department.

August Inspections were done by the Public Works Department. The library's exit sign had a burnt out light bulb which was corrected on August 25, 2015 and PWD had three lights burnt out at the cemetery vault which was corrected August 27, 2015. All other departments were hazard free.

September Inspections are to be completed by Recreation.

Other Reports:

Investigation Report 01-15-PWD was reviewed.

Outstanding Issues: The Multi-Site Agreement has been approved and returned from the Ministry of Labour.

The Fire Department still has narrow access points in the garage around equipment. They are testing new rearrangements for trucks so that there is access in the front of the front truck when the door is open and behind the back truck. A mirror is also going to be installed in the corner by the lockers in order for drivers to have a better view. To remain on future agendas as an outstanding item.

The Safety Recognition Sub-Committee was discussed. Although members were already chosen in the past, no meeting has yet to be held. The terms of reference/guidelines will be brought forward and discussed at the next meeting.

Any Other Business:**Wellness Sub-Committee:**

New Business:

Training: New members will need to be certified. There is a certification course that takes 5 days to complete, in two separate sessions. Co-Chair will look into when courses are being held and advise members.

Domtar Joint Health & Safety Conference: B. Stewart & D. Massicotte are interested in attending should the Town be invited once again.

A member questioned the procedure for policy adoption. They were advised to approach their department manager as a first step.

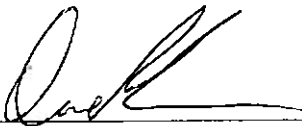
Next Meeting:

Wednesday October 7th, 2015 @ 9:00 A.M. – Fire Hall

Adjournment:

4. W. Ashton

THAT: The Joint Health & Safety Committee is hereby adjourned. Time: 9:35 a.m. Motion carried.



D. Parker, Co-Chair



W. Ashton, Co-Chair



Conseil des Services du District de
Manitoulin-Sudbury
District Services Board

Draft Minutes
of the September 24, 2015
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Bill Baker, Les Gamble, David Leonard, Al MacNevin, Jim Rook, Eric Russell, Dean Wenborne, Ned Whynott, Ted Lovelace, Ron Piche, Bruce Killah

Regrets : Stewart Meikleham, Michael Levesque, Laurier Falldien

Staff : Fern Dominelli, Donna Moroso, Connie Morphet, Melody Ouellette, Ehren Baldauf, Glen Clifford, Patrick Wittmann

Delegations: Ray Hunt

Media: Alicia McCutcheon

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

Les Gamble asked Glen Clifford, EMS Field Superintendent, to relate the details regarding a medical emergency that took place at the baseball field in Wikwemikong.

During the baseball game a participant went into sudden cardiac arrest. Theresa Peltier, an off duty paramedic with the Manitoulin-Sudbury DSB immediately responded to the emergency and began performing CPR while 4 Wikwemikong Police Officers secured the scene and retrieved the Automated External Defibrillator from Wikwemikong Police station. The officers along with Ms. Peltier transported the patient in a police cruiser to meet the ambulance that was on route from Little Current.

Commendations will be given to paramedic Theresa Peltier with the Manitoulin-Sudbury DSB, and four Wikwemikong Police Services Officers, Constable Jewel Peltier, Constable Carrie Spry, Detective Sergeant Darryl Mandamin and Detective Sergeant Dianne Trudeau for their quick action and team work.

2.0 ADOPTION OF AGENDA

Resolution No. 15-61

Moved by: Al MacNevin

Seconded by: Dean Wenborne

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Presentation by Ray Hunt on behalf of the Town of Espanola Non-Profit Housing Corporation and the Gore Bay Non-Profit Housing Corporation

Mr. Hunt presented a report on behalf of the Town of Espanola Non-Profit and the Gore Bay Non-Profit Housing Corporations in regards to the proposed increase to the Market Rent rates.

The non-profit groups conducted research in their areas to determine an average market rent. The Non Profit Providers recognized that the Market Rents are low and do require adjustment. Based on their research the Non Profit Providers are recommending a Market Rent of \$650 for one bedroom units for all new tenants and a gradual 3% annual increase for existing tenants until the \$650 is reached and/or a formal market rent analysis is conducted to determine an average market rent in each community.

5.0 Closed Session

Resolution 15-62

Moved by: David Leonard

Seconded by: Ron Piche

BE IT RESOLVED THAT the Board move into closed session at 10:27 a.m.

Carried

Resolution 15-63

Moved by: Ted Lovelace

Seconded by: Ron Piche

BE IT RESOLVED THAT the Board adjourn this closed session at 10:50 a.m.

Carried

6.0 Business Arising from Closed Session:

During its Closed Session, the Board discussed Property and Human Resources Issues.

7.0 Minutes**7.1 Adoption of Minutes****Resolution No. 15-64****Moved by:** Dean Wenborne**Seconded by:** Bruce Killah

BE IT RESOLVED THAT the Minutes of the June 25, 2015 Board meeting be approved.

Carried

7.2 Business Arising from Minutes**8.0 Committee Reports****8.1 Program Planning****8.1.1 Social Housing Market Rents**

David Leonard, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services to walk the board through the Revised Social Housing Market Rents – Issue Report.

The Manitoulin-Sudbury DSB's goal with Market Rents is to realign the Market Rent rates in Social Housing properties to amounts that are more in line with the Household Income Limits (HILs) as set by the Canada Mortgage and Housing Corporation (CMHC).

The CMHC sets the HILs for persons applying for Rent-Geared-to-Income (RGI) subsidy. The income limits are defined based on the size of unit the household occupies and the area where the unit is located.

By increasing the market rents to a level that is more in line with the HILs, it would increase our ability to provide RGI subsidy where appropriate, while ensuring that the rents for those who do not require subsidized rents are more in line with the HILs. This would encourage those who do not require assistance to seek out available units in the community.

The CMHC has not provided average market rents for our area because they indicated our locals are too small and the Ministry of Municipal Affairs & Housing (MMAH) has indicated that we can establish our own market rents in the absence of an average market rent set by CMHC.

Even though there is no legislative framework that allows or prevents the DSB from setting market rents for non-profit providers, the subsidy provided to the non-profits is based on a calculation that does include market rents.

Resolution No. 15-65**Moved by:** David Leonard**Seconded by:** Jim Rook

WHEREAS the Program Planning Committee has reviewed the Revised Social Housing Market Rents-Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Revised Social Housing Market Rents - Issue Report and directs staff to implement option # 3, with a 2 year phase in period instead of a 3 year phase in period as contained within the report; and

FURTHER BE IT RESOLVED THAT new market rent tenants be charged the New Market Rent rate effective October 1, 2015 for all DSB owned properties and on January 1, 2016 for all new market rent tenants in Non-Profit Providers owned properties; and

FURTHER BE IT RESOLVED THAT existing tenants in DSB owned properties and existing tenants in Non-Profit Providers owned properties be provided a minimum of 6 months' notice prior to any rent increases taking effect due to the new Market Rent Rates.

Carried**8.1.2 Canadian Housing Bank Feasibility Study**

David Leonard, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the board through the Canadian Housing Bank Feasibility Study – Issue Report.

Housing Partnership Canada (HPC) wishes to partner with key organizations within the Canadian housing sector, including the Northern Ontario Service Deliverers Association (NOSDA) and the Manitoulin-Sudbury DSB to explore the feasibility of creating a dedicated lending institution for affordable housing providers across Canada to finance the regeneration and development of their assets.

This entity would focus on pooling capital requirements of a diverse group of borrowers and giving them access to capital lending markets efficiently and cost-effectively. Such a dedicated lending institution will also offer prospective investors an investment opportunity with direct ties to a social return.

HPC wishes to enter into a funding agreement with the NOSDA, and other funders, to undertake a Feasibility Study to analyze and assess the need, shape and scope of a Canadian Housing Bank.

The Phase 1 Feasibility Study is estimated to cost \$250,500 and take 21 weeks for completion.

The Social Housing operating agreements have already started to expire and the subsequent funding reductions require Service Managers to be proactive in their approach to future funding investment opportunities that will mean future funding options.

Resolution No. 15-66

Moved by: David Leonard

Seconded by: Al MacNevin

WHEREAS the Program Planning Committee has reviewed the Canadian Housing Bank Feasibility Study-Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Canadian Housing Bank Feasibility Study - Issue Report and directs staff to action the recommendations contained within the report; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB commit \$2,500 to participate in the Phase 1 of the Canadian Housing Bank Feasibility Study.

Carried

8.1.3 Social Housing Pet Policy

David Leonard, Chair of the Program Planning Committee, asked Patrick Wittmann, Supervisor of Infrastructure and Asset Management to walk the board through the Social Housing Pet Policy Revision.

Recent events have precipitated the review of the Social Housing Pet Policy. The pet policies from DSB member municipalities were reviewed along with 8 other larger centers in Ontario.

The primary changes aim to standardize the pet limit to one pet and/or one caged pet, pet waste management, caged pet requirements and the disqualification of numerous "exotic pets". These changes will benefit all tenants.

Resolution No. 15-67

Moved by: David Leonard

Seconded by: Bill Baker

WHEREAS the Program Planning Committee has reviewed the revised Social Housing Pet Policy and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the revised Social Housing Pet Policy contained within the Social Housing Policy Manual effective October 1, 2015.

Carried

8.1.4 Jobs for Youth

David Leonard, Chair of the Program Planning Committee, asked Donna Moroso, Director of Integrated Social Services, to walk the board through the Jobs for Youth – Issue Report.

The Ministry of Children and Youth Services advised the DSB that the Jobs for Youth Program would end after the summer of 2015 and would be replaced by the Youth Job Connection Program funded by the Ministry of Training, Colleges & Universities. The Ministry of Training, Colleges & Universities advised the DSB of the funding allocation and site targets for the Sudbury North Region for the new Youth Job Connection (YJC) Program. The Youth Job Connection program will be delivered by Cambrian College in the LaCloche/Manitoulin area and by Collège Boréal in Sudbury East.

The new program will reduce the total number of at-risk youth job placements from 111 in 2015 to 19. This represents an 83% reduction in the number of at-risk youth obtaining summer jobs in the Manitoulin-Sudbury DSB jurisdiction. This means there will be 92 at-risk youth who will not get an opportunity for a summer job in 2016.

Resolution No. 15-68**Moved by:** David Leonard**Seconded by:** Ron Piche

WHEREAS the Program Planning Committee has reviewed the Jobs for Youth-Issue Report and is recommending approval to the Board.

WHEREAS the province has reduced the number of at-risk youth job placements from 111 in 2015 to 19 summer placements under the new Youth Job Connection. This represents an 83% reduction in the number of at-risk youth obtaining summer jobs in the Manitoulin-Sudbury DSB jurisdiction; and

WHEREAS this means there will be 92 at-risk youth who will not get an opportunity for a summer job in 2016 because of the change in programing.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Jobs for Youth - Issue Report and directs staff to action the recommendations contained within the report; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB send letters to all employers who took part in the program advising them of the change and asking employers to advocate for funding to remain the same for the DSB jurisdiction; and

FURTHER BE IT RESOLVED THAT the DSB will write to the Premier directly asking her to intervene and ensure that at-risk youth in the Manitoulin-Sudbury DSB jurisdiction are not adversely affected by the introduction of the new Youth Job Connection Program; and

FURTHER BE IT RESOLVED THAT the copy of this resolution asking for support be shared with AMO, NOSDA, FONOM, OMSSA and member municipalities.

Carried

8.2 Property Committee

8.2.1 Mindemoya EMS Base

Al MacNevin, Chair of the Property Committee, asked Patrick Wittmann, Supervisor of Infrastructure and Asset Management, to walk the board through the Mindemoya EMS Base – Issue Report.

The owner of the Mindemoya EMS property opened a line of communication with the DSB this year and offered the property for sale. At the June 25, 2015 Manitoulin-Sudbury DSB Board meeting, the Board provided the CAO with authority to make an offer to purchase the property and buy out the existing lease. The sale was completed on July 15, 2015.

Resolution No. 15-69

Moved by: Al MacNevin

Seconded by: Eric Russell

WHEREAS the Manitoulin-Sudbury DSB Property Committee has reviewed the Mindemoya EMS Property Purchase - Issue Report and is recommending approval to the Board; and

WHEREAS the Manitoulin-Sudbury DSB Board authorized its CAO to negotiate the purchase of the Mindemoya EMS base; and

WHEREAS the CAO negotiated the sale of property for \$210,000 and the buyout of the remaining 24-month lease at \$76,104 for a total of \$286,104 plus legal fees of \$5,109.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Mindemoya EMS Property Purchase- Issue Report and directs staff to action the recommendations contained within the report; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB authorize the \$210,000 purchase price plus the \$5,109 closing costs be funded by the Working Funds Reserve which will be repaid annually over 10-year term at an interest rate of 3%.

Carried

9.0 New Business**9.1 CAO Quarterly Activity Report**

Fern Dominelli, CAO, walked the board through the CAO Quarterly Activity Report. This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution No. 15-70**Moved by:** Ron Piche**Seconded by:** David Leonard

BE IT RESOLVED THAT the 2015 CAO Second Quarter Activity Report be approved as presented.

Carried**9.2 Second Quarter Financial Report**

Connie Morphet, Director of Finance and Administration, walked the board through the Second Quarter Financial Report.

The Manitoulin-Sudbury DSB is currently projecting a year-end surplus of \$489,822.

Resolution No. 15-71**Moved by:** Bruce Killah**Seconded by:** Bill Baker

BE IT RESOLVED THAT the 2015 Second Quarter Unaudited Financial Report be approved as presented.

Carried**9.3 Wikwemikong EMS**

Connie Morphet, Director of Finance and Administration, walked the board through the Wikwemikong Ambulance Service March 31, 2015 Financial Statements prepared by Freelandt Caldwell Reilly LLP.

The financial statements for the year ended March 31, 2015 for Wikwemikong Ambulance Service were audited during the summer months and reported to the Ministry of Health & Long Term Care (MOHLTC).

The total expenses of \$1,658,028 were within budget and are 100% funded by the MOHLTC. There were no material issues raised through the audit.

Resolution No. 15-72**Moved by:** David Leonard**Seconded by:** Dean Wenborne

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the Audited Financial Statement for the Wikwemikong Ambulance Service for the year ended March 31, 2015, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

Carried

9.4 Ontario Works Service Plan

Donna Moroso, Director of Integrated Social Services, walked the board through the Ontario Works Service Plan.

The Ontario Works Two-Year Service Plan is a required document by all CMSM/DSB's every 2 years and it is submitted to the Ministry of Community and Social Services.

In this plan, we give an overview of our oversight strategy regarding financial, staffing and community involvement as well as an overview of the Integrated Social Assistance Monitoring Framework.

Resolution No. 15-73

Moved by: Ned Whynott

Seconded by: Eric Russell

WHEREAS the Board has reviewed the Ontario Works Service Plan.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Ontario Works Service Plan and directs staff to action the recommendations contained within the report.

Carried

9.5 2015 Jobs for Youth Update

Donna Moroso, Director of Integrated Social Services, gave the board an update on the 2015 Jobs for Youth Program.

The program received 172 employer applications and 164 student applications. We placed 116 students with 104 employers. A total of 111 students completed the program successfully. This is 8% higher than last year.

9.6 College of Early Childhood Educators

Donna Moroso, Director of Integrated Social Services, gave the board verbal update on the Leadership Pilot Two.

The College of Early Childhood Educators (ECE's) invited CMSM's and DSSABs from across the province to participate in this years' leadership pilot project. This years' pilot will focus on supervisors in licenced child care and extending learning communities with support from CMSM's and DSB's from across the province.

In the spring Manitoulin-Sudbury DSB partnered with the City of Sudbury (CGS) to submit a joint expression of interest to participate in this project and have been selected to participate in the leadership pilot along with 26 other CMSM's and DSB's. Three supervisors, one from the district and two from the city, have been selected by the College of ECE's to take part in the pilot.

9.7 Public Access Defibrillation (PAD) Program

Fern Dominelli, CAO, reviewed the Press Release in regards to the use of an Automated External Defibrillator in Wikwemikong that resulted in a saved life. With the financial support and guidance of the Heart & Stroke Foundation, the DSB has placed over 140 AED's in the Manitoulin-Sudbury DSB jurisdiction.

10.0 Other Business

There were 7 NOSDA delegations during the AMO Conference. A variety of issues were put forth by NOSDA. The NOSDA Issues Book which outlines the topics covered was shared with the board.

11.0 Next Meeting – October 22, 2015**12.0 Adjournment****Resolution 15-74**

Moved by: Ned Whynott

Seconded by: Jim Rook

BE IT RESOLVED THAT we do now adjourn at 12:20 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on October 22, 2015.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

STAFF REPORT

DEPARTMENT:Administration

DATE:October 15, 2015

ITEM:Deeming Bylaw for a Lot Consolidation

RECOMMENDATION:Be It Resolved That: Bylaw 2683/15, being a deeming bylaw for lot consolidation of Roll # 008-01100&008-01200be adopted.

BACKGROUND:

The Solicitor for the previous property owner of both of these rolls had applied to the Land Registry office to consolidate the properties to one. One lot has a house on it, the other is vacant. This was performed at the land registry office however the property owner called to find out why they were still receiving two tax bills. When MPAC was contacted to find out why they had not consolidated the Roll #s they advised that they will not consolidate the Property Rolls because it would be a contravention of the Planning Act as whole lots on a plan of subdivision cannot be merged with another parcel of land unless consent is granted by the municipality by registering a deeming bylaw.

The properties have changed ownership twice since they were consolidated with the land registry office and each time the lot was sold it was assumed the entire property was one Roll # or registered as one property as it was assumed the consolidation had been taken care of and it was just a delay on MPACs part because they are so behind in their ownership transfers.

Under the Ontario Planning Act Section 50 (4), passing a deeming bylaw is the procedure that must be followed in order to consolidate lots in a registered plan of subdivision.

ANALYSIS:

These lots are part of a very old registered plan of subdivision. The current owner was told upon purchasing the property from the previous owner that it was all one parcel. The property owner would like to build a detached garage however the lots have to be consolidated in order to that.

EXISTING POLICY:Bylaw

FINANCIAL COMMITMENT: \$0

IMPLEMENTATION:Clerk's Office

Prepared By:

Paula Roque

Clerk Treasurer/Administrator:

Cynthia Townsend

Approval of Recommendation:

Yes ☒ No ☐



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2683/15

**Being a Deeming Bylaw
For a Lot Consolidation**

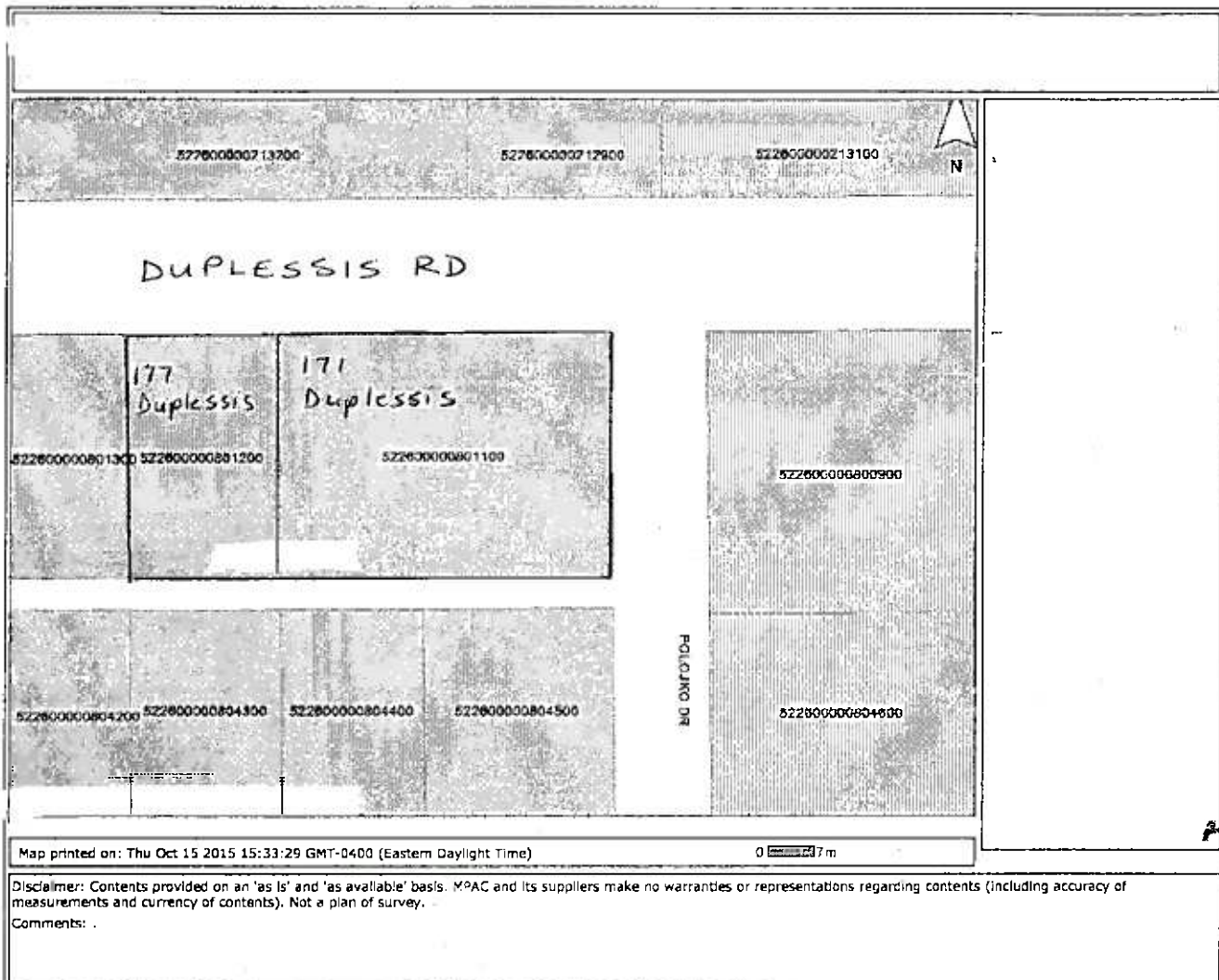
THAT the Council of the Corporation of the Town of Espanola enacts as follows:

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to deem the property with the legal description MERRITT CON 5 LOT 7 PLAN M38 LOT 15 PCL 22668A, PIN #73408-0033 to no longer be part of a Plan of Subdivision and therefore be consolidated with the property legally known as MERRITT CON 5 LOT 7 PLAN M38 LOT 16 and 17, PIN #73408-0042 in the Town of Espanola currently known as 177 Duplessis Rd and 171 Duplessis Rd.
2. That proof of consolidation from the Land Registry Office shall be attached to and become part of the Bylaw.

Passed this 27th day of October 2015.

Ron Piche
Mayor

Cynthia Townsend
Clerk Treasurer/Administrator



* Roll # 008-01200 177 Duplessis Rd and Roll # 008-01100
171 Duplessis Rd to be consolidated.



TOWN OF ESPANOLA

**APPLICATION FOR DEEMING BYLAW
TO THE TOWN OF ESPANOLA**

Under Subsection 4, Section 50 of *The Planning Act*, R.S.O. 1990, c.P.13, as amended and other applicable legislation.

FOR OFFICE USE ONLY

Reviewed for completeness: _____

Date Application Received: _____ Application Fee Received: ☐ Receipt # _____

PROPERTY LOCATION: 171 and 177 Duplessis Rd
(Municipal Address)

NAME OF APPLICANT: Peter Best Law Office
(Agent ☐ or Owner ☐)

PREAMBLE:

It is the responsibility of the Applicant or Authorized Agent to complete this form and to supply all of the documents required by the Planning Department.

X One (1) copy of the subject property's registered deed showing an instrument number and date of registration.

PURPOSE OF PASSING A DEEMING BYLAW

The purpose of passing a deeming bylaw is to deem certain Lots within a registered plan of subdivision (a registered plan of subdivision which has been registered for eight years or more) not to be part of that registered plan of subdivision.

All information is to be forwarded to:

Clerk's Office
TOWN OF ESPANOLA
100 Tudhope Street, Ste 2
Espanola, ON P5E 1S6
Phone (705) 869-1540
Fax (705) 869-0083



Pursuant to the provisions of *The Planning Act*, application is hereby submitted for:

PLEASE PRINT ALL INFORMATION

1. NAME OF APPLICANT: Peter Best Law Office on behalf of

Alexander Shank

MAILING ADDRESS: 177 Duplessis Rd, Espanola, ON P5E 1G5

TELEPHONE No. _____ **POSTAL CODE:** _____

SIGNATURE: _____ **DATE:** _____

2. PROPERTY LOCATION AND DESCRIPTION:

Municipal Address: 171 and 177 Duplessis Rd PIN #73408-0042 and #73408-0033

Legal description of the lands to be de-registered. (Lot & Registered Plan):

LOT NO (S): PIN # 73408-0042 PLAN NO: M38

3. EXISTING USE OF LANDS:

177 Duplessis has a single family dwelling, 177 Duplessis is vacant

4. PROPOSED USE OF LANDS:

Consolidate to one property and build a detached garage

5. REASON DEEMING BYLAW IS REQUIRED:

To consolidate the 2 properties.

6. AUTHORIZATION: Peter Best Law Office

(Must be filled in if Applicant and/or Agent is not the registered Owner of the lands)

I/We, being the registered owner(s) of the lands subject of this application hereby authorize

Peter Best Law Office

of the Town/City of

Espanola

in the District of

Sudbury

to make application on my/our behalf to the Town of Espanola for a Deeming Bylaw in accordance with Subsection 4, Section 50 of *The Planning Act* of Ontario, R.S.O. 1990, c.P. 13 as amended.

this 15th Day of October 20 15

Owner

(seal)

Witness

Owner

(seal)

Witness

Authorization received via Email

Signature of Applicant or Authorized Agent

NOTE: IF THE REGISTERED OWNER IS A CORPORATION, THE CORPORATE SEAL MUST BE AFFIXED TO THIS FORM IN ADDITION TO THE SIGNATURE OF AUTHORIZED SIGNING OFFICER.

Personal information contained in this form is collected under the authority of the Planning Act R.S.O. 1990 c.P.13 and will be used for the processing of the Deeming Bylaw. Questions about the collection should be directed to:

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Espanola, ON P5E 1S6
Phone (705) 869-1540
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