



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, October 24, 2017
Council Chambers
Municipal Building

100 Tudhope Street
7:30 pm



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, October 24, 2017** at 7:30 p.m.
In The Council Chambers, Municipal Building*

7:30 P.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

SPECIAL IN CAMERA MEETING
FOLLOWING REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

Please note this meeting will be live streamed.

Swearing In of New Councillor

Disclosure of Pecuniary Interest and General Nature Thereof

PUBLIC HEARINGS

None

DELEGATIONS

None

QUESTION PERIOD

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1** to **F7** inclusive contained in the Consent Agenda

- CA-017-17 Be It Resolved That: Items A1 to F7 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

A1 Special Meeting of Council of October 10, 2017

A2 Regular Meeting of Council of October 10, 2017

A3 Special Meeting of Council of October 10, 2017

- 17-169 Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of October 10, 2017; Regular Meeting of Council of October 10, 2017; Special Meeting of Council of October 10, 2017.

Board and Committee Reports

B1 Community Services Committee Meeting of October 17, 2017

- 17-170 Be It Resolved That: The following reports are hereby received; Community Services Committee Meeting of October 17, 2017.

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

Community Services Committee Meeting of October 17, 2017

D1 Recommendation regarding the Final Recreation Master Plan (copies of the plan available at the Clerk's office)

- 17-171 Be It Resolved That: As Recommended by the Community Services Committee That: The final Recreation Master Plan be adopted.

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2811/17

- 17-172 Be It Resolved That: Bylaw No 2811/17 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of October 10, 2017.

E2 Bylaw No 2810/11

- 17- 173 be It Resolved That: Bylaw 2810/17 be adopted. Being a bylaw to enter into an Agency Agreement to permit the Corporation to be an investor through "The One Investment Program"

Reports

F1 Public Works Department Departmental Report for September 2017

F2 Leisure Services Department Departmental Report for September 2017

F3 Building Department Departmental Report for September, August & July 2017

F4 Fire Department Departmental Report for September 2017

F5 Lacloche Foothills Municipal Association Meeting Report of October 16, 2017

F6 Espanola Police Services Board Meeting of September 21, 2017

F7 Rainbow District Animal Services Statistics Q1-Q3 2017

- 17-174 Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for September 2017; Leisure Services Department Departmental Report for September; 2017; Building Department Departmental Report for September, August & July 2017; Fire Department Departmental Report for September 2017; Lacloche Foothills Municipal Association Meeting Report of October 16, 2017; Espanola Police Services Board Meeting Minutes of September 21, 2017; Rainbow District Animal Services Statistics Q1-Q3 2017.

PART II - REGULAR AGENDA

Bylaws and Resolutions

G1 Recommendation regarding Noise Bylaw Exemption

- 17-175 Be It Resolved That: An exemption to Bylaw 1189/96 Noise Control Regulations be granted to the Espanola Ski Hill for their Rail Jam Competition to be held on Saturday, November 18, 2017 from Noon until 8 pm.

G2 Recommendation regarding DSSAB Governance and Accountability Review

- 17-176 Be It Resolved That: Council for the Town of Espanola endorses the written submission to the DSSAB Governance and Accountability Review.

G3 Notice of Motion

- 17-177 Be It Resolved That: The Committee of the Whole Meeting to consider fire department issues scheduled for October 31st be reviewed and be considered as an item to be dealt with as a Special Meeting of Council.

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Sables-Spanish Rivers correspondence re: SDHU appointment
OSUM invitation

Conference and Conventions

None

Mayor and Councillor Reports and Announcements

Verbal

Future Council/Committee Meetings

Committee of the Whole Meeting of October 31st, 2017 @ 3:00pm
Corporate Services Meeting of Council Meeting of November 7th, 2017 @ 7:30 pm
Special Meeting of Council of November 9th, 2017 – time to be determined

Adjournment

Closed Meeting (if required)

SPECIAL MEETING OF COUNCIL OF THE TOWN OF ESPANOLA

**Council Chambers
Municipal Building**

**October 10, 2017
6:30 pm**

Mayor Piche presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis, R. Duplessis, B. Foster, B. Yocom

Staff: C. Townsend, CAO/Treasurer; P. Roque, Clerk; T. Denault-Roque, Recording Secretary

Policing Options Discussions

Mayor Ron Piche opened the meeting and referred it to Ms. Townsend who advised Council that this was an opportunity to discuss and direct staff on what additional information they would like her to include in a report regarding policing options. A discussion ensued.

Councillor Foster circulated a list of the topics he would like more information on and encouraged the rest of Council to add their input. The topics included:

- What do we want to see in a savings estimate
- Satisfaction and effectiveness of OPP policed communities
- The future of policing
- Potential enhancements
- Governance by police service boards
- How will switching to OPP affect dispatching services of Police, Fire and Ambulance
- Any additional information the OPP could provide to facilitate an informed decision.

Councillor Yocom suggested that the following items be addressed:

- Determine what is required for upgrades to both buildings
- Estimates on severances
- What types of grants will be available to the municipality should the switch be made to OPP; would we lose any we currently receive if policed by OPP
- Additional details on who would be working out of the Espanola satellite office

Further discussion ensued regarding a list of priorities to obtain from the OPP which include a projection of costs after the transition period; satisfaction reports and challenges on policing trends.

Councillor Yocom reiterated the OPP's instructions on handling questions and answers, all questions are to be forwarded to the CAO who will then share with Ms. Ford, Sergeant, and the Contract Analyst. Direction was given to staff to post questions and answers on the Town's website.

Direction was given to the CAO to utilize the budgeted funds for extra support needed. Council also advised that should the CAO have or receive additional information, to include it in the report.

Adjournment

R. Dufour – R. Duplessis

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 7:15 pm

Ron Piche
Mayor

Paula Roque
Clerk

THE PUBLIC MEETING OF COUNCIL OF THE TOWN OF ESPANOLA

**Council Chambers
Municipal Office**

**October 10, 2017
7:30pm**

His Worship Mayor Piche presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis, R. Duplessis, B. Foster,
R. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T.
Denault-Roque, Recording Secretary

The Mayor stated that this meeting will be live streamed.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing

None

Delegations/Petitions

Ms. Bessie Budge and Ms. Cat Ashton of the Save AB Ellis School Committee presented Council with a summary of the Committee's vision statement and further explained why the committee was formed.

Ideas of what the site could be used for was shared with Council, along with a brief history of AB Ellis Public School.

Ms. Ashton spoke of funding from the Province for the maintenance and decommissioning of public buildings into community hubs that address local needs, such as accessible housing.

Ms. Ashton advised that the Committee is confident that they will gain support from the broader community and advised that it would make things run more smoothly if they can count on support from Council.

Mayor Piche thanked both presenters for their presentation.

Question Period

Richard Ellis, resident of Espanola asked Council why the information regarding the 2 clear garbage bag changes is still on the Town's website? Mayor Ron Piche replied he didn't know, but it would be taken off.

Mr. Ellis' also inquired if Council would be instructing staff to issue a mail out to residents to inform them of the 6 month deferral and the impending changes to the initial submission? Mayor Piche replied that Council can look at that.

CONSENT AGENDA

CA-016-17 K. Duplessis – B. Foster

Be It Resolved That: Items A1 to F2 contained in Part 1 Consent Agenda be adopted.

Carried

**Items A1-A3
Minutes**

17-162 B. Foster – K. Duplessis

Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of September 20, 2017; Regular Meeting of Council of September 26, 2017; Special Meeting of Council of September 26, 2017.

Carried

Board and Committee Reports

Item B1

17-163 K. Duplessis – B. Foster

The following reports are hereby received; Corporate Services Committee Meeting of October 3, 2017.

Carried

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

Item D1

17-164 R. Dufour – K. Duplessis

As Recommended by the Corporate Services Committee That: The Municipality invest \$5 million dollars with the One Investment Program.

Carried

Bylaws and Resolutions

Item E1

Confirmatory Bylaw

17-165 R. Duplessis – K. Duplessis

Be It Resolved That: Bylaw No 2809/17 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of September 26, 2017.

Carried

Reports

Items F1-F2

17- 166 R. Dufour – K. Duplessis

The following reports are hereby received; The following reports are hereby received; Joint Health and Safety Committee Meeting Minutes of September 7, 2017; Sudbury and District Board of Health Meeting Minutes of September 21, 2017 – Unapproved.

Carried

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item G1
Proposed Tax Rules

17-167 R. Duplessis – R. Dufour

Be It Resolved That: Council for the Town of Espanola endorses the letter prepared by the East Ferris Economic Development Committee that was forwarded to Anthony Rota, MP;
AND FURTHER that this resolution and a copy of the letter be circulated to Mike Mantha, MPP; Carol Hughes, MP; AMO; ROMA; OGRA; and FONOM.

Carried

Item G2
Council Vacancy

17-168 R. Duplessis – R. Dufour

Be It Resolved That:

1. Council declare the office of Councillor Stewart Meikleham as vacant as per Section 262 (1) of the Municipal Act.
2. Council proceed with filling the vacancy by appointment, appoint the person with the next highest number of votes, who qualifies and accepts.

Carried

A discussion ensued regarding the options to fill this vacancy.

Item G3
Garbage/Recycling
Education

The Clerk stated that staff is looking for direction on how Council would like to further educate the public regarding garbage/recycling.

Councillor R. Duplessis suggested a sub-committee be created to look at all the variations and then come back to Council with recommendations.

Councillor Yocom advised that he understood this item will be going back to Corporate for further discussions. The best education is what has already been done, he suggested continuing on with the momentum. He advised that he has seen the changes happening already with an increase in recycling at the curb. He then advised he has received far more positive comments than negative ones on the changes; however he has received questions from the public on what is recyclable and what isn't. He suggested that a couple of items need to be emphasized, such as light blue bags cannot be used any longer as well as a reminder to residents of the ongoing leaf and yard waste project.

Staff was directed to bring the draft Garbage Bylaw to Corporate Services for further review and direction.

Staff was directed to let residents know of the delay.

Correspondence For Information Only

H1 2018 Budget Challenges

H2 Email Response to Council Inquiry from Sept 26th Council Meeting re: Solar Farm on Panache Lake Rd berm requirement.

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

September Cheque register

Stewardship Ontario correspondence re: 2nd quarter funding for blue box

Conference and Conventions

None

Mayor and Councillors Reports and Announcements

Highway 6 Paving Councillor R. Duplessis asked if he will be getting additional information. The Clerk advised more information will be coming to Community Services.

Feeding Wildlife Councillor R. Duplessis advised that he spoke about feeding the foxes at the cemetery, yet it wasn't recorded in the minutes. The Clerk advised that can be added and staff is addressing this issue.

Future Council Meetings

Community Services Committee Meeting of October 17th, 2017 @ 3:00 pm

Committee of the Whole Meeting of October 24th, 2017 @ 6:30 pm

Regular Meeting of Council Meeting of October 24th, 2017 @ 7:30 pm

Adjournment

R. Dufour – R. Duplessis

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:01pm

Carried

Ron Piche
Mayor

Paula Roque
Clerk

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**October 10, 2017
8:02 pm**

Mayor Piche presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis, R. Duplessis, B. Foster, R. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T. Denault-Roque, Recording Secretary

In Camera

1. R. Dufour – K. Duplessis

Under authority of Section 26.1.3 of Bylaw No. 2062/08, Committee goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

☒ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, that being assessment appeals

Time: 8:02 pm

Carried

Resume Special Meeting

2. R. Duplessis – R. Dufour

Be It Resolved That: The Special Meeting of Council hereby resumes. Time 8:10 pm

Carried

The Mayor stated that Council discussed the resolution of some outstanding assessment appeals and what appeals have been submitted for 2017.

Adjournment

3. K. Duplessis – B. Foster

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 8:11 pm

Carried

Ron Piche
Mayor

Paula Roque
Clerk

**Community Services Committee Meeting
Tuesday, October 17, 2017
3:00 pm
Main Level Boardroom
Municipal Building**

DRAFT

Chair Bob Yocom presided over the meeting

Present:

Mayor R. Piche, Councillor R. Dufour
Municipal Officials: P. Roque, Clerk; C. Townsend,
CAO/Treasurer; C. Kennelly, Economic Development Officer;
J. Yusko, Manager of Public Works; M. Pichor, Fire Chief; T.
Denault-Roque, Recording Secretary

Departmental Reports

The Committee received the following reports; Public Works
Departmental Report for September 2017; Leisure Services
Departmental Report for; September 2017; Building Services
Departmental Report for July, August & September
2017; Fire Services Departmental Report for September
2017.

A discussion ensued.

J. Yusko, Manager of Public Works addressed several
questions regarding the Public Works and Leisure Services
Departmental Reports.

Councillor Yocom would like to see statistics on the use of
the rink, which would incorporate all user groups as well as
users through the reciprocal agreements with the area
schools. He further stated that this could come in the
yearend report.

Hwy 6 Paving Discussion

For Information Only

A discussion ensued.

Councillor Yocom stated the record was excellent
documentation of what took place and clearly showed the
communication between staff and the Ministry.

Recognition of Local Heroes

For Discussion

A discussion ensued regarding the need for a policy to
recognize local heroes.

The Committee agreed no policy is required and that local
heroes could be nominated for Provincial Recognition
Program when they exist.

**Parks and Recreation
Strategic Master Plan**

1. R. Piche – R. Dufour

Be It Resolved That: As Recommended by the Community
Services Committee That: The final Recreation Master Plan
be adopted.

Carried

A discussion ensued.

Councillor Dufour asked if adopting the Master Plan was in principle only, he also inquired about the process of how each recommendation would be addressed by Council, responses were identified in the Staff Report.

Adjournment

R. Dufour – R. Piche

Be It Resolved That: The Community Services Committee Meeting is hereby adjourned.

Time: 3:20 pm

Carried

Bob Yocom
Chair

Paula Roque
Clerk



COMMUNITY SERVICES COMMITTEE

Moved By: Ron Piche

Date: October 17, 2017

Seconded By: Ray Bujon

Motion No 1

Be It Resolved That: As Recommended by the Community Services Committee That:

The final Recreation Master Plan be adopted.

CARRIED X

DEFEATED

Ray Bujon
Chair

**RECORDED VOTE
INTEREST**

	For	Against
Mayor R. Piche	<u> </u>	<u> </u>
R. Dufour	<u> </u>	<u> </u>
R. Yocom	<u> </u>	<u> </u>

DECLARATION OF PECUNIARY

Mayor R. Piche	<u> </u>
R. Dufour	<u> </u>
R. Yocom	<u> </u>

AGENDA #

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

STAFF REPORT

DEPARTMENT: Leisure Services

DATE: October 3/17

ITEM: Final Recreation Master Plan

RECOMMENDATION: The Final Recreation Master Plan be adopted.

BACKGROUND:

The Recreation Master Plan was first presented to council in July 2017. Subsequent to this there was an additional consultation period and comments were incorporated into the plan.

ANALYSIS:

Approval of the Master Plan is an “approval in principle” to the vision and direction of the document and will allow staff to initiate the necessary planning and investigations to move aspects of the plan forward in a phased manner. Approval of the Plan does not translate an immediate commitment on the part of Council to fund solutions or implement any of the recommendations without vetting it through Council. Individual capital recommendations will still need to be evaluated on an annual basis in light of other municipal budgetary commitments and are all subject to further implementation approval by Council.

Please note the following amendments were made to the plan after the final request for community input.

Amendments to Plan Document (in italics)

Master Plan Principles

- Item 6: *The provision of quality services in a responsive manner* as well as the development and implementation of policies and protocols that enhance the user experience with facilities.

Section 8.1.1

- Recommendation 2 amended to read:** *Routinely (i.e. every 5 years) undertake a comprehensive building condition assessment for the Regional Recreation Complex (arena, pool, and other building aspects). This should comprise order of magnitude costs for improvement items to assist the Municipality with capital budgeting for this facility.*
- Recommendation 4 amended to read:** The short-term focus should be to expand the range of programming opportunities associated with this facility in order the enhance revenue generation and utilization of this asset. *This may include extending the summer operations of the pool via the exploration of creative programming solutions such as water polo, a temporary floating obstacle course etc. (See*

Department: General Administration	Form Number: A99-01370
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Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

Section 8.4.3: Programming for other recommendations). Staffing and other resource implications of options will need to be evaluated.

- **New recommendation: (now Recommendation 9):** *Continue to invest in the maintenance of the Regional Recreation Complex outdoor track.*
- **Exhibit 30:** Per Council request the playground service radius for Espanola has been overlaid onto the demographic map showing the concentration/share of the child (under 9) population.
- **New recommendation: (now Recommendation 34):** *Progressively explore and implement creative pricing strategies to enhance the utilization of facilities (e.g. an 'all-in' affordable youth pass for access to select swim and fitness class options/ bundles, 'free' bonus access to programs for multi-pass purchases/ membership renewals etc.)*

Other minor amendments to the document include clarification of the population data sources used to calculate the Town's provision standards and a few language amendments. Please note that Section 8.2.1 has been retitled 'Track and Soccer Fields'. Section 8.2.3 has been retitled 'Outdoor Rink, Courts & Alternative Play'.

Action Plan:

Once the plan is approved in principle staff and council will identify the top 10 plan priorities, create action items to support each recommendation and provide Council with monthly status report.

EXISTING POLICY:

FINANCIAL COMMITMENT: impact to be determined by review and assessment of each recommendation and subsequent approvals by Council

IMPLEMENTATION: to begin following approval of Council Fall of 2017

Prepared By:

Program Manager Leisure Services/C Kennelly

Department Manager:

Joel Yusko

Clerk Treasurer/Administrator:

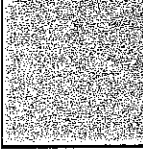
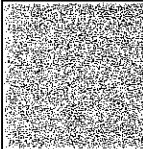

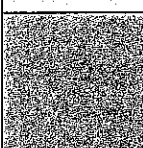
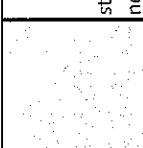
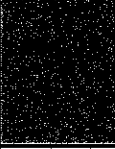

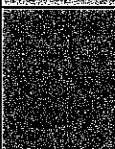

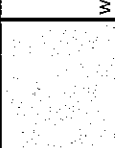
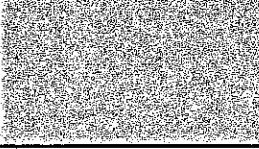
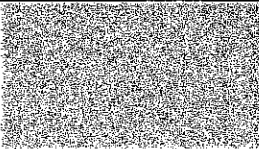
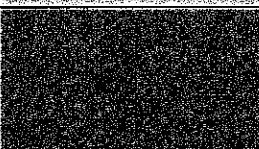
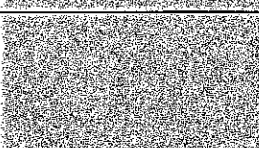
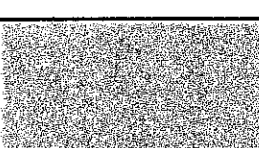
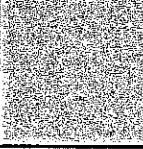
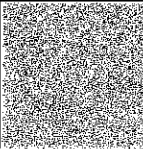
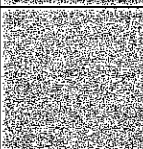
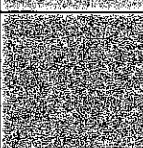
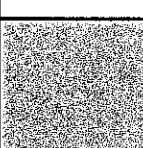
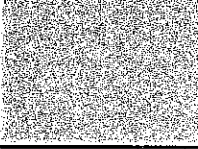
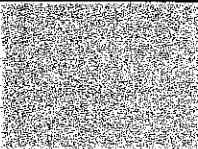

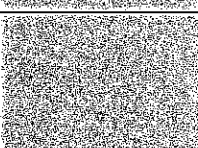
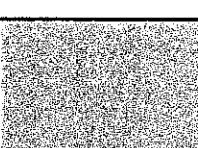
Cynthia Townsend

Approval of Recommendation:

Yes ☒ No ☐

Comments:

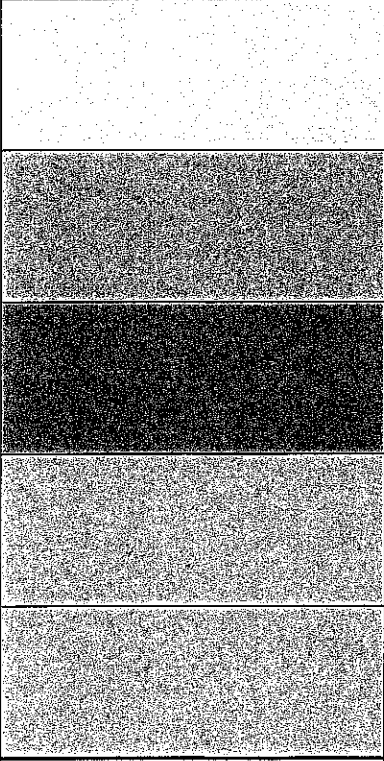
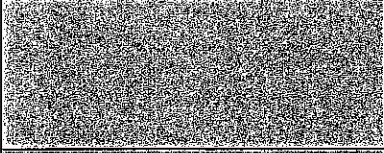
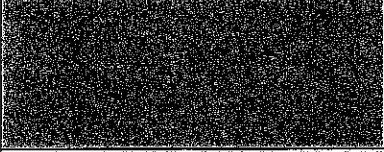
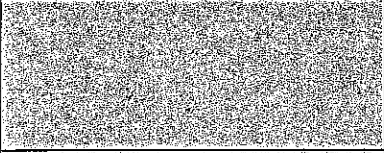
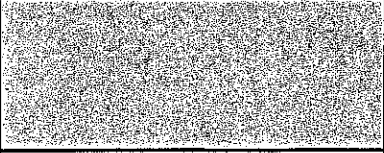
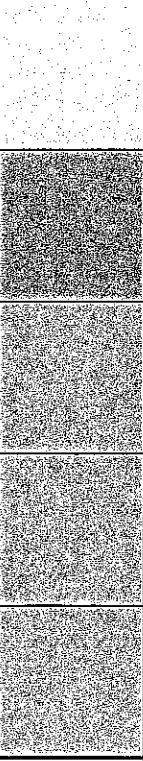
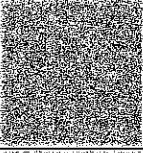
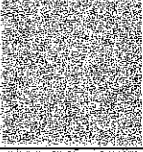
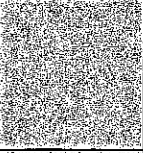
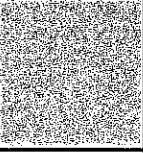
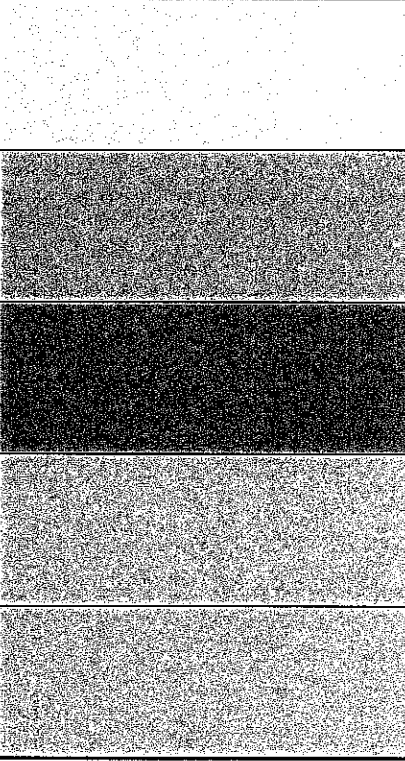
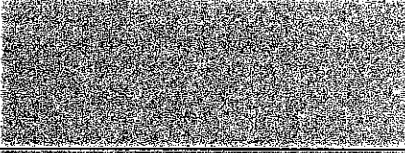
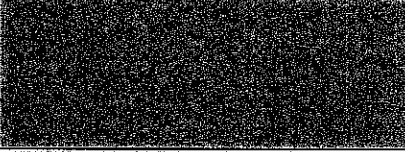
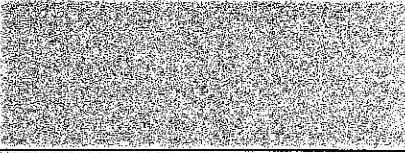
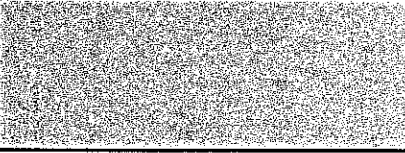
#	Recommendation	Top 10 Priorities	Within 1 year	Short-term 1-3 Years	Medium-term 4-6 Years	Long term 7-10 Years	Action Items	Status
Facilities								
1	Continue to annually fund and maintain a capital reserve for the Regional Recreation Complex.						review 10 yr capital asset plan in 2018 & average yearly contribution for capital assets	
2	Routinely (i.e. every 5 years) undertake a comprehensive building condition assessment for the Regional Recreation Complex (arena, pool, and other building aspects).						Building & risk assessment in progress/ongoing to drive #1 & #3 Recommendations	
3	Invest in capital improvements for the Regional Recreation Complex Arena.							
4	Continue to invest in necessary capital improvements/maintenance for the Regional Recreation Complex Indoor Pool.							ongoing
5	Continue to maintain fitness and racquet sport facilities at the Regional Recreation Complex and monitor trends in participation over time.						reaching out to squash players to lead youth squash program/exploring alternate use opportunities for courts	ongoing
6	Evaluate opportunities to introduce new and active indoor uses within existing meeting/multi-purposes spaces at the Regional Recreation Complex (e.g. indoor playground).						continue to explore opportunities	ongoing

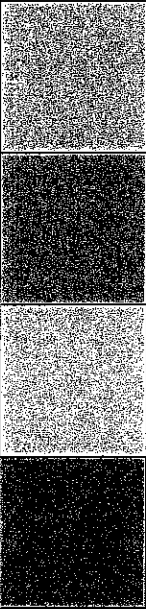
13	Continue to maintain the lease for public use of the Espanola Golf & Country Club tennis courts and implement measures to monitor demand for the use of this facility.							staff report forthcoming in next six months	
14	Continue to maintain the existing outdoor ice rink at Pinegrove Park and invest in necessary capital improvements for this facility.							work is ongoing	
15	As part of a campus planning exercise for the Red McCarthy Memorial Athletic Fields, evaluate the opportunity to decommission the beach volleyball facility at this location to accommodate new recreational uses potentially via a formal multi-use half court facility (for youth basketball, volleyball and other uses).								
16	Subject to consultation and confirmation of demand, the Municipality may seek to decommission the Yocom Park Playground and opt to dispose of this parkland via the sale for residential uses.								
17	As part of a campus planning exercise for the Red McCarthy Memorial Athletic Fields evaluate the opportunity to relocate/reconfigure the existing playground at this site to allow for more suitable distance from the baseball diamonds at this location.								

[illegible]

[illegible]

[illegible]

40	Explore opportunities to facilitate the use of the arena floor in the summer for community led/driven activities such as cheerleading camp and/or the temporary conversion of the space for use as an indoor Skate/BMK Park.						We've used the space for summer Lacrosse, roller skating, pickle ball & gymnastics. Gymnastics was successful this summer and Gym Zone plans to book for 2018. Other programs were not successful without a community champion. Generally, people don't want to commit to indoor programming in the summer months.	ongoing
41	Explore options to develop and initiate walking club and trail run programs with the implementation of recommendations to extend the Al Second Fitness Trail.						Funding application is in to extend the Al Second Trail. Community has an indoor walking program and an outdoor hiking program.	ongoing support & promotion
42	Work with the District Health Unit and Hospital to explore opportunities to accommodate mobility fitness; stretching, aqua therapy at the Regional Recreation Complex. New programming options may facilitate out-patient wellness support.						We have an ongoing collaboration with the Health Unit & Family Health Team and regularly partner to offer community wellness outreach. All area physiotherapists were invited to try out our aqua spin bikes to increase therapy opportunities in the pool. Sending out our info on shallow water gentle aqua to health practitioners to share with their clients Oct/17	ongoing

43	Explore opportunities to work with Espanola Library to deliver joint programming/camps to ensure child literacy on all levels (physical and cognitive).		collaborating on new programs and delivery/launching Tadpoles & PJ Tales & Family Time Pool & Play October 2017	ongoing
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THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2811/17

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2014, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2014, held on: October 10, 2017 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 24th day of October 2017.

Ron Piche
Mayor

Paula Roque
Clerk



REGULAR MEETING OF COUNCIL

Moved By: Ray Sabourin Date: October 10, 2017
Seconded By: Ken Duplessis (K. Duplessis) Motion No. 17-164

BE IT RESOLVED THAT: As Recommended by the Corporate Services Committee That:
The Municipality invest \$5 million dollars with the One Investment Program.

CARRIED ✓ DEFEATED

Ray Sabourin
Chair

RECORDED VOTE

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
S. Meikleham	_____	_____
B. Yocom	_____	_____

DECLARATION OF PECUNIARY INTEREST

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
S. Meikleham	_____
B. Yocom	_____

AGENDA #D1



The Corporation of the Town of Espanola

Bylaw No. 2810/17

Being a Bylaw to authorize The Corporation of The Town of Espanola (the "Corporation") to enter into the Agency Agreement, as defined herein, between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with respect to "The One Investment Program" and to authorize the Treasurer to execute the necessary documents from time to time for that Purpose.

WHEREAS the *Municipal Act* provides that the power of a municipality to invest money includes the power to enter into an agreement with any other municipality, school board, college, university, hospital or such other person or classes of them as may be prescribed by regulation for the joint investment of money by those parties or their agents;

AND WHEREAS the Corporation proposes to enter into a restated Agency Agreement dated as of March 1, 2010 (the "Agency Agreement") between CHUMS Financing Corporation, a duly incorporated wholly-owned subsidiary of the Municipal Finance Officers' Association of Ontario, and Local Authority Services, a duly incorporated wholly-owned subsidiary of the Association of Municipalities of Ontario, as Agent, and Eligible Investors, and defined therein, to permit the Corporation to be an investor through "The One Investment Program" for joint investments as set out in the various schedules to the Agency Agreement (the "Portfolios").

AND WHEREAS the Council of the Corporation deems it to be in the interest of the Corporation to enter it the Agency Agreement and to enroll in one or more of the One Investment Program Portfolios;

AND WHEREAS the Treasurer has stated, pursuant to the statement appended hereto, that the investment guidelines of the Agent comply with the Corporation's investment policies and goals;

NOW, THEREFORE, the Council of the Corporation of the Town of Espanola enacts as follows;

1. The Agency Agreement is hereby authorized substantially in the form made available to the Council as its meeting held on the 25th day of October 2017.
2. The Treasurer is hereby authorized and directed to enter into and execute the Agency Agreement and any other necessary documents, including without limitation, enrolment documents and documents in connection with the payment services of the Portfolios, and to do anything necessary or desirable, initially and on an ongoing basis, on behalf of the Corporation , to give effect to the purpose, and the Treasurer is hereby authorized to affix the corporate seal of the Corporation to the Agency Agreement and any other documents which are necessary to give effect to the Agency Agreement of to the purpose.

Read a first, second and third time in open Council on this 24th day of October, 2017.

Ron Piche
Mayor

Paula Roque
Clerk

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Public Works

MONTH: September 2017

PROJECT STATUS:

- **Bio-Solids:** No change.
- **Water Meters:** Water metre reading and data collection training to take place in early October.
- **Asset Management:** No change.
- **CWWF:** Sanitary and storm sewer CCTV inspections ongoing for the design. Tenders for Geo-technical and legal survey.
- **OCIF:** Funding application completed.

TRANSPORTATION:

- Public Works continued with regular maintenance of town streets and back roads including patching, sweeping, grading, sign installations and repairs, line painting, ditching, brushing & tree removal, and garbage/debris pick-up.
- Added M gravel to Panache Lake Rd. and Bass Lake Rd. at locations that required it.
- Repaired sidewalk cracks.
- Replaced culvert on Bass Lake Rd.
- Installed uninterrupted power supplies in the traffic light control cabinets for the intersections of Tudhope St., Barber St. and Second Ave. with Hwy 6/Centre St. This is battery back-up to ensure the lights will function during short power outages (3-6 hours).

EQUIPMENT:

- #34 Trackless out-of-service. Being replaced.

ENVIRONMENTAL:

- A lot of inquiries/complaints regarding upcoming garbage & recycling restrictions.

BEAUTIFICATION:

- Fertilized, watered and weeded flower beds.
- Took down Canadian flags.

CEMETERY:

- Continued with burials, monument layouts, monument deficiency reports and maintenance.

BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Maintained fields, parks and beach areas.
- Installed benches.
- Repaired Clear Lake Beach change room doors.
- Pressure washed and sealed interlocking bricks at Heritage Park.
- Inspected and repaired playgrounds.
- Tilled beach and volleyball areas.

WATER & SEWER:

- The watermain swabbing program took place during night shift from September 18-21, 2017.
- The afternoon watermain flushing program began on September 25th.
- Flushed storm and sanitary sewers according to the yearly flushing program and in relation to the Phase 2 Design for CCTV camera inspection.
- Repaired catch basins.
- There were two complaints of dirty/coloured water.
- There was one sewer back up. Main was checked and flowing well. Resident was advised to contact a plumber.
- Replaced motor on watermain circulating pump for Albert St. and Adelaide St. loop.
- Performed sanitary sewer service camera inspection at a residence having sewer back-up issues. Identified a grade issue on the Town side. Will schedule for repair.

INTER DEPARTMENTAL:

- Maintained vehicles/equipment for other departments.
- Installed new bike racks at various locations.
- Picked up scrap steel from Town Hall.
- Assisted the Fire Dept. in pumping the water out of a basement of one of the fire scenes for investigation.
- Installed signs at the North and South Town entrances for the Pumpkin Festival.
- Complex slide repairs.
- Installed gold lights at the Town Hall for Childhood Cancer Awareness.

COMPLAINTS/COMPLIMENTS:

- There was one complaint regarding recycling not being picked up. Advised contractor.
- There was a compliment for the Yard Waste Depot and that it was a great service for the community.
- There was a dust complaint regarding the surface treatment put down on Clear Lake Rd. Resident was advised that it was dusty because that it was just swept and the sweeper cannot pick up fine dust. Road will improve with time (rain and the winter will help it properly set).

EMPLOYEE STATUS:

- Public Works is currently at its full complement of employees.

VISITORS:

- Nine blue boxes were issued during the month of September.

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services

MONTH: September, 2017

Project Status:

Building

Operating well

- Phase two of the building automation started (HVAC)

Pool

- Maintained summer schedule in September due to low usage
- Brought on 5 casual/part-time aquatic staff
- New Jacuzzi and slide pumps were installed
- Main pump for wade pool still in production expecting to see it by Oct 10th

Arena

Operating well no issues at this time

Events

FREE PD Swim sponsored by Shelley Newton Memorial fund (62 participants). FREE PD Skate & Skill building with Espanola Express (18 participants)
Espanola Express Fan Skates booked for Fri game nights 5:30-6:30pm (2 participants for the 1st skate & 26 for 2nd skate)

- Ongoing planning for Pumpkin Festival
- Ongoing planning for Santa Clause Parade
- Coordination with Town Admin on Wall of Fame event

Project updates

Recreation Master Plan

- On going

Program Development

- Added Women's Shanny to ice schedule Mon 8-9am & Thurs 12-1pm
- Seeking squash champion to lead youth squash program
- Reached out to Sudbury Dance instructor for Youth Dance program to begin Oct
- Seeking replacement instructor for Tai Chi
- Reached out to Library to coordinate PD Day program opportunities
- Reached out to OCOF for assistance in promoting and enhancing Free After School Skate opportunity with theme
- Invited Espanola Express to Free After School Skates
- System now in place to ensure skates have music

- Responded to request from FHT regarding the sustainability of the Soup to Tomatoes Program
- Follow-up with Gym Zone on their status of re-establishing gymnastics in Espanola/Gym zone to meet with school board

Economic Development - Other Consulting

- Request for information on franchise agreements from small business owner
- Follow up with Imperial Oil on Brownfield property/awaiting environmental testing results
- Request for assistance in finding a shared-space location from a Sudbury Business Owner/health specialist looking to locate to Espanola
- Meeting with Eat Local Farmers Market to discuss sustainability & opportunity to host a Christmas Eat local Market reunion in lobby of Complex
- Successful closure of one CIP application
- Follow up with 2 CIP applications
- Follow up with Donor Interested in Commemoration Program
- Meeting with Clerk to explore funding opportunity for cycle trail enhancement
- Submitted application for trail enhancement CIP TCTO
- Attended State of the North Economic Development Conference in Timmins/glaring message is that all of Northern Ontario is in a fragile state due to declining and aging populations. Communities must invest, be creative and proactive in retaining existing populations and recruiting new community members

www.northernpolicy.ca/upload/documents/presentations/2017/sotn-rc-presentation-17-09-26.pdf

Economic Development - Advertising

- Donation accepted from Fibre Arts Festival advertising budget towards shared advertising for Regional Radio of \$1310.00
- Wrote radio & tv copy and booked advertising for Pumpkin Festival & Fibre Arts Festival promotion
- Booked advertising with Manitoulin Expositor for Pumpkin Festival
- Modified entrance signage to advertise Pumpkin Festival for North & South entrances of Town
- Moose FM contract promoting Ice programs & September Swim lessons LED/community channel/website/facebook advertising/Monitor ongoing
- Booked additional radio advertising with Moose Regional Radio out of Elliot Lake for festival
- Sought out a testimonial from a young couple who chose Espanola over Muskoka - added to our Community Profile Page on the website
- Reached out to Horticultural Society to dress downtown block with corn stalks to promote festival

Economic Development - Sign

- No changes

Complaints / Compliments:

- Patron suggested purchasing a new stair master & smith machine for gym
- 2 complaints about the lack of hot water in the change rooms

Employee Status:

Visitors:

SEPTEMBER 2017

DROPPINS	
AquaFit	8
Fitness Centre	66
Shinny	43
Shower Usage	0
Skate	54
Squash	7
Swim	252
Fan Skate	26
TOTAL	456

SEPTEMBER 2016

DROPPINS	
AquaFit	16
Fitness Centre	144
Shinny	71
Shower Usage	0
Skate	75
Squash	28
Swim	337
Fan Skate	n/a
TOTAL	671

Memberships - RESIDENT	
AquaFit	44
Bronze Pool	60
Fitness	840
Squash	17
Silver	68
Gold	82
Pool Pass	16
Private Swim Lessons	2
Shower Pass	2
TOTAL	1131

Memberships - RESIDENT	
AquaFit	67
Bronze Pool	106
Fitness	1111
Squash	16
Silver	20
Gold	206
Pool Pass	28
Private Swim Lessons	0
Shower Pass	7
TOTAL	1561

Memberships - NON RESIDENT	
AquaFit	34
Bronze Pool	26

Memberships - NON RESIDENT	
AquaFit	86
Bronze Pool	27

Fitness	174	Fitness	288
Squash	5	Squash	6
Silver	36	Silver	8
Gold	0	Gold	0
Pool Pass	0	Pool Pass	25
Private Swim Lessons	2	Private Swim Lessons	1
Shower Pass	14	Shower Pass	2
TOTAL	291	TOTAL	443
LIONS FREE SWIMS		SHELLEY NEWTON FREE SWIMS	
Sat. Sept. 16	35	Sun. Sept. 29	62
Sat. Sept. 23	30		
Sat. Sept. 30	54		
TOTAL	119		

Department Manager: *Joel Yushko* Submitted on: October 11th, 2017

OCT 11 2017

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Building Services | MONTH: September, 2017

Project Status: Building Permits

Total Permit Applications	224
Total Residential Starts to Date	4
Zoning Request to Date	\$2,858.00

SEPTEMBER 2017 BP REPORT

Month / Year	# of Permits Issued	BP Value	BP FEE
SEPTEMBER 2017 BP	14	\$267,300.00	\$4,909.00
SEPTEMBER 2016 BP	25	\$145,900.00	\$6,675.00

14 Renovations / Alterations

11 Permits Closed

-24 Orders to Comply issued for 2017

-2 Hours with Property Standards for the month of September

Complaints / Compliments: see attached

Employee Status:

Visitors:

Department Manager: Dan Rivet

COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIAL S
Sept 5/17		Complaining about the foxes at the cemetery and people feeding them daily. They have become a nuisance and meet you at your car when you approach – he would like the town to do something about this.	Advised PWD and suggested that he call MNR	AK
Sept 14/17		Advised that resident on James St., she had the Animal Control Officer attend there and the Animal Control Officer said there are at least 6 cats inside and many more outside. The Animal Control Officer will be trapping the cats outside but advised complainant that Property Standards should be notified as they have too many cats and that the lady should not be living there due to the conditions of the residence.	Sent to Property Standards	SLC
Sept 19/17		Complained that she almost got hit at the lights at the Credit Union/Hwy 6 intersection. Reckless driver		AK
Sept 26/17		Neighbour's back yard on Appleford is a disgrace. Long grass and they have a fire pit – worried about starting a fire.	Sent to Property Standards and Fire Department	AK

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Building Services	MONTH: August, 2017
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Project Status: Building Permits

Total Permit Applications	196
Total Residential Starts to Date	3
Zoning Request to Date	\$2420.00

AUGUST 2017 BP REPORT

Month / Year	# of Permits Issued	BP Value	BP FEE
AUGUST 2017 BP	17	\$172,900.00	\$2,739.00
AUGUST 2016 BP	32	\$501,400.00	\$11,960.80

17 Renovations / Alterations

15 Permits Closed

-24 Orders to Comply issued for 2017

-3 Hours with Property Standards for the month of July

Complaints / Compliments: see attached

Employee Status:

Visitors: 85

Department Manager: Dan Rivet

COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIAL S
Aug 2/17	Mayor	Property at Queensway looks like a scrap yard. Pallets piled high, old cars, property is a fire trap.	Advised Property Stds Officer <i>order to comply</i>	PR
Aug 10/17	Resident via the Mayor	Sacred Heart School property is an eye sore, sand piles, long grass/weeds and on windy days the sand piles blow all over the place to neighbouring property. There has been no change to this property for several months.	Advised Property Stds Officer <i>Tarped Sand Pile</i>	PR
Aug. 22/17		... No permit for roof and work was not done to code. Spoke with Joe West at TIOE on August 18/17.	Sent to Property Standards	DB

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Building Services	MONTH: July, 2017
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Project Status: Building Permits

Total Permit Applications	178
Total Residential Starts to Date	3
Zoning Request to Date	\$2090.00

Permit Number	# of Permits Issued	BP Value	BP FEE
July 2017 BP	20	\$86,996.00	\$4,193.50
July 2016 BP	27	\$1,666,421.00	\$15,927.75

17 Renovations / Alterations
2 Sign Permits
1 Zoning Permit
6 Permits Closed

-22 Orders to Comply issued for 2017
-9.5 Hours with Property Standards for the month of July

Complaints / Compliments: see attached

Employee Status:

Visitors: 97

Department Manager: Dan Rivet

COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIAL S
July 7/17	Resident	yard hasn't been taken care of in months, long grass and weeds, Garbage all over the place, and nothing put to the curb on garbage pickup days. Animals getting into the garbage and mice have been nesting in the area.	Forwarded to Property Stds officer Asked tenants to cut grass, grass was cut over weekend. JW	JS
July 11/17	Tax payer	Suggested that we put a large plexi glass over the new Mural to prevent vandals/graffiti from ruining the product	Forward to Clerk	AK
July 14/17		Recycling not being picked up for several weeks.	Email sent to Joel & Cynthia.	JS
July 17/17	Anonymous	Windows Broken, Siding Falling off, water damage, Get approval from health department, fire department & Property Standards to deem building fit for occupancy.	Joe W took the call. <i>Spoke to owner</i>	JW
July 20/17		chickens, the smell is becoming really bad and there are "crap" flies that are buzzing around and is making being outside unbearable .. it smells really bad.	Fwd to Property STD 2 chickens in coop, Compost pile smells. Owner covered Compost pile with wood chips. -JCMW	db

COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIAL S
July 20/17	Resident Mayor	to Town cut the grass along the roadside but they still have long grass on their side of the ditch and the ditch is too deep for them to cut	Mayor to respond	CT
July 24/17	Resident	constructed a deck and new stairs. All the stringers for the stairs are splitting. "death trap waiting to happen"	Sent to Property Standards <i>orders</i>	JS
July 27/17	Resident	Neighbour advised that contractors removed a refrigerator from the home after the fire and it was filled with food. The food has rotted and the smell is unbearable. Raccoons are eating from it and the neighbours cannot even keep their windows open.	Advised Property Standards Officer Issued Order and taped fridge doors shut, July 28, JW <i>(removed)</i>	AK

Department:	General Administration	Form Number:	A99-01371
Subject:	Departmental Report	Effective Date:	06/05/17
Policy No:		Revision Date:	08/04/27
Bylaw No:		Version #:	2

DEPARTMENTAL REPORT

DEPARTMENT:	FIRE DEPARTMENT	MONTH:	September 2017
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Inspection Orders Completed:

- 6 - Follow-up Inspections
- 1 - Final Inspection

Also, fire scene investigations completed with Fire Inspector from Ontario Fire Marshal's Office.

Inter-Departmental:

- An extensive full-scale mock exercise took place that involved the Town's Community Control Group as well as multi agencies participating.

Fire Prevention:

- Reviewed Fire Safety Plan for A. B. Ellis Public School.

Other:

The Fire Chief:

- Completed the Town's Simplified Risk Assessment.
- Participated in the Safe Communities webinar.
- Fifteen firefighters completed the Solar Panel Training course.

Fire Permits Issued: 3

DEPT. CALLS:

Number of Calls: September 2017 -- 15

Fires - 5
 Open Air Burning/unauthorized - 1
 Natural Gas Leak - 3
 Medical Assist - 1
 CO Call - no CO - 1
 Faulty Detector - 1
 False Alarm - 1
 Human - Malicious Intent, prank - 1
 Other (pre fire conditions - no fire) - 1

TOTAL CALLS TO DATE - 88

Number of Calls: September 2016 -- 6

Fires - 1
 Natural Gas Leak - 1
 Vehicle/Pedestrian Collision - 1
 False Alarm - 3

TOTAL CALLS TO DATE - 68

Firefighter Training:

F/F Weekly Training Hours for the Month: 229 Hours (Hrs. per firefighter/per practice x 4 practices/month)

Training Topics: • Pump operations, porta tank pumping, supplying attack lines
 • Auto extrication training - stabilization, doo, roof & window removal, air bag deployment demonstration, use of heavy hydraulic tools.

F/F Extra Training (not at regular practice) for the Month: 88 Hours

- Full-scale mock scenario
- Solar panel training

Total Training Hours for the Month: 317

Employee Status:

Firefighter applicants have been interviewed.
Two new volunteer firefighters have been hired.

Visitors: 23Department Manager: Mike PichorSubmitted on: October 11th, 2017

OCT 19 2017

LACLOCHE FOOTHILLS MUNICIPAL ASSOCIATION

AGENDA / MEETING REPORT

Town of Espanola
Main Level Boardroom

OCTOBER 16, 2017
9:00 a.m.

PRESENT: Chair, Mayor Les Gamble, Sables-Spanish Rivers
Mayor Laurier Falldien, Nairn & Hyman
Mayor Vern Gorham, Baldwin
Mayor Ron Piche, Espanola
Staff: Kim Sloss, Cynthia Townsend

1. Introduction – Representative, Arnelda Bennett- Sagamok Anishnawbek First Nation

Not in attendance. Post meeting: received an email from Arnelda apologizing for missing the meeting; a mix up on her part. She will attend the next one.

2. CPAC / Policing
OPP Staff Sergeant/Detachment Commander, Kevin Webb

Staff Sergeant Webb explained his new roll, he is always here for us and wants to work with us. He gave brief overviews since taking over the detachment as follows and gave an introductory to the various strategies.

-Amalgamation has gone smoothly; our service hasn't changed. He has members inter-changing with each other in our area and on Manitoulin for familiarity for them; proving successful, not impacting the service delivery.

- Integrating the Marine Program – 1 trained member here, 6 on Manitoulin. They have already started working with the MNR. Their target is life and death issues (alcohol, proper use of life jackets); will be more discretionary with other minor issues.

-Community Mobilization: 3 current strategies:

- Drug strategy: they determine the need / severity, to provide education, has been very successful to date. Kevin will take a look into the status of the needle exchange program when Mayor Gamble asked about needle pickup availability.

- Loitering in Massey: in partnership with Sagamok Band Office and addiction groups. New strategy give offenders an opportunity to attend a session in Sagamok, then the ticket they were issued will be stroked. This gives the initial personal contact needed to offer any type of addiction help.

- *Safe trade zone: provides locations for the exchange of goods bought and sold online; reduces victimization.*

-*Mental Health: a huge use of their resources; transfer of care (to hospital) is lengthy – sitting waiting sometimes for hours for individual to be attended to. Looking at how to reduce police presence while maintaining public safety as these individuals usually are less agitated without police in attendance.*

-*Highway traffic safety initiatives: Seat belt campaigns - Kevin indicated that the staffing in our area are in the top 3 for performance for enforcement, how many vehicles are being stopped and for mvc's there is high visibility (and on Manitoulin where there are high rates of deer/car impacts this has been very good), to keep speeds down.*

They depend on their analytics to plan where the forces concentrate on, but there is coverage everywhere.

-*Focus Patrols: They are getting back to where the work is – ie: traffic speed. If a report is received from a community they will do the analytical, put a car in the area. If significant problem, will set up a Focus Patrol so that everyday there is visible patrol and car in the area: zero tolerance for that Patrol – short/sharp, in and out. Education is best through the media, chosen appropriate for target age group. (Twitter for younger generation, radio and newspaper for older).*

-*Kevin took part in a Boys4Real session – target: Grade 7/8. Working on a seminar to speak about violence against other youths, domestic violence and media violence and harassment. All youths in area will be invited; the program is driven by the police and victims services; coming in May, very excited about this new initiative.*

- *Provincial Offences notices are focused on distracted driving, aggressive driving, alcohol and seat belts. Stops/officer is up. Stopping cars means engaging with the public. This sometimes is the only way police get a chance to speak and reach out to people.*

Kevin thanked the group for listening to all of the strategies and his background on what has been, and is happening. He indicated he is happy to be working with our group and for purposeful regular meetings.

3. Constitution

The changes/additions recommended at the last meeting have been made. The only outstanding item is Article 3 Section 1, Memberships & Representation. It is the intention of Sagamok Anishnawbek that from Councillor Arnelda Bennett's attendance they will determine if they will be a member of the Association.

Deferred until next meeting.

4. Update - MTO Traffic Volume Statistics
- Highway 17 Classification

Mayor Falldien has offered to take the lead in having a letter drafted to the Minister of Transportation for the Highway reclassification, to keep the heat on for their reconsideration.

Kevin Webb is to provide us with statistics (fatalities, collisions) to include in the letter

5. Shared Building Department Services

CBO Dan Rivet came in to address the group with regards to the new system in place for shared building services with the new inspector, Mike Campbell. All municipalities thought that things are going well.

Dan expressed the necessity for the municipalities to make available whatever information Mike would need in order to fulfil his duties (ie: property file, legal descriptions, etc.) This information is used only for the purpose of reviewing building permits and files, and can trust that any information used is kept confidential as all other municipal records.

Dan indicated that Mike would like a laptop. Kim advised that Sables-Spanish has a tablet that he is free to use. Post meeting: Discussion with Mike indicates that a laptop would serve to provide greater capacity of documentation and programming. Perhaps this can be considered for 2018 budget when the contract fees are re-evaluated or if the Building Dept. training and supplies budget could accommodate the purchase of a laptop that would do what is needed in all areas.

6. Sudbury & District Health Unit

At the beginning of this term of Council an appointment to the Health Unit Board was made on behalf of our Lacloche Foothills municipalities. Stewart Miekkelham was nominated from the Town of Espanola. This nomination was upheld, but a request had been made at that time by the Township of Sables-Spanish Rivers that if he could not carry out this position for the term that Councillor Thoma Miedema be appointed. The Township of Sables-Spanish Rivers has passed the following resolution for the other municipal councils to support.

"WHEREAS the position of the Sudbury & District Health Unit Board that represents the Lacloche Foothills municipalities has become vacant;

AND WHEREAS Council had requested at the time of the appointment in 2015 that Thoma Miedema be appointed should the current representative not be able to carry out this position for this term;

BE IT RESOLVED THAT we request that Thoma Miedema be appointed to the Sudbury & District Health Unit Board for the remainder of this term."

All members were in agreement.

7. Pavement / Road Resurfacing

Mayor Les Gamble would like to discuss the work we are getting in our area.

Mayor Gamble expressed his displeasure with the end result of their surface treatment and asked others. Mayor Falldien also indicated that they were not satisfied with the MSO work in Nairn either; it's not standing up.

8. Other Business

Kim had been given minimal banking information for the Association. Cynthia was asked if she could pursue this with the Royal Bank to see what we have. Kim will provide a letter on LFMA letterhead to identify and explain our situation, for Cynthia to have at the Bank.

9. Next Meeting

Tentatively set for the third Monday in January. Kim will send out email early December to confirm.

**Espanola Police Services Board Meeting
Thursday, September 21, 2017
Espanola Municipal Office**

OCT 18 2017

Present: Mary Lou Mick
Bill Foster
Deborah Sakaluk
Chief Steven Edwards
Linda Roque, Secretary
Ron Piche
Graham White

The Chair called the meeting to order at 2:43

Declaration of pecuniary interests and the general nature thereof; none declared

Minutes

1. Moved by: Bill Foster
Seconded by: Ron Piche

The minutes of the EPSB moves that the minutes of the regular meeting dated July 20, 2017 be accepted.

Carried

Chief's Report

- Month End Report**
2. Moved by: Ron Piche
Seconded by: Bill Foster

The EPSB moves that the month end report for June, July, and August 2017 be accepted as circulated.

Carried

Highlights of Month End Report - June:

- There were 322 incidents reported in 2017 down from 351 in 2016
- There were 45 criminal code charges involving 19 people in 2017 up from 16 charges involving 10 people in 2016
- There were 50 HTA charges in 2017 down from 112 in 2016
- There was 1 By-Law charge (parking in front of driveway) in 2017 down from 3 in 2016
- 55 hours of foot patrol was conducted throughout the community
- There were 297 calls for service to 911
- There were 949 general calls to the service
- 330 people walked in to the service and were assisted at the front counter

- 7,841 kms driven in June
- A total of 73.5 hours of overtime was worked—4 hrs for court, 5 hrs for court security, 15 hrs for criminal investigation, 48 hrs for sick leave, 0.5 hrs for MHA Escort/Hospital Security, and 1 hr for Other.

Highlights of Month End Report - July:

- There were 297 incidents reported in 2017 down from 332 in 2016
- There were 31 criminal code charges involving 19 people in 2017 up from 17 charges involving 9 people in 2016
- There were 30 HTA charges in 2017 down from 43 in 2016
- 45.5 hours of foot patrol was conducted throughout the community
- There were 290 calls for service to 911
- There were 914 general calls to the service
- 311 people walked in to the service and were assisted at the front counter
- 8,177 kms driven in July
- A total of 99.5 hours of overtime was worked—8 hrs for court, 20 hrs for court security, 11.5 hrs for criminal investigation, 48 hrs for sick leave, and 12 hrs for MHA Escort/Hospital Security

Highlights of Month End Report - August:

- There were 299 incidents reported in 2017 up from 288 in 2016
- There were 35 criminal code charges involving 18 people in 2017 up from 29 charges involving 14 people in 2016
- There were 67 HTA charges in 2017 up from 50 in 2016
- There was 1 By-Law charge (parking in handicap) in 2017 down from 9 in 2016
- 26.5 hours of foot patrol was conducted throughout the community
- There were 268 calls for service to 911
- There were 875 general calls to the service
- 274 people walked in to the service and were assisted at the front counter
- 8,389 kms driven in June
- A total of 133 hours of overtime was worked—14 hrs for court, 6 hrs for criminal investigation, 105 hrs for sick leave, 8 hrs for MHA Escort/Hospital Security

AC Unit - One of two air conditioning units broke down in July and needed to be replaced at a cost of approximately \$14,000. EPS split the cost with the Municipal Office of the crane, as their unit needed to be replaced as well. The plan was to replace the unit in 2018. It was purchased in 1997 and was repeatedly failing.

Emergency Management Mock Scenario - Last week EPS took part in a “mock scenario” along with a lot of other agencies in the community. A vehicle crashed into a train on Jackin Rd. Diesel and propane fuel went into the bush which caused a fire, then a bomb was reported to be on the train. The Emergency Management Team were called together. The casualties were brought to the Espanola General Hospital. Chief Edwards said it was a very beneficial exercise. There was a debriefing the next day and important issues were brought up and changes would be made in the Emergency Management Plan.

P.E.M. Grant - The Ministry has extended the CPP and 1,000 Officers Programs for 2018/2019 if services would like to continue funding rather than applying for the new P.E.M. Grant. A letter is to be sent to the Ministry to advise of the Board's decision.

Funding

3. *Moved by: Deborah Sakaluk*
 Seconded by: Ron Piche

The EPSB moves that the Board continue to receive funding under the Community Policing Partnerships (CPP) and Safer Communities-1,000 Officers Partnership (1,000 Officers) programs in 2018/19.

Carried

Board Vacancy - There still remains one vacancy on the Police Services Board. The Ministry of Community Safety and Correctional Services are responsible for filling the vacancy and there are many steps to the process. At this time it is unknown if there is any progress to filling the vacancy. The Municipal Office recently placed an ad in the Mid North Monitor and on the website. This should be done with Board approval in the future.

Letter

4. *Moved by: Bill Foster*
 Seconded by: Ron Piche

The EPSB moves that the Board draft a letter to the Town regarding Board business.

Carried

Rank Discussion - There is a new agreement between the OACP and the Ministry of the Attorney General stemming from the Jordan Decision. The Ministry would like to have accused people into court sooner and proceeding with their cases sooner. The current officer schedule has one extra officer to provide flexibility and therefore, Chief Edwards was hoping to discuss a Staff Sergeant position. Have one Staff Sergeant, one Sergeant and make a current officer an Acting Sergeant. This would not increase our compliment. However, the Collective Agreement would have to be revised to include a Staff Sergeant position on an eight hour shift as this does not currently exist. Chief to put package together for the Board.

Chaplaincy Program - Chaplain Blair Phibbs has resigned and has accepted a position in British Columbia.

Paid Duty Increase - The current pay duty wage is \$65/hour and has been the same since 2011.

Paid Duty

5. *Moved by:* Bill Foster
 Seconded by: Ron Piche

The EPSB moves that the Pay Duty rate be increased from \$65/hr to \$80/hr.

Carried

“Correspondence”

Chief Edwards received an e-mail in appreciation from Bob Yokum to the EPS for their quick response to a complaint.

The Board received a response letter from J.V.N. (Vince) Hawkes of the O.P.P. with regards to OPP activity in 2016 sent to EPS. He included a breakdown of hours spent in the Municipality.

The Board received a copy of the Special Investigations Unit's 2016-2017 Annual Report to review.

Proceeds of Crime Grant

The EPSB moves that the Board enter into a contractual agreement with the Ministry for the fiscal year 2017-2018 under the Proceeds of Crime (POC) Front-Line Policing (FLP) "Creating a Safer Ontario through Community Collaboration" Grant Program.

Carried

The Espanola Police Services Board has been granted an allocation of \$85,000 for the proposal “Espanola Situation Table” for the fiscal year 2017-2018 under the Proceeds of Crime Front-Line Policing “Creating a Safer Ontario through Community Collaboration” Grant Program.

Espanola and Area Community Mobilization 7. Moved by: Ron Piche
Seconded by: Bill Foster

The EPSB moves that the Board enter into an agreement with the Canadian Mental Health Association - Sudbury/Manitoulin for the Provision of Project Oversight and Staff Support: Espanola and Area Community Mobilization

Carried

The Board discussed the 2017 Budget, Dispatch, personnel issues, SIU, OIPRD, Code of Conduct, Advertisement

Adjourned

11. *Moved by: Deborah Sakaluk
Seconded by: Bill Foster*

The EPSB moves that the regular meeting of the Espanola Police Services Board now adjourned. Time 6:06 p.m.

Carried

Next meeting Thursday, October 19, 2017 at 2:30

*** Please note that these minutes are unapproved until signed by the Chair.*

*Mary-Lou Mick, Chair
Espanola Police Services Board*

*Linda Roque, Secretary
Espanola Police Services Board*

ESPANOLA POLICE SERVICE
MONTH END REPORT FOR SEPTEMBER 2017

	<u>2016</u>	<u>2017</u>
Number of incidents reported	289	283
Charge Analysis Statistics		
Criminal Code	20 (9 persons)	71 (15 persons)
HTA	38	35
LLA	0	1
Other POA	1	0
By-Law	4	0

During this month **51 hours** of foot patrol were conducted throughout the community.

Department Vehicles

Unit T-13-408 km
Unit #19-0 km
Unit #22-908 km
Unit #23-2616 Km
Unit #24-2941 km

TOTAL-6873 KM

R.I.D.E. Stats
(Regular shift & overtime grant)

Number of times out-2
Number of Arrest-0
Number of Warnings-0
Number of Impaired charges- 0
Number of vehicles checked-37
Number of ADLS suspensions-0
Number of P.O.A. charges-0
Approved Screening Device-0
Number of 72 hours notices-0
Number of CDSA Charges-0

Officer Overtime Hours

Court-8 hrs
Court Security-8 hrs
Criminal Invest-15.75 hrs
In-service Training-0hrs
Sick Leave/STD/ Suspension Coverage-132 hrs
Community Service-0
Prisoner Escort-0 hrs
MHA Escort/Hospital Security-0 hrs
Training-0 hrs
Health & Safety-0 hrs
Other-0 hrs
R.I.D.E.-0 hrs
TOTAL OVERTIME=163.75 HOURS

911 Calls for Service

Total 911 calls-256

Incoming General Calls Received

Total General Calls -804

Number of Attendees to Front Counter

Total - 302 (see attached for breakdown)

Prepared by: Sgt W. Lamour

OCT 12 2017

Town of Espanola - Animal Services Statistics - through Q3, 2017

01/01/2017 - 09/30/2017	
Report Totals	67
Dispatched by type	
After Hours - Emergency Services Assistance	2 Actions by type <ul style="list-style-type: none">• Impounded animal: 2• License sold, file closed: 1
Animal mistreated	1 Actions by type <ul style="list-style-type: none">• Issued verbal notice: 1
Cat at large	1 Actions by type <ul style="list-style-type: none">• Impounded animal: 1
Cat bite	1 Actions by type <ul style="list-style-type: none">• Impounded animal: 1• Referred to Health Department: 1
Cat found	7 Actions by type <ul style="list-style-type: none">• Impounded animal: 5• Patrolled area: 1• Referred to Health Department: 1• Spoke with property owner: 2• Trap delivered: 2
Cat in trap for pick up	1 Actions by type <ul style="list-style-type: none">• Impounded animal: 1
Cat injured	1 Actions by type <ul style="list-style-type: none">• Impounded animal: 1
Cat to release	2 Actions by type <ul style="list-style-type: none">• Impounded animal: 2
Cat trap request	1 Actions by type <ul style="list-style-type: none">• Action taken - see notes: 1
Dog at large	21 Actions by type <ul style="list-style-type: none">• Action taken - see notes: 2• Found owner: 2• Issued notice over phone: 4• Issued verbal notice: 7• Issued written notice at residents home: 1• Left a telephone message : 3• Left notice at residence: 2• Patrolled area: 17• Spoke with animal owner: 2• Spoke with complainant: 3
Dog attack (other domestic animal)	1 Actions by type <ul style="list-style-type: none">• Spoke with animal owner: 1• Spoke with complainant: 1
Dog barking	7 Actions by type <ul style="list-style-type: none">• Action taken - see notes: 1• Issued notice over phone: 2• Issued verbal notice: 1• Left a telephone message : 3• Left final notice at residence: 1• Left notice at residence: 1• Spoke with animal owner: 3• Spoke with complainant: 2

Town of Espanola - Animal Services Statistics - through Q3, 2017

Dog bite	1 Actions by type • Spoke with complainant: 1
Dog found	12 Actions by type • Accepted surrendered animal: 1 • Found owner: 3 • Free ride: 3 • Impounded animal: 1 • Returned to owner: 1 • Spoke with animal owner: 1
Dog Lost	1
Dogs off leash	4 Actions by type • Issued verbal notice: 3 • Patrolled area: 1 • Spoke with animal owner: 1
Fail to stoop and scoop	1 Actions by type • Issued notice over phone: 1 • Issued written notice at residents home: 1
Potentially dangerous dog	1 Actions by type • Spoke with animal owner: 1
Protective Custody Pick Up	1 Actions by type • Impounded animal: 1

01/01/2017 - 09/30/2017	
Report Totals	33
Species	
Cat	26 Outcomes: ▪ Adoption: 15 ▪ Euthanasia: 10 ▪ Transfer to another organization: 1
Dog	7 Outcomes: ▪ Adoption: 3 ▪ Redemption: 4

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

STAFF REPORT

DEPARTMENT: Administration	DATE: October 17, 2017
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ITEM: Noise Bylaw Exemption

RECOMMENDATION: Be It Resolved That: An exemption to Bylaw 1189/96 Noise Control Regulations be granted to the Espanola Ski Hill for their Rail Jam Competition to be held on Saturday, November 18 th , 2017 from Noon until 8 pm.

BACKGROUND: This is the first year this event is being held at the Ski Hill. It will be held on the Ski Hill Property small freestyle area. The competition for skiers and snowboarders to pump them up for the ski year. There will be outdoor music and announcer on loud speaker during the event.

ANALYSIS: Staff received the request too late to be published in the newspaper however the notice of the Public Hearing was posted on the Town's website, the request was circulated to Police, Fire, PWD and Leisure Services; and mailed to abutting residential property owners. There were no concerns from any Departments and at the time this staff report was prepared, there were no comments from residents who received the notice.

STRATEGIC GOAL: Excellence in Government/Safe and Healthy Community
EXISTING POLICY: Council Resolution

FINANCIAL COMMITMENT: NA

IMPLEMENTATION: Clerk's Office

Prepared By: Paula Roque

CAO/Treasurer: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____

Dear Mayor Ron Piche,

As the President of the Espanola Ski Hill I would like to ask for a bylaw exemption for noise on November 18th, 2017 at the ski hill.

We are planning a "Rail Jam" competition in the afternoon from 12:00 PM to 8:00 PM and we'd like to have an outdoor DJ weather permitting. After 8:00 PM we'd be moving inside and having a live band but noise should not be an issue for that.

Further I have spoken to Dave Parker of PWD and he has advised me of 2 large diameter surplus iron pipes that could possibly be donated by the town to the ski hill for rails. We'd be responsible for the pickup and moving of the pipes.

Please consider my requests.

Thank you

Ed Stortz

705-863-2494

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration

DATE: October 18, 2017

ITEM: DSSAB Governance and Accountability Review

RECOMMENDATION: Be It Resolved That:

Council for the Town of Espanola endorse the written submission to the DSSAB Governance and Accountability Review.

BACKGROUND:

Consultations were provided throughout September. Council was provided an opportunity to direct the submission at a September council meeting.

ANALYSIS:

The document takes into consideration council's direction as well as previous experiences with the MSDSB and comments made during the consultation sessions.

The report is due October 31st, however changes can be made upon the direction of council and made prior to submission as long as the resolution is passed.

EXISTING POLICY:

STRATEGIC GOAL:

- ☐ 1) Improve and Maintain our Infrastructure
- ☐ 2) Sustainable Economic Growth & Prosperity
- ☒ 3) Excellence in Government
- ☐ 4) Safe and Healthy Community

FINANCIAL COMMITMENT: N/A

IMPLEMENTATION: N/A

Prepared By:

Cynthia Townsend

Department Manager:

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

Clerk Treasurer/Administrator: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____



Preparatory Materials: Consultation for Municipal Representatives

Written Submission Form

August 25, 2017

Municipalities are invited to submit one council-endorsed written submission to the DSSAB Governance and Accountability Review.

This document contains the guidelines for a written submission by district municipalities. It should be viewed in parallel with the document *Preparatory Materials: Consultation for Municipal Representatives – Discussion Paper and Agenda*, of which the questions in that document's Appendix are identical to this form's. This form provides a Word version, for accessibility and convenience, of these same written submission questions.

*Please use **this form to write your response**, and then send completed submissions (along with a **copy of the council resolution/endorsement**) to the following email address using the subject line “**DSSAB Review: Completed Written Submission – [Municipality Name]**”:* dssabreview@optimussbr.com. **Please complete and send by October 31st, 2017.**

Thank you for your participation and for filling out your written submission!

1. Written Submission Form

Municipality Name: Town of Espanola

District Name: Manitoulin Sudbury

1.1 Accountability and Transparency

What, in the Council's view, could be done to improve the current DSSAB governance and accountability framework in support of the principles of accountability and transparency?

Municipal councillors, most notably newly elected officials lack an understanding of the services provided by the DSSAB's and how these programs are funded.

The Town holds two seats on our local DSSAB, it is our own policy to change Board members every two years to give a greater number of councillors an opportunity to learn about the DSSAB's and what they offer. The downside to this is that it often takes that long for new councillors to understand the operations and only then begin to provide more effective governance. This can also create challenges for the local DSSAB's as they then have to provide training to new members every two years rather than with a term of council.

Our local Board is very good at reporting quarterly and annual financial and operating results and posting information on their website. They are very good at telling municipalities where they are spending funds, however there is no context as to how this level of spending meets either provincially set targets or some other household measure in comparison to what other municipalities spend for the same services.

The Ministry of Finance continuously reports increases in funding provided for social services and land ambulance on the municipalities behalf however annual apportionments continue to rise at rates equal to inflation. If the Province is providing more uploading of these social service costs and land ambulance costs there is no relief provided to municipalities in our local DSSAB. It is unclear whether Board members appreciate this information when it comes time to consider DSSAB's budget approvals.

Based on the opportunities for improvement identified, what is of greatest priority in the Council's view?

Governance and Accountability could be improved by expanding initial training provided at the beginning of each new term of council, to not only just the appointed Board members but for all council members.

Also, there should be province wide performance measures available that would put current cost and services into context for member municipalities, for example provincial targets for land ambulance response times and what are our statistics, what is the cost per household for land ambulance, social housing, childcare and Ontario Works in each of the Districts?

1.2 Board Composition

In the Council's view, is the current definition of board composition appropriate and able to support fair and balanced consideration of all communities' interests?

Council does not feel that the current composition is able to support fair and balanced consideration of all communities' interest.

The local DSSAB covers a very large geographical area which creates its own challenges. Councillors/Board members are representing their own municipalities which may not reflect the best interest of the entire service area. Individual councillors are unable to influence local policy setting. In our case, the DSSAB arbitrarily chose to increase market rents in our area. The local not-for profit housing board objected and provided market information contrary to what the Board set however this was not taken into consideration. This could be a result of other communities not understanding the local needs of its member communities or a result of the inability to affect policy due to the composition and lack of a significant amount of votes on the Board.

Does the Council believe the effectiveness of the board could be improved with changes to the composition (e.g., other community members)?

This is unknown.

1.3 Term Start Dates

In the Council's view, what would be the best way to ensure the board can operate effectively in the month and a half between a municipal election and the start date of a term on the board?

Similar to municipalities through a delegation bylaw and utilize this time period for training.

1.4 Access to Bulk Financing

In the Council's view, what steps could the government take to ensure clarity and a common understanding of the ability of DSSABs to borrow?

This appears clear in the legislation.

Are there barriers that the government could remove that are creating challenges for the board in securing loans or other sources of financing?

The government should not be removing any barriers. The assumption of debt needs to be considered in long durations of time. This lengthy period of time could see significant fluctuations in assessments and thereby change apportionments significantly and may transfer the burden of debt between municipalities, one municipality may benefit from new housing while the associated debt and burden is being borne by another municipality in the district with higher assessment.

DSSAB's should be working more closely with the municipalities where the need for capital investment is identified and DSSAB's should not be taking on capital debt.

1.5 Apportionment

In the Council's view, what should be the underlying principles for apportionment of costs among municipalities?

The apportionment of costs should be based on fairness; fairness should recognize changing municipal fiscal circumstances.

In the Council's view, should there be a single, mandated province-wide approach to cost apportionment or should there continue to be a process to alter a default formula?

Yes, the apportionment should be consistent across the province. There needs to be a process to alter a default formula.

If the flexibility to alter an identified default formula is retained, should the process for approving an alternative be changed? If yes, how?

Yes, council does not support the requirement of a double majority.

How should disputes related to apportionment be resolved (e.g., arbitration)?

There needs to be an independent third party to hear appeals. In our case in 2013 the pulp and paper mill saw their assessment reduced by 60% and this was retroactive for several years. A repayment of nearly 80% of our annual levy was required. Our representative on the Board

requested that this loss in assessment and repayment be taken into consideration and the apportionment adjusted accordingly however there was not enough support to warrant any further change to the apportionment.

Understandably, the other municipalities represented by the local DSSAB didn't want to see their apportionment go up however they failed to recognize that they too had benefited during the years where the assessment of the mill was high and the Town was paying the largest share of the DSSAB costs and yet when that assessment disappeared it was only Espanola who suffered the loss. Then when we were able to partially recover this retroactive amount through an increase in taxation ratio, our apportionment again increased as our weighted assessment then increased. Clearly there is a lack of fairness in the current system and historically there has been no independent appeals body to hear these concerns.

1.6 Other Governance and Accountability Issues

In the Council's view, are there any other changes that would enhance the governance and accountability framework for DSSABs?

The responsibility for Land Ambulance appears out of place within the current framework. Approximately 50% of our DSSAB's budget is related to land ambulance services and paid for by municipalities. In addition user fees are charged for ambulance services and paid to the local hospital but it is unknown what expenses these user fees cover off. Land ambulance would appear to be more closely aligned with hospital services however there is no hospital representation in the current governance structure. Is there a need for hospitals to be represented on the Board in consideration of the other services provided? Most likely not which would indicate that a realignment of the program may be the most appropriate answer.

Oct 18/17

To Paula Rogov
From Bob Youn

For inclusion on next Council Meeting agenda
To consider

Comm. of the Whole meeting to consider
the Department issues scheduled for Oct 31
BB reviewed & BB considered as an item
to be dealt with as a Special Meeting of
Council

Thanks

B. Youn