



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, May 22, 2018
Council Chambers

100 Tudhope Street
10:00 am



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, May 22, 2018** at 10:00 a.m.
In The Council Chambers, Municipal Building*

10:00 A.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

Please note this meeting will be live streamed.

Disclosure of Pecuniary Interest and General Nature Thereof

PUBLIC HEARINGS

None

DELEGATIONS

None

QUESTION PERIOD

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1** to **F5** inclusive contained in the Consent Agenda

- CA-009-18 Be It Resolved That: Items A1 to F5 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

- A1 Regular Meeting of Council of April 24, 2018**
- A2 Special Meeting of Council of May 8, 2018**
- A3 Regular Meeting of Council of May 8, 2018**
- A4 Special Meeting of Council of May 8, 2018**
 - 18-081 Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of April 24, 2018; Special Meeting of Council of May 8, 2018; Regular Meeting of Council of May 8, 2018; Special Meeting of Council of May 8, 2018.

Board and Committee Reports

- B1 Committee of the Whole Meeting Minutes of April 24, 2018**
 - 18-082 Be It Resolved That: The following board and committee reports are hereby received: Committee of the Whole Meeting Minutes of April 24, 2018

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2844/18

- 18-084 Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of May 8, 2018.

Reports

F1 Public Works Department Departmental Report for April 2018

F2 Leisure Services Department Departmental Report for April 2018

F3 Building Services Department Departmental Report for April 2018

F4 Fire Department Departmental Report for April 2018

F5 Joint Health and Safety Meeting Minutes for April 5th, 2018

- 18-085 Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for April 2018; Leisure Services Department Departmental Report for April 2018; Building Services Department Departmental Report for April 2018; Fire Department Departmental Report for April 2018; Joint Health and Safety Meeting Minutes of April 5, 2018.

PART II - REGULAR AGENDA

Bylaws and Resolutions

G1 Recommendation regarding 2018 Municipal Budget

- 18-086 Be It Resolved That: Bylaw No. 2845/18 be adopted, being a Bylaw to Adopt the Estimates of all Sums Required During the Year and to Strike the Rates Of Taxation for the Year 2018.

- G2 Bylaw No 2846/18, Being a Bylaw establish Tax Ratios**
- 18-087 Be It Resolved That: Bylaw No 2846/18 be adopted, Being a Bylaw to Establish Tax Ratios for Prescribed Property Classes.
- G3 Bylaw No 2847/18, Being a Bylaw to Adopt Optional Tools**
- 18-088 Be It Resolved That: Bylaw No 2847/18 be adopted, Being a Bylaw to Adopt Optional Tools for the Purposes of Administering Limits for Eligible Properties within the meaning of Section 331 (New Construction) for the Commercial, Industrial and Multi-Residential Property Classes.
- G4 Bylaw No 2848/18, Being a Bylaw establish Tax Ratios**
- 18-089 Be It Resolved That: Bylaw No 2848/18 be adopted, being A Bylaw to Establish Capping Options for Prescribed Property Classes.
- G5 Bylaw No 2849/18, Being a Bylaw to Stop Up, Close and Realign a Portion of Church Street**
- 18-090 Be It Resolved That: Bylaw No 2849/18 be adopted, Being a Bylaw to Stop Up, Close and Realign a Portion of Church Street
- G6 Recommendation regarding National Health and Fitness Day**
- 18-091 Be It Resolved That: WHEREAS the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
WHEREAS it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
WHEREAS many local governments in Canada have public facilities to promote the health and fitness of their citizens;
WHEREAS the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
AND WHEREAS the Government of Canada wishes to encourage the country's local governments, non government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
WHEREAS Canadian's mountain, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;

AND WHEREAS Canadian Environment Week is observed throughout the country in early June and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
AND WHEREAS declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and wellbeing;
THEREFORE Council hereby proclaims National Health and Fitness Day in the Town of Espanola as the first Saturday in June and;
AND FURTHERMORE encourages all residents to explore the recreational activities our community has to offer and cordially invites you to the Tennis and Tea Celebration on Sunday June 3rd at the tennis courts from 2:00 pm – 4:00 pm, to enjoy free tennis and pickle ball lessons and be witness to the unveiling of the memorial shade benches, donated by Ms. Daphne Allen in memory of her husband Don and son Dave.

G7 Recommendation regarding Approval of Landfill Projects

- 18-092 Be It Resolved That: Council for the Town of Espanola supports the Municipality of East Ferris' resolution #2018-165 regarding the right to approve landfill projects in their communities.

G8 Recommendation regarding SABE

- 18-093 Be It Resolved That: Council for the Town of Espanola supports the Save AB Ellis Committee commissioning a Feasibility Study. This Study to include a building condition assessment of the old AB Ellis School and considerations as they relate to a change of use for their proposed development.

G9 Recommendation regarding new SCBAs

- 18-094 Be It Resolved That: Council approve the purchase of new SCBAs for the Fire Department as quoted by Levitt Safety.

G10 Advertising on Municipal Property

- 18-095 For Discussion / Direction

G11 Recommendation regarding Hwy 6 Connecting Link Reconstruction

- 18-096 Be It Resolved That: Council award the Tender for the Connecting Link project to Garson Pipe

G12 Recommendation to repeal Bylaw for vacant unit rebates

- 18-097 Be It Resolved That: Bylaw 2850/18 be adopted, being a Bylaw to repeal Bylaw 1321/98 authorizing vacant unit rebates

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Letter from local resident re: OPP vote

Township of Nairn and Hyman correspondence re: Hwy 17 reclassification

Conference and Conventions

None

Mayor and Councillor Reports and Announcements

Future Council/Committee Meetings

Corporate Services Committee Meeting of June 5, 2018 @ 3:00 pm

Regular Meeting of Council of June 12, 2018 @ 7:30 pm

Adjournment

Closed Meeting (if required)



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**April 24, 2018
7:30pm**

Deputy Mayor B. Foster presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis; R. Duplessis, H. Malott,
B. Yocom

Staff: C. Townsend, CAO/Treasurer, T. Denault-Roque,
Recording Secretary

Absent:

R. Piche

The Deputy Mayor stated that this meeting will be live streamed.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing

None

Councillor K. Duplessis suggested that because the delegations were not submitted within the allowed time frame, Council should propose a motion to cover themselves, he then proposed the following:

K. Duplessis – R. Dufour

Notice of Motion:

Be It Resolved That: Council allow delegation(s) to speak on matters related to the OPP costing proposal at this meeting. The Notice of Motion was then moved by Councillor K Duplessis and seconded by Councillor Dufour.

Ms. Townsend then reread the resolution, Councillor Foster called for a vote, all of Council was in favour.

Delegations/Petitions

Councillor Foster reminded all in attendance that the time limit for a delegation was 10 minutes, you were there to make a statement but not ask questions. He further advised that one of the delegates, Bill Noon, was unable to attend but he did send a statement which was passed out to Council prior to the meeting.

Councillor Foster called on Gord Hipel to present his statement. Mr. Hipel stated that after attending the meeting last Thursday night, he was unable to understand why the Town CAO was the person to give the presentation for the OPP, as an employee of the town. He stated his question was, did the OPP reimburse

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the town for those services, if they didn't, he wanted to know why not and who authorized her to do this report and presentation. Is it not standard that when we ask for tender prices we don't tell them what our price is? He further stated that he fully agrees with the majority of the town's people at the meeting that the figures don't add up. The possibility of savings as reported is not realistic. Councillor Foster thanked Mr. Hipel for his statement.

Jim Bailey was next to present. He stated that if the Town does go to the OPP it will come back to haunt us, it will come back to haunt the party of the people elected to represent the town. He stated it may not take 2 or 3 years but in 5 years when they start giving the fatter bills, and he believes it will come back to haunt the town and the people that were voted for. Councillor Foster thanked Mr. Bailey.

Councillor Foster then called John Boyuk up next. Mr. Boyuk was not present.

Sheri Commission was called to the podium next. Ms. Commission stated that she as well had attended the meeting last week and had quite a few unanswered questions; one of which is the amount of lost revenue when we lose the dispatch for the 5 neighbouring fire departments, the same with dispatching public works after hours or hydro. She stated that no one seemed to be able to provide any answers. She questioned how a decision could be made without having all the information. She advised that she is totally against going OPP, she is happy with the services being offered by the local police and agreed with the two previous speakers that the town will pay in the long run after the initial contract is over, the cost will go sky high and as a tax payer in Espanola she is not happy with that. Councillor Foster thanked Ms. Commission for her statement.

The next resident to speak was Mike Pichor. He stated that after the meeting on Thursday night there were definitely some concerns raised, one thing that wasn't discussed is how the fire department will be dispatched and the cost related to that service. He further stated the he has come up with some figures and if we do loose our dispatchers, which would be a hard enough hit, the additional cost to do that job is in the neighbourhood of \$21,000/year. Not only will there be an added cost to get this service it will never be the same, for one, our dispatchers do a fabulous job and they know this community, they know the people, they know the businesses. He further stated that more than likely this would affect response times, dispatching to an outside service, which he has done in the past, causes delays in relaying the information from one organization to another and that increases response times. He advised that while he has been in other municipalities he has had long wait times as well as being sent in the wrong direction on a call because the dispatchers do not know the area. He

stated that the loss of jobs will hurt the community.

Mr. Pichor then reminded Council that a couple of years ago the municipality conducted a Oracle Poll in regards to Police Services, at that time 85% of the people surveyed were either, strongly satisfied, satisfied or had no comments to the police services as it was, he questioned if Council was listening to the majority or the minority.

He told Council that he has worked with OPP in the past and has waited for up to an hour for them to respond while on a service call and stated that kind of service is unacceptable.

Mr. Pichor then advised that no one knows what will happen after 5 years, if there will be savings down the road that has yet to be seen and there will be no turning back. Councillor Foster thanked Mike for his presentation.

Frank Beer was next to speak to Council. He stated that 4 years ago when Councillor Foster was campaigning he stated there would be a savings of 10 million if the town switched to OPP, which included severance payouts. In the same presentation, residents were told that Deep River was switching to the OPP, however in 2017 Deep River retained their own police services and the 10 million in savings is now reduced to 5 million, during the public consultation it was stated that the municipality will save 1 million a year after year 4. Mr. Beer advised that this number was purely theoretical and he doesn't believe this is possible. If 90% of the budget comes from salaries, then the only way to see those savings is to reduce the cost of salaries and therefore reduce the number of bodies in our community. He stated that during the last provincial election, the OPP Police Association canvassed and advertised to back the Liberal Party, shortly after that election the OPP was awarded an 8.5% increase over 3 years. Mr. Beer pointed out that an OPP helicopter that was stationed in Sudbury has been relocated to the Orillia and from a services perspective this does not make sense, he further stated that the OPP makes decisions based on what services the OPP want and not necessarily on what best serves the communities they work in.

He stated that an inspector and staff sergeant will be available only 20% of their hours where our police chief is involved in several partnerships on the North shore, he advised Council that a 20% chief would not be able to continue those partnerships.

Other considerations that Mr. Beer spoke of included the shift change at the highway where officers would report to work, leaving our community without coverage except a phone to a central dispatch located somewhere in North Bay. He stated that there may be times we would be left without any coverage if the officers were needed to respond elsewhere, for example to respond to a fatal accident on Highway 17. He reminded Council that during the presentation an OPP officer stated if that were the case an officer from the Manitoulin area could be

moved closer. Mr. Beer stated that the Manitoulin has an area of 2766 sq km compared to our 93 and their residents are complaining about the lack of coverage there.

He went on to say that Ontario Infrastructure is modernizing several police stations throughout Ontario and according to the plan we will be paying for this upgrade. Infrastructure Ontario has plans to build 9 new stations throughout Ontario but not here.

Mr. Beer stated there was a recent shooting in northern Saskatchewan, where property owners have to rely on protecting their own property because the Police Force is too thin. He wanted to know what would happen if there was a violent incident at the high school, which seems to be on the rise across North America, and our children and our teachers have to wait for an officer to come from Blind River or further. He stated in his opinion, the only way to maintain the level of service in the community is to reject the OPP proposal.

Councillor Foster thanked Mr. Beer.

Jill Beer was next to speak to Council. She stated that the meeting on Thursday night was widely attended by the community and there were a lot of concerns mentioned at that time that are being heard again tonight. She stated that a google search for soaring OPP costs will reveal article after article of the upward spiraling of these costs, with many of these articles written after the new costing proposal came into effect. In a CBC report dated August 19, 2016, the mayor of Kenora is lobbying for change to lowering OPP costs, she stated this was ironic as that community switched to OPP to lower police costs. Ms. Beer advised there are many other communities with the same lobbying efforts because once they made the switch to OPP in an effort to save money, the OPP costs are spiraling out of control, even with the new costing model that was announced in 2016. She further stated that of the 324 municipalities policed by OPP, 207 have seen increased policing costing from the new model, and this is according to the Ministry of Community Safety and Correctional Services. Ms. Beer stated 2/3's are seeing OPP cost increases from the new model and advised there is a problem somewhere in the new model being presented. She stated that the new formula does not save communities money and the numbers just don't make sense, approximately 90% of the budget is based on salaries and wages, in the transition period there is little savings when moving from 12 current officers to 12.4 officers with the OPP. She questioned Council that once the transition period is over how can they realistically expect to see a 50% savings in cost AND maintain the current level of service. She stated that OPP will not be absorbing those costs; the savings will be a result of a reduction in services.

Ms. Beer then reminded Council that they were told during the public consultation that OPP officers would be expected to

attend accidents at Hwy 6 and Hwy 17. She further advised that if a major accident were to occur at that location the residents can expect to see officers out of the community for several hours. The OPP's response to this was to have a shift in officers from neighbouring municipalities brought into our community, she questioned where these officers would come from and if they are coming from the Manitoulin, then they would now have two communities with less than adequate coverage; she questioned how long it would take for an officer that was located on the other side of Gore Bay to reach Espanola. She advised Council that the current police force takes an average of 8 minutes to respond to a call.

Ms. Beer advised of a time when she called for OPP assistance when her vehicle broke down and advised the dispatch to send someone from the McKerrow location, dispatch sent an officer from Coniston which resulted in a call for assistance taking 45 minutes.

Ms. Beer advised that this integrated policing model relies on the minimum number of officers and as widely dispersed as possible in order to meet their costing. She further stated that Section 10 Police Boards have very little input into OPP Policing and no say whatsoever in policing costs and those costs are directly transferred to the municipalities.

Ms. Beer spoke of the renovations to the infrastructure needed at the Hwy 17 location and stated it was not fair that Espanola taxpayer's money is spent in other communities, stating that renovations of older buildings are often higher than anticipated, she questioned if the \$450,000 needed for those renovations would actually be enough. Ms. Beer also wanted to know how much detailed work has gone into those costs.

Ms. Beer summarized by saying during your mandate you promised an OPP costing, but did not promise to automatically switch to OPP. She pleaded to Council to do the right thing for the community, stating we are proud of our local police force and she believes they heard that Thursday evening. She stated that the projected savings of \$5 million in 10 years are not likely to be realized; further a decision to switch to OPP will tie the hands of future Councillors.

Question Period

None

CONSENT AGENDA

CA-007-18 R. Duplessis – H. Malott

Be It Resolved That: Items A1 to F4 contained in Part 1 Consent Agenda be adopted.

Carried

Items A1
Council Minutes

18-063 R. Dufour – R. Duplessis
Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of April 10, 2018.

Carried

Board and Committee Reports

None

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

Item E1
Confirmatory Bylaw

18-064 R. Duplessis – R. Dufour
Be It Resolved That: Bylaw No 2838/18 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of April 10, 2018.

Carried

Reports
Items F1-F4

18-065 R. Dufour – R. Duplessis
Be It Resolved That: The following reports are hereby received;
Public Works Department

Carried

PART II
REGULAR AGENDA
Bylaws and Resolutions

Item G1
Regarding Summer
Students

18-067 R. Dufour – H. Malott
Be It Resolved That: Public Works Department hire 8 summer students in 2018.

Deferred

A discussion ensued.
Councillor R Duplessis advised that during the start of budget deliberations some Council members indicated that they would like to look at reducing the amount of summer students because of the reduction in grant funding and that he was not in favour of this resolution.
Councillor Malott asked the CAO if funding was approved for this year to which the CAO advised the municipality had not heard yet if we have been approved.
Councillor Yocom reminded Council that PWD has been denied their request for a temporary replacement for a full time

equipment operator off on sick leave, students are not able to do operator tasks, therefore if students are not hired Council needs to decide what regular maintenance services will be cut or delayed, such as work at the cemetery or ball fields. Councillor Dufour stated he would consider 6 students. No other members commented.

Councillor Yocom then questioned again, what services will be cut or reduced if summer students are cut. There were no responses from Council.

Councillor Foster asked if Council would like to defer this motion until the budget meeting. It was the consensus of Council to do so.

Item G2
Tender Award for
Phase 2A

18-067 H. Malott – R. Duplessis

Be It Resolved That: Council award the Tender for Phase 2A of the Infrastructure renewal project to Belanger Construction.

Carried

A discussion ensued.

Councillor Foster advised this will fall under our grant that was received which is divided between water and roads.

Item G3
OPP Costing Proposal

18-068 H. Malott – K. Duplessis

Be It Resolved That: The OPP Costing Proposal dated September 20, 2017 be accepted; and That the Mayor and the CAO/Treasurer be authorized to execute an agreement between the Town of Espanola and the OPP, through the Ministry of Community Safety and Correctional Services to provide integrated policing services for the Town of Espanola.

Carried

Councillor R Duplessis acknowledged that this was a very large decision to make and will divide families, organizations, work place relationships and will displace some residents in the community, but Council must make a decision that affects all the residents.

He explained that residents will not likely see a reduction on their tax bills but what the savings might do indirectly would save on the amount they have to increase to provide services such as upgrades to our infrastructure.

Councillor Yocom stated that he has always considered this as a service proposal with a costing component and he had to be satisfied in his own mind that residents would receive effective policing at an acceptable cost. He acknowledged that if there was a shift in services there is a human element to it which is life altering for individuals and families.

Councillor Yocom stated that both ESP and OPP are professional organizations but he has become satisfied that the community will receive effective policing from the OPP and there will be significant costs savings to be realized. He advised that it will be up to future Councils to use the funds

generated to use for projects like infrastructure or seniors housing.

Councillor Foster advised he has spent a lot of time looking at this and always thought of there being two sides to the equation; one being saving a substantial amount of money and the other is residents being satisfied with the policing in the community. He advised that OPP do a number of surveys and they show that residents are satisfied and feel safe in their communities. He has also spoke to different municipalities that have made the switch and they are happy with the services they are receiving.

A recorded vote was taken.

RECORDED VOTE

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	✓	_____
K. Duplessis	✓	_____
R. Duplessis	✓	_____
B. Foster	✓	_____
H. Malott	✓	_____
B. Yocom	✓	_____

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Michael Mantha MPP correspondence re: Fire fighter certification

Ernie Hardeman MPP correspondence re: Landfill sites

Costal Centre correspondence re: Board conference

Lincoln Alexander Award

Conference and Conventions

None

Mayor and Councillors Reports and Announcements

Condolence Letter

Council agreed to have a letter of condolences sent to the City of Toronto.

OPP Decision

Councillor R Duplessis reiterated that the decision to go to OPP was a large one and realizes that decision will not be popular with a lot of people in the community but hopes that

the savings are realized and they will come to see the decision was made was good for the community.

Future Council Meetings

Special Budget Meeting of Council of May 1st, 2018 @ 1:30 - 3:00 pm
Corporate Services Committee Meeting of May 1st, 2018 @ 3:00 pm
Special Meeting of Council of May 8th, 2018 @ 6:30 pm
Regular Meeting of Council of May 8th, 2018 @ 7:30 pm

Adjournment

H. Malott – K. Duplessis

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:10 pm

Carried

Bill Foster
Deputy Mayor

Cynthia Townsend
CAO/Treasurer

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**May 8, 2018
6:30 pm**

UNAPPROVED

Deputy Mayor Foster presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Councillors R. Dufour; K. Duplessis, R. Duplessis, H. Malott, B. Yocom

Staff: C. Townsend, CAO/Treasurer, P. Roque, Clerk, C. Tessier, Manager of Financial Services; T. Denault-Roque, Recording Secretary

Laurie Bissonette, Partner KPMG

Absent: Mayor R. Piche

**Financial
Statements**

Ms. Bissonette presented Council with a summary of the 2017 Financial Statements; highlighting and explaining the significant changes from the previous year.
The Statement of Financial Position, Composition of Taxes Receivable, Significant Tangible Capital Asset Additions, Statement of Operations, Reconciliation of Budgeted Surplus, Statements of Changes in Net Financial Assets and Accumulated Surplus' were reviewed.

A comparative analysis was provided, comparing Espanola to 7 other Northern Ontario, single tier municipalities with a similar number of households.

Councillor Foster thanked Ms. Bissonette for her presentation; there were no questions from Council.

**Consolidated
Financial
Statements**

R. Duplessis – H. Malott

Be It resolved That: The Consolidated Financial Statements be accepted as presented.

Carried

Adjournment

H. Malott – R. Duplessis

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 6:55 pm

Carried

B. Foster
Deputy Mayor

P. Roque
Clerk

A2

UNAPPROVED



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**May 8, 2018
7:30pm**

Deputy Mayor B. Foster presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis; R. Duplessis, H. Malott,
B. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T.
Denault-Roque, Recording Secretary

Absent:

Mayor Piche

The Deputy Mayor stated that this meeting will be live streamed.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing

Notification under the Provisions of Bylaw No. 2068/08, Notice
of Public Hearing.

A Meeting for the purpose of receiving comments on the
following request from the Knight Cruisers for an exemption to
Municipal Bylaws to permit a Car Show on Saturday, May 26th,
2018 from 8:00 am to 4:00 pm at the Track and Field:

- 1) A temporary exemption from Municipal Bylaw No. 751/84,
Section 14, being a bylaw to control the use of Municipally and
Recreationally owned property 14. d) no person shall park any
vehicle in any park, recreational area or on municipal property of
the Town of Espanola except in those areas specifically
designated by appropriate signs and notices as being areas in
which vehicles may be parked.
- 2) Temporarily closing Avery Dr. from the Complex to
Hunter St. to traffic with the exception of emergency vehicles
on Saturday, May 26, 2018 between the hours of 8:00 am to
4:00 pm to host the Knight Cruisers Car Show.
- 3) A temporary exemption from certain provisions of the
Noise Bylaw No. 1189/96, on Saturday, May 26, 2018 between
the hours of 8:00 am to 4:00 pm for an event being held
outdoors at the Track & Field – The Knight Cruisers Car Show.

A3

The Applicant was not present. There were no verbal or written comments received.

This portion of the meeting closed at 7:32 pm

Delegations/Petitions

Yves Carriere, local resident stated that at the end of the snowmobile season a sign was put up in the Young Place area stating that people could no longer access that area by snowmobile. He learned that there were a couple of complaints received, one was due to a close call with a person at the park playing and a snowmobiler. He stated in his opinion, because the park is closed and not being maintained in the winter months, a sign should be erected stating that kids should not be playing in that area during that time of the year. He further advised that the reason snowmobilers are taking that trail is because carbides are expensive and they need a way to go to stay off the pavement.

Mr. Carriere stated that this trail has been there for a number of years without complaints, however as soon as a couple of complaints are received signs were erected; it was his hope that the municipality does not take this approach whenever a complaint is received.

In response to the second complaint received, he stated that if someone was new to the area and not used to snowmobile activity they will get used to it; stating that most people who use that trail are home by 6 pm and not driving around at 2 or 3 am. Further, Mr. Carriere advised that if someone is breaking the law then the culprit needs to be caught and not everyone should be penalized.

He cautioned Council that when reviewing their bylaw to not create additional congestion in another area of town by making people trailer their snowmobiles to access trails.

He thanked Council for their time.

Ken Niles, AAIO advised that he was given a ticket while being parked out front of the Recreation Complex while going in to pick up a customer. He asked Council if he will be given a ticket each time he parks there. There was no response from Council. Mr. Niles then stated this took place in front of the Complex and asked the question again. There were no answers from Council. Deputy Mayor Foster started to explain that as a delegation he wasn't there to necessarily ask questions but to tell Council what the concerns were. Mr. Niles responded by stating he wanted to know what his rights were and what the bylaw states, he wanted to know if he was allowed to go into the complex and get customers. There was no response from Council.

Mr. Niles then told Council that his drivers are being told not to park in front of the Mall or they would receive a ticket. He advised he wanted to know what this was all about. There was no response from Council.

Deputy Mayor Foster stated that in Mr. Niles' letter he requested that a designated sign be erected for a limited time drop off area. Mr. Niles agreed.

Mr. Niles stated that he was parked in the loading zone when delivering pizzas to the complex and received a ticket, he asked Council to tell him what he had done wrong. No answer was provided.

Deputy Mayor Foster thanked Mr. Niles and advised they would probably follow through with some action of some sort, his suggestion may go to staff and that will be up to Council. Wayne Ashton, Private Citizen & Assistant Fire Chief was the next delegation.

Mr. Ashton introduced himself and stated that he and his wife have owned a home in Espanola since 1969, raised a family here and have paid taxes; therefore he is definitely a bona fide citizen of Espanola.

Mr. Ashton stated he joined the Fire Department in 1972, became a Captain in 1984 and now he is our Assistant Fire Chief - 45 years of service.

He advised that he has been following the conversations regarding the firehall and equipment concerns. He also acknowledges that Mayor and Council have received a mandate to save tax payers money. After many surveys over the last 8-10 years thousands of dollars have been spent to determine that we need a new firehall. He stated the plans that were presented to the Town 2 years ago at a cost of thousands of dollars was subsequently rejected by Council because they thought it was an exorbitant cost to the Town. Mr. Ashton stated that proposal was a 2 story, 12,000 sq ft structure with drive through truck bays and after some deliberation this was reduced to 9600 sq ft, he then advised that up until 2 weeks ago it was 8000 sq ft, single story with 4 truck bays. Mr. Ashton advised he attended that meeting and left satisfied and that it appeared to him Council has done their due diligence to the tax payers. He then stated that at the next Regular Meeting of Council a proposal was brought forth by a local contractor to build a 7900 sq ft hall with 4 truck bays, coming under the previous estimate by approximately \$400,000, Mr. Ashton was again impressed by the end of the meeting and left feeling that the matter had been resolved. He then stated that at the last meeting of Council, Councillor Dufour made the following statement "I still don't think Espanola requires a firehall that large." The decision was then made to hold another Meeting of the Whole at which time members voted down both the 8000 sq ft and 7900 sq ft proposals. Mr. Ashton wanted to know where and how it was discussed to come to this decision and asked if he had missed a meeting. He then advised Councillor Dufour that his thoughts are not predicated by modern facts and practices. He further stated that regardless of how he convinced the other Councillors to change their minds and

asked Councillor Dufour where he got the expertise to make such a statement, adding the question, "when was the last time this Council came into the firehall during training night or after a large fire to see what the needs really are." Mr. Ashton reminded Council that the fire fighters have repeatedly welcomed Council or any of the public to attend.

Mr. Ashton advised Council that in his opinion, this decision is wrong and short sighted. He stated that a 7000sq ft structure will not meet the needs of 28 fire fighters and their equipment or the needs of the community. He advised that in their zeal to cut taxes, they have not researched the subject very well and it has come to a point that savings pennies now will cost dollars in the future.

He asked Council to think about how many new homes have been built without fire hydrant service areas of the Town. There are 341 dwellings in Town that are not serviced by hydrants. Since 2010, 31 new houses have been built, 6 commercial buildings, 1 industrial building and 1 institutional building, Mr. Ashton stated that we need another pumper/tanker and we already have one. He further advised that we cannot be dependent on Baldwin to supply us with another pumper/tanker so we can save money and advised that they are not a substation of the Espanola Fire Department and questioned Council if they would allow Baldwin to constantly depend on Espanola for a pay loader and operator.

He advised that Councillor Yocom was correct in saying that not keeping the 3rd pumper tanker would be a disservice to the citizens of Espanola. He stated the insurance companies will be watching Espanola's firefighting capabilities closely. He stated the people who have built in town without hydrant services are paying higher premiums because of a lack of adequate water supply to their homes. He asked Council to take into consideration the value of these homes on Lee Valley Rd, Clear Lake Rd, Old Webbwood Rd, Panache Lake Rd and Jacklin Rd. He suggested that in order to reduce insurance costs to these citizens future Councils may have to take the brunt of purchasing a tanker in tomorrow's dollars - and we already own one!

He stated that in the 2016 Oracle Poll 79.4% of those surveyed responded that it is important or very important that the firehall have adequate firefighting equipment. As a reminder, he stated that the firemen are not asking for more money or increased benefits and stated that last year the firemen made under \$11/hr which is under minimum wage and all they are asking for is the proper equipment and space to protect the people and their property of the Town of Espanola.

In closing he asked Council to revisit their decision and keep their old pumper tanker and adjust the size of the firehall appropriately and advised that keeping the old truck (9120) and building an 8000 sq ft firehall will impact the town very little,

allowing the fire department to continue to serve the town very well into the future.

Mr. Ashton further advised that as of 5pm the firefighters have learned that the Ontario Government has adopted the new fire curriculum, where fire fighters will need to be trained to a certain standard and if they are not they will not be allowed to make entry into the building, therefore the room for training is needed.

Deputy Mayor Foster thanked Mr. Ashton for his presentation. Marc Lelievre of the Espanola Firefighters Association approached the podium where he introduced himself and stated that after completing his degree he moved back home to Espanola to start his family, he is a tax payer and has been a volunteer firefighter, for the past 5 years.

He stated the views shared today are those of the Association and not of the Fire Chief; adding that the Association operates as a separate united voice to ensure the safety and betterment of the department and that the services provided to residents are held in the highest regard.

Mr. Lelievre clarified the list of apparatus' that are currently owned. Mr. Lelievre advised Council that the current fleet is limited when fighting fires that are not within close proximity to fire hydrants, although the firefighters have always found ways to get the job done, it has been because of leaning on the assets of other municipalities, which has been allowed as a good will gesture only and should not be misconstrued to be an obligation. Mr. Lelievre asked Council to reconsider the need of the 4th bay, and to recognize the limitations of the fleet so that a 4th bay can be added to the design to meet the needs of today as well as those of tomorrow.

Mr. Lelievre explained to Council that having a 4th bay would allow the municipality to keep the current pumper/tanker that could be used strictly as a tanker, allowing the fire fighters to not rely as much on mutual aid as there would now be some capability to shuttle water themselves. He reminded Council that mutual aid agreements are not contracts and are based on factors such as equipment and firefighter availability and can be cancelled or denied at any time.

Mr. Lelievre spoke of the fire that took place in the trailer park the previous year and told Council that the attack efforts were downgraded as a direct result of the lack of water, compromising their ability to suppress the fire in a timely manner; it also placed the lives of firefighters and residents in needless jeopardy. He shared the following stats with Council and expressed the importance of them; it takes 7 minutes to empty the portable tank; it takes 15 minutes to refill 9120 and bring the water back less than a kilometre away; leaving 8 minutes of time where things can get out of hand, not to mention an event where there is a second structure fire. He stated the risks involved could be mitigated with a 4th bay and

the truck composition could be decided at a different time. An additional benefit would be positioning the firehall for potential future growth, at a small cost of \$100,000. He added the truck to fill the bay has been paid for long ago and the maintenance costs are budgeted at \$2,000 per year, and additional savings of \$600 could be realized if the pump is not certified.

Mr. Lelievre stated that Council has said many times that the population is declining and he stated that this information has no bearings on what the needs of the Espanola Fire Department are, regardless of the population of the Town of Espanola, taxes are a function of properties value and not the amount of occupants inside of a dwelling. He advised that the responsibility of the fire department is to protect the structures and residents of the community. He stated the figure that Council should be concerned with is the amount of structures Espanola has and shared facts obtained from the building department. According to the building department, residents invest an average of 8 million dollars per year in additions and upgrades, stating the population may be declining, but construction and real estate investing is thriving.

Mr. Lelievre reiterated Council's Yocom's comments that if the 4th bay is not built, they will be doing a major disservice to those who live out of hydrant service. He stated the first disservice is not providing the fire protection they deserve and are paying for, the second disservice is in insurance rates. He acknowledged that a 4th bay may not be a savings when it comes to property tax dollars, however they would be getting more value of their tax dollars, and they could see a potential decrease to insurance costs. By having two apparatus' that could shuttle water, the Espanola Fire Department could be accredited as being a tanker/shuttle service.

Mr. Lelievre discussed the responsibility of fighting brush fires and the potential safety risks to residents should the fires not be contained in a timely manner.

He asked Council to reconsider the addition of a 4th bay to the fire hall and stated that in order to right the wrongs of the past we must plan for the future and build a framework that will allow for success.

He further stated that all the Association can ask for is that the health and safety of the firefighters and residents are the top priority and the decision being made is not for the sake of saving \$100,000.

Question Period

None

Councillor K. Duplessis requested item E2 to be severed.
Councillor B. Yocom requested item D1 to be severed.

CONSENT AGENDA

CA-008-18 R. Yocom – D. Duplessis

Be It Resolved That: Items A1 to F2, with the exception of D1 and E2 contained in Part 1 Consent Agenda be adopted.

Carried

Items A1-A5
Council Minutes

18-067 R. Duplessis – R. Yocom

Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of April 17, 2018; Special Meeting of Council of April 17, 2018; Special Meeting of Council of April 17, 2018; Special Meeting of Council of April 23, 2018; Special Meeting of Council of May 1, 2018.

Carried

Board and Committee Reports

Items B1-B2

18-068 R. Duplessis – K. Duplessis

Be It Resolved That: The following board and committee reports are hereby received: Committee of the Whole Meeting Minutes of May 1, 2018; Corporate Services Committee Meeting of May 1, 2018.

Carried

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

Committee of the Whole Meeting of May 1, 2018

Item D1

Severed to the Regular Agenda

Corporate Services Committee Meeting of May 1, 2018

Item D2

Fire Marque Inc.

18-070 R. Yocom – R. Duplessis

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw 2834/18 be adopted as presented.

Carried

Item D3

Remuneration Bylaw

18-071 R. Duplessis – R. Yocom

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw 2834/18 be adopted as presented.

Carried

Bylaws and Resolutions

Item E1

Confirmatory Bylaw

18-072 R. Yocom – R. Duplessis

Be It Resolved That: Bylaw No 2843/18 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of April 24, 2018.

Carried

Item E2

Severed to the Regular Agenda

Item E3

**Authorize the
Acceptance of the
OPP Contract
Policing Proposal**

18-074 H. Malott – K. Duplessis

Be It Resolved That: Bylaw No 2842/18 be adopted, being a Bylaw of the Town of Espanola to Authorize the Acceptance of the OPP Contract Policing Proposal for the Corporation of the Town of Espanola.

Carried

Item E4

**Connecting Link
Funding**

18-075 K. Duplessis – H. Malott

Be It Resolved That: Bylaw No 2844/18 be adopted, being a Bylaw of the Town of Espanola to Enter into an Agreement with the Ministry of Transportation for the Connecting Link Program.

Carried

Reports

Items F1-F2

18-076 H. Malott – K. Duplessis

Be It Resolved That: The following reports are hereby received; POA Department Departmental Report for Jan – Mar 2018; Public Health Sudbury & Districts Meeting Minutes of April 19, 2018 – Unapproved.

Carried

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item D1

RFP for Firehall

18-069 R. Duplessis – K. Duplessis

Be It Resolved That: As Recommended by the Committee of the Whole That: A request for proposals for a design-build fire hall project be prepared which will include the functional requirements included in Perry & Perry Architects report of April 20, 2018. Submissions must meet the requirements of the OBC and be able to be accommodated on the existing property. To include space for 2 pumper tankers and 1 rescue and a total area of 6800 – 7200 sq ft and to include the costs for an additional bay to house a pumper tanker.

Carried

A discussion ensued.

Councillor Yocom advised that due to learning new stats tonight, that some Council members may not have been aware of, he would like to know if Council would like to reconsider and go back to the original plan and keep three trucks plus the

rescue unit, which means a 4 bay firehall.

Councillor R. Duplessis suggested that contractors come to Council with a proposal and cost for both a 3 and 4 bay firehall.

Councillor K. Duplessis stated that because of the information received through the presentations tonight as well as the emails received, he would like to look at the new information. A discussion ensued regarding the possibility of delaying the motion to review the information.

Councillor R. Duplessis repeated his suggestion of having a contractor come in to present the two different options previously stated. Councillor Yocom advised that they need to be cautious of having contractors come in to present their proposals in public, since this will be going as a public tender. He further advised the decision is still based on the amount of trucks needed.

Councillor K. Duplessis asked if tenders can be sent out for two different building sizes. The Clerk advised, that would be possible, however she cautioned she did not know what the response would be, further she did not know if that is a common practice.

Deputy Mayor Foster advised that he is in support of the 3 pumper tankers and for roughly 10% of the new firehall it makes sense for them to do that.

A discussion ensued revising the motion on the table.

The CAO commented that they could go back to the Architect to ask for a better figure on the savings for 1 bay for clarification, she further advised that if a tender went out asking for both 3 and 4 bay designs they are not appreciating the amount of work involved, and cautioned that perhaps not many tenders would be received.

Further discussion took place regarding methods of seeing the difference of costs between 3 and 4 bays.

It was the consensus of Council to amend the motion.

The CAO asked for clarification on if Council was expecting the 4 bays to fall into the 7200 sq ft. Deputy Mayor Foster advised that was not the case.

Item E2

**Collection, Removal
and disposal of
Waster With the
Town of Espanola**

18-073 R. Duplessis – R. Yocom

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw No 2807/17 be adopted, being a By-law for Establishing and Maintaining a System for the Collection, Removal and Disposal of Waste Within the Town of Espanola.

Deferred

Councillor K. Duplessis stated that a lot of work has been done with this Bylaw, it has been to Corporate Services and Council meetings and when he reads it over it is very confusing. He stated it is a very complicated Bylaw, the fines are complicated and he still has the problem that when or if a Bylaw officer is

retained there will not be an opportunity for residents to be warned prior to being fined. He stated he would like the bylaw deferred until it can be gone over. Deputy Mayor Foster asked if he was recommending to defer this item. Councillor K. Duplessis stated that there are other issues that are more important that need their attention and he would like to defer this item for awhile. Councillor R. Duplessis agreed. Councillor Yocom questioned why Corporate would pass it if they weren't satisfied with it and stated that he was glad to see if come back to Council after a year. He advised Council that he feels they are moving backwards as many communities are taking steps to reduce what is going into their landfills and was surprised that one week 3 Councillors at committee level supported the reduction to 2 bags and a week later during a Council meeting they go back to wanting to keep the 4 bag limit. He suggested to Council that there is thousands and thousands of dollars of staff time invested in revising the Bylaw and educating residents to improve the recycling and prepare for the 2 bag limit and he noticed a difference just by walking the streets. He stated if this Bylaw is going to be deferred, which he is in support of, then he would like the Committee to consider the 2 bag limit. People have been educated throughout the year, why do it all over again? He then stated, if we are trying to save tax dollars we are not doing it by flip flopping. Councillor K. Duplessis stated he would like to make a motion to defer this indefinitely; Councillor R. Duplessis seconded the motion. It was explained by the Clerk, that an additional motion was not needed and the chair can call a vote on deferring this item.

Item G1
Knight Cruisers Car Show

18-077 H. Malott – K. Duplessis

Be It Resolved That: Council authorizes:

- 1) A temporary exemption from Municipal Bylaw No. 751/84, Section 14, being a bylaw to control the use of Municipally and Recreationally owned property 14. D) no person shall park any vehicle in any park, recreational area or on municipal property of the Town of Espanola except in those areas specifically designated by appropriate signs and notices as being areas in which vehicles may be parked.
- 2) Temporarily closing Avery Dr. from the Complex to Hunter St. to traffic with the exception of emergency vehicles on Saturday, May 26, 2018 between the hours of 8:00 am to 4:00 pm to host the Knight Cruisers Car Show.
- 3) A temporary exemption from certain provisions of the Noise Bylaw No. 1189/96, on Saturday, May 26, 2018 between the hours of 8:00 am to 4:00 pm for an event being held outdoors at the Track & Field – The Knight Cruisers Car Show.

Carried

Item G2
Safety Recognition

18-078 K. Duplessis – H. Malott

Be It Resolved That: Council approve a recognition award budget of \$15/employee for the 42 employees of the 2 departments that achieved zero recordable injuries in 2017, which were the Fire and Administration departments.

Carried

Councillor R. Duplessis stated that he would like the H&S Committee to look at a Policy that recognizes the different physical and dangerous aspects of some jobs compared to others.

The CAO clarified that this would be reviewed at the Corporate Services Committee level.

Item G3
In-House Counsel

18-079 H. Malott – K. Duplessis

Be It Resolved That: Council for the Town of Espanola appoint Wishart Municipal Law Group to provide legal services in accordance with WMGs Silver Package 1 effective May 1, 2018 and a Bylaw be prepared to execute an agreement.

Deferred

Councillor K. Duplessis stated he has concerns with this item. He stated that without getting into too much detail, due to the item discussed at a In Camera Meeting, he stated that when in discussions with Mr. Cassan of Wishart Municipal Law Group he has been told that Council is not able to do certain things, yet he is seeing those types of things being done in Sudbury. He stated he is confused how one community is able to do something while the next is not. He further stated he wasn't satisfied with the answers he got from the lawyer and although the lawyer might be providing the right answers, he hasn't had an opportunity to research that.

A discussion took place regarding what to do with the motion. Councillor Yocom advised the rest of Council that this motion is just for the day to day operations. Councillor K. Duplessis did not agree, saying that it would include everything. Councillor Yocom acknowledged that and stated that Council still has the option of using a different firm to deal with issues outside of the day to day items. The CAO confirmed that hiring a different lawyer for specific items is an option to Council.

Further discussion ensued. It was the consensus of Council to defer this motion until more information can be obtained regarding different resources.

Item G4

**Regular Meeting of
Council of May 22,
2018**

18-080 R. Dufour – R Yocom

Be It Resolved That: The start time for the Regular Meeting of Council for Tuesday, May 22, 2018 be changed to 10 am in Council Chambers.

Carried

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Cheque Register

Township of Southgate resolution re: Landfill Developments

Conference and Conventions

None

Mayor and Councillors Reports and Announcements

Snowmobile Trails

It was the consensus of Council to direct staff to provide recommendations regarding ski doo use and guarding of the playground in the winter months. The Clerk advised this item will come to the Corporate Services Committee.

Taxi Designation

It was the consensus of Council to direct staff to look into erecting a pick up zone area for taxi companies.

Firefighters

Councillor Yocom thanked the Fire Fighters for their presentation as well as those that sent emails to Councillors throughout the last week.

Budget

Councillor Foster reminded everyone that the budget will be passed at the next Council meeting, showing a 0% increase.

New School

Councillor Foster advised that the announcement of the new school is about a 25 million dollar project and they could be breaking ground as early as this month.

Future Council Meetings

Community Services Committee Meeting of May 15th, 2018 @ 3:00 pm
Regular Meeting of Council of May 22nd, 2018 @ 10:00 am

UNAPPROVED

Adjournment

K. Duplessis – H. Malott

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:35pm

Carried

Bill Foster
Deputy Mayor

Paula Roque
Clerk

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**May 8, 2018
8:38 pm**

Deputy Mayor Foster presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Councillors R. Dufour; K. Duplessis, R. Duplessis, H. Malott, B. Yocom

Staff: C. Townsend, CAO/Treasurer, P. Roque, Clerk, T. Denault-Roque, Recording Secretary

Absent: Mayor R. Piche

In Camera H. Malott- R. Duplessis

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

- personal matters about an identifiable individual, including municipal or local board employees;
 - Committee Appointments
 - Building Services Agreement
 - HR Issue

Time: 8:38pm

Carried

**Resume Special
Meeting**

K. Duplessis – H. Malott

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 8:55 pm

Carried

Matters relating to a Human Resources issue were discussed.

**Espanola
Recreation &
Cultural Advisory
Committee**

K. Duplessis – H. Malott

Be It Resolved That: Council appoint the Espanola Recreation & Cultural Advisory Committee as presented.

Carried

**Shared Building
Services
Agreement**

R Dufour – R. Yocom

Be It Resolved That: Council adopt the amendment to the Shared Building Services Agreement.

A4

UNAPPROVED

Carried

Adjournment

R. Yocom – R Dufour

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 8:56 pm

Carried

B. Foster
Deputy Mayor

P. Roque
Clerk

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COMMITTEE OF THE WHOLE
OF THE TOWN OF ESPANOLA

Council Chambers
Municipal Building

April 24, 2018
6:30 pm

Deputy Mayor Bill Foster presided over the meeting.

Present: Councillor R. Dufour; K. Duplessis; R. Duplessis; H. Malott; B. Yocom

Absent: Mayor R. Piche

Staff: C. Townsend, CAO/ Treasurer; M. Pichor, Fire Chief; T. Denault-Roque, Recording Secretary

**Updated Firehall
Design**

Deputy Mayor Foster opened the meeting by stating that last week Council had asked for a design for a firehall of approximately 8000 sq ft, he further stated the fire department had put that together and Mr. Pichor was going to speak to that.

Mr. Pichor summarized that a new design that incorporated Council's direction was provided. He further advised that the new firehall is a functional space and will meet their needs for today, as that was Council's request to think of today and not the future. Councillor Foster asked what compromises were made for the future, Mr. Pichor responded for any future growth of the municipality. Councillor Dufour asked for the question to be repeated, Councillor Foster repeated the question and stated that the answer provided was that they have not built in anything for a much larger population. Mr. Pichor clarified that it was not the populations that they protect it is the buildings and structures. He further stated that there has been growth every year since he has been here, there is potential for growth for this year and years to come, Councillor Foster agreed. Councillor Dufour asked growth in what? Are you talking population? Mr. Pichor stated growth in our community, to which Councillor Dufour responded, like population? Mr. Pichor advised structures mostly, that is what they are here for to protect. Councillor Dufour then stated during the previous meeting and he was sure staff said we were going in a downward spiral, not upward to which the Chief clarified that was for population, Councillor Dufour agreed.

Councillor R Duplessis stated that all common spaces were lumped together and was wondering if there was an actual dimension size for these spaces. The Chief stated that those dimensions were not spelled out. The CAO clarified that on the bottom of Page 3 it showed a comparison of the proposed sq ft and the reduced sq ft by each category. Councillor Foster suggested that Council ask staff to provide a report on the breakdown of the square footage, Councillor R Duplessis agreed, no other comments from Council were made. Mike Pichor asked if they wanted those dimensions per room, Councillor Foster stated for general offices and someone that has actual dimensions can work that out fairly well. The dimensions they have make it hard to estimate what the square footage per room is. He further stated that perhaps the report could be ready for the next meeting. There were no other comments from Council. The Fire Chief

stated that the numbers and letter showing on page 7 represents 20 feet.

Councillor R Duplessis stated he did not want to wait for another month to meet. Councillor Foster asked if there was a consensus of Council to meet every two weeks, to which they agreed.

Councillor Yocom advised that they have a scale; they need to be careful that they don't start to micromanage to much on the size of an office. They may be able to shave a few feet off the building but they still need to keep the building square. The idea was to get to a building that barring unforeseen growth in structures, not in population, would be suitable for the town for the next 40 years.

Councillor Dufour stated he felt this was still too much money to be spent on a firehall, he liked to see figures and stuff of that nature but he also believed this was too large. He further stated they have been managing real well with the little over the 3000 sq ft they have now. He stated they discussed 6, then 7 and now 8 and believes they are moving in the wrong direction. He stated he felt they should be looking at something a little smaller, minus the micro managing. He stated they are not getting any more money so they needed to play with what they have and if anything ever happens to Domtar, we are going to lose a lot of money there as well and thought they should be looking at this from a different perspective. There was no comment from the other members.

Councillor Foster stated, right now they have a proposal in front of them for 9700 sq ft building, a two story building and a 8000 sq ft building, and they just received some of that information a short while ago. He then suggested that they direct staff to do a comparison on the cost so they know what the difference is. There was a consensus of council to do so. The CAO asked for clarification on if it was just the cost they wanted the comparison on or sq ft or what exactly they were looking for. Councillor Foster advised that she could do a comparison on both the sq ft and the cost just to give them an idea of what the difference is between the two of them. Councillor Dufour stated that wasn't his statement, to which Councillor Foster replied he was aware of that and knows that Councillor Dufour thinks this is too much.

Councillor Foster said, we have downsized a little bit and let's just see what that has done for us and asked if that was a reasonable thing to do. Councillor Dufour stated he understands what he is saying, but this is still too large, period, he further clarified that in his opinion it is too large. Councillor R Duplessis suggested that Council be given the opportunity to look at the information and meet again in a week and then give Cynthia a little better direction, following that they could then meet every two weeks if they need to, but there needs to be some direction and an idea of what we want. It was the consensus of Council to hold a Committee of the Whole meeting the following Tuesday prior to the Budget Meeting.

Councillor Foster then advised that there would be a presentation by Brant LeClair and Jeff Bint. Mr. LeClair advised Council that he and Mr. Bint are business partners and have a proposal for an approximately 8000 sq ft firehall. They did a complete cost breakdown for 1.74 million for a turnkey design and build. He advised that he and Jeff have been residents of the town for their entire life and know that a new firehall is needed regardless of growth in the Town. He further stated that the design being presented to Council tonight would have R30 walls, R60 ceiling, and triple pane windows. Mr Bint set up diagrams for Council to look at. He further advised with it not being a pre engineered building you are opening up opportunities to get a

better building. He stated a frame building is a lot better building for energy efficiency. He stated that although they realize they are late, they do have a cost efficient proposal and they feel confident that it potentially could be a good building for the community.

Mr. Bint advised that he did speak to the fire chief about the requirements of the fire department. Both partners and the designers did research on the post disaster requirements and the actual functioning requirements of what the fire department needs are, he added that he has been hearing a lot of talk about the future and not building for the future, but at the same time if you are able to build for the future cost effectively, why wouldn't you. Mr. Bint gave a brief description of the façade and function of the building. He advised that they have allowed for a lot of finishes in the building other than furniture. He stated that the building overall was 120 ft wide by 74 ft deep. He advised that as far as demolition, they felt the town could save money if they were to look after it on their own.

Councillor R Duplessis inquired how many sq ft their proposal had, to which they replied 7965. Further discussion confirmed that the figure of 1.74 million was not a ball park figure, but a hard line design build cost, which includes construction, design, periodic inspections, final inspections, commissioning and the appliances in the kitchen. However, because they were pressed for time he did not have a chance to talk with the Chief Building Official.

Councillor Dufour asked if Council could receive a copy of the design on a pdf file to which Mr. Bint replied it is not technically their design to be handing out because it is designed by a designing firm, so technically no. Councillor Dufour then asked what the sizes of the bays were, Mr. Bint replied the overall dimension from corner to corner is 75 feet and depth is roughly 54 feet. He further advised that this is a preliminary drawing and the interior could be laid out differently if need be. He stated further savings could be realized depending on the finishes. Councillor R Duplessis asked Chief Pichor if he liked the design. Chief Pichor replied that is a functional building, it works and meets what they need for today.

Mr. Leclair stated that the design could be sent to Cynthia to be shared with Council to allow them to review it. He advised that should they build this building they would be buying everything locally, materials would be bought locally, sub contractors would be local and anything that could be done locally would, so it is better for the town in every aspect. He also stated that while watching a recent council meeting he heard someone mention that a steel building is quicker; he advised that he has built both types and they aren't any faster. He did say that once they are on site they do go up quickly, but it takes about 13 - 14 weeks to actually get a steel building on site and by that time they would have a roof on the proposed building. Both partners advised that if there was a go ahead, they could have a shovel in the ground within a month.

Councillor Foster thanked them for their presentation.

Adjournment

R. Duplessis – R. Dufour

Be It Resolved That: The Committee of the Whole is hereby adjourned.

Time: 6:55 pm

B. Foster
Deputy Mayor

Cynthia Townsend
CAO

Unapproved



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2840/18

Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2014, and Authorizing
Taking of any Action Authorized Therein and Thereby

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2014, held on: May 8, 2018 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 22nd day of May 2018.

B. Foster
Deputy Mayor

Paula Roque
Clerk

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Public Works

MONTH: April 2018

PROJECT STATUS:

- **Bio-Solids:** Received draft of tech memo #2.
- **Water Meters:** Neptune to arrive second week of May.
- **Asset Management:** On-going.
- **CWWF:** On-going phase design.
- **Hwy 6/Centre St.:** Reviewed 90% completion design drawings. Should be tendering project early May.
- **IRP Phase 2A:** Tender awarded to Belanger Construction. Mobilization in May.

TRANSPORTATION:

- Public Works continued with regular maintenance of town streets and back roads including winter road maintenance, patching, sign installations and repairs, sweeping, brushing & tree removal, shouldering, grading, garbage/debris pick-up, repair culverts & washout, and laneway pothole repairs.
- Culvert thawing for Township of Baldwin at full cost recovery.
- Manhole repair for streetlights at Second Ave. and Hwy 6.
- Repaired stop sign hit by tractor trailer accessing Domtar at the cost of the operator.
- Completed the senior snow removal program 3 times in April.
- There were 91 loads of snow removed in the month of April.

EQUIPMENT:

- #12 Trackless was down for one day: April 9-10, 2018

ENVIRONMENTAL:

- HHWD held on April 28, 2018.
- Opened Yard Waste Depot on April 25, 2018.

BEAUTIFICATION:

FI

- Nothing for the month of April.

CEMETERY:

- Spring clean-up & fixed boards.

BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Cut trees at 'D' field near Algoma St. due to shade contributing to ice forming on road.
- Cleaned staging area at Black Creek.
- Clean up fields, parks and playgrounds.

WATER & SEWER:

- Cleared catch basins, thawed culverts and storm sewer mains. Spring thaw was very prolonged. One of the worst in recent memory.
- Performed a sanitary sewer service camera inspection at a residence. Determined that the problem causing the blockage is on the resident's side.
- Spring Flushing program started April 23, 2018 on afternoon shift. The program was delayed one week due to freezing conditions.
- There were two complaints of dirty water during the flushing program.
- There were two complaints of sewer backups in the same area on different dates. One was in the mainline that was flushed and cleared. The other was in the resident's service and their responsibility to clear.

INTER DEPARTMENTAL:

- Maintained vehicles for other departments.

COMPLAINTS/COMPLIMENTS:

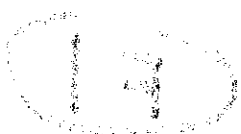
- There was one compliment/thank you card from a resident on the senior snow removal list.
- There was one complaint regarding too much snow at the end of their driveway from plowing. Resident was advised that it is the resident's responsibility to clear driveway snow.
- There was one complaint that traffic control for sweeping operations was inadequate. Resident was advised that we follow the requirements of the Ontario Traffic Manual Book 7 for traffic control.

EMPLOYEE STATUS:

- One Public Works employee is off on short term disability since March.
- Water operators attended hydrant training on April 10, 2018.
- Performed student interviews.

VISITORS:

- One blue box was issued during the month of April.



Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services	MONTH: April 2018
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Project Status:

Building

- ✓ Staffing: a casual has resigned, Facility
- ✓ Elevator was Inspected by TSSA. Noted deficiencies have been sent to service provider (Thyssen Krupp)

Pool

- ✓ Some minor plumbing issues contractor scheduled for April 26th
- ✓ TSSA Inspection done on slide, working on deficiencies & waiting on a part suitable for salt water
- ✓ Development of a Summer Program @ Clear Lake Beach to provide an alternate option for safe swimming during the July pool shut down. Lifeguards will be on duty Tues/Wed/Thurs 12 -4pm sponsored by Shelley Newton Memorial Fund
- ✓ Registration for Spring Swim lessons strong
- ✓ Free Shelley Newton Memorial Swim April 8th (83 participants)
- ✓ PJ & Tadpoles - ongoing/not able to account for those numbers because they enter a general swim
- ✓ Aquafit numbers & swim numbers are up this spring (see below 2017/2018) charts

Arena

- ✓ Pad Is cleaned and ready for rentals
- ✓ Metal Air starts annual Ice plant maintenance(replace PRV's this year)

Events

- ✓ Ongoing compilation of Summer Event & program information. Our goal was to release the Summer & Event Information by April 1st because parents start booking summer vacation dates to fill child care gaps in April. Our submission deadline to our camp and event partners was Mar 21st. Release was delayed to first week of May on account of insufficient information received before Cheryl left for 2 weeks of vacation. Delays resulted in the event info being released as a package first week of May which was the same release date as 2017.
- ✓ Booked Giant Outdoor Movie & confirmed Eastlink sponsorship
- ✓ Sponsorship letters sent out for Pumpkin Festival
- ✓ Planning for the opening of Tennis season on Sun June 3rd 2-4pm with an unveiling of two memorial benches at the Tennis Courts which were donated by a Tennis volunteer.
- ✓ Planning for the opening of Pickle Ball at the Tennis courts on Sun June 3rd. Pickle Ball is one of the fastest growing senior sports in North America. This popular more accessible version of tennis on smaller courts using a bigger ball

has captured the interest of our Espanola snowbirds. We are excited to enhance the user capacity at the tennis courts with the addition of Pickle Ball lines. Something new for the summer of 2018.

Project updates

- ✓ Ongoing research into attraction & entertainment opportunities for Pumpkin Festival
- ✓ Confirmation that Carver Kings will return to Pumpkin Festival at no charge to the Town as a means to promote their show and sell carvings on site
- ✓ Met with Rosemary & Jeremiah to plan for a full colour news letter with a half page dedicated to Recreation & Events & a ½ page dedicated to the library to be included in June tax bill mail out.
- ✓ A volunteer is offering free squash lessons – one booking in April
- ✓ Most of our membership and drop-in numbers have improved this April from April of 2017 (see below charts)

Economic Development - Other Consulting

- ✓ 3 Community Improvement Inquiries/meetings – no approvals to date
- ✓ Reviewed Community Cycle Plan RFP's with Paula & made selection
- ✓ Met with Paula & Traci to plan for a Community Banner Contest as a means of promoting local artistry in the selection of our next highway 6 banner designs
- ✓ Attended Business Resource Showcase for LaCloche/Manitoulin businesses hosted by Lambac in Little Current
- ✓ Welcome to Espanola face book posts to two businesses
- ✓ Notice of changes to business info in our registry to 7 business through face book post
- ✓ Face book post to promote Business Resource Showcase to local businesses
- ✓ Inquired about a Succession Matching Program & funding for local business
- ✓ Followed up on an Innovation funding opportunity for the ski hill
- ✓ Directed ski hill to an employment funding opportunity
- ✓ Directed one youth to the entrepreneurial training program offered through Cambrian College

Advertising

- ✓ Mid North Monitor advertising to include the promotion of squash, Recreation & Culture Advisory Committee, PT front desk clerk position
- ✓ Ongoing advertising with Moose FM to include Spring Swim Lessons, Recreation & Culture Advisory Committee, May Classes
- ✓ We continue to post one to three posts per day on Face book. Public Works had a strong share of the face book posts for April between Hazardous Waste, water line flushing notices, yard waste disposal and Waste Less Wednesdays.
- ✓ FYI 74% of our face book users are women and 29% of our users are between the ages of 25 & 44

Economic Development – Sign

- ✓ no changes to directional signage

Compliments/Complaints

- ✓ Far toilet in men's change room flushes very slow
- ✓ Plug in front of mirrors in W.C. not working & showers dirty
- ✓ Spray bottles in the fitness centre are all empty
- ✓ Rink side auditorium floor is dirty
- ✓ No clean towels in the fitness centre – one towel is soaked

VISITORS:

APRIL 2018

DROP INS	
Aquafit	20
Fitness Centre	120
Line Dancing	17
Squash	32
Swim	829
TOTAL	1018

APRIL 2017

DROP INS	
Aquafit	2
Fitness Centre	138
Line Dancing	19
Squash	10
Swim	551
TOTAL	720

Memberships - RESIDENT	
Aquafit	160
Bronze Pool	193
Fitness	1502
Squash	28
Silver	118
Gold	0
Pool Pass	111
Private Swim Lessons	3
TOTAL	2115

Memberships - RESIDENT	
Aquafit	87
Bronze Pool	79
Fitness	1308
Squash	14
Silver	95
Gold	0
Pool Pass	46
Private Swim Lessons	2
TOTAL	1631

Memberships - NON RESIDENT	
Aquafit	80
Bronze Pool	92
Fitness	318
Squash	9
Silver	75
Gold	8
Pool Pass	57
Private Swim Lessons	4
TOTAL	643

Memberships - NON RESIDENT	
Aquafit	82
Bronze Pool	46
Fitness	249
Squash	6
Silver	48
Gold	0
Pool Pass	25
Private Swim Lessons	4
TOTAL	460

FREE SKATING	
Shelley Newton Apr. 8	83
LIONS' FREE SWIMS	
Sat. Apr. 7	105
Sat. Apr. 14	100
Sat. Apr. 21	75
Sat. Apr. 28	70
TOTAL	350

Department Manager:

Submitted on:

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Building Services	MONTH: April, 2018
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Project Status: Building Permits

Total Permit Applications	63
Total Residential Starts to Date	1
Zoning Request to Date	\$1,342.00

APRIL 2018 BP REPORT

	# of Permits Issued	BP Value	BP FEE
Total BP for APRIL 2018	17	\$266,600.00	\$5,218.00
Total BP for APRIL 2017	16	\$67,400.00	\$1,909.90

17 Renovations / Alterations

15 Permits Closed

-10 Orders to Comply and 1 Stop work issued for 2018, 27 in total outstanding, some waiting for insurance company contractors, weather, financial aid and some will be issued fines under the POA

-3 Hours with Property Standards for the month of April

Complaints / Compliments: see attached

Employee Status:

Visitors: 43

Department Manager: Dan Rivet

F3

Department:	Finance and Accounting	Form Number:	M04-01297
Subject:	Complaint Record Book	Effective Date:	02/28/06
Policy No:	M04-01278	Revision Date:	
Bylaw No:		Version #:	

COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIALS
April 05/18		A new sign is up on the store	Joe Took Call 1:26, follow up visit 2:30 same day	JW
April 11/10		Came in to personally thank the Clerk and the Mayor for resolving a concern with respect to snow machines/ATV accessing laneway by Sherwood Park	Advised the Clerk	AK
April 12/10		, Garbage out side front house.	Joe Took Call	JW
April 13/18		Complaint regarding traffic speed on Lee Valley Road, perhaps Police should patrol the area -	Advise Police	AK
April 16/18		Stop dog grooming in residential home on	Joe Took Call	
April 20/19		Came in concerned about the dilapidated house on that was recently sold. She heard that someone will be renting the house and the building is in obvious ruins. Wants the house torn down - health and safety reasons	Forwarded to Bldg. & Prop. Standards	AK
April 23/18		I am writing to express my concerns about the deteriorating state of our schools. I recently read a story in the Sudbury Star, (dated April 11, 2018) of unacceptable levels of lead in the drinking water in several schools along the north shore, including those in Espanola. I am growing more and more concerned about the health and wellness of staff and students in these schools. It is my understanding that some of these	Received by the Building Department	LSO

[illegible]

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: FIRE DEPARTMENT	MONTH: April 2018
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Inspection Orders Completed:

- 2 - New Inspections
- 1 - Smoke Alarm Inspection

Inter-Departmental:

- Review and updates to the Town's Emergency Response Plan in progress, revised copies of the Plan will be completed and distributed within the month.

Fire Prevention:

- Fire scenario preparation and planning with the representative from Espanola Regional Hospital followed by Evacuation Code Green scenario taking place;
- Sprinkler Inspections were completed at local business.

Other:

The Fire Chief:

- Chaired the Emergency Management Committee Meeting;
- continues to review and work on the new fire truck specifications;
- examined the Fire Marque proposal;
- made preparations for Hazmat Awareness training;
- participated in the Emergency Management Focus Group WebEx;
- reviewed the fire hall building functionality requirements;
- reviewed the plans for the new school construction;
- reviewed a memorandum of understanding with the Sudbury & District Health Unit.

Fire Permits Issued: 2

DEPT. CALLS:

Number of Calls: April - 2018 -- 6

Alarm System Malfunction/False Alarm - 3
CO Call/No CO Present - 2
Outdoor Burning Complaint - 1

TOTAL CALLS TO DATE: 23

Number of Calls: April - 2017 -- 10

Fires - 1
Open Air Burning/Unauthorized - 4
CO Calls/No CO Present - 3
False Alarm - 2

TOTAL CALLS TO DATE: 29

F4

FIREFIGHTER TRAINING - April	
F/F Weekly Training – Hours for the Month:	258 Hours (per firefighter/per practice x4 practices for the month)
F/F Extra Training for the Month:	
Total Hours of Training for the Month:	258 Hours
Training Topics:	Incident Management System objectives and training. Hose advancement and attack. Hazmat awareness training. Home inspection review.
Number of Firefighters in attendance for weekly training: <div style="float: right;"> Apr. 4 22 Apr. 11 22 Apr. 18 21 Apr. 25 19 </div>	
Employee Status:	
Visitors: 26 Fire hall tour for the 4-H Cloverbuds.	

Department Manager: M. Pichor Submitted on: May 9th, 2018

JOINT HEALTH & SAFETY MEETING MINUTES

Thursday, April 5th, 2018

9:00 a.m.

Upstairs – Fire Hall

Present:

D. Parker	Manager Rep.
D. Massicotte	Manager Rep.
D. Sokoloski	Worker Rep.
A. Kelly	Worker Rep.
C. Gervais	Alternate Worker Rep.

Recording Secretary: A. Duguay

Co-Chair D. Parker presided over the meeting. The meeting was called to order at 9:03 A.M.

Acceptance of Minutes:

1. C. Gervais – D. Massicotte

THAT: The Joint Health & Safety Committee hereby approves the minutes of the January 4th, 2018 meeting. Motion carried.

Inspections:

January inspections were completed by the Non-Union/Fire Dept. with the assistance of the Public Works Department.
February inspections were not completed by Public Works.
March inspections were completed by the Recreation Dept.

Department	Date Inspected	# of Hazards	Date Repaired
Fire	17-Jan-18	0	N/A
	14-Mar-18	0	N/A
Admin.	18-Jan-18	0	N/A
	12-Mar-18	1	12-Mar-18
Recreation	20-Dec-17	1	02-Jan-18
	18-Jan-18	0	N/A
	14-Mar-18	1	15-Mar-18
Library	18-Jan-18	1	26-Jan-18
	12-Mar-18	0	N/A
PWD	17-Jan-18	3	16-Jan-18
	12-Mar-18	2	13-Mar-18

F5

April inspections are to be completed by the Non-Union/Fire Department worker rep.

Other Reports:

2017 Accident & Injury Reports – Reviewed. Safety Recognition Committee to follow-up.

Leisure Services Investigation Report – Reviewed. Only an injury diary report would have sufficed. Investigation if there was a hospital visit due to injury.

Fire Dept. Investigation Report – Reviewed. Chair and Administration to review "On-Call" definition and policies.

Council Motion – Chair and Secretary to gather information in regards to what is required to be in the Health & Safety policy. Committee to start reviewing at next meeting.

WSIB NEER Firm Summary Statement – Reviewed.

Outstanding Issues:

Any Other Business:

Recognition Sub-Committee: 2017 Recognition – Sub-committee to make recommendation to Council for 2017 safety recognition.

New Business:

Next Meeting: **Thursday May 3rd, 2018 @ 9:00 A.M. – Fire Hall**

Adjournment: **2. D. Sokoloski**

THAT: The Joint Health & Safety Committee is hereby adjourned. Time: 9:31 A.M. Motion carried.



D. Parker, Co-Chair



D. Sokoloski, Co-Chair



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2845/18

Being a Bylaw to Adopt the Estimates of all Sums
Required During the Year and to Strike the Rates
Of Taxation for the Year 2018

WHEREAS the Municipal Act, as amended and the respective regulations (hereinafter referred to as the "Act") requires that the Council of a local municipality shall after the adoption of the estimates for the year, pass a bylaw to levy a separate tax rate on the assessment in each property class, and;

WHEREAS the Act requires Municipal tax rates to be established in the same proportion to tax ratios and;

WHEREAS the Act requires that the municipality pass a Levy Bylaw to adopt the estimates for the year 2017;

AND WHEREAS it is necessary that the levies found on attached Schedule A (Column 6) are to be raised by means of taxation for the year 2017;

AND WHEREAS the Revised Assessment Roll for 2017 upon which the 2017 taxes are to be levied is authorized by the Act;

AND WHEREAS the Revised Assessment of each of the classes for which it is necessary to levy rates are found on attached Schedule A (Column 1);

THEREFORE the Council of the Corporation of the Town of Espanola enacts as follows;

1) That Schedule A as attached forms and is to be considered as part of this bylaw.

2) That the estimates be adopted and the amounts levied as set on Schedule A and stated as follows;

Residential Education Levy
Commercial Education Levy
Municipal Levy

3) There shall be levied and collected upon the assessable lands, and buildings within The Corporation of the Town of Espanola, the rates as set out on Schedule A (Column 5) for the year 2017;

4) The realty and property taxes shall become due and payable **June 8th, 2018** but may be paid in **TWO INSTALLMENTS**, 50% on **June 29th, 2018** and 50% on **August 24th, 2018** provided that upon failure to make payment of one or all instalments, the whole shall become due and payable forthwith.

5) There shall be imposed a penalty for non-payment of taxes on the due date or any instalment thereof, the amount of 1.25% of the amount due on the first day of default and an additional interest of 1.25% shall be added on the first day of each calendar month thereafter on the balance remaining unpaid up to and including December 31, 2017. Pre-Authorized Payment Plan accounts in good standing are exempted from penalty.

6) The Treasurer is hereby authorized to mail or cause to be mailed the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.

GI

TOWN of ESPANOLA

Tax Rate Summary

Description	2018 Assessment	Municipal Tax Rate	School Rate Residential	School Rate Commercial	Education Rate	2018 Total Rate	2018 Total Tax
Res/Farm (RT)	314,849,118	0.01556986	0.00170000		0.00170000	0.01726986	5,437,401
Res/Farm (RF)	14,500	0.01556986	0.00170000		0.00170000	0.01726986	250
Res/Farm PIL (RG)	246,000	0.01556986			0.00000000	0.01556986	3,830
Farm (FT)	201,750	0.00389247	0.00042500		0.00042500	0.00431747	871
Multi-Res (MT)	6,005,550	0.03127224	0.00170000		0.00170000	0.03297224	198,016
Commercial (CT)	30,501,850	0.02909397		0.01090000	0.01090000	0.03999397	1,219,890
New Construction Comm. (XT)	1,816,350	0.02909397		0.01090000	0.01090000	0.03999397	72,643
Commercial PIL (CF)	3,069,000	0.02909397		0.01090000	0.01090000	0.03999397	122,741
Commercial PIL (CG)	1,060,300	0.02909397			0.00000000	0.02909397	30,848
Commercial PIL (CH)	292,500	0.02909397		0.01090000	0.01090000	0.03999397	11,698
Commercial Excess/Vacant (CU)	243,850	0.02909397		0.01090000	0.01090000	0.03999396	9,753
Commercial Vacant Land (CX)	1,182,000	0.02909397		0.01090000	0.01090000	0.03999396	47,273
Industrial (IT)	2,220,450	0.03736767		0.01090000	0.01090000	0.04826767	107,176
Industrial (IH)	56,250	0.03736767		0.01090000	0.01090000	0.04826767	2,715
Industrial Excess (IU)	14,000	0.03736767		0.01090000	0.01090000	0.04826767	676
Industrial Vacant (IX)	210,000	0.03736767		0.01090000	0.01090000	0.04826767	10,136
Industrial (JT)	596,250	0.03736767		0.01090000	0.01090000	0.04826767	28,780
Large Industrial (LT)	8,307,013	0.12465997		0.01090000	0.01090000	0.13555997	1,126,098
Pipeline (PT)	1,713,745	0.01970005		0.01090000	0.01090000	0.03060005	52,441
Managed Forests (IT)	858,414	0.00389246	0.00042500		0.00042500	0.00431746	3,708
Shopping Centre (ST)	3,657,545	0.04052435		0.01090000	0.01090000	0.05142435	188,087
Total Returned Assessment	377,116,435					0.03903320	8,675,029
Residential Education Levy	545,928						
Commercial Education Levy	587,301						
Municipal Levy	7,541,801						
Levy Requirement	8,675,029						



Town of Espanola

2018

Municipal Budget

Executive Summary

The 2018 budget reflects the same overall net levy of \$7,578,738 as in 2017. As a result of assessment growth and a decrease to the provincial education rate, the average residential household with an assessment of \$139,738 will see decrease of 0.32%, or a decrease of approximately \$7.86.

The 2018 budget reflects a number of significant projects and challenges;

- A further reduction of \$41,000, for a total decrease of \$210,600 in the past 3 years or almost \$93 per household in grants from the Ontario Municipal Partnership Fund
- Council has chosen to switch from municipal policing to integrated policing services provided by the OPP, one-time severance and costs to change over have been funded from reserves, these reserves will be replenished with future savings
- \$354,948 has been drawn from reserves to keep the 2018 municipal levy the same as 2017
- Grant applications for the Connecting Link Highway 6 between Station Rd and Second Ave as well as the Phase 2A of the Water & Sewer Infrastructure renewal project have been successful and 2018 proves to be a very busy construction season
- A provision has been made in the budget to reflect the beginning of a new fire hall
- Apportionments from Manitoulin Sudbury District Services Board, Sudbury & District Health Unit and MPAC continue to increase and the municipality has no control over these costs

This budget is prepared based on a 3 year time period, which provides a projection of what future rate increases might be. Although the Municipal Act allows for a multi-year budget, it also requires that the budget for subsequent years are reviewed and readopted each year of the budget. Therefore the 2019 & 2020 budget estimates will change depending on circumstances in each of those years.

INTRODUCTION

The budget process has been undertaken with the following mission statement in mind:

The Corporation of the Town of Espanola is committed to serving the needs of our community by supporting the positive, well-balanced, social, economic, environmental and physical growth of the town. We will continue to pursue excellence by providing accountable and affordable services while promoting the highest quality of life.

Budget process

The budget presents operating and capital expenditures by department. Operating expenses reflect the routine day to day costs of municipal services, where capital expenses are more project oriented or one-time expenditures.

Department managers were asked to provide cost estimates based on the current level of services. These were submitted to the CAO/Treasurer for review and approval prior to inclusion in the budget document.

Each service the municipality provides has been classified as being a required, expected or discretionary service. This is to enable council and others to distinguish between the services the municipality is expected to carry out and those that the municipality has chosen to deliver.

The following definitions have been used in classifying the expenditures:

Required – service is mandated by regulation or necessary for public safety

Expected – service is typically delivered by comparable municipalities

Discretionary – service is provided based on community choice

By these definitions, approximately 96% of expenditures are based upon either a requirement to provide a service or an expectation of residents that a particular service should be provided and only 4% is completely discretionary. There may be discretionary expenditures within a required or expected level of service however the service as a whole is in one of these other categories. The allocation between required and expected has changed significantly in 2018 due to required contractual payments with regards to the OPP Transition.

Operating expenditure by category



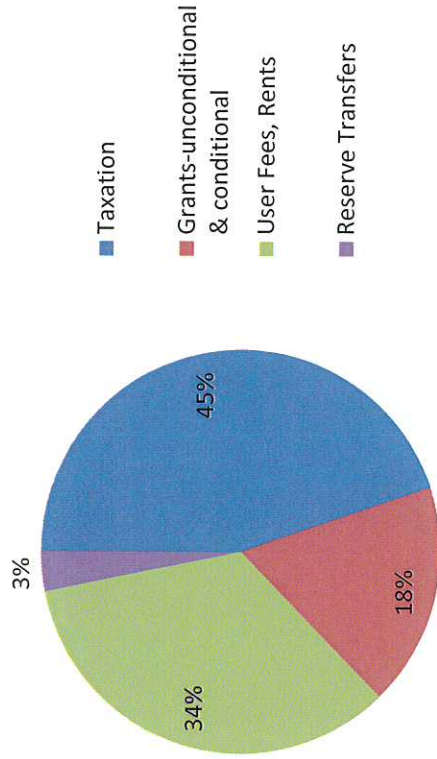
Budget analysis

Operating:

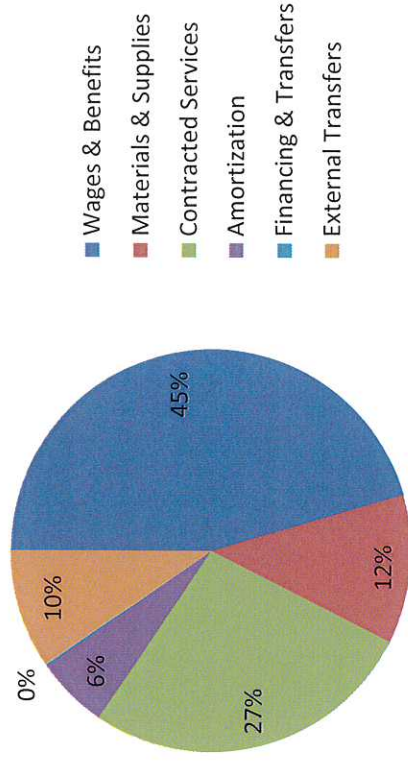
Overall operating expenses are budgeted to increase \$314, 190 or 4.45%. The increases reflect significant contractual obligations with regards to police services, these amounts reflect anticipated one-time expenditures of \$350,000 for contracts and legal services, these amounts will be funded from the tax rate stabilization reserve. Also included in the Council Administration area are one-time severance and transition costs of \$1,702,475, which will be funded from reserves, are refunded as savings in police services are realized.

The following graphs depict the sources and uses of the revenues and expenses of the municipality. The overall taxation levy is comprised of residential, commercial and industrial taxes and is the most significant source of funding for the daily operations.

Operating Revenues



Operating Expenses



The Capital levy is \$565,490 to fund the following projects:

Project	Expenditure	Grants	Reserves	Levy
Fire Hall & SCBA	1,225,000	-	1,125,000	100,000
Police Equipment	25,000	-	-	25,000
Connecting Link - Station Rd to Second	3,968,360	3,260,770	565,500	142,090
Hard Surfacing	176,650	-	-	176,650
PWD Equipment	25,000	-	-	25,000
PWD Equipment Reserve transfer	67,000	-	-	67,000
Care Van	102,000	102,000	-	-
AI Second Trail Extension/Clear Lake	30,880	26,130	-	4,750
Historical Park	25,000	-	-	25,000
Bio solids Study	142,800	118,240	24,560	-
Infrastructure Renewal - Phase 2 Engineering	500,000	387,950	112,050	-
IR - Phase 2 A - Katherine, Jean, Elizabeth	2,614,000	2,066,000	548,000	-
Water Meters	40,000	-	40,000	-
	8,941,690	5,961,090	2,415,110	565,490

In addition to the capital levy of \$565,490, the municipality is contributing \$900,945 to capital replacement reserves. These figures combined total \$1,466,435 of the 2018 budget which has been identified for capital replacement. While this sounds like a significant portion of the budget, it remains \$389,144 short of the amount our assets are depreciating each year. The asset management plan updated in 2016, indicates an investment of \$3.2 million should be reinvested annually to replace our capital assets as they reach the end of their useful lives.

TOWN OF ESPANOLA

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BUDGET OVERVIEW BY DEPARTMENT

DEPARTMENT	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
TREASURY	(2,970,350)	150,500	(3,085,460)	(2,934,960)	35,390	-1.19%	(2,953,460)	(18,500)	0.63%	(2,911,860)	41,600	-1.41%
ADMINISTRATION	1,338,890	3,193,935	(178,390)	1,313,070	(25,820)	-1.93%	1,304,635	(8,435)	-0.64%	1,326,375	21,740	1.67%
FIRE	495,150	1,618,490	(1,125,000)	493,490	(1,660)	-0.34%	478,060	(15,430)	-3.13%	502,510	24,450	5.11%
POLICE	2,270,483	2,936,202	(260,398)	2,675,804	405,321	17.85%	2,511,250	(164,554)	-6.15%	2,565,550	54,300	2.16%
INSPECTIONS	87,920	582,380	(504,800)	77,580	(10,340)	-11.76%	159,530	81,950	105.63%	163,000	3,470	2.18%
POA	(28,902)	782,337	(835,500)	(53,163)	(24,261)	83.94%	(41,370)	11,793	-22.18%	(42,000)	(630)	1.52%
TRANSPORTATION	2,647,232	6,384,555	(3,945,270)	2,539,285	(107,947)	-4.08%	2,527,050	(77,235)	-3.04%	2,513,380	(58,670)	-2.32%
COLLECTION & DISPOSAL	536,300	605,525	(68,000)	537,525	1,225	0.23%	548,200	10,675	1.99%	561,470	13,270	2.42%
HEALTH SERVICES	890,116	953,852	(21,300)	932,552	42,436	4.77%	951,510	18,958	2.03%	968,940	17,430	1.83%
SOCIAL SERVICES	521,191	664,005	(160,137)	503,868	(17,323)	-3.32%	559,890	56,022	11.12%	571,105	11,215	2.00%
RECREATION	1,375,800	1,809,040	(428,690)	1,380,350	4,550	0.33%	1,378,495	(1,855)	-0.13%	1,402,190	28,445	2.06%
LIBRARY	273,063	337,140	(58,700)	278,440	5,377	1.97%	299,850	21,410	7.69%	306,500	6,650	2.22%
CULTURAL ACTIVITIES	27,650	57,800	(2,500)	55,300	27,650	100.00%	28,060	(27,240)	-49.26%	28,750	25,690	91.55%
BEAUTIFICATION	31,450	47,520	-	47,520	16,070	51.10%	40,210	(7,310)	-15.38%	40,900	690	1.72%
PLANNING & DEVELOPMENT	11,000	14,130	(5,500)	8,630	(2,370)	-21.55%	26,460	17,830	206.60%	8,990	(17,470)	-66.02%
ECONOMIC DEVELOPMENT	71,745	99,045	(20,650)	78,395	6,650	9.27%	68,115	(10,280)	-13.11%	68,845	730	1.07%
NET DEPARTMENTAL TOTALS	7,578,738	20,236,456	(10,600,295)	7,933,686	354,948	4.68%	7,886,485	(112,201)	-1.41%	8,074,645	172,910	2.19%

**TOWN OF ESPANOLA
2018 BUDGET SUMMARY**

	2017 BUDGET	2018 BUDGET	BUDGET CHANGE	BUDGET %
Revenues:				
ONTARIO UNCONDITIONAL GRANTS	(2,845,400)	(3,377,200)	531,800	19%
WATER & SEWER FEES	(2,708,000)	(2,762,200)	54,200	2%
REVENUES SPECIFIC FUNCTIONS	(2,358,819)	(2,563,905)	205,086	9%
GRANTS	(648,159)	(5,388,290)	4,740,131	731%
	(8,560,378)	(14,091,595)	5,531,217	64.6%
Expenditures:				
OPERATING	11,900,129	14,072,191	(2,172,062)	-18.3%
WATER & SEWER	2,014,700	2,194,350	(179,650)	-8.9%
AMORTIZATION	1,026,395	900,945	125,450	12.2%
CAPITAL	1,842,722	8,941,690	(7,098,968)	-385%
	16,783,946	26,109,176	(9,325,230)	-55.56%
TRANSFERS TO/FROM RESERVES	(644,830)	(4,083,895)	3,439,065	
NET MUNICIPAL LEVY	7,578,738	7,933,686	(354,948)	-4.68%
NET LEVY REQUIRMENTS	7,578,738	7,933,686	354,948	4.68%
TAX RATE STABILIZATION TRANSFERS		(354,948)	(354,948)	
TOTAL LEVY	7,578,738	7,578,738	-	0.00%

**TOWN OF ESPANOLA
2018 CAPITAL BUDGET SUMMARY**

	2017 BUDGET	2018 BUDGET	BUDGET CHANGE	BUDGET %
Revenues:				
FEDERAL GAS TAX	-	(572,800)	572,800	
GRANTS	(648,159)	(5,388,290)	4,740,131	731%
	(648,159)	(5,961,090)	5,312,931	
Expenditures:				
FIRE PROTECTION	100,000	1,225,000	(1,125,000)	-1125%
POLICE	-	25,000	(25,000)	
TRANSPORTATION	639,732	4,237,010	(3,597,278)	-562%
ENVIRONMENTAL	945,990	3,296,800	(2,350,810)	-249%
SOCIAL SERVICES	102,000	102,000	-	0%
LIBRARY	35,000	-	35,000	100%
CULTURAL ACTIVITIES	-	25,000	(25,000)	
COMMERCIAL SERVICES	20,000	-	20,000	100%
	1,842,722	8,941,690	(7,098,968)	-385%
TRANSFER TO (FROM) RESERVES	(669,831)	(2,415,110)	1,745,279	-261%
NET EXPENDITURES TO BE FUNDED THROUGH TAXATION	524,732	565,490	(40,758)	-7.77%

Project	Expenditure	Grants	Reserves	Levy
Fire Dept Bldg & Equip	1,225,000	-	1,125,000	100,000
Police Equipment	25,000	-	-	25,000
Connecting Link - Station Rd to Second	3,968,360	3,260,770	565,500	142,090
Hard Surfacing	176,650	-	-	176,650
PWD Equipment	25,000	-	-	25,000
PWD Equipment Reserve transfer	67,000	-	-	67,000
Care Van	102,000	102,000	-	-
Al Second Trail Extension/Clear Lake	30,880	26,130	-	4,750
Historical Park	25,000	-	-	25,000
Biosolids Study	142,800	118,240	24,560	-
Infrastructure Renewal - Phase 2 Eng	500,000	387,950	112,050	-
IR - Phase 2 A - Katherine, Jean, Eliza	2,614,000	2,066,000	548,000	-
Water Meters	40,000	-	40,000	-
	8,941,690	5,961,090	2,415,110	565,490

TOWN OF ESPANOLA

2017 OPERATING BUDGET SUMMARY

	2017 BUDGET	2018 BUDGET	BUDGET CHANGE	BUDGET %
Revenues:				
ONTARIO UNCONDITIONAL GRANTS	(2,845,400)	(2,804,400)	(41,000)	1%
REVENUES SPECIFIC FUNCTIONS	(2,358,819)	(2,563,905)	205,086	-9%
	(5,204,219)	(5,368,305)	164,086	-3%
Expenditures:				
TREASURY	156,100	150,500	5,600	4%
ADMINISTRATION	1,489,090	3,171,235	(1,682,145)	-113%
FIRE PROTECTION	371,150	369,490	1,660	0%
POLICE	2,467,130	2,911,202	(444,072)	-18%
GENERAL INSPECTIONS	336,360	390,400	(54,040)	-16%
PROVINCIAL OFFENCES	758,098	782,337	(24,239)	-3%
TRANSPORTATION	2,239,529	2,147,545	91,984	4%
COLLECTION & DISPOSAL	594,300	605,525	(11,225)	-2%
HEALTH SERVICES	907,416	950,152	(42,736)	-5%
SOCIAL SERVICES	541,561	557,005	(15,444)	-3%
RECREATION & CULTURAL SERVICES	1,540,575	1,512,910	27,665	2%
LIBRARY	330,340	334,340	(4,000)	-1%
CULTURAL ACTIVITIES	31,500	32,800	(1,300)	-4%
BEAUTIFICATION	31,450	47,520	(16,070)	-51%
PLANNING & LAND DEVELOPMENT	29,030	14,130	14,900	51%
ECONOMIC DEVELOPMENT	76,500	95,100	(18,600)	-24%
	11,900,129	14,072,191	2,172,062	18.3%
TRANSFER FROM RESERVES	(166,059)	(1,855,065)	1,689,006	
TRANSFER TO RESERVE	191,060	186,280	4,780	
AMORTIZATION	333,095	333,095	-	
	12,258,225	12,736,501	3,861,068	31.5%
NET EXPENDITURES TO BE FUNDED THROUGH TAXATION	7,054,006	7,368,196	(314,190)	-4.45%

TOWN OF ESPANOLA
2018 WATER & SEWER OPERATING BUDGET SUMMARY

	2017 BUDGET	2018 BUDGET	BUDGET CHANGE	BUDGET %
Revenues:				
WATER & SEWER FEES	(2,708,000)	(2,762,200)	54,200	-2%
	(2,708,000)	(2,762,200)	54,200	-2%
Expenditures:				
WATER & SEWER	2,014,700	2,194,350	(179,650)	-9%
	2,014,700	2,194,350	179,650	8.9%
AMORTIZATION	693,300	567,850	(125,450)	-18%
	2,708,000	2,762,200	54,200	2.0%
NET EXPENDITURES TO BE FUNDED THROUGH TAXATION	-	-	-	

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
TREASURY															
Sources of Revenue:															
				(2,845,400)		(2,804,400)	(2,804,400)	41,000	-1.44%	(2,764,300)	40,100	-1.43%	(2,724,900)	39,400	-1.43%
				(224,500)		(227,000)	(227,000)	(2,500)	1.11%	(275,000)	(48,000)	21.15%	(275,000)	-	0.00%
				(31,050)		(31,060)	(31,060)	(10)	0.03%	(31,060)	-	0.00%	(31,060)	-	0.00%
				(11,000)		(11,000)	(11,000)	-	0.00%	(11,000)	-	0.00%	(11,000)	-	0.00%
				(14,500)		(12,000)	(12,000)	2,500	-17.24%	(12,000)	-	0.00%	(12,000)	-	0.00%
				(3,126,450)	-	(3,085,460)	(3,085,460)	40,990	-1.31%	(3,093,360)	(7,900)	0.26%	(3,053,960)	39,400	-1.27%
Expenses															
				5,000	5,000	-	5,000	-	0.00%	2,500	(2,500)	-50.00%	2,600	100	4.00%
				57,000	48,500	-	48,500	(8,500)	-14.91%	40,000	(8,500)	-17.53%	40,800	800	2.00%
				66,600	67,000	-	67,000	400	0.60%	67,400	400	0.60%	68,700	1,300	1.93%
				27,500	30,000	-	30,000	2,500	9.09%	30,000	-	0.00%	30,000	-	0.00%
				156,100	150,500	-	150,500	(5,600)	-3.59%	139,900	(10,600)	-7.04%	142,100	2,200	1.57%
				(2,970,350)	150,500	(3,085,460)	(2,934,960)	35,390	-1.19%	(2,953,460)	(18,500)	0.63%	(2,911,860)	41,600	-1.41%
General Fund:															
Treasury Total:															
				(2,970,350)	150,500	(3,085,460)	(2,934,960)	35,390	-1.19%	(2,953,460)	(18,500)	0.63%	(2,911,860)	41,600	-1.41%



DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
ADMINISTRATION															
Sources of Revenue:															
User fees				(29,800)		(32,300)	(32,300)	(2,500)	8.39%	(32,600)	(300)	0.93%	(33,300)	(700)	2.15%
Transfer from reserves				(110,000)		(112,490)	(112,490)	(2,490)	2.26%	-	112,490	-100.00%	-	-	#DIV/0!
Other fees				(3,000)		(3,000)	(3,000)	-	0.00%	(3,000)	-	0.00%	(3,000)	-	0.00%
				<u>(142,800)</u>	<u>-</u>	<u>(147,790)</u>	<u>(147,790)</u>	<u>(4,990)</u>	3.49%	<u>(35,600)</u>	<u>112,190</u>	-75.91%	<u>(36,300)</u>	<u>(700)</u>	1.97%
Expenses															
Council															
Members of Council	R			137,100	135,100		135,100	(2,000)	-1.46%	162,965	27,865	20.63%	164,265	1,300	0.80%
Office Operations	E			14,300	21,800		21,800	7,500	52.45%	21,300	(500)	-2.29%	21,400	100	0.47%
Public Relations	E			9,000	9,000		9,000	-	0.00%	9,050	50	0.56%	9,200	150	1.66%
Elections	E			11,020	40,000		40,000	28,980	262.98%	11,040	(28,960)	-72.40%	11,300	260	2.36%
Cultural Activities	E			4,500	4,500		4,500	-	0.00%	4,500	-	0.00%	4,500	-	0.00%
Strategic Planning-Police Costing	D			25,000	1,724,175		1,724,175	1,699,175	6796.70%	-	(1,724,175)	-100.00%	-	-	#DIV/0!
Administration															
Administration Staff	E			802,060	805,750		805,750	3,690	0.46%	821,610	15,860	1.97%	838,250	16,640	2.03%
Office Operations	E			255,800	249,890		249,890	(5,910)	-2.31%	246,420	(3,470)	-1.39%	255,260	8,840	3.59%
Building Operations	E			200,210	181,020	(30,600)	150,420	(49,790)	-24.87%	40,650	(109,770)	-72.98%	35,800	(4,850)	-11.93%
				<u>1,458,990</u>	<u>3,171,235</u>	<u>(30,600)</u>	<u>3,140,635</u>	<u>1,681,645</u>	115.26%	<u>1,317,535</u>	<u>(1,823,100)</u>	-58.05%	<u>1,339,975</u>	<u>22,440</u>	1.70%
Transfer from reserves						(1,702,475)	(1,702,475)	(1,702,475)		-	1,702,475		-	-	
Amortization				22,700	22,700		22,700	-		22,700	22,700		22,700	-	
				<u>1,338,890</u>	<u>3,193,935</u>	<u>(178,390)</u>	<u>1,313,070</u>	<u>(25,820)</u>	-1.93%	<u>1,304,635</u>	<u>(8,435)</u>	-0.64%	<u>1,326,375</u>	<u>21,740</u>	1.67%
General Fund:															
Administration Total				<u>1,338,890</u>	<u>3,193,935</u>	<u>(178,390)</u>	<u>1,313,070</u>	<u>(25,820)</u>	-1.93%	<u>1,304,635</u>	<u>(8,435)</u>	-0.64%	<u>1,326,375</u>	<u>21,740</u>	1.67%


DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
FIRE PROTECTION															
Administration	R			156,200	159,660		159,660	3,460	2.22%	163,750	4,090	2.56%	167,580	3,830	2.34%
Office Operations	E			14,500	14,600		14,600	100	0.69%	14,600	-	0.00%	14,600	-	0.00%
Building Operations	E			49,050	40,640		40,640	(8,410)	-17.15%	34,710	(5,930)	-14.59%	35,530	820	2.36%
Volunteers	E			114,800	117,080		117,080	2,280	1.99%	119,370	2,290	1.96%	121,600	2,230	1.87%
Inspections	E			5,000	5,100		5,100	100	2.00%	5,200	100	1.96%	5,300	100	1.92%
Fire Suppression	E			15,800	16,110		16,110	310	1.96%	16,430	320	1.99%	16,800	370	2.25%
MNR Coverage area	E			5,800	6,100		6,100	300	5.17%	6,400	300	4.92%	6,500	100	1.56%
Dispatch Service	E			10,000	10,200		10,200	200		10,400	200	1.96%	10,600	200	1.92%
				371,150	369,490	-	369,490	(1,660)	-0.45%	370,860	1,370	0.37%	378,510	7,650	2.06%
Amortization				24,000	24,000		24,000	-		24,000	-		24,000	-	
General Fund:				395,150	393,490	-	393,490	(1,660)	-0.42%	394,860	1,370	0.35%	402,510	7,650	1.94%
Capital:															
Transfer from Reserves				-		-	-	-	#DIV/0!	(376,800)	(376,800)	#DIV/0!	-	376,800	-100.00%
Grants/Loan financing/Reserves				-		(1,125,000)	(1,125,000)	(1,125,000)	#DIV/0!	(1,125,000)	-	0.00%	-	1,125,000	-100.00%
				-	-	(1,125,000)	(1,125,000)	(1,125,000)	#DIV/0!	(1,501,800)	(376,800)	33.49%	-	1,501,800	-100.00%
Vehicle/Equipment	E			-	100,000	-	100,000	100,000		460,000	360,000	360.00%	100,000	(260,000)	-56.52%
Engineering/Building	E			20,000	1,125,000	-	1,125,000	1,105,000		1,125,000	20,000	1.78%	-	(1,125,000)	-100.00%
Transfer to reserve	D			80,000	-	-	-	(80,000)	-100.00%	-	-	#DIV/0!	-	-	#DIV/0!
				100,000	1,225,000	(1,125,000)	1,225,000	1,125,000	1125.00%	1,585,000	360,000	32.00%	100,000	(1,485,000)	-93.69%
FIRE Total				495,150	1,618,490	(1,125,000)	493,490	(1,660)	-0.34%	478,060	(15,430)	-3.13%	502,510	24,450	5.11%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
POLICE FORCE															
Expenditure:															
Police Services Board	R			18,970	217,480		217,480	198,510	1046.44%	19,350	(198,130)	-91.10%	19,500	150	0.78%
Operations															
OPP Policing Contract															
Bylaw enforcement															
Administration & Office Operations	R			286,000	451,980		451,980	165,980	58.03%	2,080,500	2,080,500		2,122,110	41,610	0.63%
Facility Maintenance	R			43,800	44,190		44,190	390	0.89%	83,230	83,230		84,890	1,660	2.00%
Enforcement (communications, vehicles)	R			36,240	48,640	(10,100)	38,540	2,300	6.35%	207,800	(244,180)	45.98%	209,100	1,300	2.00%
Civilian Personnel	R			414,983	487,291	(55,737)	431,554	16,571	3.99%	45,570	(49,050)	-27.27%	46,480	910	2.00%
Officers	R			1,261,240	1,291,710		1,291,710	30,470	2.42%	(9,360)	(440,914)	-2.17%	(9,550)	(190)	2.03%
RIDE	R			-	8,902	(8,902)	-	-		-	(1,291,710)	0.00%	-	-	2.05%
Community Policing Program	R			116,650	149,590	(30,000)	119,590	2,940	2.52%	(9,260)	(9,260)	0.00%	(9,450)	(190)	2.05%
Safe Communities	R			76,600	149,540	(70,000)	79,540	2,940	3.84%	-	(119,590)	0.00%	-	-	
Court Security & Prisoner Transportation	R			-	25,559	(25,559)	-	-		(26,070)	(79,540)	0.00%	(26,590)	(520)	1.99%
Front Line Policing	R			-	20,000	(20,000)	-	-		-	(26,070)		-	-	
Stores & Supplies	R			16,000	16,320		16,320	320	2.00%	-	(16,320)	0.00%	-	-	
Amortization				-	-		-	-		-	-		-	-	
General Fund:				2,270,483	2,911,202	(220,298)	2,690,904	420,421	18.52%	2,381,250	(309,654)	-11.51%	2,425,770	44,520	1.87%
Capital:															
Vehicle and equipment	E			0	25,000	(40,100)	25,000	25,000	#DIV/0!	-	(25,000)	-100.00%	-	-	#DIV/0!
Transfer to (from) reserve	D			-	-		(40,100)	(40,100)	#DIV/0!	130,000	40,100	-100.00%	139,780	9,780	24.39%
Expenses				0	25,000	(40,100)	(15,100)	(15,100)	#DIV/0!	130,000	145,100	-960.93%	139,780	9,780	7.52%
Net capital				0	25,000	(40,100)	(15,100)	(15,100)	#DIV/0!	130,000	145,100	-960.93%	139,780	9,780	6.74%
POLICE Total				2,270,483	2,936,202	(260,398)	2,675,804	405,321	17.85%	2,511,250	(164,554)	-6.15%	2,565,550	54,300	2.16%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
GENERAL INSPECTIONS D241:															
Expenditure:															
Permit & Inspection Services	R			(194,060)	318,520	(504,800)	(186,280)	7,780	-4.01%	81,490	267,770	-143.75%	83,200	1,710	2.10%
Property Standards	E			21,920	12,350		12,350	(9,570)	-43.66%	12,800	450	3.64%	13,300	500	3.91%
Animal Control	E			28,200	28,760		28,760	560	1.99%	29,330	570	1.98%	29,900	570	1.94%
Electrical Inspections	R			5,800	5,920		5,920	120	2.07%	6,030	110	1.86%	6,200	170	2.82%
Emergency Planning	R			15,300	9,950		9,950	(5,350)	-34.97%	10,090	140	1.41%	10,200	110	1.09%
911 Emergency Calling	R			11,600	11,600		11,600	-	0.00%	11,600	-	0.00%	11,800	200	1.72%
Health & Safety Committee	R			2,400	3,300		3,300	900	37.50%	2,490	(810)	-24.55%	2,600	110	4.42%
				(108,840)	390,400	(504,800)	(114,400)	(5,560)	5.11%	153,830	268,230	-234.47%	157,200	3,370	2.19%
Amortization				5,700	5,700		5,700	-		5,700	-		5,800	100	
Transfer to Reserve				191,060	186,280		186,280	(4,780)							
General Fund:				87,920	582,380	(504,800)	77,580	(10,340)	-11.76%	159,530	81,950	105.63%	163,000	3,470	2.18%
INSPECTIONS Total															
				87,920	582,380	(504,800)	77,580	(10,340)	-11.76%	159,530	81,950	105.63%	163,000	3,470	2.18%
PROVINCIAL OFFENCES: D:261															
Expenditure:															
Administration	R			(208,750)	146,450	(393,500)	(247,050)	(38,300)	18.35%	(234,420)	12,630	-5.11%	(239,100)	(4,680)	2.00%
Court Services	R			179,848	251,887	(58,000)	193,887	14,039	7.81%	193,050	(837)	-0.43%	197,100	4,050	2.10%
EL - Administration	R			(182,150)	157,350	(316,000)	(158,650)	23,500	-12.90%	(160,160)	(1,510)	0.95%	(157,100)	3,060	-1.91%
EL - Court Services	R			182,150	226,650	(68,000)	158,650	(23,500)	-12.90%	160,160	1,510	0.95%	157,100	(3,060)	-1.91%
				(28,902)	782,337	(835,500)	(53,163)	(24,261)	83.94%	(41,370)	11,793	-22.18%	(42,000)	(630)	1.52%
POA Total															
				(28,902)	782,337	(835,500)	(53,163)	(24,261)	83.94%	(41,370)	11,793	-22.18%	(42,000)	(630)	1.52%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
TRANSPORTATION SERVICES D:300															
Sources of Revenue:															
Transfer from Reserves				(9,529)			-	9,529							
Expenditure:															
Administrative															
Administration	E			635,480	539,300	(7,500)	531,800	(103,680)	-16.32%	545,630	13,830	2.60%	555,900	10,270	1.88%
Summer Job Service	D			66,800	83,750	(11,500)	72,250	5,450	8.16%	87,710	15,460	21.40%	88,880	1,170	1.33%
Office Operations	E			23,329	15,660		15,660	(7,669)	-32.87%	14,200	(1,460)	-9.32%	14,540	340	2.39%
Labour relations	R			3,070	2,700		2,700	(370)	-12.05%	2,950	250	9.26%	3,200	250	8.47%
Departmental Work	E			21,650	20,650		20,650	(1,000)	-4.62%	21,050	400	1.94%	21,450	400	1.90%
Building & Inventories	E			215,500	207,950		207,950	(7,550)	-3.50%	204,460	(3,490)	-1.68%	208,250	3,790	1.85%
Machinery & Equipment															
Machinery & Equipment	E			53,430	48,870		48,870	(4,560)	-8.53%	55,580	6,710	13.73%	55,580	-	0.00%
Vehicles	E			215,420	239,510		239,510	24,090	11.18%	219,910	(19,600)	-8.18%	219,910	-	0.00%
Services															
Roads - Paved	R			229,340	258,650		258,650	29,310	12.78%	267,430	8,780	3.39%	273,870	6,440	2.41%
Roads - Unpaved	R			170,750	157,000		157,000	(13,750)	-8.05%	164,380	7,380	4.70%	167,700	3,320	2.02%
Bridges & Culverts	R			63,100	47,250		47,250	(15,850)	-25.12%	41,190	(6,060)	-12.83%	47,000	5,810	14.11%
Traffic Operations & Roadside	R			86,650	74,625		74,625	(12,025)	-13.88%	81,150	6,525	8.74%	82,800	1,650	2.03%
School Crossing Guards	D			25,600	25,280		25,280	(320)	-1.25%	26,650	1,370	5.42%	27,200	550	2.06%
Winter Control															
Winter Control - Except Sidewalks, Part	R			299,740	310,000		310,000	10,260	3.42%	316,330	6,330	2.04%	322,700	6,370	2.01%
Winter Control - Sidewalks	R			52,300	44,500		44,500	(7,800)	-14.91%	45,510	1,010	2.27%	46,400	890	1.96%
Street Lighting	E			69,870	71,850		71,850	1,980	2.83%	72,720	870	1.21%	74,200	1,480	2.04%
General Fund:				2,222,500	2,147,545	(19,000)	2,128,545	(93,955)	-4.23%	2,166,850	38,305	1.80%	2,209,580	42,730	1.97%
Capital:															
Sources of Revenue															
Gas Tax				-	-	(246,500)	(246,500)	(246,500)	-100.00%	-	246,500	-100.00%	-	-	0.00%
Expenditure:															
Connecting Link	E			179,232	3,968,360	(3,014,270)	954,090	774,858	432.32%	-	(954,090)	-100.00%	-	-	0.00%
Roads - Resurfacing	E			114,500	176,650		176,650	62,150	54.28%	180,200	3,550	2.01%	183,800	3,600	101.41%
Vehicles and equipment	E			346,000	25,000	-	25,000	(321,000)	-92.77%	180,000	155,000	620.00%	120,000	(60,000)	-38.71%
Transfer to reserve	D			-	67,000		67,000			-			-	-	
Capital:				639,732	4,237,010	(3,014,270)	1,222,740	583,008	91.13%	360,200	(862,540)	-70.54%	303,800	(56,400)	6.54%
Transfer from Reserves				639,732	4,237,010	(3,260,770)	976,240	336,508	52.60%	360,200	(616,040)	-63.10%	303,800	(56,400)	9.16%
				(215,000)		(565,500)	(565,500)	(350,500)		(65,000)	500,500	-88.51%	(110,000)	(45,000)	
Total Department Estimate				2,647,232	6,384,555	(3,845,270)	2,539,285	(107,947)	-4.08%	2,527,050	(77,235)	-3.04%	2,513,380	(58,670)	-2.32%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %	
Collection & Disposal																
					25,500	23,200	23,200	(2,300)	-9.02%	24,160	960	4.14%	24,700	540	2.24%	
					155,000	158,100	158,100	3,100	2.00%	161,300	3,200	2.02%	164,500	3,200	1.98%	
					270,000	277,000	277,000	7,000	2.59%	281,000	4,000	1.44%	286,600	5,600	1.99%	
					11,500	12,250	12,250	750	6.52%	12,480	230	1.88%	12,710	230	1.84%	
					10,000	43,300	8,300	(1,700)	-17.00%	9,340	1,040	12.53%	10,260	920	9.85%	
					64,300	91,675	58,675	(5,625)	-8.75%	59,920	1,245	2.12%	62,700	2,780	4.64%	
					536,300	605,525	537,525	1,225	0.23%	548,200	10,675	1.99%	561,470	13,270	2.42%	
					536,300	605,525	537,525	1,225	0.23%	548,200	10,675	1.99%	561,470	13,270	2.42%	
Expenditure:																
Garbage Collection & Disposal																
General Repairs and Maintenance				E												
Garbage Collection Contract				D												
Landfill Disposal Contract				E												
Leaf & Yard Waste Disposal Site				D												
Household Hazardous Waste				E												
Recycling Program				E												
General Fund:																
																

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
HEALTH SERVICES D:500 															
Sources of Revenue:															
Transfer from Tax Rate Stabilization Reserve				-	-	-	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Expenditure:															
Sudbury & Dist Health Serv	R			187,000	189,500		189,500	2,500	1.34%	193,300	3,800	2.01%	197,200	3,900	2.02%
Doctor Recruitment	D			20,000	20,000		20,000	-	0.00%	20,000	-	0.00%	20,000	-	0.00%
MSDSB - Land Ambulance	R			645,766	697,922		697,922	52,156	8.08%	711,880	13,958	2.00%	726,100	14,220	2.00%
Cemetery	R			33,650	42,730	(21,300)	21,430	(12,220)	-36.32%	22,630	1,200	5.60%	21,940	(690)	-3.05%
				886,416	950,152	(21,300)	928,852	42,436	4.79%	947,810	18,958	2.04%	965,240	17,430	1.84%
Amortization				3,700	3,700		3,700	-		3,700	-		3,700	-	
General Fund:				890,116	953,852	(21,300)	932,552	42,436	4.77%	951,510	18,958	2.03%	968,940	17,430	1.83%
SOCIAL SERVICES															
Expenditure:															
MSDSB - General Assistance	R			417,788	426,200		426,200	8,412	2.01%	434,720	8,520	2.00%	443,400	8,680	2.00%
Care Van	E			25,780	55,110	(58,137)	-3,027	(28,807)	-111.74%	42,985	46,012	-1520.05%	44,040	1,055	2.45%
Senior Citizens	E			5,500	7,225		7,225	1,725	31.36%	7,345	120	1.66%	7,465	120	1.63%
MSDSB - Childcare	R			67,123	68,470		68,470	1,347	2.01%	69,840	1,370	2.00%	71,200	1,360	1.95%
				516,191	557,005	(58,137)	498,868	(17,323)	-3.36%	554,890	56,022	11.23%	566,105	11,215	2.02%
Amortization				5,000	5,000		5,000	-		5,000	-		5,000	-	
General Fund:				521,191	562,005	(58,137)	503,868	(17,323)	-3.32%	559,890	56,022	11.12%	571,105	11,215	2.00%
Sources of Revenue:															
Transfer from Trust				-			(57,000)	(57,000)	-100.00%	-	57,000	-100.00%	-	(57,000)	-100.00%
Object of Expenditure:															
Care Van	E			-	102,000	(45,000)	57,000	57,000	-100.00%	-	(57,000)	-100.00%	-	57,000	-100.00%
Capital:				-	102,000	(102,000)	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Total Department Estimate				521,191	664,005	(160,137)	503,868	(17,323)	-3.32%	559,890	56,022	11.12%	571,105	11,215	2.00%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
RECREATION & CULTURAL SERVICES D:700															
Sources of Revenue:															
Transfer from reserves				(25,000)	-	-	-	25,000							
Expenditure:															
Parks															
Outdoor Parks	E			21,200	11,400	-	11,400	(9,800)	-46.23%	11,610	210	1.84%	10,900	(710)	-6.12%
Tennis Courts	E			3,400	3,950	-	3,950	550	16.18%	4,020	70	1.77%	4,100	80	1.99%
Ball Parks	E			39,150	68,720	(15,000)	53,720	14,570	37.22%	45,760	(7,960)	-14.82%	46,500	740	1.62%
Track & Field	E			4,850	9,550	(2,500)	7,050	2,200	45.36%	7,310	260	3.69%	7,400	90	1.23%
Playgrounds	E			14,450	13,750	(700)	13,750	(700)	-4.84%	14,280	530	3.85%	14,500	220	1.54%
Clear Lake Beach	E			13,700	14,700	(2,100)	12,600	(1,100)	-8.03%	6,990	(5,610)	-44.52%	7,100	110	1.57%
Community Parks Grounds & Repairs	E			10,500	12,820	-	12,820	2,320	22.10%	13,390	570	4.45%	13,650	260	1.94%
Programming															
Administration & Marketing	E			305,950	229,900	(4,000)	229,900	(76,050)	-24.86%	230,330	430	0.19%	234,950	4,620	2.01%
Specialty Courses	D			(2,100)	3,000		(1,000)	1,100	-52.38%	(1,000)	-	0.00%	(900)	100	-10.00%
Complex															
Complex Administration Staff	E			105,000	107,100		107,100	2,100	2.00%	109,220	2,120	1.98%	111,400	2,180	2.00%
Office Operations	E			22,100	21,320		21,320	(780)	-3.53%	21,540	220	1.03%	22,000	460	2.14%
Building & Facility Maintenance	E			635,765	672,390	(4,760)	667,630	31,865	5.01%	661,545	(6,085)	-0.91%	674,600	13,055	1.97%
Pool	E			93,475	232,880	(132,500)	100,380	6,905	7.39%	114,260	13,880	13.83%	113,480	(780)	-0.68%
Fitness	E			(65,500)	19,890	(84,500)	(64,610)	890	-1.36%	(64,220)	390	-0.60%	(65,400)	(1,180)	-1.84%
Squash	E			(4,900)	100	(3,200)	(3,100)	1,800	-36.73%	(3,100)	-	0.00%	(3,100)	-	0.00%
Arena	E			(55,600)	66,880	(124,000)	(57,120)	(1,520)	2.73%	(53,730)	3,390	-5.93%	(54,860)	(1,130)	-2.10%
Facility Rentals	D			(15,990)	14,290	(30,000)	(15,710)	280	-1.75%	(15,430)	280	-1.78%	(15,100)	330	-2.14%
Parks & Rec Equipment	E			10,100	10,270	-	10,270	170	1.68%	10,470	200	1.95%	10,470	-	0.00%
				1,135,550	1,512,910	(402,560)	1,110,350	(25,200)	-2.22%	1,113,245	2,895	0.26%	1,131,690	18,445	1.66%
Amortization				265,250	265,250		265,250	-		265,250	-		270,500	5,250	
General Fund:				1,375,800	1,778,160	(402,560)	1,375,600	(200)	-0.01%	1,378,495	2,895	0.21%	1,402,190	23,695	1.72%
Expenditure:															
Al Second Exp/Beach Accessibility	E			-	30,880	(26,130)	4,750	4,750	#DIV/0!	-	(4,750)	-100.00%	-	4,750	-100.00%
Capital:				-	30,880	(26,130)	4,750	4,750	#DIV/0!	-	(4,750)	-100.00%	-	4,750	-100.00%
Total Recreation Estimate				1,375,800	1,809,040	(428,690)	1,380,350	4,550	0.33%	1,378,495	(1,855)	-0.13%	1,402,190	28,445	2.06%

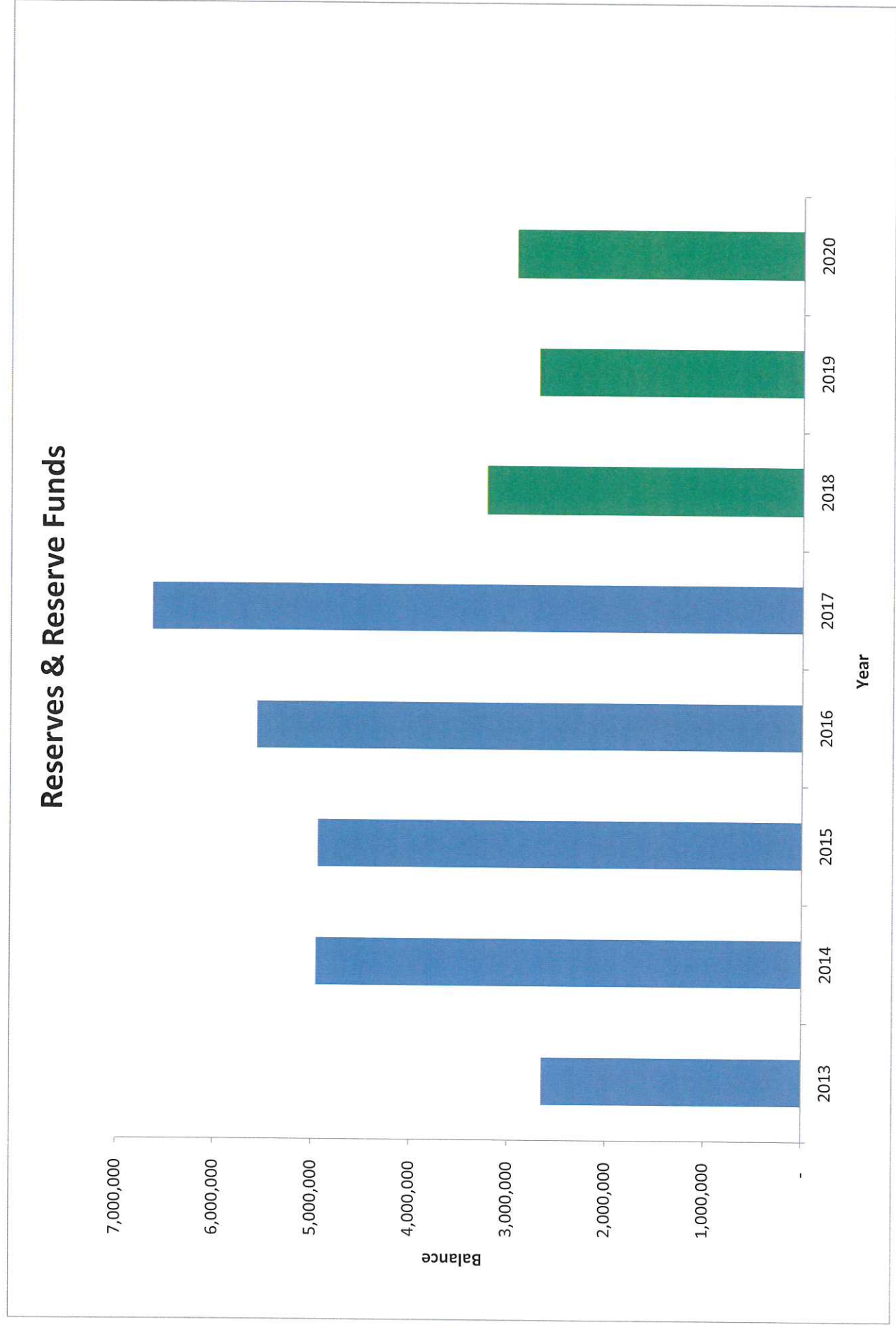
DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
LIBRARY SERVICES D:751															
Object of Expenditure:															
Library Collections	R E			262,840	325,160	(57,000)	268,160	5,320	2.02%	289,390	21,230	7.92%	295,800	6,410	2.22%
Summer Students				7,423	9,180	(1,700)	7,480	57	0.77%	7,680	180	2.41%	7,800	140	1.83%
				270,263	334,340	(58,700)	275,640	5,377	1.99%	297,050	21,410	7.77%	303,600	6,550	2.21%
Amortization				2,800	2,800		2,800	-		2,800	-		2,900	100	
General Fund:				273,063	337,140	(58,700)	278,440	5,377	1.97%	299,850	21,410	7.69%	306,500	6,650	2.22%
Capital:															
Transfer from Reserves	R E			(35,000)	-		-	35,000	-100.00%	-	(35,000)	-100.00%	-	35,000	-100.00%
Capital needs				-	-	-	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Transfer to reserves				35,000	-	-	-	(35,000)	-100.00%	-	-	0.00%	-	-	#DIV/0!
				35,000	-	-	-	(35,000)	-100.00%	-	-	0.00%	-	-	#DIV/0!
Total Library Estimate				273,063	337,140	(58,700)	278,440	5,377	1.97%	299,850	21,410	7.69%	306,500	6,650	2.22%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
Cultural Activities															
Object of Expenditure:															
Santa Claus Parade	D			2,500	2,690		2,690	-	7.60%	2,600	(90)	-3.35%	2,700	100	3.85%
Winter Carnival	D			3,000	5,900	-	5,900	2,900	96.67%	5,820	(80)	-1.36%	5,800	(20)	-0.34%
July 1st	D			9,500	6,100	-	6,100	(3,400)	-35.79%	4,830	(1,270)	-20.82%	4,950	120	2.48%
Community Events	D			12,650	18,110	(2,500)	15,610	2,960	23.40%	14,810	(800)	-5.12%	15,300	490	3.31%
				27,650	32,800	(2,500)	30,300	2,650	9.58%	28,060	(2,240)	-7.39%	28,750	690	2.46%
General Fund:				27,650	32,800	(2,500)	30,300	2,650	9.58%	28,060	(2,240)	-7.39%	28,750	690	2.46%
Capital Fund: Historical Park															
				-	25,000	-	25,000	25,000		-	(25,000)		-	25,000	
Total Departmental Estimate															
				27,650	57,800	(2,500)	55,300	27,650	100.00%	28,060	(27,240)	-49.26%	28,750	25,690	91.55%
BEAUTIFICATION															
D:753															
Object of Expenditure:															
Salaries Wages & Benefits	D			23,500	32,500		32,500	9,000	38.30%	31,940	(560)	-1.72%	32,400	460	1.44%
Goods & Materials	D			5,450	11,520		11,520	6,070	111.38%	5,670	(5,850)	-50.78%	5,800	130	2.29%
Contracts & Services	D			2,500	3,500		3,500	1,000	40.00%	2,600	(900)	-25.71%	2,700	100	3.85%
				31,450	47,520	-	47,520	16,070	51.10%	40,210	(7,310)	-15.38%	40,900	690	1.72%
General Fund:				31,450	47,520	-	47,520	16,070	51.10%	40,210	(7,310)	-15.38%	40,900	690	1.72%
Total Recreation & Cultural Services															
				1,707,963	2,251,500	(489,890)	1,761,610	53,647	3.14%	1,746,615	(14,995)	-0.85%	1,778,340	61,475	3.52%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
Planning & Land Development D-810-821															
Object of Expenditure:															
Planning				25,030	14,130	(5,500)	8,630	(16,400)	-65.52%	26,460	17,830	206.60%	8,990	(17,470)	-66.02%
Transfer from Reserves				25,030	14,130	(5,500)	8,630	(16,400)	-65.52%	26,460	17,830	206.60%	8,990	(17,470)	-66.02%
				(14,030)			-	14,030		-	-		-	-	
Total Planning & Develop.				11,000	14,130	(5,500)	8,630	(2,370)	-21.55%	26,460	17,830	206.60%	8,990	(17,470)	-66.02%
Commercial Services 91 Tudhope D-828															
Commercial Land															
Transfer from reserves				(20,000)			-	20,000	-100.00%	-	(20,000)	-100.00%	-	20,000	-100.00%
Parking lot				20,000			-	(20,000)	-100.00%	-	20,000	-100.00%	-	(20,000)	-100.00%
Capital Fund:				-	-	-	-	-		-	-		-	-	
Total Commercial Services				-	-	-	-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Economic Development															
Sources of Revenue:															
Transfer from reserve				(7,500)			-	7,500	-100.00%	-	-	#DIV/0!	-	-	#DIV/0!
				(7,500)			-	7,500	-100.00%	-	-	#DIV/0!	-	-	#DIV/0!
Object of Expenditure:															
Industrial Park				800	800	(650)	800	-	#DIV/0!	800	-	0.00%	800	-	0.00%
Signs				-	650		-	-	#DIV/0!	-	-	#DIV/0!	-	-	#DIV/0!
Business Attraction				25,000	25,000	(20,000)	25,000	-	0.00%	25,000	-	0.00%	25,000	-	0.00%
Cycling Plan				-	25,000		5,000	5,000	#DIV/0!	-	(5,000)	-100.00%	-	-	#DIV/0!
Economic Development				32,000	38,650		38,650	6,650	20.78%	33,270	(5,380)	-13.92%	33,900	630	1.89%
Communications				17,500	5,000		5,000	(12,500)	-71.43%	5,100	100	2.00%	5,200	100	1.96%
				75,300	95,100	(20,650)	74,450	(850)	-1.13%	64,170	(10,280)	-13.81%	64,900	730	1.14%
Amortization				3,945	3,945		3,945	-		3,945	-		3,945	-	
General Fund:				71,745	99,045	(20,650)	78,395	6,650	9.27%	68,115	(10,280)	-13.11%	68,845	730	1.07%

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
WATER & WASTEWATER															
Sources of Revenue:															
User Fees (Water & Sewer)				(2,708,000)	(2,762,200)	(2,762,200)	(2,762,200)	(54,200)	2.00%	(2,817,400)	(55,200)	2.00%	(2,873,700)	(56,300)	2.00%
Expenditure:															
Sanitary															
Repairs & Maintenance	R			73,500	97,500		97,500	24,000	32.65%	87,250	(10,250)	-10.51%	93,500	6,250	7.16%
Taxation - own use	R			63,000	61,000		61,000	(2,000)	-3.17%	61,000	-	0.00%	63,000	2,000	3.28%
Plant Operations	R			619,700	653,675		653,675	33,975	5.48%	642,490	(11,185)	-1.71%	658,190	15,700	2.44%
Financing interest	R			100,000	100,000		100,000	-	0.00%	100,000	-	0.00%	100,000	-	0.00%
Storm Sewer															
General Repairs and Maintenance	E			94,000	85,500		85,500	(8,500)	-9.04%	87,550	2,050	2.40%	89,200	1,650	1.88%
Waterworks															
Repairs & Maintenance	R			189,300	240,550		240,550	51,250	27.07%	240,550	-	0.00%	244,650	4,100	1.70%
Administration	R			18,200	18,600		18,600	400	2.20%	18,900	300	1.61%	19,300	400	2.12%
Taxation - own use	R			60,000	60,000		60,000	-	0.00%	60,000	-	0.00%	60,000	-	0.00%
Service Locates	R			14,000	14,750		14,750	750	5.36%	14,500	(250)	-1.69%	14,700	200	1.38%
Plant Operations	R			677,000	733,500		733,500	56,500	8.35%	700,700	(32,800)	-4.47%	714,400	13,700	1.96%
Elevated Storage	R			6,000	29,275		29,275	23,275	387.92%	6,200	(23,075)	-78.82%	6,300	100	1.61%
Financing interest	R			100,000	100,000		100,000	-	0.00%	100,000	-	0.00%	100,000	-	0.00%
				2,014,700	2,194,350	-	2,194,350	179,650	8.92%	2,119,140	(75,210)	-3.43%	2,163,240	44,100	2.08%
Amortization/Transfer to own funds				693,300	567,850		567,850	(125,450)	-18.09%	698,260	130,410		710,460	12,200	
General Fund:					2,762,200	(2,762,200)									

DEPARTMENT	Required	Expected	Discretionary	2017 NET LEVY	2018 BUDGETED EXPENDITURES	2018 BUDGETED REVENUES	2018 NET LEVY	BUDGET CHANGE	BUDGET %	2019 NET LEVY	BUDGET CHANGE	BUDGET %	2020 NET LEVY	BUDGET CHANGE	BUDGET %
Sources of Funds GAS TAX				-	(326,300)	(326,300)	(326,300)	(326,300)	#DIV/0!	(239,700)	86,600	-26.54%	-	239,700	276.79%
				-	-	(326,300)	(326,300)	(326,300)	#DIV/0!	(239,700)	86,600	-26.54%	-	239,700	276.79%
				-	-	-	-	-		-	-		-	-	
				-	142,800	(118,240)	24,560	24,560		-	(24,560)		-	-	
				212,831	500,000	(387,950)	112,050	(100,781)		239,700	127,650		833,333	593,633	0.00%
				-	2,614,000	(1,739,700)	874,300	874,300	#DIV/0!	-	(874,300)	-100.00%	-	-	0.00%
				187,000	40,000	-	40,000	(147,000)	-78.61%	-	(40,000)	27.21%	-	-	0.00%
				399,831	3,296,800	(2,245,890)	1,050,910	651,079	162.84%	239,700	(811,210)	-124.59%	833,333	593,633	-73.18%
				399,831	3,296,800	(2,572,190)	724,610	324,779		-	(1,449,220)		833,333	1,666,666	
				(399,831)	-	(724,610)	(724,610)	-		-	724,610		(833,333)	-	
Capital:															
TRANSFER FROM RESERVE															
Total Water & Sewer				-	6,059,000	(6,059,000)	-	-		-	-		-	-	



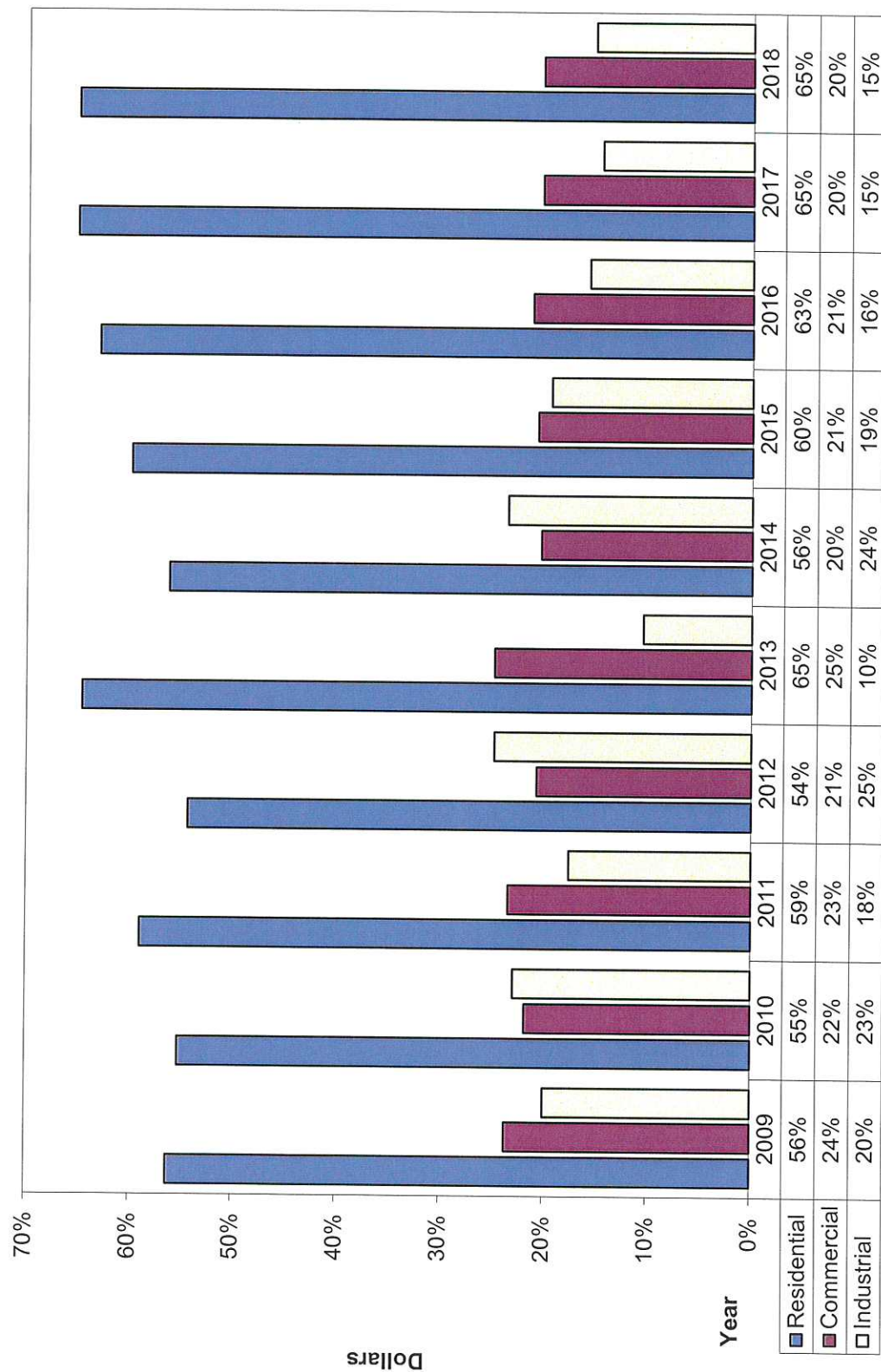
Town of Espanola
Statement of Reserves
December 31, 2018

	2018 Budget	2017 Budget	2017 Revised Estimate
Opening balance, beginning of the year	6,569,564	5,562,648	5,570,949
Additions:			
Amortization	900,945	1,026,395	1,259,916
Contributions from Operations	283,280	117,500	379,008
Used for:			
Police One-time expenditures	(2,052,475)		
Fire Hall	(1,125,000)		
Elections	(29,819)		
LED Signage	-	(7,500)	(2,501)
GIS and Asset Management Assistance	(10,000)	(19,529)	(9,529)
Tudhope Building Repairs	(50,970)	(100,000)	(100,000)
Police Options Consultations	(21,700)	-	-
Care Van	(43,391)	-	-
PWD Vehicle & Equipment	-	(215,000)	(191,971)
Water Meters (Commercial)	(40,000)	(187,000)	(178,626)
Biosolids	(24,560)	-	-
Official Plan	-	(14,030)	(2,471)
Infrastructure Rehabilitation Ph 2 -Katherine, Mead	(660,050)	(212,831)	(90,020)
Library Upgrades	-	(35,000)	(24,751)
Tudhope Street Parking	-	(20,000)	(15,440)
Recreation Master Plan	-	(25,000)	(25,000)
Highway 6 CL/Engineering	(565,500)	-	-
Expected closing balance	3,130,324	5,870,653	6,569,564

TOWN of ESPANOLA
Tax Rate Summary

Description	2018 Assessment			Municipal		School		School		Education		2018 Total		2017 Actual		2017 Actual		2017 Actual	
	Assessment	Tax Rate	Rate	Residential	Rate	Commercial	Rate	Rate	Rate	Rate	Rate	Total	Tax	Rate	%	Tax	Change	Levy	%
Res/Farm (RT)	314,849,118	0.01556986	0.00170000					0.00170000	0.01726986	0.00170000	0.01726986	5,437,401	0.01772883	0.01772883	-2.59%	5,462,490	-25,089		-0.46%
Res/Farm (RF)	14,500	0.01556986	0.00170000					0.00170000	0.01726986	0.00170000	0.01726986	250	0.01772883	0.01772883	-2.59%	254	-4		-1.57%
Res/Farm PIL (RG)	246,000	0.01556986						0.00000000	0.01556986	0.00000000	0.01556986	3,830	0.01593883	0.01593883	-2.31%	3,728	102		2.74%
Farm (FT)	201,750	0.00389247	0.00042500					0.00042500	0.00431747	0.00042500	0.00431747	871	0.00443221	0.00443221	-2.59%	703	168		23.87%
Multi-Res (MT)	6,005,550	0.03127224	0.00170000					0.00170000	0.03297224	0.00170000	0.03297224	198,016	0.03380333	0.03380333	-2.46%	200,309	-2,293		-1.14%
Commercial (CT)	30,501,850	0.02909397						0.01090000	0.03999397	0.01090000	0.03999397	1,219,890	0.04123200	0.04123200	-3.00%	1,231,171	-11,281		-0.92%
New Construction Comm. (XT)	1,816,350	0.02909397						0.01090000	0.03999397	0.01090000	0.03999397	72,643	0.04123200	0.04123200	-3.00%	71,133	1,510		2.12%
Commercial PIL (CF)	3,069,000	0.02909397						0.01090000	0.03999397	0.01090000	0.03999397	122,741	0.04123200	0.04123200	-3.00%	126,459	-3,717		-2.94%
Commercial PIL (CG)	1,060,300	0.02909397						0.00000000	0.02909397	0.00000000	0.02909397	30,848	0.02983200	0.02983200	-2.47%	28,852	1,996		6.92%
Commercial PIL (CH)	292,500	0.02909397						0.01090000	0.03999397	0.01090000	0.03999397	11,698	0.04123200	0.04123200	-3.00%	11,689	9		0.08%
Commercial Excess/Vacant (CU)	243,850	0.02909397						0.01090000	0.03999396	0.01090000	0.03999396	9,753	0.03504719	0.03504719	14.11%	8,542	1,211		14.17%
Commercial Vacant Land (CX)	1,182,000	0.02909397						0.01090000	0.03999396	0.01090000	0.03999396	47,273	0.03504719	0.03504719	14.11%	40,331	6,942		17.21%
Industrial (IT)	2,220,450	0.03736767						0.01090000	0.04826767	0.01090000	0.04826767	107,176	0.04965320	0.04965320	-2.79%	110,775	-3,599		-3.25%
Industrial (IH)	56,250	0.03736767						0.01090000	0.04826767	0.01090000	0.04826767	2,715	0.04965320	0.04965320	-2.79%	2,520	195		7.74%
Industrial Excess (IU)	14,000	0.03736767						0.01090000	0.04826767	0.01090000	0.04826767	676	0.04220522	0.04220522	14.36%	591	85		14.37%
Industrial Vacant (IX)	210,000	0.03736767						0.01090000	0.04826767	0.01090000	0.04826767	10,136	0.04220522	0.04220522	14.36%	11,733	-1,597		-13.61%
Industrial (JT)	596,250	0.03736767						0.01090000	0.04826767	0.01090000	0.04826767	28,780	0.04965320	0.04965320	0.00%	7,791	20,989		269.41%
Large Industrial (LT)	8,307,013	0.12465997						0.01090000	0.13555997	0.01090000	0.13555997	1,126,098	0.13724417	0.13724417	-1.23%	1,140,089	-13,991		-1.23%
Pipeline (PT)	1,713,745	0.01970005						0.01090000	0.03060005	0.01090000	0.03060005	52,441	0.03173699	0.03173699	-3.58%	53,136	-695		-1.31%
Managed Forests (TT)	858,414	0.00389246	0.00042500					0.00042500	0.00431746	0.00042500	0.00431746	3,706	0.00443220	0.00443220	-2.59%	3,411	295		8.66%
Shopping Centre (ST)	3,657,545	0.04052435						0.01090000	0.05142435	0.01090000	0.05142435	188,087	0.05295233	0.05295233	-2.89%	192,581	-4,494		-2.33%
Total Returned Assessment	377,116,435								0.03903320		0.03903320	8,675,029	0.03877248		0.67%	8,708,287	-33,258		-0.38%
Residential Education Levy	545,928																		
Commercial Education Levy	587,301																		
Municipal Levy	7,541,801																		
Levy Requirement	8,675,029																		

**Town of Espanola
Tax Burden Distribution
2009-2018**



**TOWN of ESPANOLA
TAXATION IMPACT
2018**

<u>A) Average Residential Assessment:</u>		# of Residential HH	<u>Municipal Education</u>	
Current Value	2017 2,258 136,564.02			
	2018 2,255 139,738.19			
Assessment Change		<u>2.32%</u>		
B) Residential Tax Rate for 2017:				
Average Tax	AxB/1000	17.728833	0.01593883	0.00179000
		2,421.12	2,176.67	244.45
C) Residential Tax Rate for 2018				
Average Tax	AxB/1000	17.269861	0.01556986	0.00170000
		2,413.26	2,175.70	237.55
D) <u>Difference 2018-2017</u>		<u>-7.86</u>	<u>-0.97</u>	<u>-6.89</u>
Tax & Assessment (Decrease) Increase		<u>-0.32%</u>	<u>-0.04%</u>	<u>-0.28%</u>

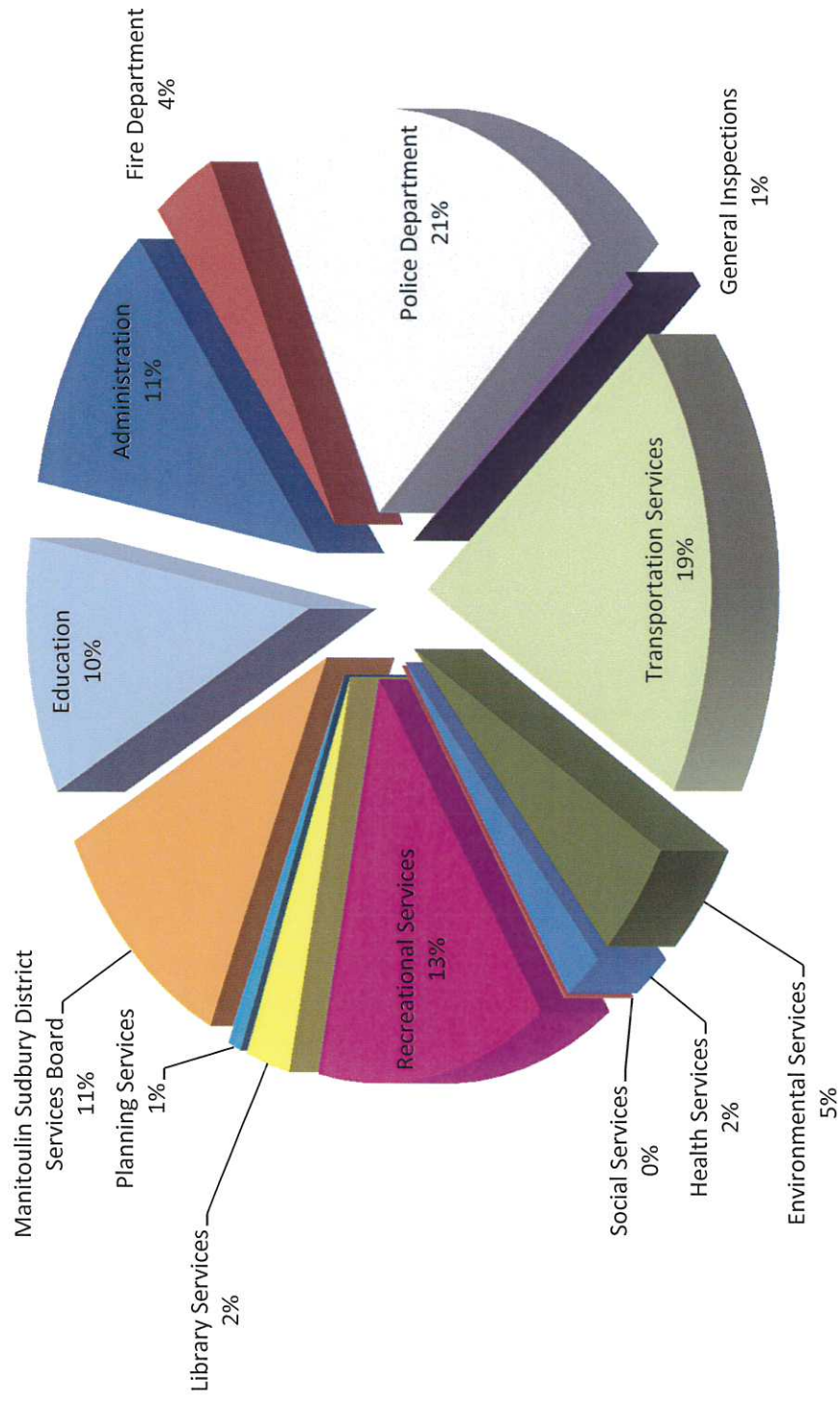
Department Service Costs Tax Impact 2018

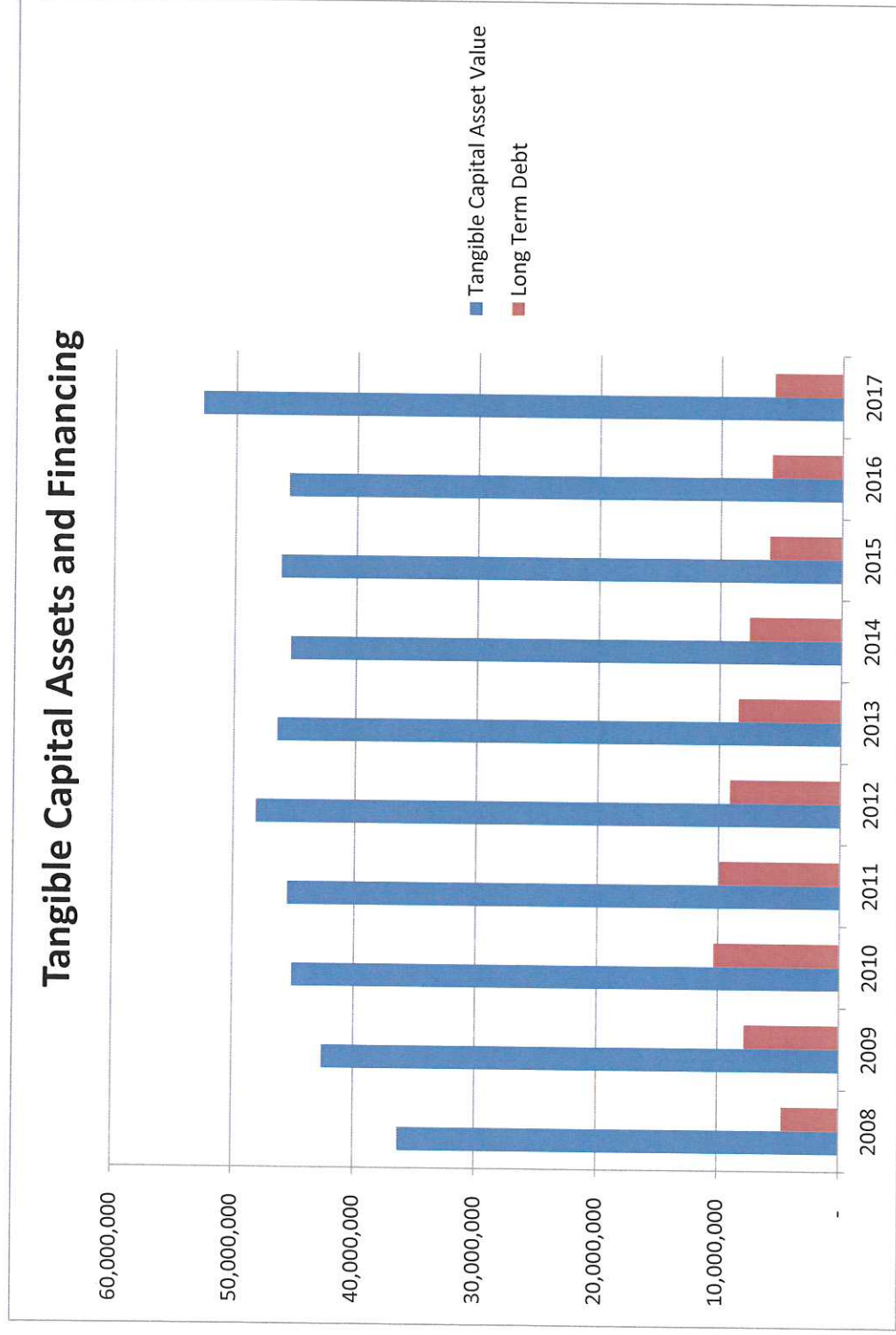
2018	2017
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Data:	Average Assessment	139,738	136,564
	Municipal Tax Rate	0.01556986	0.01593883
	Education Tax Rate	0.00170000	0.00179000
	Total Tax Rate	0.01726986	0.01772883
	Average Municipal Bill	2,413.26	2,421.12

Department	Operating	Capital	Total	Tax Allocation	Per Day
Administration	260.60	0.00	260.60	10.80%	0.71
Fire Department	81.39	20.68	102.07	4.23%	0.28
Police Department	475.90	5.17	481.08	19.93%	1.32
General Inspections	16.05	0.00	16.05	0.66%	0.04
Transportation Services	440.27	84.96	525.23	21.76%	1.44
Environmental Services	111.18	0.00	111.18	4.61%	0.30
Health Services	48.53	0.00	48.53	2.01%	0.13
Social Services	1.90	0.00	1.90	0.08%	0.01
Recreational Services	300.63	6.15	306.78	12.71%	0.84
Library Services	57.59	0.00	57.59	2.39%	0.16
Planning Services	18.00	0.00	18.00	0.75%	0.05
Manitoulin Sudbury District Services Board	246.68	0.00	246.68	10.22%	0.68
Education	237.55	0.00	237.55	9.84%	0.65
	<u>2,296.29</u>	<u>116.97</u>	<u>2,413.26</u>	100.00%	6.61

Departmental Operating Cost Estimate





Town of Espanola

December 31, 2018

Schedule F-1

Report on Excluded Budget Items

	2018	2017
Accumulated Surplus, beginning of year	49,756,946	48,751,329
Add:		
Principal debt repayments	-	-
Investment in capital assets	8,941,690	1,842,722
Less:		
Amortization	(954,635)	(827,105)
Post-employment benefits	(5,000)	(10,000)
Accumulated Surplus, end of year	57,739,001	49,756,946

Schedule F-2

Report on Future Tangible Capital Asset Funding Requirements

	2018	2017
Budget amounts invested in TCA		
- new	-	-
- replacement	8,941,690	1,842,722
Amortization	(954,635)	(827,105)
Investment in TCA Funding Requirements	7,987,055	1,015,617

Note: This report is produced in accordance with Ontario Regulation 284/09
In 2015, a new budget policy was adopted to incorporate the excluded items, the budget reflects the transition to budgeting for amortization.



CORPORATION OF THE TOWN OF ESPANOLA

BY-LAW NO. 2846/18

Being A By-law to Establish Tax Ratios for Prescribed Property Classes

WHEREAS the Corporation of the Town of Espanola is required to establish tax ratios pursuant to s.308 of the Municipal Act, 2001, S.O. 2001 c.25, as amended (hereinafter referred to as the "Act");

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed pursuant to Section 7 of the Assessment Act, R.S.O. 1990, c.A.31, as amended (hereinafter referred to as the "Assessment Act") and Part II of O.Reg. 282/98;

NOW THEREFORE the council of the Corporation of the Town of Espanola hereby enacts as follows:

1. That for the taxation year 2018, the tax ratio for property in:
 - a) the residential property class is 1.000000;
 - b) the multi-residential property class is 2.008511;
 - c) the new multi-residential property class is 1.000000;
 - d) the commercial property class is 1.868608;
 - e) the industrial property class is 2.400000;
 - f) the large industrial property class is 8.006492;
 - g) the landfills new property class is 1.100000;
 - h) the pipelines property class is 1.265268;
 - i) the farm property class is 0.250000;
 - j) the managed forests property class is 0.250000;
 - k) the shopping centre property class is 2.602743;
2. This By-law shall come into force and take effect immediately following the third reading.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL on this day 22nd of May, 2018.

Ron Piche
Mayor

Paula Roque
Clerk

G2



CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2847/18

A Bylaw to Establish Capping Options for Prescribed Property Classes

WHEREAS the Corporation of the Town of Espanola has accelerated movement to Current Value Assessment (hereinafter referred to as "CVA");

AND WHEREAS this has been achieved by implementing optional capping tax tools pursuant to s.329.1 of the Municipal Act, 2001, and section 8.0.2 of Ontario Regulation 73/03, as amended (hereinafter referred to as the "Act");

AND WHEREAS the claw-back percentage calculation be revenue neutral by class;

NOW THEREFORE the council of the Corporation of the Town of Espanola hereby enacts as follows:

1. That for the taxation year 2018, the tax capping parameters are:
 - a) Exit capping program for multi-residential class properties. All properties will now be taxed on full CVA basis.
 - b) Exit capping program for commercial class properties. All properties will now be taxed on full CVA basis.
2. This By-law shall come into force and take effect immediately following the third reading.

READ FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL on this 22nd day of May, 2018.

Ron Piche
Mayor

Paula Roque
Clerk

G3



CORPORATION OF THE TOWN OF ESPANOLA

BY-LAW NO. 2848/18

A By-law to Adopt Optional Tools for the Purposes of Administering Limits for Eligible Properties within the meaning of Section 331 (New Construction) for the Commercial, Industrial and Multi-Residential Property Classes

WHEREAS the Corporation of the Town of Espanola may, in accordance with section 329.1 of the Municipal Act, 2001, S.O. 2001 c.25, as amended (hereinafter referred to as "The Act") modify the provisions and limits set out in section 331 of The Act, with respect to the calculation of taxes for municipal and school purposes payable in respect of property in the Commercial, Industrial and Multi-Residential property classes;

AND WHEREAS The Council may pass a by-law to adopt the provisions of Section 329.1 of the Act whereby a "floor" or minimum uncapped tax percentage applies to eligible properties in one or more of the uncapped classes;

AND WHEREAS this by-law shall only apply to properties in the Commercial, Industrial and Multi-Residential property classes to which Part IX of the Act applies;

AND WHEREAS in this by-law, "uncapped taxes" means, the taxes for municipal and school purposes that would be levied for the taxation year but for the application of Part IX of The Act;

AND WHEREAS the Council has reviewed the provisions of Section 329.1 of the Act and hereby deems it necessary and appropriate to adopt optional tools for the purpose of providing minimum amounts for properties subject to the provisions of Section 331 for the Commercial, Industrial and Multi-Residential property classes:

NOW THEREFORE the Council of the Corporation of the Town of Espanola hereby enacts as follows:

1. **THAT** paragraph 8 of Subsection 329.1(1) of the Act shall apply to the Commercial, Industrial and Multi-Residential property classes for 2018.
2. **AND THAT** for all properties that become eligible within the meaning of subsection 331 (20) of The Act, the taxes for municipal and school purposes for the year or portion of the year shall be the greater of,
 - (i) The amount of the taxes determined for the property for 2018 under subsection 331 (2), and
 - (ii) The amount of the uncapped taxes for the property for 2018 multiplied by one hundred per cent (100%).
3. **AND THAT** this by-law shall come into force and take effect on the Third and Final reading hereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL on this 22nd day of May, 2018.

Ron Piche
Mayor

Paula Roque
Clerk

94

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration	DATE: May 16, 2018
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ITEM: Partial Road Closure

RECOMMENDATION: Be It Resolved That: Bylaw 2849/18, being a bylaw to stop up and close a portion of Church Street as laid out on Plan 53R20929 Part 5 Part of Lot 8, Con 5 Part of PIN 73409-0698 and Part 6 Part of Church Street, Reg'd Plan M-77 Part of PIN 73409-1045.
--

BACKGROUND: See Attached Resolution.

<p>ANALYSIS: Council passed a resolution in April 2016 to transfer a portion Church Street described above in order to facilitate the realignment of Church Street with Haig Street as part of the Huron-Superior Catholic District School Board and Conseil scolaire catholique du Nouvel-Ontario new school construction project. This project has now been approved by the Ministry of Education and contractors are mobilizing the site.</p> <p>In order to close a roadway, a bylaw must be adopted to stop up and close it. This bylaw identifies the portion of Church Street that will be transferred to the school boards. Construction on the new portion of Church is underway, upon completion it will be assumed by the municipality.</p>

EXISTING POLICY: Bylaw

<p>STRATEGIC GOAL:</p> <p>Improve and Maintain our Infrastructure</p> <p>Sustainable Economic Growth & Prosperity</p> <p>Excellence in Government</p> <p>Safe and Healthy Community</p>
--

FINANCIAL COMMITMENT: \$0

BUDGETED: NA	Yes	No
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Prepared By: Paula Roque

CAO / Treasurer: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments:

G5



SPECIAL MEETING OF COUNCIL

Moved By: _____

Bill Foster

Date: April 12, 2016

Seconded By: _____

Ken Duplessis (K. Duglue)

Motion No.:

Be It Resolved That:

Council directs Staff to proceed with the process to realign Church Street and the transfer of a portion of Huron Superior Catholic District School Board property along the Mead Street bus route to the Town.

CARRIED ✓

DEFEATED _____

R. Piche
Chair

RECORDED VOTE

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
S. Meikleham	_____	_____
B. Yocom	_____	_____

DECLARATION OF PECUNIARY INTEREST

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
S. Meikleham	_____
B. Yocom	_____

AGENDA #

30



**CORPORATION OF THE TOWN OF ESPANOLA
BYLAW NO. 2849/18**

A Bylaw to stop up and close a portion of Church Street laid out on Plan 53R20929 and designated as Part 5 Part of Lot 8, Con 5 Part of PIN 73409-0698 and Part 6 Part of Church Street, Reg'd Plan M-77 Part of PIN 73409-1045

WHEREAS the *Municipal Act, 2001*, S.O. 2001, chapter 25, section 34 provides that before passing a bylaw for permanently closing a highway, a municipality shall give public notice of its intention to pass the bylaw;

AND WHEREAS Council has received interest from landowners to purchase part of a lane abutting their property;

AND WHEREAS the Clerk gave public notice of the Town's intent to pass this bylaw by one advertisement published within the newspaper which is sold to the public and which has regular subscribers;

AND WHEREAS publication of such notice was included in the Mid-North Monitor, as per the notice requirements;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That all and singular that certain parcel or tract of land and situate, laid out on Plan 53R20929 and designated as Part 5 Part of Lot 8, Con 5 Part of PIN 73409-0698 and Part 6 Part of Church Street, Reg'd Plan M-77 Part of PIN 73409-1045 in the Town of Espanola, be stopped up and closed;
2. That a certified copy of this bylaw along with legal survey be registered on title in the proper land registry office;
3. That this bylaw shall come into force and effect once certified copy is registered in the proper in the Land Registry Office;

Read a First, Second and Third Time and passed this 22nd day of May 2018.

Bill Foster
Deputy Mayor

Paula Roque
Clerk

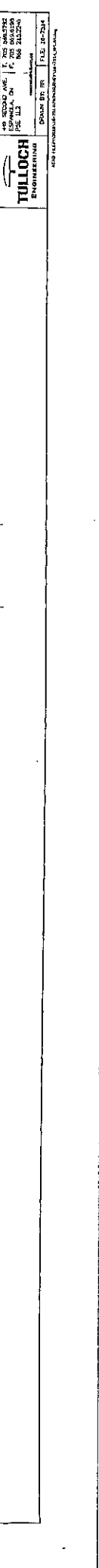




PHOTO BY PATRICIA DROHAY FOR THE MID-NORTH MONITOR

On Saturday, May 5, a group of University of Toronto Earth Sciences students were exploring the rock cuts on Highway 6, just south of Birch Island.

BY PATRICIA DROHAY
For The Mid-North Monitor

Just south of Birch Island on Highway 6, safety-vest clad young people were spotted picking up rocks and taking notes on a very sunny Saturday, May 5.

The group is made up of University of Toronto students from the Earth Sciences program from both the U of T St. George campus and the Mississauga campus. A total of 29 students and three teachers made up this group who travelled north to study the geological phenomena that Northern Ontario.

The students of U of T make an annual geological field trip north

and stayed in the Whitefish Falls area at Forbes Camp. The majority are second-year Earth Sciences program students.

"This field course trains our students, basic, geologic field skills and mapping techniques," said associate professor Xu Chu, professor Wortmann, Ms. Malik and associate professor Chu teach the Earth Sciences course this year at U of T.

"The trip exposes our students to a variety of geological phenomena, from asteroid impacts to continental collision," said Chu.

On Saturday's outing, "the students were measuring and interpreting the stratigraphic section of the fossil-rich Paleozoic lime-

stones that were deposited at 460 million years ago."

Chu said in the coming days of the field trip, they are going to conduct several independent projects, and conclude the course with their own geologic maps. Their mapping area consists of the first set of sediments on the North American continent that is about 2.4 billion years in age and represents the earth's history of early days without oxygen.

The students will explore the Espanola area and Sudbury during this field trip.

"We hope our course inspires our students, and motivates them to become the next generation of geologists," said Chu.

NOTICE TO RESIDENTS

TAKE NOTICE that the Council of the Town of Espanola intends to pass the following Bylaw at the Regular Council Meeting on Tuesday, May 22, 2018 at 7:30 pm in Council Chambers of the Municipal Building:

1) Bylaw to adopt the 2018 Budget.

Any person(s) wishing a copy of the rates or for additional information please contact the Municipal Office, 100 Tudhope Street, Suite 2, Espanola, ON P5E 1S6.

Cynthia Townsend

CAO/Treasurer

(705) 869-1540

ctownsend@espanola.ca



THE TOWN OF ESPANOLA PROPOSED ROAD CLOSURE AND REALIGNMENT

TAKE NOTICE that the Council of the Corporation of the Town of Espanola proposes to enact a by-law to stop up, close and realign a portion of Church Street.

The subject road lies within Part of Lot 8 Concession V, Espanola.

The proposed by-law and supporting information for the road closure and realignment to which the by-law would apply, may be seen at the Municipal Office during regular office hours.

The proposed by-law will come before Council for adoption at its regular meeting of Council to be held the 22nd day of May, 2018, at 7:30 p.m.

Dated this 3rd day of May, 2018.

For more information contact:

Paula Roque

Clerk/Manager of Planning Services

P(705) 869-1540 x2113

proque@espanola.ca



EARN

EXTRA

CASH!



CLASSIFIEDS

Traci Denault-Roque

From: Cynthia Townsend
Sent: Monday, April 30, 2018 1:48 PM
To: Traci Denault-Roque
Cc: Cheryl Kennelly
Subject: FW: National Health and Fitness Day - 2018

Can we do the proclamation?

From: Office of Senator Nancy Greene Raine [mailto:justin.bergamini=sen.parl.gc.ca@mail184.atl61.mcsv.net] **On**
Behalf Of Office of Senator Nancy Greene Raine
Sent: April-30-18 12:22 PM
To: Cynthia Townsend
Subject: National Health and Fitness Day - 2018

[View this email in your browser](#)



June 2nd
is
National
Health
&
Fitness
Day



Re: National Health & Fitness Day

Hello,

I am contacting you today in the hopes that your community will join the 298 communities across Canada which have proclaimed the first Saturday in June, National Health and Fitness Day (NHFD).

The goal of NHFD is to make Canada the Fittest Nation on Earth! We understand that to accomplish this goal we need the grassroots support of municipalities such as your own.

National Health and Fitness Day was formalized into law after the passing of [Bill C-58](#) in 2014.

To keep the initiative as locally-driven as possible, we encourage communities to pass a proclamation recognizing the first Saturday in June, National Health and Fitness Day,

and to offer health and fitness programming on the day. Some communities mark the day by opening their recreational facilities for free to the public, whereas others mark the day by organizing 'fun-runs' or similar low-cost activities.

Given the rising crisis of inactivity Canada, we believe that initiatives such as this are a key step in helping to build healthier and more active communities.

A draft proclamation for your Council can be found below this letter. For more information feel free to contact me, or visit our website: MailScanner has detected a possible fraud attempt from "nhfdcan.us15.list-manage.com" claiming to be www.NHFDcan.ca

If there's a more appropriate member of your community for this letter to be addressed to, it would be greatly appreciated if you could forward the letter to them.

I would like to thank you for your time, and I look forward to hearing back from you.
Sincerely,

Justin Bergamini
Administrative Support Assistant
Office of Senator Nancy Greene Raine
justin.bergamini@sen.parl.gc.ca
613-995-0307

Draft resolution to proclaim:

**NATIONAL HEALTH AND FITNESS DAY
WHEREAS:**

- the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;
- it is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;
- many local governments in Canada have public facilities to promote the health and fitness of their citizens;
- the Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;
- the Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;
- Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;

- Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;
- declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being;

THEREFORE:

We proclaim National Health & Fitness Day in our municipality/district /regional district as the first Saturday in June;

(Optional) As a step to increase participation and enhance the health of all Canadians, we commit to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports, and fitness facilities on National Health and Fitness Day.

This email was sent to ctownsend@espanola.ca

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

National Health and Fitness Day · 62 westpark drive · Ottawa, On k1b 3e5 · Canada



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[Click here to report this message as spam.](#)

Traci Denault-Roque

From: Bill Foster [wpfosterespanola@gmail.com]
Sent: Friday, May 11, 2018 9:23 AM
To: Traci Denault-Roque; Paula Roque
Subject: Re: FW: Municipality of East Ferris - resolution No. 2018-165

Add a similar resolution for council.

On Fri, May 11, 2018 at 8:37 AM, Traci Denault-Roque <TDenault@espanola.ca> wrote:

For circulation.

From: Paula Roque
Sent: Thursday, May 10, 2018 11:58 AM
To: Traci Denault-Roque
Subject: FW: Municipality of East Ferris - resolution No. 2018-165

FYI

From: Monica Hawkins [<mailto:monica.hawkins@eastferris.ca>]
Sent: Thursday, May 10, 2018 9:25 AM
To:
Subject: Municipality of East Ferris - resolution No. 2018-165

The Municipality of East Ferris passed the attached resolution at its Regular Meeting held May 8th, 2018.

Monica L. Hawkins, AMCT

Clerk,

Municipality of East Ferris,

390 Hwy #94,

Corbeil, ON P0H 1K0

Office: 705-752-2740

Fax: 705-752-2452

e-mail: monica.hawkins@eastferris.ca

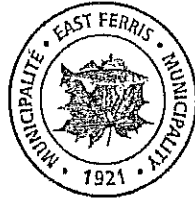
website: www.eastferris.ca

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390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING HELD May 8th, 2018

No. 2018-165

Moved by Councillor Kelly

Seconded by Councillor Voyer

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this out-dated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities with their communities; AND FURTHER that the province has recognized the value of municipal approval for the siting of power generations facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional waste generated within the City of Toronto, where diversion rates as low as 15%;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the right to approve or reject these projects and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

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390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD

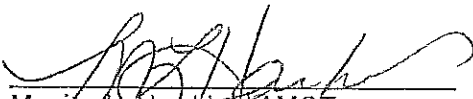
May 8th, 2018

THEREFORE BE IT RESOLVED that the Municipality of East Ferris supports Bill 16, *Respecting Municipal Authority over Landfilling Sites Act* introduced by MPP Ernie Hardeman and call upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities;

AND FURTHER that the Municipality of East Ferris send copies of this resolution to MPP Ernie Hardeman and all municipalities.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of
Resolution No. 2018-165 passed by the
Council of the Municipality of East Ferris
on the 8th day of May, 2018.


Monica L. Hawkins, AMCT
Clerk

May 4, 2018

Cynthia Townsend,
CAO/Treasurer
Town of Espanola,

Re: SABE

Dear Cynthia,

As discussed at our last meeting on April 10, 2018, the SABE committee will be conducting a study to determine the feasibility of repurposing of the AB Ellis School into seniors' apartments and affordable housing units. We would like to formally ask Council to provide a letter of support that we could provide with our application for funding.

The mandate of the SABE committee is to explore uses for the AB Ellis School building that would best meet the needs of the community, that are economically viable and that do not burden the local tax payer.

We are not asking Council for financial support. We are only asking Council to confirm there is a need in the community for seniors' apartments and affordable housing units as determined by the 2016 Espanola Citizen Survey done by Oracle Poll and, that the Council would support the project if it is determined to be economically viable. Approximately 800 residents of Espanola have shown their support by signing the petition to save the AB Ellis school.

The feasibility study would be carried out by an accredited architectural firm or school and would develop and prepare the following:

- An analysis of the need and demand in the community;
- A preliminary financial viability analysis;
- A preliminary architectural plan of the project;
- And a business plan for various forms of partnerships and financing.

It was concluded at the last meeting that it would not be necessary to demolish the School to meet the parking provision of the 2014 Site Plan Agreement between the RDSB and the Town of Espanola. The Town and the Board have agreed that there is adequate space between the school and the Bourcier Funeral Home to provide the necessary parking.

The SABE committee will be making a similar request for support from the RDSB. If an acceptable project plan can be developed, SABE would then ask the Board to amend their motion to demolish the school, agree to divide the property and sell the school portion to the Project.

We would be pleased to attend Council and provide additional information and explanation as may be required.

Yours truly,

Gary Clackett

SABE Member.

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The Corporation of the Town of Espanola
100 Tudhope Street • Suite 2, Espanola, Ontario P5E 1S6
Telephone: (705) 869-1540 • Facsimile: (705) 869-0083
Website: www.espanola.ca

May 16, 2018

Gary Clackett
SABE Member

Dear Gary,

We are in receipt of SABE's request for a letter of support from Council to support SABE commissioning a feasibility study on the old AB Ellis School. A resolution will be drafted for support at the May 22, 2018 Regular Meeting of Council.

We would like to clarify some statements made in your letter requesting this support. At the meeting of April 10th between municipal staff, the Mayor, Deputy Mayor, the RDSB and representatives from SABE there was no conclusion between RDSB and the Town of Espanola that it is not necessary to demolish the School to meet the parking provisions of the 2014 Site Plan Agreement. Municipal Staff did advise that if the RDSB wanted to, they could propose an amendment to the existing Site Plan Agreement with respect to the parking area and it would be taken under consideration. Without having a proposal in hand, the Town cannot make a determination as stated in your letter.

The Mayor and Deputy Mayor advised the Committee that they would support SABE commissioning a feasibility study however did not support any cost to the local taxpayers for this study or for the purchase or development of this site. The discussion also included ensuring the feasibility study included a facility conditions assessment to ensure the old AB Ellis School building is suitable, and it is feasible for the type of development proposed.

Sincerely,

Cynthia Townsend
CAO/Treasurer

cc. Cat Ashton, SABE Member
Sandra Luopa, SABE Member
S. Ackroyd, Assistant Manager of Facilities, RDSB

The Town of Espanola is committed to serving the needs of our community by supporting the positive, well-balanced, social, economic, environmental and physical growth of the town. We will continue to pursue excellence by providing accountable and affordable services while promoting the highest quality of life.

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Fire Department

DATE: 4/27/18

ITEM: Purchase of 14 Self Contained Breathing Apparatus (S.C.B.A.)

RECOMMENDATION: Be It Resolved That: As Recommended by the Community Services Committee That: Council approve the purchase of new S.C.B.A.'s for the Fire Dept. as quoted by Levitt Safety.

BACKGROUND: Council had previously approved an equipment replacement budget for the fire dept. This included new S.C.B.A.'s in 2018 as they are over 15 yrs. old and require more and more maintenance to keep them operational.

ANALYSIS: About 6 months ago, the EFD formed a committee for looking into new breathing apparatus. This committee looked at and researched different models of self contained breathing apparatus. After much research and a few demos, we sent a RFQ out for 14 units and here are the results;

1. Scott X3 PRO supplied by Levitt Safety - \$107,191.14 + tax
2. Scott X3 PRO supplied by M & L Supply - \$112,560.00 + tax
3. MSA G1 supplied by A.J. Stone - \$112,588.00 + tax

EXISTING POLICY:

STRATEGIC GOAL: Maintain our equipment and protect our firefighters.

FINANCIAL COMMITMENT: \$107,191.14

BUDGETED: \$100,000

Yes

☒

No

IMPLEMENTATION: 2018

Prepared By:

Mike Pichor

Department Manager:

Mike Pichor

CAO / Treasurer:

Cynthia Townsend

Approval of Recommendation:

Yes

☒

No

G9

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration

DATE: May 8, 2018

ITEM: Advertising on Municipal Property

RECOMMENDATION: For Discussion

BACKGROUND: Under Bylaw 2445/12 Sign Bylaw Section 11 the Town may enter in to a lease agreement with a person proposing to erect a sign on municipal property. Ok Signs applied to erect a sign, see attached lease agreement. Part of the lease agreement includes a provision that the sign cannot advertise for a business outside of Espanola. Any private land owner can advertise for whomever they want as long as they meet the applicable bylaws however the Town of Espanola's practice has always been to promote local businesses only on municipal land. Currently, we only have 2 lease agreements in place and do not promote lease agreements on municipal lands as our public lands are limited and we are not in the business to compete with others offering this type of promotion.

ANALYSIS: OK Signs approached the municipality to enter an agreement to erect a sign on the property as shown on the attached drawing. The sign met the provisions in place and the agreement was prepared and signed. OK Signs then submitted a request to Council for an exception to advertise for a business from out of Town in Whitefish Falls.

Given that this is a prime advertising location it is in the best interest of the municipality to reserve this spot to advertise local businesses or use the space for community self-promotion i.e. Fitness Trail & Clear Lake Beach or Pumpkin Festival. We can appreciate that the business owner is from Espanola and does support our local economy however our practice has been to support our local businesses, our ratepayers.

EXISTING POLICY:

STRATEGIC GOAL: Sustainable Economic Growth & Prosperity, Excellence in Government

FINANCIAL COMMITMENT: \$0

BUDGETED: NA

Yes

No

IMPLEMENTATION: Committee direction / resolution

Prepared By:

Paula Roque/Cheryl Kennelly

CAO / Treasurer:

Cynthia Townsend

G10

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

CAO / Treasurer: _____

Approval of Recommendation: Yes ☐ No ☐

Comments: _____

012



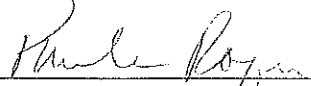
**LEASE AGREEMENT for ERECTING A SIGN
on MUNICIPAL PROPERTY**

LEASE AGREEMENT, entered into between The Corporation of the Town of Espanola (lessor) and OK Signs (lessee).


It is agreed between the parties as follows:

1. Lessee hereby enters into a lease agreement for the purpose of erecting a sign on the Municipal Property described below:
Roll # 011 18950, Con 4 Lot 7 53R15477, and per attached sign permit application.
2. This lease shall be for a term of 1 year, commencing on January 1 of each year and renews automatically unless either party provides 60 days-notice of termination.
3. Lessee shall pay the lessor the annual rent of \$200.00 during said term, which will be Invoiced by the Town on an annual basis and is due 30 days from invoice date. Failure to pay within 30 days will result in termination of the lease.
4. The Lease rate is due in full upon signing of this agreement and will not be pro-rated for the initial year.
5. Lessee shall comply with Sign Bylaw # 2445/12.
6. Lessee further agrees that:
 - a. Upon the expiration of the Lease it shall ensure that the Municipal Property remains or is returned to its original state with the exception of reasonable wear and tear and fire casualty.
 - b. Lessee shall not assign or sublet the sign or advertise for any business outside of the municipality on this sign and shall meet with the municipality's approval prior to erecting and changing.
 - c. Lessee shall not make any material or structural alterations to the Municipal Property without Lessor's prior written consent.
 - d. Lessee shall provide a Certificate of Insurance naming the Town as an additional insured prior to entering municipal property to erect or do any work on the sign.
 - e. Lessee shall comply with all building, zoning and health codes and other applicable laws for the use of said property.
 - f. Lessee shall not conduct on Municipal property any activity deemed hazardous or a nuisance or requiring an increase in fire insurance premiums.
7. This lease shall be binding upon an inure to the benefit of the parties, their successors, assigns and personal representatives and may be terminated should the terms herein not be complied with.

Signed this 11 day of April, 2018.



The Corporation of the Town of Espanola
FORM # P99-01307 / POLICY # L14-01463



Lessee

APR 17 2018

April 18, 2018

To: Espanola Mayor and Council

We are writing to request an opportunity to speak at the next council meeting.

I will be requesting an amendment to a clause in the sign contract we (OK Signs) have with the municipality. The contract currently says: 6.b. Lessee further agrees that: Lessee shall not assign or sublet the sign or advertise for any business outside of the municipality on this sign and shall meet with the municipality's approval prior to erecting and changing.

We are requesting permission to advertise the Red Dog Restaurant on a sign on Highway #6 at the South side of town. This sign is the last sign on the way out of town capturing an audience that has completed its business in Espanola. Larisa, the owner of the Red Dog was raised in Espanola, and still considers this her home. Larisa shops for the Red Dog in Espanola and at least 80% of her customers are from here. She and her family participate at the recreation complex, and her daughter attends school in Espanola.

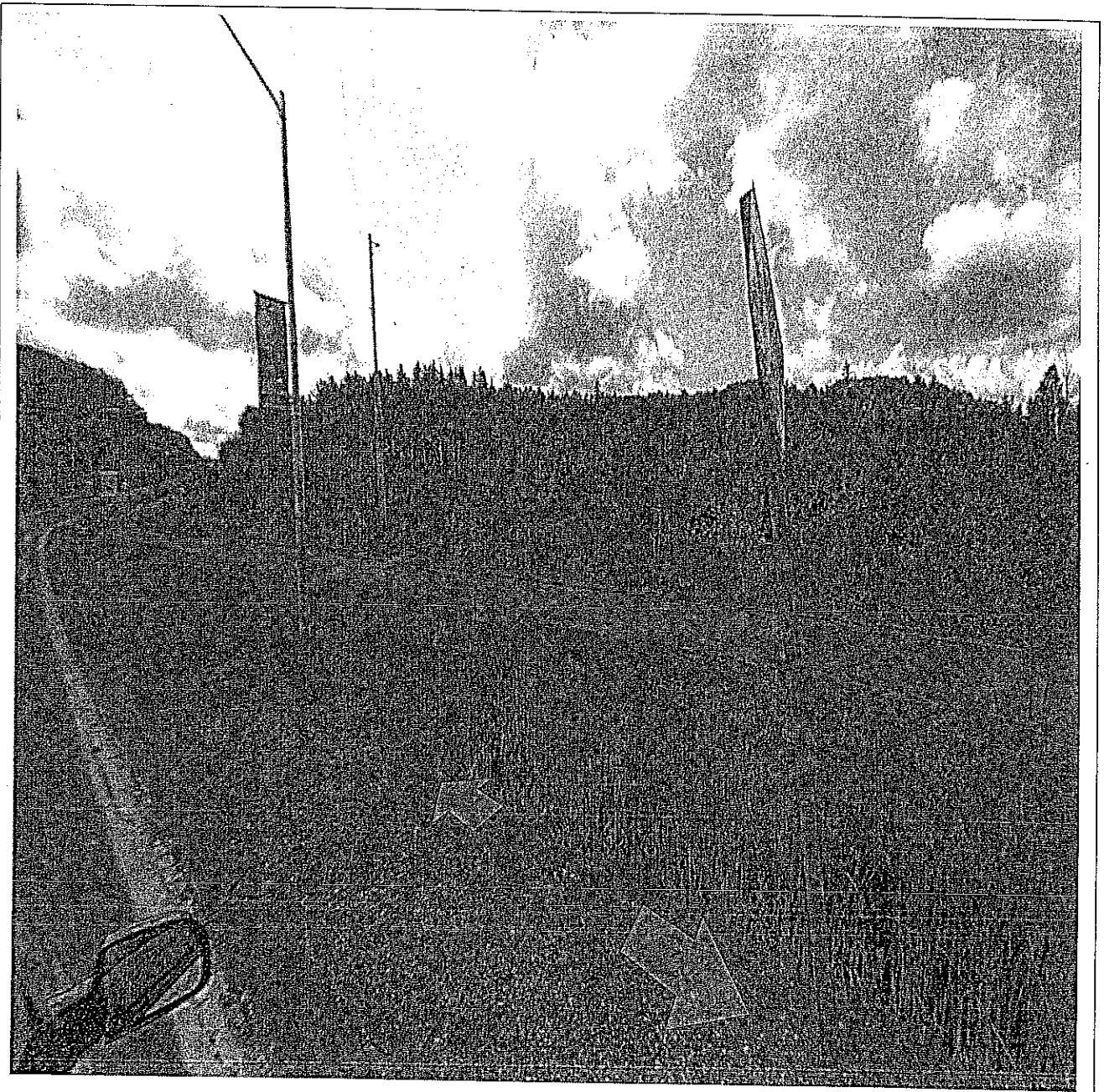
OK Signs has been operating in Espanola since 1995, and as business owners we know the importance of shopping locally. The Red Dog has been customers of ours and Espanola since they opened their doors in 2005. I am sure the majority of us have enjoyed her hospitality and would like to see her continued success.

We look forward to speaking with you on this matter.

Thank you in advance!

Valerie Arthurs

OK Signs
314 Avery Drive
Espanola, Ontario
P5E 1C8
705-869-1705



Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

STAFF REPORT

DEPARTMENT: PWD

DATE: May 17th, 2018

ITEM: Tender Award for the Connecting Link

RECOMMENDATION:

- That Council award the Tender for the Connecting Link project to Garson Pipe

BACKGROUND:

- The Municipality was successful in receiving funding under the Connecting Link Grant to complete the section of Center Street from Station Road to Second Avenue.
- Engineer's estimate to complete the project was \$3,899,725 (excluding HST)
- The project is expected to commence within a few weeks and have a completion date to have a base coat of asphalt completed by September 30th, 2018 with the surface lift of asphalt complete by June 2019. The benefits of staging the asphalt will enhance quality of the finished project. The Municipality is better equipped to deal with performance issues related to compaction, if any arise in the spring, before the surface layer of asphalt is completed.

ANALYSIS:

- Garson Pipe was the low bidder \$3,095,517 (excluding HST)
Belanger followed with \$3,387,000 (excluding HST)
- Garson Pipe has completed a number of projects in the past with the Municipality and is considered a reputable contractor.
- The Municipality is eligible for approximately \$2,894,069 in funding. It is important to note that the watermain and Sanitary Sewer portion of the contract is not eligible under the grant. Valued at \$925,532

EXISTING POLICY: tender projects of this size

STRATEGIC GOAL:

- ☒ 1) Improve and Maintain our Infrastructure

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Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

- ☐ 2) Sustainable Economic Growth & Prosperity
☒ 3) Excellence in Government
☐ 4) Safe and Healthy Community

FINANCIAL COMMITMENT: budgeted item

IMPLEMENTATION:

Prepared By: Joel Yusko

Department Manager: Joel Yusko

Clerk Treasurer/Administrator: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____

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R.V. Anderson Associates Limited
438 Westmount Avenue Unit 6
Sudbury Ontario P3A 5Z8 Canada
Tel 705 560 5555 Fax 855 833 4022
www.rvanderson.com

RVA 163342

May 17, 2018
The Corporation of the Town of Espanola
100 Tudhope Street
Espanola, ON P5E 1S6

Attention: Mr. Joel Yusko

Dear Mr. Yusko

**Re: The Corporation of the Town of Espanola
Highway 6 Connecting Link Reconstruction (Contract 2018-02)
Phase 1 – Station Road to Second Avenue
Recommendation for Tender Award**

We have reviewed and checked all submitted tenders for the above noted project. We would recommend that the low tender of Garson Pipe Contractors Limited be accepted as this tender meets all the requirements of the Contract Documents.


We have included a copy of our review of the submitted tenders and a copy of the tender opening.

We now require your written authorization to proceed with preparation and signing of the contract documents.

Should you have any questions regarding this letter or any other aspect of the project, please call our office.

Yours very truly,

R.V. ANDERSON ASSOCIATES LIMITED



Jason Bergeron,
Associate Project Manager

Encl: -Record of Tender Opening
-Evaluation of Tender Openings
-Copy of all submitted tenders
-Connecting Link Application Cost Estimates



Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration **DATE:** May 17, 2018

ITEM: Vacancy and excess subclasses

RECOMMENDATION: Be It Resolved That: Bylaw 2850/18 be adopted

BACKGROUND:
The Ontario government requires municipalities to pass a by-law related to changes to the vacant and excess subclasses.

ANALYSIS:
Espanola has phased out the vacant unit rebate after special regulation from the province in 2017. This would remove the tax reductions set out in by-law 1321/98.

EXISTING POLICY: The Municipal Act, 2001
O. Reg. 581/17 amending O. Reg. 73/03
O. Reg. 580/17

STRATEGIC GOAL:

FINANCIAL COMMITMENT: None

BUDGETED: Yes ☒ No ☐

IMPLEMENTATION: This bylaw is required by the Government of Ontario.

Prepared By: Jeremiah Steele

Department Manager: Cathy Tessier

Clerk Treasurer/Administrator: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____

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CORPORATION OF THE TOWN OF ESPANOLA

BY-LAW NO. 2846/18

BEING A BYLAW REGARDING CHANGES TO THE VACANCY AND EXCESS SUBCLASSES
REBATES AS REQUIRED BY THE GOVERNMENT OF ONTARIO

WHEREAS O. Reg. 581/17 amending O. Reg. 73/03 under the *Municipal Act*, 2001 implements requested changes to the Vacant Unit Rebate;

AND WHEREAS O. Reg. 580/17 under the *Municipal Act*, 2001 implements requested changes to the Vacant and Excess Land Subclasses

NOW THEREFORE the council of the Corporation of the Town of Espanola hereby enacts as follows:

1. That the tax rate reductions for prescribed property subclasses as passed in bylaw 1321/98 be repealed.
2. This By-law shall come into force and take effect immediately following the third reading.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL on
this day 22nd of May, 2018.

Ron Piche
Mayor

Paula Roque
Clerk