



# **REGULAR COUNCIL AGENDA**

For the Corporation of the Town of  
Espanola

Council Meeting

To Be Held On

**Tuesday, June 26, 2018**  
**Council Chambers**

100 Tudhope Street  
**7:30 pm**



## **Espanola Council AGENDA**

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*For the Regular Meeting of the Town of Espanola  
To Be Held On **Tuesday, June 26, 2018** at 7:30 p.m.  
In The Council Chambers, Municipal Building*

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7:30 P.M.

REGULAR MEETING OF COUNCIL  
Council Chambers, 100 Tudhope Street

**Please note this meeting will be live streamed.**

**Disclosure of Pecuniary Interest and General Nature Thereof**

**PUBLIC HEARINGS**

1. The purpose of this public meeting is to consider a proposed Zoning Bylaw Amendment under Section 34 of the *Planning Act* for the property located on Merritt Con 4 PT Broken Lot 4 PCL 17269 SWS, 1124 Kei Will Dr; Town of Espanola.

The effect of the proposed Zoning Bylaw Amendment is to rezone the affected property from the WR (Waterfront Residential) Zone to the WR Special Exception Six (WR-6) Zone in order to permit a dog kennel and a maximum relief of 3 feet from section 3.1 e) of the Bylaw for the height of the roof of the building. The Kennel would be located 186 feet from the high water mark of the lake.

2. Notification under the Provisions of Notice Bylaw No. 2068/08, Notice of Public Hearing

Council of the Town of Espanola will be considering a request from R.M. Belanger Ltd for an exemption to Municipal Bylaw No. 1189/96, being a Noise Bylaw. This exemption will permit R.M. Belanger Ltd to run a pump used in the dewatering process of the 2018-01 Espanola Infrastructure Renewal Program Phase 2A. It is crucial to the Project that the operation of the pump is sustained for the duration of the work where high ground water is located.

**DELEGATIONS**

Yves Carriere, local resident

**QUESTION PERIOD**

**PART 1 - CONSENT AGENDA**

Resolution Prepared Adopting Resolutions for  
Items **A1** to **F7** inclusive contained in the Consent Agenda

- CA-011-18 Be It Resolved That: Items A1 to F7 inclusive contained in Part 1, Consent Agenda be adopted.

### **Adoption of Minutes**

**A1 Regular Meeting of Council of June 12, 2018**

**A2 Special Meeting of Council of June 12, 2018**

- 18-108 Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of June 12, 2018; Special Meeting of Council of June 12, 2018.

### **Board and Committee Reports**

**B1 Community Services Committee Meeting Minutes of June 19, 2018**

- 18-109 Be It Resolved That: The following board and committee reports are hereby received: Community Services Committee Meeting Minutes of June 19, 2018.

### **Matters arising from the "In Camera Session"**

None

### **Business Arising from Board and Committees**

None

### **Bylaws and Resolutions**

**The following bylaws will be read and passed.**

**E1 Bylaw No. 2858/18**

- 18-110 Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of June 12, 2018.

**E2 Bylaw No 2859/18**

- 18-111 Being a Bylaw of the Town of Espanola to execute an Agreement with Garson Pipe Contractors for the Connecting Link Reconstruction.

### **Reports**

**F1 Joint Health and Safety Meeting Minutes of May 3, 2018**

**F2 Espanola Police Services Board Meeting Minutes of May 17, 2018**

**F3 Espanola Police Services 2017 Annual Report (previously circulated)**

**F4 Public Works Department Departmental Report for May 2018**

- F5** Leisure Services Department Departmental Report for May 2013
- F6** Fire Department Departmental Report for May 2018
- F7** Building Department Departmental Report for May 2018
  - 18-112 Be It Resolved That: The following reports are hereby received; Joint Health and Safety Meeting Minutes of May 3, 2018; Espanola Police Services Board Meeting Minutes of May 17, 2018; Espanola Police Services 2017 Annual Report (previously circulated); Public Works Department Departmental Report for May 2018; Leisure Services Department Departmental Report for May 2013; Fire Department Departmental Report for May 2018; Building Department Departmental Report for May 2018.

## **PART II - REGULAR AGENDA**

### **Bylaws and Resolutions**

- G1 Recommendation regarding Zoning Bylaw Amendment**
  - 18-113 Be It Resolved That: Bylaw 2857/18 be adopted, being a bylaw to rezone the portion of the property located on, MERRITT CON 4 PT BROKEN LOT 4 PCL 17269 SWS 1124 KEI WILL DR, TOWN OF ESPANOLA zoned as Waterfront Residential (WR) to Waterfront Residential Special Exception Six (WR-6) in order to permit a dog kennel accessory to the main use a single family dwelling as a home occupation and relief from height provisions for the roof of the garage / kennel.
- G2 Recommendation regarding Noise Bylaw Exemption**
  - 18-114 Be It Resolved That: An exemption to Bylaw 1189/96 Noise Control Regulations be granted to R.M. Belanger Ltd to run a pump used in the dewatering process of the 2018-01 Espanola Infrastructure Renewal Program Phase 2A.
- G3 Recommendation regarding Site Control Plan Agreement**
  - 18-115 Be It Resolved That: The Site Plan Control Agreement between the Corporation of the Town of Espanola, the HURON SUPERIOR DISTRICT SCHOOL BOARD (HSCDSB) and CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE DU NOUVEL-ONTARIO (CSCNO) be accepted as presented a Bylaw be prepared to adopt the agreement.
- G4 Recommendation regarding 2018 Winter Sand Tender**
  - 18-116 Be It Resolved That: Council Award the 2018 Winter Sand Tender to OCL Custom Crushing & Quarrying Ltd.

**G5 Recommendation regarding Main Street Revitalization Initiative**

- 18-117 Be It Resolved That: Bylaw 2836/16 be adopted, being a bylaw to enter into an Agreement in order to participate in the Ontario's Main Streets Revitalization Initiative.

**G6 Community Safety Zones**

- For Information and Discussion

**Correspondence For Information Only**

None

**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Cheque Register

**Conference and Conventions**

None

**Mayor and Councillor Reports and Announcements**

**Future Council/Committee Meetings**

Regular Meeting of Council of July 10, 2018 @ 7:30 pm

**Adjournment**

**Closed Meeting (if required)**

Delegation

Mr. Yves Carriere

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** June 12, 2018

**ITEM:** Sherwood Park pathway

**RECOMMENDATION:** For Discussion and Direction

**BACKGROUND:** Last year complaints were received regarding ATVs in the travel pathway through Sherwood Park area. As this was a safety concern for pedestrians, cyclists and children accessing and playing in Sherwood Park, signs were erected at the access points to the park prohibiting ATVs. Bylaw 751/84 section 13 c) and 14 a) provides the authority for this.

This winter Staff and some members of Council received complaints with respect to safety and noise concerns regarding snowmobiles travelling through this area. In reviewing the municipalities obligations with respect to risk management and identified safety concerns and authority under the same bylaw and sections referred to above, signs were erected prohibiting all motorized vehicles and advising of an unmaintained trail, use at own risk. See attached picture of signage.

The municipality received complaints from two residents regarding the new prohibition of all motorized vehicles, specifically snowmobiles on this trail. One complainant met with Staff and made a presentation at Regular Council Meeting of May 8, 2018 requesting that Council prohibit ATVs only in this area.

The Town has an Off-Road Vehicle (ORV)/Motorized Snow Vehicle Bylaw in place for the Town of Espanola which prohibits these types of vehicles on most municipal parkland and recognized travel pathways, however Sherwood Park is not included in this Bylaw but perhaps should be.

## **ANALYSIS:**

The previous off road vehicle bylaw included a provision that prohibited ORVs in all parks and playgrounds including the recognized travel pathways. In 2015 when the new provincial legislation for side by side vehicles was introduced our ORV Bylaw and Motorized Snow Vehicle Bylaws were revised and combined, this provision was obviously missed in the revision however it was recently confirmed by a solicitor that provisions of Bylaw 751/84 are valid and enforceable. However, he does recommend that the existing ORV Bylaw be amended to include the clause from the bylaw that was in place prior to 2015:

- 5. No person shall operate an off-road vehicle or motorized snow vehicle:
  - 5.1 Over or upon the following areas, namely
    - 5.1.4 All parks and playground, including the recognized travel pathway.



Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

In discussions with the municipality's insurance broker regarding this area, he advised that when the municipality is aware of safety concerns, the situation should be mitigated as much as possible. In this particular case he reinforced that signage is appropriate. He also advised that if Council chooses to permit motorized vehicles in this area the trail should be designated as such and some type of barrier should be erected to designate the trail for ORV use and separate it from the park area. Regardless, of whether the playground is closed in the winter months or not, the park is open space, known to be playground area where children go to play.

If Council is interested in designating the trail as a snowmobile trail only, they could direct Staff to contact the local snowmobile club to find out if they are interested in extending their trail system through this area which would transfer the liability from the municipality to the association and accommodate the residents in this area accessing the OFSC trails. If this was the direction of Council, consideration should be given to hold a public consultation with neighbouring residents.

Council should consider the presentation and letter received from local residents when considering this matter as well as the municipalities risk management responsibilities.

**EXISTING POLICY:** Council Direction

**STRATEGIC GOAL:** Safe and Healthy Community, Excellence in Government

**FINANCIAL COMMITMENT:** NA

**BUDGETED:** NA

Yes

No

**IMPLEMENTATION:**

**Prepared By:**

Paula Roque

**Department Manager:**

**CAO / Treasurer:**

Cynthia Townsend

**Approval of Recommendation:**

Yes

No

**Comments:**

The Applicant was not present. There were no verbal or written comments received.

This portion of the meeting closed at 7:32 pm

**Delegations/Petitions**

Yves Carriere, local resident stated that at the end of the snowmobile season a sign was put up in the Young Place area stating that people could no longer access that area by snowmobile. He learned that there were a couple of complaints received, one was due to a close call with a person at the park playing and a snowmobiler. He stated in his opinion, because the park is closed and not being maintained in the winter months, a sign should be erected stating that kids should not be playing in that area during that time of the year. He further advised that the reason snowmobilers are taking that trail is because carbides are expensive and they need a way to go to stay off the pavement.

Mr. Carriere stated that this trail has been there for a number of years without complaints, however as soon as a couple of complaints are received signs were erected; it was his hope that the municipality does not take this approach whenever a complaint is received.

In response to the second complaint received, he stated that if someone was new to the area and not used to snowmobile activity they will get used to it; stating that most people who use that trail are home by 6 pm and not driving around at 2 or 3 am. Further, Mr. Carriere advised that if someone is breaking the law then the culprit needs to be caught and not everyone should be penalized.

He cautioned Council that when reviewing their bylaw to not create additional congestion in another area of town by making people trailer their snowmobiles to access trails.

He thanked Council for their time.



**THE PUBLIC MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Office**

**June 12, 2018  
7:30 pm**

**His Worship Mayor Piche presided over the meeting.**

**Present:**

Councillors: R. Dufour, K. Duplessis; R. Duplessis, B. Foster,  
H. Malott, B. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T.  
Denault-Roque, Recording Secretary; D. Rivet, CBO; M.  
Pichor, Fire Chief; J. Yusko, Manager of Public Works and  
Leisure Services

The Mayor stated that this meeting will be live streamed.

Disclosure of pecuniary interest and the general nature thereof.

**Public Hearing**                      **None**

**Delegations/Petitions**       **None**

**Question Period**               **None**

Councillor Dufour requested items D2 and E2 to be severed.

**CONSENT AGENDA**

**CA-010-18 H. Malott – R. Duplessis**

Be It Resolved That: Items A1 to F2, with the exception of D2  
and E2 contained in Part 1 Consent Agenda be adopted.

**Carried**

**Items A1-A2  
Council Minutes**

**18-096 H. Malott – R. Duplessis**

Be It Resolved That: The following Minutes are hereby  
accepted; Regular Meeting of Council of May 22, 2018;  
Special Meeting of Council of May 22, 2018.

**Carried**

**Board and Committee Reports**

**Items B1**

**18-097 H. Malott – R. Duplessis**

Be It Resolved That: The following board and committee reports  
are hereby received: Corporate Services Committee Meeting  
Minutes of June 5, 2018.

**Carried**

**Matters arising from the "In Camera Session"**

**None**

**Business Arising from Board and Committees**

Corporate Services Committee Meeting of June 5, 2018

**Item D1**

**Election Compliance  
Audit Committee**

**18-098 K. Duplessis – B. Foster**

Be It Resolved That: As Recommended by the Corporate Services Committee That: Pursuant to Section 88.37 (1) of the Municipal Elections Act, 1996, c.32, and Bylaw 2290/10, the Clerk/designate for each of the following municipalities be appointed to the Election Compliance Audit Committee for the Town of Espanola: Township of Nairn-Hyman, Township of Baldwin, Township of Sables-Spanish Rivers.

**Carried**

**Item D2**

**Item Severed. See Regular Agenda.**

**Bylaws and Resolutions**

**Item E1**

**Confirmatory Bylaw**

**18-100 K. Duplessis – H. Malott**

Be It Resolved That: Bylaw No 2852/18 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of May 22, 2018.

**Carried**

**Item E2**

**Item Severed. See Regular Agenda.**

**Item E3**

**1000 Officers  
Partnership Program**

**18-102 K. Duplessis – R. Duplessis**

Be It Resolved That: Bylaw No 2853/18 be adopted, being a Bylaw of the Town of Espanola to enter into an agreement with the Minister of Community Safety and Correctional Services and the Espanola Police Board for the Safer Communities – 1000 Officers Partnership Program.

**Carried**

**Item E4**

**Community Policing  
Partnerships (CPP)  
Program**

**18-103 R. Duplessis – K. Duplessis**

Be It Resolved That: Bylaw No 2854/18 be adopted, being a Bylaw of the Town of Espanola to enter into an agreement with the Minister of Community Safety and Correctional Services and the Espanola Police Board for the Community Policing Partnerships (CPP) Program.

**Carried**

**Item E5**

**Phase 2A of the  
Infrastructure  
Renewal Project**

**18-104 R. Duplessis – H. Malott**

Be It Resolved That: Bylaw No 2855/18 be adopted, being a Bylaw of the Town of Espanola to enter into an agreement with Belanger Construction for Phase 2A of the Infrastructure Renewal Project.

**Carried**

**Reports**  
**Items F1-F2**

**18- 105 R. Dufour – R. Yocom**

Be It Resolved That: The following reports are hereby received; Board of Health for Public Health Sudbury & Districts Meeting Minutes of May 17, 2018 – Unapproved; Manitoulin – Sudbury DSB 4<sup>th</sup> Quarter Report – Audited; Annual Report on Reserves; 1st Quarter Report – Unaudited; 2018 First Quarter Activity Report May 25, 2018; DSB Financial Statements, Year Ended December 2017.

**Carried**

**PART II**  
**REGULAR AGENDA**  
**Bylaws and Resolutions**

**Item D2**  
**2018 Gravel Tender**

**18-099 B. Foster – K. Duplessis**

Be It Resolved That: As Recommended by the Corporate Services Committee That: Council award the 2018 gravel tender to Carlyle Construction.

**Carried**

Councillor Dufour inquired as to why Council did not see the other bids with the staff report. It was stated that as per the staff report there were no other bids. The Clerk agreed and stated that the staff report stated there was only one submission.

**Item E2**  
**Amendment to Bylaw**  
**2560/13**

**18-101 K. Duplessis – H. Malott**

Be It Resolved That: Bylaw No 2851/18 be adopted; being an Amendment to Bylaw 2560/13, a bylaw to Establish Fees and Charges for the Town of Espanola.

**Carried**

Councillor Dufour asked if this was to raise the fees and charges. The Clerk stated it was not and further explained that as part of the previously passed resolution to appoint Fire Marque to act on the Town's behalf, the Tariff of Fees Bylaw needed to be amended to include a clause for their service.

**Item G1**  
**Purchase of**  
**Pumper/Tanker**  
**Truck**

**18-106 R. Yocom – R. Dufour**

Be It Resolved That: Council approve the purchase of one Pumper/Tanker truck as quoted from Fort Garry Industries.

**Carried**

It was explained by the Fire Chief that the specifications were sent out to three different companies, with only one company providing a quote. Councillor R. Duplessis then questioned if the Chief was telling them to go ahead with the truck, the Fire Chief explained that would depend on if Council adopts the

resolution.

Further questions regarding the Chief being satisfied with the quote and the company were asked, to which the Chief responded that he was.

Councillor Dufour stated he thought they were waiting to see the spec's for the tanker. Councillor Foster and Councillor Yocom stated that staff was told to do the specs and send it out for tender. There was only one tender received and the other companies responded that they didn't feel they would be competitive.

Councillor Foster stated that the company who did provide a quote was preferred due to having good past experience with them. The Chief stated that Fort Garry does build a good truck, the Department does have other trucks, in addition they are a reputable company that has been in business for over 75 years, and therefore he did not have any issues accepting their bid.

**Item G2**  
**Building Permits for**  
**Siding/Cladding**

Councillor R. Duplessis asked the CBO if it was mandatory under the Building Code that permits are needed. The CBO advised Council that the Ontario Building Code is responsible for anything to do with the building envelope and siding/cladding is part of the building assembly. Mr. Rivet went on to further explain that the siding does not only protect the building from rain, it can also dictate the amount of insulation required and reiterated that it was the building assembly and not just cladding.

A discussion ensued regarding certain distances required for different cladding, the fire prevention and the protection of neighbours.

The CBO shared pictures of a local home where the siding had been replaced without a permit, when new owners purchased the home they discovered the siding was covering up several major issues from electrical to structural.

Councillor Foster stated that for a few permits and a couple of days of work, the way Council has now set this up there will be less revenue, the cost won't change because there is still a salary to be paid and they would be increasing the liability because now they are not asking for permits and in the event issues are found the municipality is more likely to be paying the bill.

Councillor Yocom stated that he was not at the previous meeting and would not speak to why this change would be made without a staff report, but he would be willing to submit a Notice of Motion to reconsider Council's move at the May 22<sup>nd</sup> meeting.

**Notice of Motion**

**R. Yocom – B. Foster**

Be It Resolved That: Item G14 from the May 22, 2018 Council Meeting be rescinded.

**Carried**

The Clerk asked Councillor Yocom if he would like to have this motion heard tonight to which he agreed.

**Item G14 from the  
May 22<sup>nd</sup> Council  
Meeting**

**R. Yocom – B. Foster**

Be It Resolved That: Item G14 from the May 22, 2018 Council Meeting be rescinded.

**Carried**

Councillor R. Duplessis stated the reason for this change was to alleviate some steps in obtaining a permit as well as free up some of the Building Department's time and although there is a bit of revenue coming in from these permits, Council shouldn't always base their decisions on that alone. The Mayor stated that he is concerned about liability issues, Councillor R. Duplessis agreed. Councillor R. Duplessis commented that he is prepared to rescind the motion however he would like to have Allison Orr of Orr Brown Consulting Engineers Ltd return to present to Council once again, once they have learned more regarding this topic Council may decide to revisit it again, depending on what they find out on liability issues. There were no other comments from Council.

**Item G3  
Proposal  
Disbandment for the  
Espanola Police  
Services**

**18-107 R. Dufour- R. Yocom**

Be it Resolved That: Whereas pursuant to Section 40 of the *Police Services Act*, the Town of Espanola is required to submit to the Ontario Civilian Policing Commission (OCPC) a Proposal for the Disbandment of the Espanola Police Service (the "Proposal");

Therefore Be It Resolved That: the Council for the Town of Espanola authorizes the submission of the Proposal to the OCPC pursuant to Section 40 of the *Police Services Act*.

**Carried**

It was explained that this motion was a formality to move forward with the disbandment of the Espanola Police Services.

**Correspondence For Information Only**

**None**

**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Municipality of Killarney resolution re: approval of landfill sites

**Conference and Conventions**

**None**

**Mayor and Councillors Reports and Announcements**

<b>Public Information Meeting</b>	Councillor Yocom reminded everyone of the Public Information Meeting regarding the Hwy 6 project.
<b>Tennis Court Bench Dedication</b>	Councillor R. Duplessis stated that he attended the unveiling of the shade benches at the tennis courts, and reminded residents that there are free lessons available.
<b>Seniors Appreciation Day</b>	It was stated this event was well attended.
<b>Rail Line Shutdown</b>	Councillor Foster requested a letter be sent to both Domtar and Eacom asking if there is anything the Town can do to help.

**Future Council Meetings**

Community Services Committee Meeting of June 19, 2018 @ 3:00 pm  
Regular Meeting of Council of June 26, 2018 @ 7:30 pm

**Adjournment**

**R. Dufour – R. Yocom**

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:01pm

**Carried**

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R Piche  
Mayor

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Paula Roque  
Clerk ✓



**SPECIAL MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Office**

**June 12, 2018  
8:03 pm**

**His worship Mayor Piche presided over the meeting.**

**Disclosure of pecuniary interest and general nature thereof.**

**Present:** Councillors R. Dufour; K. Duplessis, R. Duplessis, B. Foster; H. Malott, B. Yocom  
Staff: C. Townsend, CAO/Treasurer, P. Roque, Clerk, T. Denault-Roque, Recording Secretary

**In Camera**

**R. Duplessis – K. Duplessis**

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

- o Proposed land acquisition and sale

Time: 8:03 pm

**Carried**

**Resume Special  
Meeting**

**B. Foster – R. Duplessis**

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 8:10 pm

**Carried**

Council went In Camera to receive an update on the sale of Espanola Hydro.

**Adjournment**

**H. Malott – R. Duplessis**

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 8:12 pm

**Carried**

\_\_\_\_\_  
R. Piche  
Mayor

\_\_\_\_\_  
P. Roque  
Clerk

**Community Services Committee Meeting  
Tuesday, June 19, 2018  
3:00 pm  
Main Level Boardroom  
Municipal Building**

**Chair Bob Yocom presided over the meeting**

**Present:**

Municipal Officials: Mayor Piche; Councillor R. Dufour (arrived at 3:04 pm), H. Malott

P. Roque, Clerk; C. Townsend, CAO/Treasurer; M. Pichor, Fire Chief; J. Yusko, Manager of Public Works & Manager of Leisure Services; C. Kennelly, Economic Development Officer; Denault-Roque, Recording Secretary

**Departmental Reports**

The Committee received the following reports; Public Works Department Departmental Report for May 2018; Leisure Services Department Departmental Report for May 2018; Building Services Department Departmental Report for May 2018; Fire Department Departmental Report for May 2018.

A discussion ensued regarding the garbage dumping at the Yard and Waste Depot, Staff was directed to post notices regarding illegal dumping.

Councillor Dufour requested the Building Services Report include specific information on the renovations/alteration building permits that were being issued. Staff advised they would review the information supplied from the software that generates the statistics.

Councillor Dufour requested a copy of the specification for the new fire truck.

**Tanker/Shuttle Report**

Discussion ensued regarding the tanker/Shuttle report that was provided by the Fire Chief. It was clarified by Councillor Yocom that the report was to show comparatives on possible fires locations for example one in the trailer park as well as in another distant location such as across the bridge. It was the consensus of the committee to have that report placed on the July 10th Regular Meeting of Council.

**Request for AAIO Taxi**

A discussion ensued regarding an appropriate location to designate a taxi parking spot. It was the consensus of the Committee that the sign should not be placed in the front of the building. The Clerk advised that an amendment to the Complex Parking Bylaw would be needed. Staff was directed to bring an amending Bylaw to the next meeting.

**Sherwood Park Pathway**

A discussion ensued. It was the consensus of the Committee to leave the signs in place. Staff was directed to contact the Snowmobile Club to determine if they would be interested incorporating this area into their trails, which would pass the liability from the municipality to the snowmobile club. Staff will report back to the Committee.

**Community Safety Zones**

A discussion ensued. It was stated that it appears the complaints received are because of enforcing the speed limit. It was also discussed that the Clear Lake area was zoned as a Community Safety Zone upon the request of residents in that area. Councillor Malott agreed and stated that she appreciates the slower traffic in that area, especially in the winter time. Councillor Dufour stated that the entire Hwy does not need to fall under the zone. Staff was directed to place this item in G section of the Regular Agenda for Council to discuss.

**Adjournment**

**H. Malott – R, Piche**

Be It Resolved That: The Community Services Committee meeting is hereby adjourned.

Time: 3:53 pm.

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**Bob Yocom**  
**Chair**

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**Paula Roque**  
**Clerk ✓**



**THE CORPORATION OF THE TOWN OF ESPANOLA**

**BYLAW NO. 2858/18**

**Being a bylaw of the Town of Espanola to Adopt  
the Minutes of Council for the Term Commencing  
December 1<sup>st</sup>, 2014, and Authorizing  
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1<sup>st</sup>, 2014, held on: June 12, 2018 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 26th day of June 2018.

\_\_\_\_\_  
R. Piche  
Mayor

\_\_\_\_\_  
Paula Roque  
Clerk



**The Corporation of the Town of Espanola**

**Bylaw No. 2859/18**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
Garson Pipe Contractors**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and Garson Pipe Contractors for the Connecting Link Reconstruction.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 26th day of June,  
2018.**

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**Ron Piche**  
Mayor

---

**Paula Roque**  
Clerk



REGULAR MEETING OF COUNCIL

Moved By: Bill Foster Date: May 22, 2018

Seconded By: Ken Duplessis (H. Malott) Motion No. 18-094

**BE IT RESOLVED THAT:**

Council award the Tender for the Connecting Link project to Garson Pipe.

CARRIED ☒ DEFEATED ☐

DEFERRED ☐

Ron Piche  
Chair

**RECORDED VOTE**

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
H. Malott	_____	_____
B. Yocom	_____	_____

**DECLARATION OF  
PECUNIARY INTEREST**

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
H. Malott	_____
B. Yocom	_____

**AGENDA # G11**

## JOINT HEALTH & SAFETY MEETING MINUTES

**Thursday, May 3<sup>rd</sup>, 2018**

**9:00 a.m.**

**Upstairs – Fire Hall**

**Present:**

D. Parker	Manager Rep.
D. Sokoloski	Worker Rep.
A. Kelly	Worker Rep.
B. Stewart	Worker Rep.

**Absent:**

D. Massicotte	Manager Rep.
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**Recording Secretary:** A. Duguay

**Co-Chair D. Parker presided over the meeting. The meeting was called to order at 9:04 A.M.**

**Acceptance of Minutes:**

**1. A. Kelly – D. Sokoloski**

**THAT:** The Joint Health & Safety Committee hereby approves the minutes of the April 5<sup>th</sup>, 2018 meeting. Motion carried.

**Inspections:**

April inspections were completed by the Non-Union/Fire Dept.

Department	Date Inspected	# of Hazards	Date Repaired
Fire	26-Apr-18	0	N/A
Admin.	13-Apr-18	0	N/A
Recreation	26-Apr-18	1	Not yet completed.
Library	26-Apr-18	0	N/A
PWD	26-Apr-18	3	27-Apr-18

May inspections are to be completed by the Public Works worker rep.

**Other Reports:**

**Outstanding Issues:** Health & Safety Policy – Current policy to be sent out to members to review/comment for the June meeting.

Fire Dept. Investigation Report/On-call definition and policies – Chair and Administration reviewed WSIB definition. The task performed satisfied WSIB policies defining workplace accidents.

**Any Other Business:**

**Recognition Sub-Committee:** 2017 Recognition – Recommendation of \$15/employee has not yet been approved by Council. Safety Recognition BBQ to be held on June 13<sup>th</sup>, 2018.

**New Business:** MOL Ergonomics – Chair and Administration to attend a webinar and provide more information afterwards.

**Next Meeting:** **Thursday June 7<sup>th</sup>, 2018 @ 9:00 A.M. – Fire Hall**

**Adjournment:** **2. B. Stewart**

**THAT:** The Joint Health & Safety Committee is hereby adjourned. Time: 9:27 A.M. Motion carried.



**D. Parker, Co-Chair**



**D. Sokoloski, Co-Chair**



JUN 14 2018

**Espanola Police Services Board  
Thursday, May 17, 2018  
Espanola Municipal Office**

**Present:** Mary Lou Mick, Chair  
Ron Piche, Vice-Chair  
Bill Foster  
Janice Andrews  
Maureen Van Alstine  
Acting Chief Todd Zimmerman  
Linda Roque, Secretary

The Chair called the meeting to order at 3:42 p.m.

Declaration of pecuniary interests and the general nature thereof; none declared

**In-Camera**

1. Moved by: Bill Foster  
Seconded by: Ron Piche

The EPSB moves that the regular meeting of the Espanola Police Services Board moves to an in camera session to discuss personnel and financial issues. Time: 3:42 pm

Carried

**Resume**

2. Moved by: Ron Piche  
Seconded by: Bill Foster

The EPSB moves that the regular meeting of the Espanola Police Services Board now resume. Time: 4:00 p.m.

Carried

The Board discussed MCM Audit with Ministry Advisor Graham White via speakerphone.

**Minutes**

3. Moved by: Maureen Van Alstine  
Seconded by: Ron Piche

The EPSB moves that the minutes of the regular meeting dated March 15, 2018 and special meeting dated December 11, 2017, March 27, 2018, and April 30, 2018 be accepted as circulated.

Carried

## **Chief's Report**

### **Month End Report**

4. Moved by: Bill Foster  
Seconded by: Maureen Van Alstine

The EPSB moves that the month end report for March 2018, April 2018 be accepted as circulated.

Carried

### ***Highlights of Month End Report -March:***

- There were 239 incidents reported in 2018 up from 235 in 2017
- There were 15 criminal code charges involving 8 people in 2018 down from 31 charges involving 18 people in 2017
- There were 51 HTA charges in 2018 up from 46 in 2017
- 3 parking by-laws were issued
- 63.3 hours of foot patrol was conducted throughout the community
- There were 207 calls for service to 911
- There were 737 general calls to the service
- 215 people walked in to the service and were assisted at the front counter
- 7,238 kms driven in March
- A total of 72.5 hours of overtime was worked-4 hrs for court, 13 hrs for court security, 1 hr for criminal investigation, 9 hrs for in-service training, and 45.5 hrs for sick leave/STD Coverage.

### ***Highlights of Month End Report -April:***

- There were 252 incidents reported in 2018 down from 261 in 2017
- There were 12 criminal code charges involving 10 people in 2018 down from 24 charges involving 13 people in 2017
- There were 23 HTA charges in 2018 up down 59 in 2017
- 2 parking by-laws were issued
- 40 hours of foot patrol was conducted throughout the community
- There were 225 calls for service to 911
- There were 705 general calls to the service
- 208 people walked in to the service and were assisted at the front counter
- 12,875 kms driven in April
- A total of 129 hours of overtime was worked-8 hrs for court, 1 hr for criminal investigation, 8 hrs for in-service training, 96 hrs for sick leave/STD Coverage, and 16 hrs for Other.

**Safer Communities-  
1,000 Officers  
Partnership Grant**

5. Moved by: Bill Foster  
Seconded by: Janice Andrews

The EPSB moves that the Board enter into an agreement with the Minister of Community Safety and Correctional Services to receive the Safer Communities-1,000 Officers Partnership grant funding for 2018-2019.

Carried

**CPP Grant**

6. Moved by: Bill Foster  
Seconded by: Maureen Van Alstine

The EPSB moves that the Board enter into an agreement with the Minister of Community Safety and Correctional Services to receive the Community Policing Partnerships-CPP grant funding for 2018-2019.

Carried

**R.I.D.E. Grant**

7. Moved by: Janice Andrews  
Seconded by: Ron Piche

The EPSB moves that the Board enter into an agreement with the Minister of Community Safety and Correctional Services to receive the 2018/2019 - 2019/2020 R.I.D.E. Grant Funding.

Carried

- ❖ Police Week May 13-19, 2018 Board Report: The police service organized many events during the week such as; hosting an open house on Sunday, May 13<sup>th</sup>, an internet presentation at the senior's centre, a display at the Espanola Mall, a ball hockey game police vs kids, an "Arrive Alive" display at the Espanola High School and an internet safety presentation at the Espanola High School.
- ❖ Public Sector Salary Disclosure Act Board Report: The 2017 Public Sector Salary Disclosure was released on March 31, 2018. There are nine names on the list for 2017 representing the Espanola Police Service. Factors that contribute to exceeding the \$100,000 threshold include assignments that involve overtime and entitlement to statutory holiday pay.

- ❖ Secondary Activity Applications Board Report: In 2018, there were seven applications for secondary activity and all submissions were approved.
- ❖ Lease Agreements Board Report: Current leases will be maintained until we transfer to the OPP. No new leases are required at this time.

## **PTSD**

8. Moved by: Bill Foster  
Seconded by: Maureen Van Alstine

The EPSB moves that the Board adopts the Espanola Police Service PTSD Prevention Plan as presented.

Carried

- ❖ Pay Equity Status Board Report: There have been no pay equity claims by civilian members of the Service in 2018.

## **Donation**

9. Moved by: Janice Andrews  
Seconded by: Ron Piche

The EPSB moves that the chief donate up to 10 found bicycles to the Lacloche Foothills Bike Exchange Committee prior to the bike auction.

Carried

## **Correspondence**

### On-Line CPKN Courses

Frontline Supervisor-Domestic Violence - A/Sgt. Rancourt  
Frontline Supervisor-Leadership - A/Sgt. Rancourt  
Frontline Supervisor-Organizational Skills - A/Sgt. Rancourt  
Frontline Supervisor-Performance Management- A/Sgt. Rancourt  
Frontline Supervisor-Self-managing Skills - A/Sgt. Rancourt

### On-Line Course

Introduction to Incident Management System- L. Roque  
OPP -PSB Investigator Course - A/Sgt. Rancourt  
Basic Incident Management System - Sgt. Lamour  
CPC-Critical Incident Scribe - L. Roque

- ❖ *The Board received notice from the Municipal Council that the OPP Costing Proposal dated September 20, 2017 was accepted by council.*
- ❖ *The new kilometer rate for April 1, 2018 to June 30, 2018 is 57.5 cents per kilometer.*
- ❖ *Letter from J.V.N. (Vince) Hawkes, C.O.M. of the Ontario Provincial Police providing the Board with the statement of OPP Activity for our area for the year of 2017.*

**Notification**

10. Moved by: Bill Foster  
Seconded by: Ron Piche

The EPSB moves that the Board send notification of the council decision to disband the Espanola Police Service to the municipalities the Espanola Police Service provides dispatching services to.

Carried

**2017 Annual Report:** The draft copy of the 2017 Annual Report was provided to the Board. It will be reviewed by the members and be brought back at the next meeting.

**New Business**

- ❖ Janice Andrews provided the Board with her OAPSB training certificates
- ❖ The service is looking into getting shirts and ball hats for members and board members if interested. The Board not would consider subsidizing these from the Board Trust Fund.

**In-Camera**

11. Moved by: Ron Piche  
Seconded by: Janice Andrews

The EPSB moves that the regular meeting of the Espanola Police Services Board moves to an in camera session to discuss personnel issues.

Carried

**Resume**

12. Moved by: Bill Foster  
Seconded by: Janice Andrews

The EPSB moves that the regular meeting of the Espanola Police Services Board now resume. Time: 6:14 p.m.

Carried

The Board discussed personnel issues, SIU, Negotiations, Conciliation, OCPC

**Promotion**

13. Moved by: Bill Foster  
Seconded by: Janice Andrews

The EPSB moves employee #432 be promoted to First Class Constable as of April 27, 2018 upon receiving a positive performance evaluation.

Carried

**Promotion**

14. Moved by: Maureen Van Alstine  
Seconded by: Bill Foster

The EPSB moves employee #409 be promoted to First Class Constable at 9% as of April 17, 2018 upon receiving a positive performance evaluation.

Carried

15. Moved by: Janice Andrews  
Seconded by: Bill Foster

The EPSB moves that it approves option #3 of the severance proposal given to employee #419 and will proceed on recommendation contingent on agreement of the Board's lawyer.

Carried

**Invoices**

16. Moved by: Ron Piche  
Seconded by: Janice Andrews

The EPSB moves that the board pay invoices #441238, #437902 and #444508 to Hicks Morley.

Carried

**Adjourned**

17. Moved by: Maureen Van Alstine  
Seconded by: Bill Foster

The EPSB moves that the regular meeting of the Espanola Police Services Board now adjourn. Time: 6:17 p.m.

Carried

*\*\* Please note that these minutes are unapproved until signed by the Chair.*

*The next regular meeting of the Board will be held on June 21, 2018 at 3:30*

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*Mary-Lou Mick, Chair  
Espanola Police Services Board*

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*Linda Roque, Secretary  
Espanola Police Services Board*

# ESPANOLA POLICE SERVICES

## BOARD REPORT



Subject: Monthly Board Report – May 2018
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Purpose: <b>Information</b> Approval	Date: 11 <sup>th</sup> June 2018
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Submitted By: W. Lamour, Sgt. # 28	Approved By:
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### Background:

May 2018 Espanola Police Service Month End Board Report, with attached spreadsheets documenting the number of attendees to the police service during the month.

The Board report documents the number of incidents reported; charge analysis statistics; community foot patrol; departmental vehicle mileages; R.I.D.E. statistics; 911 calls for service; total general calls for service; number of attendees to the front counter; and officer overtime hours accumulated during the month of May.



**ESPANOLA POLICE SERVICE**  
**MONTH END REPORT FOR MAY 2018**

	<u>2017</u>	<u>2018</u>
<i>Number of incidents reported</i>	348	317
<b><i>Charge Analysis Statistics</i></b>		
<i>Criminal Code</i>	37 (15 accused)	32 (8 accused)
<i>HTA</i>	65	33
<i>LLA</i>	2	0
<i>Other POA</i>	0	0
<i>By-Law</i>	1	2

*During this month **35.5 hours** of foot patrol were conducted throughout the community. Officers interacted with 1917 citizens during their foot patrol in the community.*

**Department Vehicles**

*Unit T-13-2623 km*  
*Unit #19-1427 km*  
*Unit #22-1484 km*  
*Unit #23-2167 km*  
*Unit #24-2250 km*

**TOTAL-9951 KM**

**R.I.D.E. Stats**

*(Regular shift & overtime grant)*

*Number of times out-7*  
*Number of Arrest- 0*  
*Number of Warnings-5*  
*Number of Impaired charges- 0*  
*Number of vehicles checked-197*  
*Number of ADLS suspensions-0*  
*Number of P.O.A. charges-1*  
*Approved Screening Device-1*  
*Number of 72 hours notices-0*

**Officer Overtime Hours**

*Court-0 hrs*  
*Court Security-4 hrs*  
*Criminal Invest-5 hrs*  
*In-service Training-18 hrs*  
*Sick Leave/WSIB Coverage-40 hrs*  
*Community Service-0 hrs*  
*Prisoner Escort-0 hrs*  
*MHA Escort/Hospital Security-3 hrs*  
*Training-0 hrs*  
*Health & Safety-0 hrs*  
*Other-14 hrs*  
*R.I.D.E.-0 hrs*  
**TOTAL OVERTIME-84 HOURS**

**911 Calls for Service**

*Total 911 calls-240*

**Incoming General Calls Received**

*Total General calls -775*

**Number of Attendees to Front Counter**

*Total - 286 (see attached for breakdown)*

Prepared by: Sgt W. Lamour

# Espanola Police Service 2017 Annual Report



“Committed to Our  
Community”

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

**DEPARTMENT: Public Works**

**MONTH: May 2018**

## PROJECT STATUS:

- **Bio-Solids:** Review of technical memo #2.
- **Water Meters:** To be completed in June.
- **Asset Management:** On-going.
- **CWWF:** Completion of Phase 2 Design is on-going.
- **Hwy 6/Centre St.:** Tender awarded to Garson Pipe Contractors.
- **IRP Phase 2A:** Well point dewatering system installed. All affected residents placed on a temporary above-ground water supply system (bib system). New watermain installation commenced on Jean St. from Second Ave. to Elizabeth St.

## TRANSPORTATION:

- Public Works continued with regular maintenance of town streets and back roads including patching, sign installations and repairs, street sweeping, brushing & tree removal, shouldering, grading, garbage/debris pick-up, repair culverts & washout, and laneway pothole repairs.
- Spring repair list from winter maintenance damages.

## EQUIPMENT:

- #36 Sweeper was down from May 8 to May 16.
- #11 Truck was down from May 14 to May 15 as well as May 29 to unknown at time of report.
- #47 Loader was down on May 30 to unknown at time of report.

## ENVIRONMENTAL:

- Yard Waste Depot open for use. Several users left garbage/litter behind. They were recorded by the security camera and the details were reported to the police.

**BEAUTIFICATION:**

- Changed highway banners.
- Prepared flower beds for planting (Flower delivery is June 4).

**CEMETERY:**

- Cleaned cemetery.
- Spring burials commenced.

**BALL FIELDS/PARKS/CLEAR LAKE BEACH:**

- Prepared and maintain fields.
- Opened sports fields for playing on May 14<sup>th</sup>, 2018.
- Minor Ball started their season on May 14<sup>th</sup>, 2018.
- Ladies Ball started their season on May 23<sup>rd</sup>, 2018.
- Men's Ball started their season on May 15<sup>th</sup>, 2018.
- Men's Fastball started their season on May 28<sup>th</sup>, 2018.
- Minor Soccer started their season on May 28<sup>th</sup>, 2018.
- Installed basketball hoop at outdoor rink on May 2, 2018.
- Repaired fence at ballfields.
- Installed shade benches at Tennis Courts.

**WATER & SEWER:**

- Repaired hydrants and catch basins.
- There was one complaint regarding water coming out of the ground. Investigated and was on Town's side. Repaired water service on James St.
- There were two complaints of sewer back-ups. Inspected and flushed mains and both were found to be in the owner's service and their responsibility to clear.
- Read St. sanitary sewer service repair (Town side).
- Albert St. sanitary sewer service repair (Town side).
- Completed two sanitary sewer camera inspections. Both were at full cost recovery as the problem was determined to be on the homeowner's side.

**INTER DEPARTMENTAL:**

- Maintained vehicles for other departments.
- Pool/slide repairs for Recreation Department.
- Moved skate park items to the ski hill.

**COMPLAINTS/COMPLIMENTS:**

- There was one compliment in regards to the yard waste depot.
- There was a complaint regarding large truck traffic and noise on Wood St. due to the road construction on nearby streets. Contractors directed to use Mead Blvd. instead.
- There was one complaint that the sweeper was going too fast.
- There was complaint that the roads were very dusty. Advised resident that the sweeping program had not yet been to their area and that we

were completing the sweeping program as per the priority list.

- There was one complaint regarding the removal of election signs at the track and field. Sign was removed in order to complete field maintenance. Sign was not re-installed as investigation showed that elections signs are not to be erected on Municipal property adjacent to parks according to bylaw no. 2559/13..

#### **EMPLOYEE STATUS:**

- One Public Works employee is off on short term disability (since March). Its impact on the Municipality has resulted in less maintenance on beautification, patching and increased overtime to complete street sweeping. In addition, the commencement of catch basin repairs has been delayed until June.
- Six students started on May 7<sup>th</sup> and one more on May 22<sup>nd</sup>. One more student to be hired.
- Two mechanics attended propane training in Little Current on May 29.
- Two employees attended Genie Aerial Platform training in Espanola on May 29.
- Water operators attended a water conference in Sudbury on May 15 & 16.
- Two employees attended Road School in Guelph from May 6 to May 9.

#### **VISITORS:**

- One blue box was issued during the month of May.

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services	MONTH: May 2018
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## **Project Status:**

### **Building**

#### **Pool**

An observation from our aquatics staff: The Swim to Survive lessons have started for schools, we are hosting local schools as well as multiple schools from Manitoulin Island (14 schools total). The province offers funding for every grade 4 student in Ontario to take part in these lessons, which teach the very basics of how to survive an unexpected fall into water. Based on my experience in aquatics, *most* children by this age (9/10years old) are able to swim on their own without a life jacket.

They noticed with the local schools (A.B. Ellis, St. Joseph) there are a very small percentage of children that need to participate in these lessons wearing a life jacket. In contrast, when schools from the island come in, half of the students in the group require a lifejacket. These are all grade four students of the same age.

Even if the local children haven't taken swimming lessons here, it just goes to show how valuable growing up in a community with a year-round swimming pool is when it comes to water safety. The islanders don't have a year round opportunity to learn to swim unless their parents drive them here for swimming lessons, and it's a small percentage that actually do.

We're more of a service than we realize ☐

- Wade pool closed for 2 weeks due to unidentified issues with chlorine regulation
- Slide closed for 2 weeks – waiting on sourcing a part
- June Shelley Newton Swim attracted 56 participants/last SN Swim of the season will resume in fall
- Pool went to reduced hours as of May long weekend which resulted in the cancellation of the Saturday night Rec Swim and Sunday pool opening
- Ongoing planning for open of Clear Lake Beach program in July

#### **Arena & General Maintenance**

- Summer maintenance is underway, cleaning of beams, rink boards and misc. painting.
- Annual service for Fitness equipment.
- Trouble shooting air conditioner condenser for fitness room.

### **Events**

- Planning/promotion for Tea & Tennis Celebration for unveiling of memorial shade benches & opening of Pickle Ball
- Promotion of Annual Car Show, Plant Sale, Mason's Breakfast, Craft Show, Lobster Festival – all events well attended
- Attended Mental Health Week as an exhibitor at EHS to promote junior squash and recruit a youth representative for the Rec & Culture Advisory Committee
- Planning with Library for Senior Appreciation Day on June 12th
- Ongoing planning for Pumpkin Festival
- Preparation and promotion of July 1<sup>st</sup> schedule
- Planning for a street banner design contest to promote local artist engagement in the replacement of our highway street banners

### **Project updates**

- Evaluation request sent to all partners in summer camp delivery to evaluate timing and effectiveness of summer event and camp promotion
- Met with Rainbow School Board & EHS Principal to discuss creative opportunities to strengthen the reciprocity of the reciprocal agreement through student and teacher engagement. Examples: use media arts class to create video testimonials for our website and take community photos. Use the shop classes to create public benches or bike stands. Access IT students to provide senior mentorship for social media. The Rainbow School Board expressed enthusiasm for the concept of exchange for services.
- We continue to meet regarding the recommendations in the Recreation Master Plan – work is ongoing to establish true costs of each section of the building
- Prepared for our first Rec & Culture Advisory Committee Meeting
- Ongoing facilitation for cycle plan & preparation and promotion of June engagement events (cycle tours x 2, stakeholder meeting & community consultation)
- We have achieved an increase in recreation class program hours. In June 2017 we had 10 hours of programming per week and this June we offered 25 hours of programming per week. The addition of Lunch Yoga, Get Active Kids, Summer Boot Camp, Youth Dance and HIIT classes generated the increase to program offering.

### **Economic Development - Other Consulting**

- Attended Business Resource Showcase for LaCloche businesses hosted by Lambac in Little Current
- Directed local inventor to Innovation Support at NORCAT
- Met with 4 business re CIP/approved one application/followed up with 3 applicants in process of project
- Contacted Imperial Oil for an update on the Highway 6 property – scheduled a site visit in June
- Welcomed "A Little Bit of Everything" on our face book page.
- Sourced business support for succession planning for two local businesses

- Sourced immigration support for one local business to assist with employment challenges
- Exploring costs and resource allocation to reformat website to make it accessible and mobile friendly
- Responded to inquiry regarding memorial trees
- Applied for sign permit on behalf of Eat Local Farmers Market

### **Economic Development – Advertising**

Advertised for Car Show at Town Entrance

Ongoing advertising with Moose FM

Booked Pumpkin Festival ad in Sudbury Star Summer Tourism Guide

### **Compliments & Complaints:**

- No clean towels in fitness room
- Treadmill grinds
- Power outlet not working in ladies change room
- 2 treadmills acting up
- Very happy with music in fitness centre
- Grateful for all the summer programming and events
- Impressed with Aquafit class/paid a drop-in & it was worth it
- Oversize weights left on machines – too heavy for patron to move
- Gym is too warm
- Squash Ladies change room and shower needs cleaning
- Fitness centre not clean (2 people complained)
- Men's change room shower is dirty, hair over drains
- Too warm upstairs
- Equipment (elliptical & treadmills are filthy
- courts too warm

### **Employee Status:**

- Filled part-time front desk position

### **Visitors:**

DROP INS 2018	
Aquafit	10
Fitness Centre	143
Line Dancing	17
Squash	11
Swim	411
<b>TOTAL</b>	<b>592</b>

DROP INS 2017	
Aquafit	13
Fitness Centre	103
Line Dancing	22
Squash	4
Swim	419
<b>TOTAL</b>	<b>561</b>

Memberships - RESIDENT	
Aquafit	151
Bronze <b>Pool</b>	116
<b>Fitness</b>	1168
<b>Squash</b>	9

Memberships - RESIDENT	
Aquafit	79
Bronze <b>Pool</b>	96
<b>Fitness</b>	1228
<b>Squash</b>	18



Silver	120
Gold	0
Pool Pass	0
Private Swim Lessons	0
<b>TOTAL</b>	<b>1564</b>

Memberships - NON RESIDENT	
Aquafit	93
Bronze <b>Pool</b>	84
<b>Fitness</b>	282
<b>Squash</b>	2
Silver	33
Gold	3
Pool Pass	44
Private Swim Lessons	2
<b>TOTAL</b>	<b>543</b>

FREE SKATING	
Shelley Newton May 6	56

Silver	80
Gold	2
Pool Pass	51
Private Swim Lessons	1
<b>TOTAL</b>	<b>1555</b>

Memberships - NON RESIDENT	
Aquafit	104
Bronze <b>Pool</b>	42
<b>Fitness</b>	311
<b>Squash</b>	2
Silver	42
Gold	0
Pool Pass	19
Private Swim Lessons	0
<b>TOTAL</b>	<b>520</b>

LIONS' FREE SWIMS	
Sat. May 5	95
Sat. May 12	68
Sat. May 19	54
Sat. May 26	63
<b>TOTAL</b>	<b>280</b>

Department Manager:

Submitted on:

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

<b>DEPARTMENT:</b> FIRE DEPARTMENT	<b>MONTH:</b> May 2018
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## **Inspection Orders Completed:**

- 6 – New Inspections
- 3 – Follow-up Inspections
- 1 – Final Inspection

Home Inspection follow-up to initial inspection completed by Fire Chief: **7**

## **Inter-Departmental:**

- Meeting to discuss Fire Service dispatching

## **Fire Prevention:**

- Annual Home Inspection Program completed, inspection area for this year includes South of Second Avenue, West of Avery Drive, Lee Valley Road and Bass Lake Road. Total number of homes in area is **718**.  
Final results of the inspection program to follow next month.

## **Other:**

### **The Fire Chief:**

- attended naloxone training;
- review and work on the new fire truck specifications now completed;
- attended the Ontario Association of Fire Chiefs conference in Toronto;
- attended the Espanola & Area Safety Coalition Meeting;
- participated in the fire legislation webinar;
- inspected the compressor at Domtar with Levitt Safety;
- attended the Safe Grad Meeting;
- The Espanola Fire Dept. hosted the Mutual Aid Meeting.
- Three members of the F/Dept attend First Aid/CPR Training;
- Two members of the F/Dept attend fire college courses in Gravenhurst.

**\*See attached – Tanker/Shuttle Report**

## **Fire Permits Issued: 5**

## **DEPT. CALLS:**

### **Number of Calls: May – 2018 -- 11**

Grass Fire - 1  
Open Air Burning/Unauthorized - 4  
CO Call/No CO Present - 2  
Natural Gas Odour Calls - 3  
False Alarm - 1

**TOTAL CALLS TO DATE: 34**

### **Number of Calls: May– 2017 -- 10**

Natural Gas Leak – 1  
Open Air Burning/Unauthorized - 2  
False Alarm - 3  
Medical Assistance – 3  
Mutual Aid - Assisting Other F/D - 1

**TOTAL CALLS TO DATE: 39**

### **FIREFIGHTER TRAINING – May**

F/F Weekly Training – Hours for the Month:	<b><u>279.5 Hours</u></b> (per firefighter/per practice x4 practices for the month)
F/F Extra Training for the Month:	<b><u>51 Hours</u></b> - CPR/First Aid Training Fire College Course
Total Hours of Training for the Month:	<b><u>330.50 Hours</u></b>
Training Topics:	Bush hose operations and bush fire techniques – wild land fire fighting. Bush hose practice, floater pump operations, based on MNR course. Auto extrication procedures and practice. Safety – personal protective equipment training.
<b><u>Number of Firefighters in attendance for weekly training:</u></b>	
May 2 <b><u>26</u></b>	
May 9 <b><u>18</u></b>	
May 16 <b><u>21</u></b>	
May 23 <b><u>21</u></b>	
May 30 <b><u>18</u></b>	
<b>Employee Status:</b> We are currently down by 1 firefighter.	
<b>Visitors: 22</b>	

Department Manager: M. Pichor Submitted on: June 13, 2018

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

Department: Building Services	Month: May 2018
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Project Status: Building Permits

Total Permit Applications:	84
Total Residential Starts to Date:	1
Zoning Request to Date:	\$1,678.00

May 2018 Building Report	# of permits issued	BP Value	BP Fee
Total BP for May 2018	26	\$990,673.20	\$19,373.50
Total BP for May 2017	52	\$753,552.00	\$14,426.73

New Construction:	1	Outstanding: 28 in total – some waiting on contractors, weather, financial aid and some will be issued fines under POA
Renovations/Alterations:	25	
Permits Closed:	4	
Orders to Comply:	13	
Stop Work Issued:	1	
Unsafe order to comply:	1	

Property Standard Hours:	28 (Level 3 Training)
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Complaints/Compliments:	See Attached
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Employee Status:
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Visitors:	69
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Department Manager: Dan Rivet

Department:	Finance and Accounting	Form Number:	M04-01297
Subject:	Complaint Record Book	Effective Date:	02/28/06
Policy No:	M04-01278	Revision Date:	
Bylaw No:		Version #:	

### COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

DATE	NAME AND TELEPHONE #	NATURE OF ISSUE / COMPLAINT	ACTION TAKEN	INITIALS
May 7/18		Field behind 529 Marguerite – long grass – people were setting off fireworks on the weekend and a fire was started. He is concerned that kids are always hanging around there and throwing cigarette butts – worried that another fire will start	Advised PSO	AK
May 7/18		trailers parked on Town property right beside his –has submitted other complaints. He spoke with Constable Hamilton who is to be in touch with the Clerk.	Advised Clerk	AK
May 7/18		He resides at apt owned by DSSAB – he brought in a large cockroach that he said came out of a trailer in the front yard.	Advised PSO JW-Garbage, Waste Litter removed from yard	AK
May 23/18		feeding the seagulls again. They squawk and leave droppings everywhere. It had stopped for a while since was spoken too but he is at it again.	Advised PSO	SLC
May 25/18		Neighbor to East has eve-trough running onto yard and is convened about future damage to pool.	Joe Took call & made contact	jw
May 29/18		A Tree fell on the path in Sherwood Park and someone ran in to it with their bicycle. It is dangerous.	Mayor forwarded to Clerk, Clerk contacted PWD	PR
May 29/18		Complaint that the grass is overgrown and unsightly – needs to be cut	Advised PSO DR-Grass Cut	AK
May 31/18		Received complaint that there is a sign attached to a hydro pole on Hwy.6/Centre St.	Building Department	AK

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** June 20, 2018

**ITEM:** Zoning Bylaw Amendment Application Z-01/18

**RECOMMENDATION:** Be It Resolved That: Bylaw 2857/18 be adopted, being a bylaw to rezone the portion of the property located on, MERRITT CON 4 PT BROKEN LOT 4 PCL 17269 SWS 1124 KEI WILL DR, TOWN OF ESPANOLA zoned as Waterfront Residential (WR) to Waterfront Residential Special Exception Six (WR-6) in order to permit a dog kennel accessory to the main use a single family dwelling as a home occupation and relief from height provisions for the roof of the garage / kennel.

**BACKGROUND:** An Application has been received requesting the rezoning of the portion of the property at 1124 Kei Will Dr zoned as Waterfront Residential (WR) to Waterfront Residential Special Exception Six (WR-6) in order to permit a dog kennel accessory to the main use a single family dwelling as a home occupation and relief from height provisions for the roof of the garage / kennel. An Ad was published in the Mid North Monitor on May 31, 2018, within the notice provisions outlined in the Ontario Planning Act (min 20 days prior to the public hearing); mailed to residents within a 200m radius of the property, mailed to the SDHU, was circulated to various departments for comment and posted on the Municipal website. The application, draft bylaw and key map was available at the municipal office for public review. At the time the Staff Report was prepared one inquiry about the amendment was received and no written comments. Departmental comments received:  
 FIRE – no concerns  
 POLICE – have any specific concerns, would only ask that the neighbours are canvassed and given an opportunity to object so they are aware of the requested changes in case we receive complaints after the fact.  
 PWD –no concerns no change to road mtce, no effect on municipal services  
 Bldg – All work must comply to municipal building, sign, zoning bylaws, along with all other applicable laws.  
 Ec Dev – no objections  
 SDHU – advised verbally no concerns with this use  
 Clerk – must comply with Bylaw 2790/17 Part 3 regulating Kennels  
 MTO - no objections, see attached

## ANALYSIS:

### Provincial Policy Statement (PPS) 2014

The Provincial Policy Statement (PPS) Section 1.1.5.2 allows the following land uses on rural lands in municipalities:

*"management and use of resources; resource-based recreational uses; limited residential development; home occupations and home industries; cemeteries; and other rural land uses."* The proposed residential use (and accessory uses) would be permitted in the rural area. Section 1.1.5.3 allows that recreational, tourism and other economic opportunities should be promoted. Sections 1.1.5.4 and 1.1.5.5 indicate that uses should be compatible with the rural landscape, can be sustained by rural service levels, and are appropriate to the infrastructure that is planned or available.

The Employment sections of the PPS recognize the importance of a range and choice of sites which take into account the needs of existing and future businesses and encourage compact/mixed use development that includes compatible employment uses to support livable and resilient communities.

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

The proposed development is a business accessory to an existing residential use. The PPS allows for residential use and accessory uses in the rural area, particularly economic opportunities, so long as they are compatible with the rural landscape. The proposed Kennel should remain in the character of a residential dwelling appropriate for the area, as opposed to appearing like a commercial business. The servicing requirements (private water and sewage) will need to be confirmed by the applicant with the Sudbury and District Health Unit.

#### Town of Espanola Official Plan

Section 3.9 recognizes home-based businesses as "an important means of realizing small-business start-ups and stay-at home self-employment." Home-based businesses are permitted in accessory buildings in the rural area, and are to be regulated in the Zoning Bylaw.

#### Town of Espanola Zoning By-law No. 2368/11

The subject lands are zoned Rural (RU) and Waterfront Residential (WR). The Applicant's intention is to build a garage that will include an area for a Kennel at the rear of the building. It will be a detached garage, erected behind the existing residential building, approximately 186 ft from the high water mark of the lake, within the area of the property that is zoned Waterfront Residential. By requiring the Kennel only be permitted when accessory to the residential use, this limits the intensity of the commercial use, as it needs to be secondary to the residential use of the lot and operate in the garage only.

No other additional commercial uses would be permitted as a result of this amendment.

The height provisions as set out in Section 3.1 Accessory Uses of state that accessory buildings shall not exceed 4.6m in height, the Applicants want to build to a maximum height of 5.5 m. There are other garages in the municipalities that have received similar variances.

#### Conclusion

While it would be preferable to locate the dog kennel in the Rural zone on the property as a dog kennel is a permitted use in a Rural zone it is not restrictive so as to recommend against the application. The applicant's intentions are to build a garage for personal use and for use as a dog kennel and would like the garage to be in somewhat close proximity to the residential use on the property.

The application to allow a business in the garage of an existing residential dwelling is consistent with the PPS and conforms to the OP. The Applicants will be required to comply with Bylaw 2790/17 with respect to Kennels and obtain a Kennel Licence. As such, pending comments from the Ministry of Transportation, Staff recommends the application for Zoning Bylaw Amendment be approved.

The applicant, the Minister and any person or public body who made oral submissions at a public meeting or written submissions before the bylaw was passed, may appeal Council's passage of a zoning bylaw amendment application or failure to approve a zoning bylaw amendment application to the Ontario Municipal Board within 20 days from the date the notice of the passage of the bylaw is given. The notice of appeal is filed with the Clerk, the fee is \$300.

**EXISTING POLICY:** Zoning Bylaw 2368/11

**STRATEGIC GOAL:** Sustainable Economic Growth & Prosperity, Excellence in Government

**FINANCIAL COMMITMENT:** \$0

**BUDGETED:** NA

Yes

No

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

**IMPLEMENTATION:** Clerk's Office

**Prepared By:**

Paula Roque

**CAO/Treasurer:**

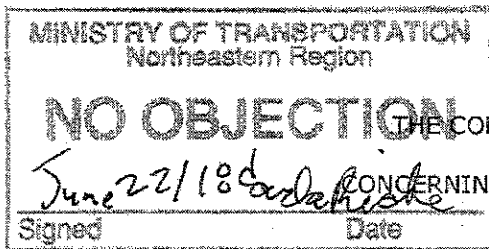
Cynthia Townsend

**Approval of Recommendation:**

Yes ☒ No ☐

**Comments:**





THE CORPORATION OF THE TOWN OF ESPANOLA  
NOTICE OF PUBLIC MEETING  
CONCERNING A PROPOSED ZONING BYLAW AMENDMENT

**MERRITT CON 4  
PT BROKEN LOT 4 PCL 17269 SWS  
1124 KEI WILL DR  
TOWN OF ESPANOLA**

Corridor Management

JUL 21 2018

Northeastern Region  
Ministry of Transportation

TAKE NOTICE that the Council of the Corporation of the Town of Espanola will hold a public meeting on the 26<sup>th</sup> day of June, 2018 at 7:30 pm at the Municipal Office, 100 Tudhope Street, Espanola. The purpose of this public meeting is to consider a proposed Zoning Bylaw Amendment under Section 34 of the *Planning Act* for the property located on Merritt Con 4 PT Broken Lot 4 PCL 17269 SWS, 1124 Kei Will Dr; Town of Espanola.

The effect of the proposed Zoning Bylaw Amendment is to rezone the affected property from the WR (Waterfront Residential) Zone to the WR Special Exception Six (WR-6) Zone in order to permit a dog kennel and a maximum relief of 3 feet from section 3.1 e) of the Bylaw for the height of the roof of the building. The Kennel would be located a minimum of a 186 feet from the high water mark of the lake.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the applications.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Espanola before it gives or refuses to give a provisional consent and/or the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Espanola to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Espanola before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

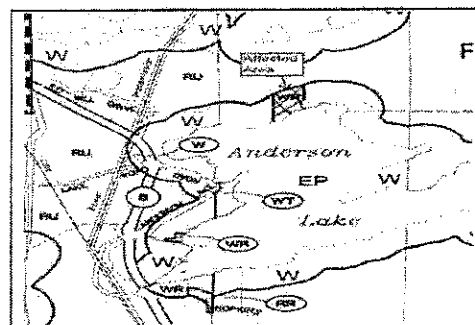
If you wish to be notified of the decision of the Town of Espanola in respect of the proposed consents and/or zoning by-law amendment, you must make a written request to the Town of Espanola.

A Key Map showing the location of the affected property to which the proposed By-law Amendment applies is attached to this Notice.

For more information about this matter, contact the Municipal Office, 100 Tudhope Street, Suite 2, Espanola during regular office hours.

DATED at the Town of Espanola the 31st day of June, 2018.

Paula Roque  
Clerk  
Town of Espanola  
100 Tudhope Street, Suite 2  
Espanola, ON P5E 1S6  
P (705)869-1540 X2113



**ZONING BYLAW AMENDMENT**

**MERRITT CON 4 PT BROKEN LOT  
4 PCL 17269 SWS  
1124 KEI WILL DR  
TOWN OF ESPANOLA**

Prepared for:

**TOWN OF ESPANOLA**

20 JUNE 2018

### **EXPLANATORY NOTE**

The purpose of this Zoning Bylaw Amendment is to rezone the portion of the property located on, MERRITT CON 4 PT BROKEN LOT 4 PCL 17269 SWS 1124 KEI WILL DR, TOWN OF ESPANOLA zoned as Waterfront Residential (WR) to Waterfront Residential Special Exception Six (WR-6) in order to permit a dog kennel accessory to the main use a single family dwelling as a home occupation and relief from height provisions for the roof of the garage / kennel.

DRAFT

**THE CORPORATION OF THE TOWN OF ESPANOLA**

Bylaw No. 2857/18

Being a Bylaw to amend Bylaw No. 2368/11

WHEREAS Bylaw No. 2368/11 regulates the use of land and the use and erection of buildings and structures within the Town of Espanola;

AND WHEREAS the Council of the Corporation of the Town of Espanola deems it advisable to amend Bylaw No. 2368/11 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Town of Espanola enacts as follows:

1. The area affected by this Bylaw is located on MERRITT CON 4 PT BROKEN LOT 4 PCL 17269 SWS 1124 Kei Will Dr, Town of Espanola, as indicated by the shaded tone on Schedule 'A' attached hereto and forming part of this Bylaw.

2. Bylaw No. 2368/11 is hereby amended as follows:

(a) The area show on Schedule 'B' to this Bylaw No. 2857/18 shall henceforth be zoned Waterfront Residential Special Exception Six (WR-6).

(b) By-law No. 2368/11, as amended, is hereby further amended by adding the following clause, immediately after Section 25.5 e)

(f) WR-6 (1124 Kei Will Dr, Bylaw 2857/18)

Notwithstanding the provisions of Sections 3.1 e) and 25.2 to the contrary, on the land zoned WR-6, the WR requirements shall apply in the case of WR-6 and in addition to the permitted uses, a dog kennel accessory to a single family dwelling shall be permitted in an accessory building.

Accessory Building / Garage / Dog Kennel

Height (maximum)	5.5 m (18 ft)
Set Back from High Water Mark (minimum)	57 m (186 ft)

3. This Bylaw shall come into full force and effect in accordance with the *Planning Act*, R.S.O. 1990.

READ a first, second time and third time and finally passed this 26<sup>th</sup> day of June, 2018.

READ a third time and finally passed this 12<sup>th</sup> day of September, 2017.

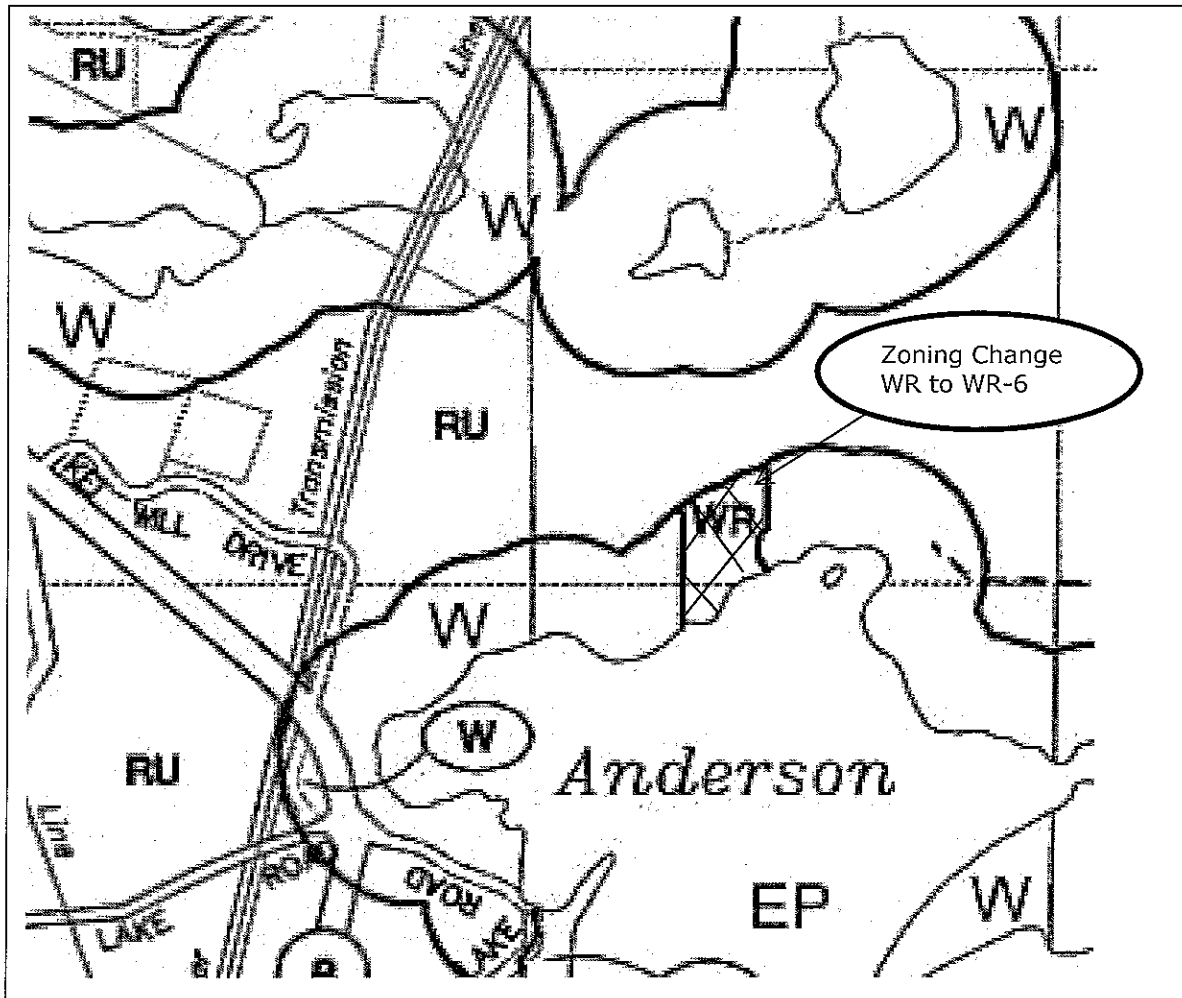
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Ron Piche  
Mayor


---

Paula Roque  
Clerk

**Schedule 'A'**  
**Bylaw 2857/18**



**Areas Affected by this Bylaw**

Waterfront Residential  
Special Exception Six (WR-6) 

**Certification of Authentication**

This is Schedule 'A' to Bylaw 2857/18

Passed this \_\_\_\_ day of \_\_\_\_\_, 18.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Schedule 'A' to Bylaw 2857/18**

MERRITT CON 4 PT BROKEN LOT  
4 PCL 17269 SWS  
1124 KEI WILL DR  
TOWN OF ESPANOLA



Prepared: June 26, 2018

For office use only File # 201/18  
Submitted May 7, 2018  
Date Application considered complete May 15, 2018



## **Application for Zoning By-law Amendment**

### **A. THE AMENDMENT**

#### **1. WHAT IS THE PURPOSE OF AND REASONS FOR THE PROPOSED AMENDMENT(S)?**

To put a dog kennel on our water front  
residential property.

### **B. GENERAL INFORMATION**

#### **2. APPLICANT INFORMATION**

##### **a) Registered Owner's Name(s):**

Dave + Shelaine Williamson

Address: 1124 Kei Will Dr. Espanola ON

Phone: Home 705-988-2824 Cell 519-639-4604 Email shelaineH@gmail.com

##### **b) Applicant (Agent) Name(s):**

Address: \_\_\_\_\_

Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

c) Name, Address, Phone of all persons having any mortgage, charge or encumbrance on the property: \_\_\_\_\_

d) Send Correspondence To? Owner [ ] Agent [ ] Other [ ]

#### **3. WHAT AREA DOES THE AMENDMENT COVER?**

a) [ ] the "entire" property or

b) [☒] just a "portion" of the property Waterfront Residential Zone  
of Property

#### **4. PROVIDE A DESCRIPTION OF THE ENTIRE PROPERTY:**

Civic Address: 1124 Kei Will Dr. Espanola ON

Roll Number: (if Available)

Legal Description: \_\_\_\_\_

Area: 158 Acres Width: \_\_\_\_\_ Depth: \_\_\_\_\_

**5. PROVIDE A DESCRIPTION OF THE AREA TO BE AMENDED IF ONLY A 'PORTION' OF THE PROPERTY:**

Area: \_\_\_\_\_ Width: \_\_\_\_\_ Depth: \_\_\_\_\_

\* special exception requested WR zone only

**6. WHAT IS THE CURRENT PLANNING STATUS?**

Official Plan Designation: waterfront / rural Zoning: WR / R

**C. EXISTING AND PROPOSED LAND USES AND BUILDINGS**

**7. WHAT IS THE "EXISTING" USE OF THE LAND?**

residential

How long have the existing uses continued on the subject land: 1992

**8. WHAT IS THE "PROPOSED" USE OF THE LAND?**

Dog Kennel - accessory to main use

**PROVIDE THE FOLLOWING DETAILS FOR ALL BUILDINGS:**

(Use a separate page if necessary) See Sketch.

Are any buildings proposed to be built on the subject land: Yes [ ] No [ ]

	Existing	Proposed
a) Type of Building(s)	_____	_____
b) Main Building Height	_____	_____
c) % Lot Coverage	_____	_____
d) # of Parking Spaces	_____	_____
e) # of Loading Spaces	_____	_____
f) Number of Floors	_____	_____
g) Total Floor Area	_____	_____
h) Ground Floor Area (exclude basement)	_____	_____
i) Building Dimensions	_____	_____
j) Date of Construction	_____	_____

k) Setback from Buildings to: Front of Lot Line \_\_\_\_\_  
Rear of Lot Line \_\_\_\_\_  
Side of Lot Line \_\_\_\_\_

**D. EXISTING AND PROPOSED SERVICES**

**9. INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:**

	Municipal Water	Private Well	Municipal Sewer	Private Septic
a) Existing		X		X
b) Proposed		X		

10. Will storm drainage be provided by:

Sewers ☐

Ditches ☐

Swales ☐

N | A

Other ☐ Specify \_\_\_\_\_

Is storm drainage present or will it be constructed \_\_\_\_\_

**11. TYPE OF ACCESS (CHECK APPROPRIATE SPACE)**

☐ provincial highway

☒ municipal roads, maintained all year

☐ municipal road, seasonally maintained

☐ right of way

☐ water access

**F. ZONING BY-LAW AMENDMENT**

**12. DOES THE PROPOSED ZONING BY-LAW AMENDMENT DO THE FOLLOWING?**

Add or change zoning designation in the Zoning By-law

Yes ☒ No ☐ Unknown ☐

Change a zoning provision in the Zoning By-law

Yes ☒ No ☐ Unknown ☐

Replace a zoning provision in the Zoning By-law

Yes ☐ No ☒ Unknown ☐

Delete a zoning provision in the Zoning By-law

Yes ☐ No ☒ Unknown ☐

Add a zoning provision in the Zoning By-law

Yes ☒ No ☐ Unknown ☐

**13. LIST LAND USES PROPOSED BY ZONING AMENDMENT**

kennel accessory to main use / roof height on garage   
Date the current owner acquired the subject land  August 2017

**14. HAS THERE BEEN A PREVIOUS APPLICATION FOR REZONING UNDER SECTION 34 OF THE PLANNING ACT AFFECTING THE SUBJECT PROPERTY:**

Yes ☐ No ☒

**15. Is the intent of this application to remove land from an area of employment?**

Yes ☐ No ☒

**16. Is the application for an amendment to the zoning by-law consistent with provincial policy statement issued under Section 3 (1) of the Planning Act.**

Yes ☒ No ☐ Unknown ☐



## H. OTHER RELATED PLANNING APPLICATIONS

### 18. HAS THE APPLICANT OR OWNER MADE APPLICATION FOR ANY OF THE FOLLOWING, EITHER ON OR WITHIN 120 METRES OF THE SUBJECT LAND?

Official Plan Amendment Yes [ ] No [✓]  
Zoning By-law Amendment Yes [ ] No [✓]  
Minor Variance Yes [ ] No [✓]  
Plan of Subdivision Yes [ ] No [✓]  
Consent (Severance) Yes [ ] No [✓]  
Site Plan Control Yes [ ] No [✓]

### 19. IF THE ANSWER TO QUESTION 18 (above) IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

File No. of Application: \_\_\_\_\_  
Approval Authority: \_\_\_\_\_  
Lands Subject to Application: \_\_\_\_\_  
Purpose of Application: \_\_\_\_\_  
Status of Application: \_\_\_\_\_  
Effect on the Current Application for Amendment: \_\_\_\_\_

## I. OTHER SUPPORTING INFORMATION

### 20. PLEASE LIST THE TITLES OF ANY SUPPORTING OR ATTACHED DOCUMENTS:

*(e.g. Environmental Impacts Study, Hydrogeological Report, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report etc. It is recognized that the applicant meet with planning staff to attempt to determine the supporting documents that will be required).*

\_\_\_\_\_  
N/A.  
\_\_\_\_\_

## J. AUTHORIZATION FOR AGENT/SOLICITOR TO ACT FOR OWNER;

*(If affidavit (J) is signed by an Agent/Solicitor on Owner's behalf, the Owner's written authorization below must be completed).*

I (we) \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_  
do hereby authorize \_\_\_\_\_ to act  
as my agent in the application.

\_\_\_\_\_  
N/A.  
Signature \_\_\_\_\_ Date \_\_\_\_\_

# K. APPLICANT'S DECLARATION

(This must be completed by the Person Filing the Application for the proposed development site.)

I, Shelaine Williamson of the  
(Name of Applicant)  
Espanola in the Sudbury District  
(Name of Town etc) (Region/County/District)

solemnly declare that all of the statements contained in this application and supporting documentation are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act."

Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the Municipality.

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the Municipality will be reimbursed such costs by the applicant.

In the event of third-party appeals to applications approved by the Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the Municipality, at the discretion of the Municipality.

DECLARED before me at:

In the Town of Espanola in the District of Sudbury

This 7 day of May, 2018.

S. Williamson  
Signature

S. Williamson  
Print name of Applicant

Angela Kelly  
Commissioner of Oaths

ANGELA MARIA KELLY, a Commissioner  
Etc., District of Sudbury for the  
Corporation of the Town of Espanola  
Expires September 30, 2020

**L. OWNER/APPLICANT'S CONSENT DECLARATION**

In accordance with the provisions of the Planning Act, it is the policy of the Town of Espanola to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation, I Shelaine Williamson the owner/the authorized applicant, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the Town of Espanola, Municipal staff and council members of the decision making authority access to the subject site for purposes of evaluation of the subject application.

Shelaine Williamson  
Signature

May 7, 2018  
Date

APPLICATION AND FEE OF \$ 1007.00 RECEIVED  
BY THE MUNICIPALITY

[Signature]  
Signature of Commissioner

May 7, 2018  
Date

SURVEILLANCE

**LANXAC®**

MAY 08 2018

Sales: 1-888-866-7102

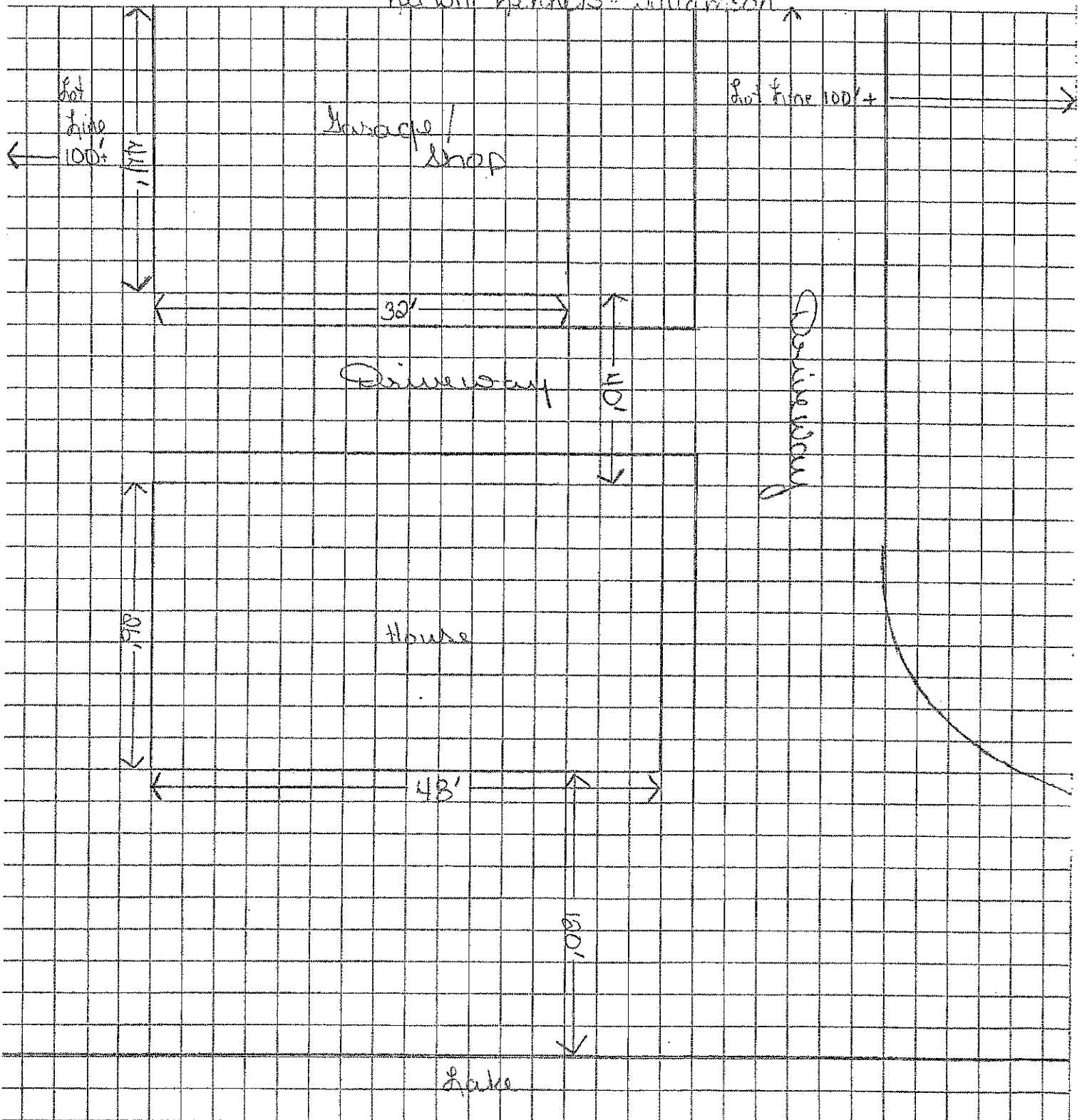
Ventes: 1-866-526-8227

TechTest: 1-866-526-8222

Tech support: 1-855-258-2222

Soutien technique: 1-855-258-2222

Mr. Will Kennedy - Williamson



Vancouver / Pacifica :  
2830 Douglas Road,  
Burnaby, BC, V5C 5B7

Toronto / Nemesis :  
2863 Kingston Road,  
Scarborough, ON, M1M 1N3

Ottawa / Pegasus :  
2212 Gladwin Crescent Unit B6,  
Ottawa, ON, K1B 5N1

Montreal / Odyssey :  
5800 rue Iberville,  
Montréal, QC, H2G2B7

Quebec City / Atlantica :  
11054 Valcartier,  
Québec, QC, G2A 2M3

SURVEILLANCE

**LANXAC®**

Sales: 1-888-866-7102

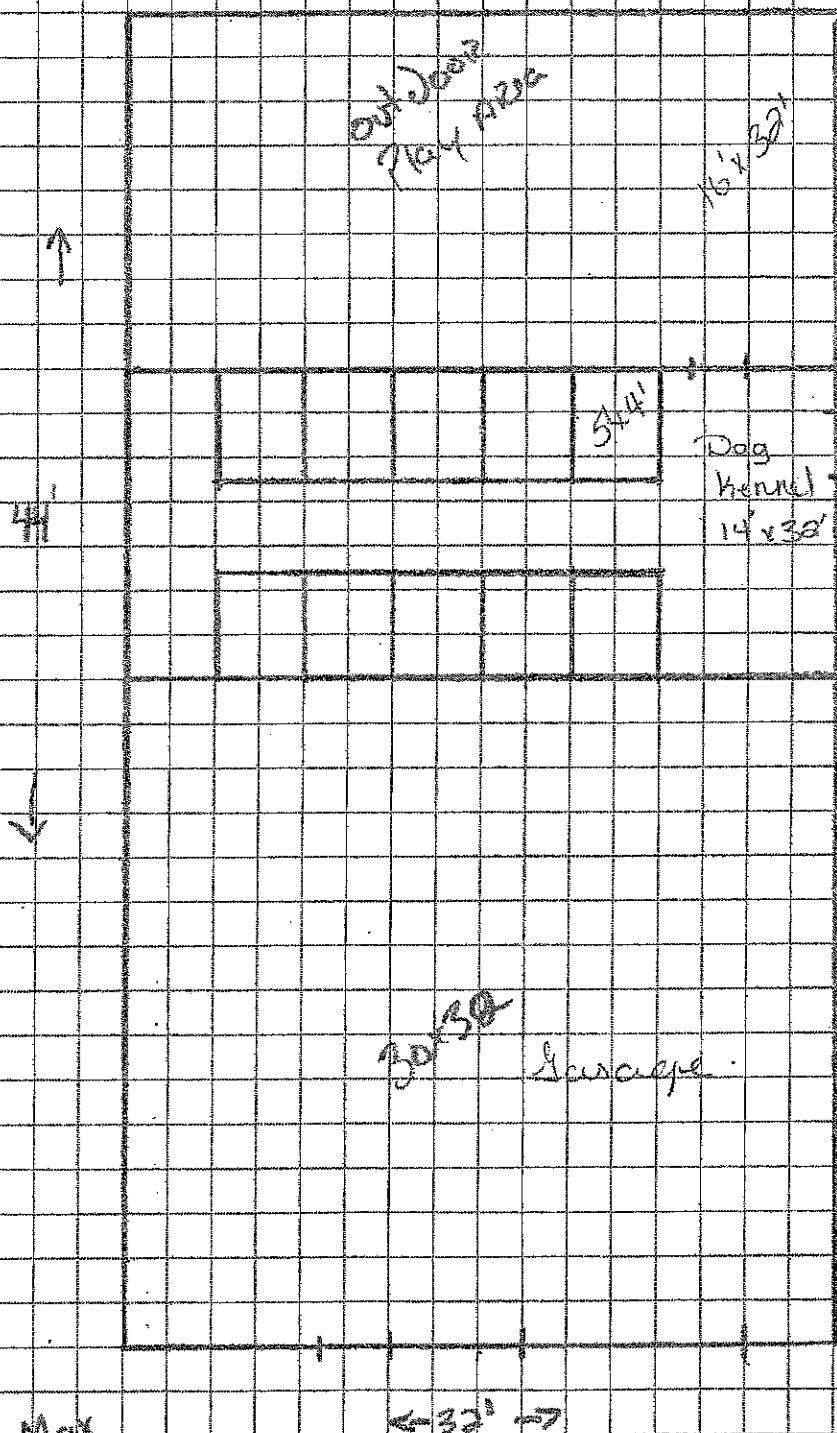
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Shelaine + Dave Williamson - Her Will Kennels.



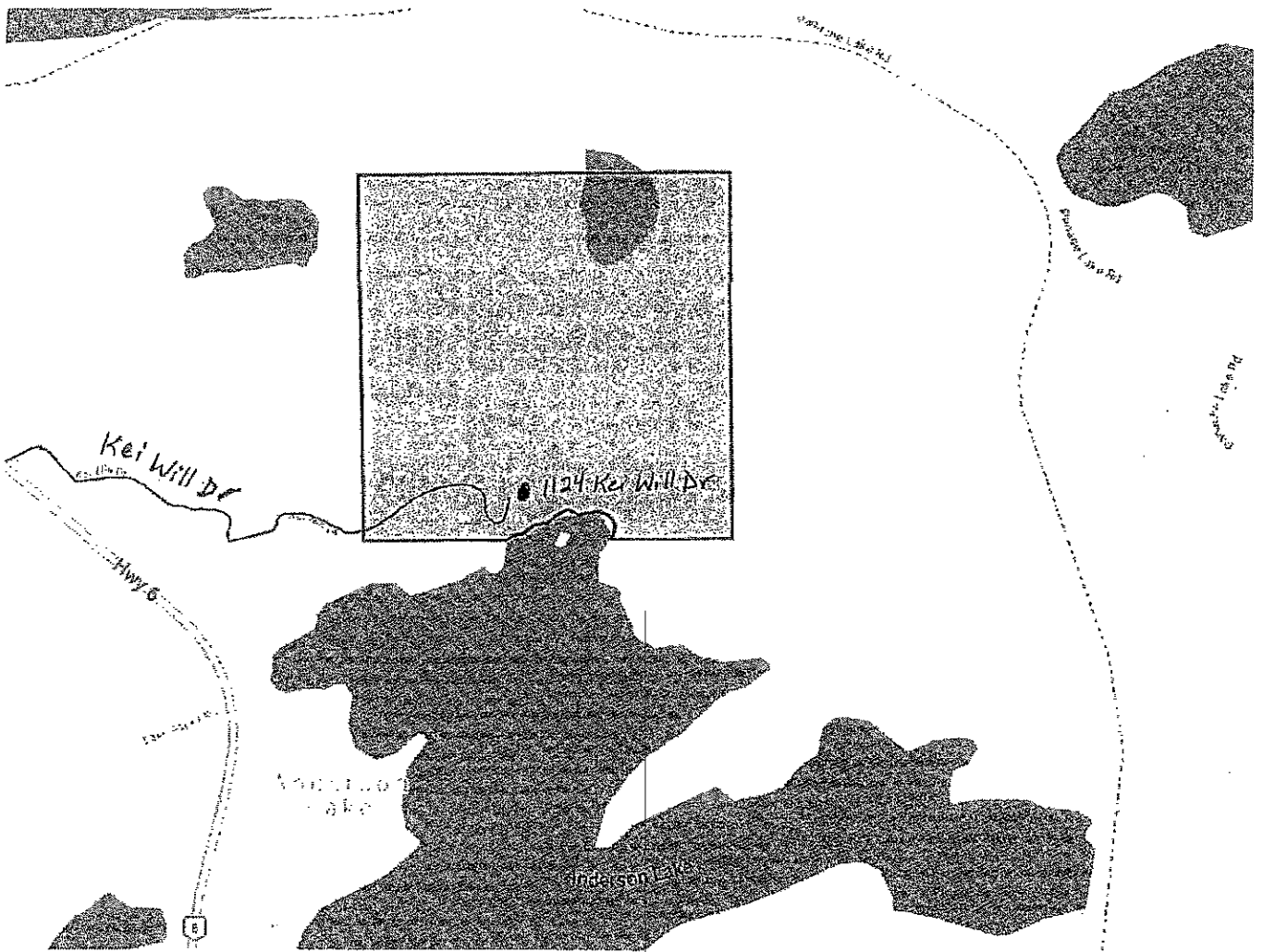
Vancouver / Pacifica :  
2830 Douglas Road,  
Burnaby, BC, V5C 5B7

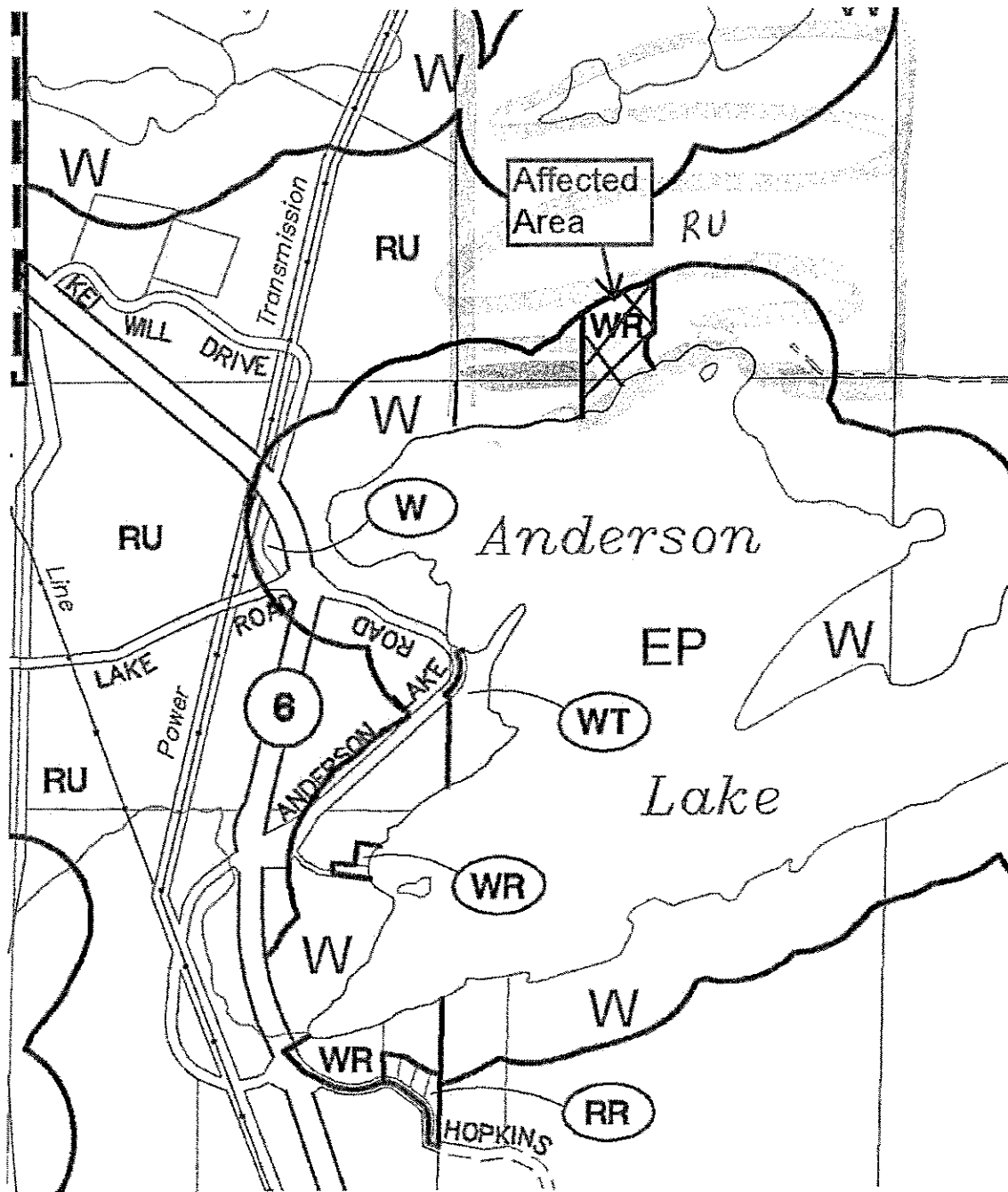
Toronto / Nemesis :  
2863 Kingston Road,  
Scarborough, ON, M1M 1N3

Ottawa / Pegasus :  
2212 Gladwin Crescent Unit B6,  
Ottawa, ON, K1B 5N1

Montreal / Odyssey :  
5800 rue Iberville,  
Montréal, QC, H2G2B7

Quebec City / Atlantica :  
11054 Valcartier,  
Québec, QC, G2A 2M3





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## SECTION 25 WR ZONE – WATERFRONT RESIDENTIAL

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### 25.1 General

No person shall hereafter use any lands, nor erect, alter, enlarge, or use any building or structure in the WR Zone (as shown on the attached Schedules) except in accordance with the provisions of this Section and of other relevant Sections of this By-law.

### 25.2 Permitted Uses

- Conservation uses;
- Existing uses;
- Private parks;
- Public parks;
- Seasonal dwellings;
- Single family dwellings; and
- Uses accessory to the foregoing.

### 25.3 Zone Requirements

Lot Area (minimum)	10,000 m <sup>2</sup> (1.0 ha)
Lot Frontage (minimum)	50 m
Yard Requirements (minimum)	
Front	30 m
Rear	7.0 m
Side	3.0 m
Building Height (maximum)	10 m
Lot Coverage (maximum)	20%

### 25.4 Additional Zone Requirements

#### a) General Provisions

In accordance with the provisions of Section 3.

- b) All buildings, structures, and tile fields will be set back at least 30 m from the high water marks of lakes and rivers.
- c) When replacing existing buildings, structures, and tile fields, a 30 m setback should be maintained.
- d) Natural vegetation within the 30 m setback shall be disturbed as little as possible, consistent with passage, safety, and provision of views and ventilation.
- e) The WR zone on Clear Lake and Lake Apsey may require Site Plan Control.

### 25.5 Special Exception Zones



## SECTION 23 RU ZONE – RURAL

### 23.1 General

No person shall hereafter use any lands, nor erect, alter, enlarge, or use any building or structure in the RU Zone (as shown on the attached Schedules) except in accordance with the provisions of this Section and of other relevant Sections of this By-law.

### 23.2 Permitted Uses

- Agricultural uses;
- Cemeteries;
- Existing uses;
- Forestry and conservation uses;
- Golf courses;
- Private parks;
- Public parks;
- Public communications and transportation facilities;
- Recreational facilities;
- Seasonal dwellings;
- Utility;
- Veterinary establishments, kennels;
- Single family dwellings; and
- Uses accessory to the foregoing.

Amended on Feb 12,  
2013 by By-law 2502/13

### 23.3 Zone Requirements

Lot Area (minimum)	10,000 m <sup>2</sup> (1.0ha)
Lot Frontage (minimum)	50 m
Yard Requirements (minimum)	
All yards	15 m
Building Height (maximum)	10 m
Lot Coverage (maximum)	20%

### 23.4 Additional Zone Requirements

#### a) General Provisions

In accordance with the provisions of Section 3.

### 23.5 Special Exception Zones

#### a) RU-1

Reserved.



**THE CORPORATION OF THE TOWN OF ESPANOLA**

**BYLAW NO 2790/17**

**BEING A BYLAW FOR THE LICENCING  
AND REQUIRING THE REGISTRATION OF DOGS AND CATS  
AND FOR THE CONTROL AND KEEPING OF DOGS CATS AND OTHER ANIMALS  
WITHIN THE MUNICIPALITY OF THE TOWN OF ESPANOLA**

**WHEREAS** Section 210 of the Municipal Act (R.S.O. 1990, as amended) provides that bylaws may be passed by the Councils of local Municipality, and

**WHEREAS** Council deems it desirable to licence and regulate dogs, cats and other domestic animals within the Municipality.

**THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS  
FOLLOWS:**

**PART 1 – DEFINITIONS**

- 1.1 **Short Title:** The Short Title of the By-law is "Animal Control By-Law".
- 1.2 **Enforcement of By-law:** The By-law shall be enforced by the "Animal Control Officer" and may be enforced any Police Officer or Agent or Inspector of the OSPCA.
- 1.3 "Animal Control Officer" includes the person or association who has entered into a contract with the Municipality to control dogs and cats and to operate a dog/cat pound and any servants of such person or association and all servants thereof are hereby appointed Municipal Law Enforcement Officers pursuant to Section 15, Subsection 1 & 2 of the Police Services Act, 1990, chapter 10, and pursuant to Bill 74, The Provincial Offences Act. Who shall be Peace Officers for the purpose of enforcing the animal control and dog and cat licensing Bylaw, the Dog Owner's Liability Act, R.S.O. 1990, c. D.16 and related legal process serving.
- 1.4 "Cat" means a male or female feline of any breed of domesticated or cross-breed of domesticated cat.
- 1.5 "Dog" means a male or female dog.
- 1.6 "Kennel" Includes any building, part of a building or area used for the keeping of dogs.
- 1.7 "Licence Issuer" means the Clerk of the Municipality.
- 1.8 "Licence Agent" means the Animal Control Agency.
- 1.9 "Muzzle" means a humane device designed to fit over the mouth of a dog to prevent the dog from biting. A muzzled dog means a dog wearing a muzzle in the manner anticipated by the manufacturer of the muzzle.
- 1.10 "Owner" of a dog/cat includes a person who possesses or harbours a dog or a cat and "owns" and "owner" have corresponding meaning, and where the owner is a minor, the person responsible for the custody of the minor.
- 1.11 "Leash" means a chain, rope, or other restraining device of not more than two (2) metres.
- 1.12 "Vicious Dog" means a dog which has been declared to be vicious pursuant to Part 6 of this Bylaw.
- 1.13 "Domestic animal" means any domestic animal, other than a dog or a cat.

## **PART 2 – LICENCING**

- 2.1 No person in the Municipality shall own, harbour or possess a dog or cat unless or until he/she has procured a licence to do so as herein provided and every owner of a dog or cat shall be subject to the provision of the Bylaw.
- 2.2 The Animal Control Officer is hereby appointed Licence Agent, and authorized to issue under this Bylaw, and every such licence shall be issued for and on behalf of the Municipality and on behalf of the Licence Issuer by the Licence Agent.
- 2.3 A licence shall be procured and issued or renewed pursuant to this Bylaw by applying to the Licence Agent for said Licence or renewed Licence as the case may be and by paying the Licence Agent the fee.
- 2.4 Any Licence procured, issued or renewed pursuant to this Bylaw shall be in the form of a dog or cat tag.
- 2.5 Every dog or cat tag must bear a serial number, year of issue and the name of the Licence Issuer or Licence Agent.
- 2.6 A record shall be kept by the Licence Agent showing the Name and Address of the owner and the serial number of the tag.
- 2.7 The owner shall keep the dog or cat tag securely fixed on the animal at all times until the tag is renewed or replaced, but the tag may be removed while the animal is within the premises of the owner. Failure to do so constitutes a breach of the Bylaw.
- 2.8 In the event the tag issued for a dog or cat is lost, the owner may obtain a second tag upon the payment of a fee.
- 2.9 If there is a change of ownership of a dog or cat during the licence year, the licence holder shall notify the Licence Agent immediately of the change of ownership and the new owner must pay a licence transfer fee for this service. Failure to do so constitutes a breach of the Bylaw.
- 2.10 Where a dog is a guide dog or a service animal as those terms are used in Ontario Regulation 429/07 under the Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11, as amended or replaced from time to time, no fee shall be charged for a licence and a tag under this Bylaw.
- 2.11 Every licence issued pursuant to this Bylaw shall expire on the 31<sup>st</sup> day of December of the year in respect of which it was issued.
- 2.12 Every Licence shall be renewed yearly on or before the 15<sup>th</sup> day of February and the fee to be paid to the Licence Agent.
- 2.13 Unless the animal was newly acquired within the previous seven days of the Licence application after the 15th day of February a late fee specified in Schedule A, which schedule is hereby incorporated as part of this Bylaw shall be applied.
- 2.14 The licence fees to be paid to the Licence Agent at the time of the issuing of the Licence shall be specified in Schedule 'A', which schedule is hereby incorporated as part of this Bylaw.

## **PART 3 – KENNELS**

- 3.1 Notwithstanding the provisions of section 2.12 and 2.14 above, no person in the municipality shall own, harbour or possess a kennel of dogs that are pure-bred, or operate a boarding kennel until he has paid an annual licence fee of one hundred dollars (\$100.00) to the Clerk as a licence fee for the kennel he is not liable to pay in respect of such pure-bred dogs any licence fee under this bylaw.
- 3.2 The Kennel Licence fee to be paid to the Clerk at the time of issuing of the licence shall be specified in Schedule 'C', which schedule is hereby incorporated as part of this Bylaw.

- 3.3 Owners and operators of kennels shall comply with the following regulations:
- 3.3.1 The licence shall expire on the 31<sup>st</sup> day of December.
  - 3.3.2 Every licence shall be renewed yearly between the 1<sup>st</sup> day of January and the 15<sup>th</sup> day of February of the next year, inclusive. See schedule 'D'.
  - 3.3.3 A Kennel shall be permitted only in premises zoned for the purpose of the boarding and breeding of dogs.
  - 3.3.4 No Kennel shall be permitted on a property of less than 10 acres.
  - 3.3.5 No Part of a Kennel shall be constructed or maintained closer than 30 metres from the nearest property line of any adjacent residence.
  - 3.3.6 The floors of each room in which dogs are kept shall be:
    - 3.3.6.1 Constructed of an impermeable material and;
    - 3.3.6.2 Flushed with water and deodorized with a suitable disinfectant daily or more often if necessary and that the animals should be removed when this is being done, and;
    - 3.3.6.3 If such room is physically attached to a building used for human habitation, graded to an adequate drain which shall be connected to a municipal sewage system or sewage disposal system.
  - 3.3.7 Each room that is used for the housing of dogs shall be equipped with a lighting system that is designed, constructed and maintained to:
    - 3.3.7.1 Distribute light as evenly and with as little glare as possible and;
    - 3.3.7.2 Provide adequate light for the proper observation of every animal in the room, and;
    - 3.3.7.3 Adequately stay lit for a continuous period of at least eight hours in every twenty-four hour period.
  - 3.3.8 Each room that is used for the housing of dogs shall provide ventilation for the health, welfare, and comfort of every dog by either:
    - 3.3.8.1 Having an opening for natural ventilation with a minimum aggregate unobstructed free flow area of one percent (1%) of the floor area of the room, or;
    - 3.3.8.2 Having a mechanical ventilation device in working order which changes the air at least two times each hour.
  - 3.3.9 Each room that is used for the housing of dogs shall at all times, be maintained at a minimum temperature of nine degrees Celsius for the health, welfare and comfort of every dog therein
  - 3.3.10 Each cage or pen used for the housing of dogs shall be so constructed and maintained that:
    - 3.3.10.1 Every dog in the cage or pen may comfortably extend it's legs to their full extent, stand, sit, turn around, and lie down in a fully extended position;
    - 3.3.10.2 It is not likely to harm any therein;
    - 3.3.10.3 Any dog therein cannot readily escape there from; and
    - 3.3.10.4 It may be readily cleaned.
  - 3.3.11 Each doorway, window, and outside openings shall be screened during the period of May 1<sup>st</sup> to October 1<sup>st</sup> of each year.
  - 3.3.12 The yards and runways shall be:

- 3.3.12.1 Fenced so any dogs therein cannot readily escape there from; and
- 3.3.12.2 Gravelled and well drained or;
- 3.3.12.3 Paved with concrete, asphalt, or other impermeable material;
- 3.3.12.4 Graded to an adequate drain or gutter, and;
- 3.3.12.5 Cleaned at least once daily when in use.
- 3.3.13 Each area in which dogs are kept shall, at all times be maintained in a clean and sanitary condition.
- 3.3.14 Excreta, dead animals, and other waste resulting from the keeping of dogs shall be removed daily from the premises.
- 3.3.15 The Medical Officer of Health for the District of Sudbury shall enter any building and order the removal of any matter or thing which is dangerous or injurious to the public health including any or all of the above mentioned dogs, whenever it appears to the Medical Officer of Health that it is necessary for the preservation of the public or for the abatement of anything dangerous or injurious to the public health.
- 3.3.16 Every dog shall be supplied:
  - 3.3.16.1 With food of a type and in amounts nutritionally adequate for the dog, and;
  - 3.3.16.2 With adequate amounts of potable water, and;
  - 3.3.16.3 With medical service for any disease or injury from which the dog may be suffering.
- 3.3.17 The owner, operator or a person designated by the owner or operator shall attend at the kennel at least once every 12 hours.
- 3.3.18 An Animal Control Officer or any other duly authorized person may enter upon, and may inspect without notice any kennel or any place where dogs are kept at any reasonable time.
- 3.3.19 The Animal Control Officer or any other authorized person may revoke any licence where the owner or operator of the kennel does not comply with the provision of this By-law or any applicable municipal by-laws, provincial or federal statutes or regulations.
- 3.3.20 Where a kennel licence has been revoked, the kennel owner may apply to the municipality for a hearing as to whether or not the kennel licence should be revoked. An application for a hearing shall be filed with the Clerk within ten (10) business days of the date of delivery of the written notice that the kennel licence has been revoked.

#### **PART 4 - ANIMALS AT LARGE**

- 4.1 No person shall, within the Municipality, fail to prohibit any dog for which he/she is the owner from being at large or permit a dog to be at large.
- 4.2 No person shall within the Municipality fail to prohibit any cat of which they are the owner of to cause damage or create a nuisance while at large within the limits of the Municipality.
- 4.3 No person shall within the municipality permit a domestic animal for which they are the owner to be at large.
- 4.4 For the purpose of this Bylaw, a dog or cat or domestic animal shall be deemed to be at large when found in any place other than the property of the owner of the dog, cat or domestic animal and not under the control of any person.



**The Corporation of the Town of Espanola**

**Bylaw 2790 / 17**

**Schedule 'C'**

**Kennel Licence Fee**

1. Kennel Licence Fee	\$100.00
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**The Corporation of the Town of Espanola**

**Bylaw 2790 / 17**

**Schedule 'D'**

**Kennel Licence Application**

Kennel Name \_\_\_\_\_ Application: New \_\_\_\_\_ Or Renewal \_\_\_\_\_

Registration affiliation: CKC \_\_\_\_\_ AKC \_\_\_\_\_ Other \_\_\_\_\_

Applicant \_\_\_\_\_ Phone # \_\_\_\_\_

Full Address \_\_\_\_\_

Location: Lot \_\_\_\_\_ Conc. \_\_\_\_\_ Twp. \_\_\_\_\_

Kennel Premises: Separate Building \_\_\_\_\_ Part of Building \_\_\_\_\_

Year Established \_\_\_\_\_ Distance to Closest Property Line \_\_\_\_\_

Zoning \_\_\_\_\_

Purpose of Kennel: Breeding or Raising of Dogs \_\_\_\_\_ Boarding \_\_\_\_\_ Other \_\_\_\_\_

Kennel Premises: Briefly describe facilities: (include floor area, material, number of windows, plumbing, running water, electrical, types of cages, outside runs)

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Annual fee of \$100 must be enclosed, payable to the Town of Espanola.

I \_\_\_\_\_ Hereby give permission to the Town of Espanola Animal Control Officer or other duly authorized person to enter at any time, this kennel and the lands upon which the kennel is situated for the purpose of inspection.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

MIDNORTHMONITOR.COM

**THE CORPORATION OF THE TOWN OF ESPANOLA  
NOTICE OF PUBLIC MEETING  
CONCERNING A PROPOSED ZONING BYLAW AMENDMENT**

**MERRITT CON 4  
PT. BROKEN LOT 4 PCL 17269 SWS  
1124 KEI WILL DR  
TOWN OF ESPANOLA**

TAKE NOTICE that the Council of the Corporation of the Town of Espanola will hold a public meeting on the 26th day of June, 2018 at 7:30 pm at the Municipal Office, 100 Tudhope Street, Espanola. The purpose of this public meeting is to consider a proposed Zoning Bylaw Amendment under Section 34 of the Planning Act for the property located on Merritt Con 4 PT Broken Lot 4 PCL 17269 SWS, 1124 Kei Will Dr, Town of Espanola.

The effect of the proposed Zoning Bylaw Amendment is to rezone the affected property from the WR (Waterfront Residential) Zone to the WR Special Exception Six (WR-6) Zone in order to permit a dog kennel and a maximum relief of 3 feet from section 3.1 e) of the Bylaw for the height of the roof of the building. The Kennel would be located 186 feet from the high water mark of the lake.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the applications:

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Espanola before it gives or refuses to give a provisional consent and/or the by-law is passed, the person or public body is not entitled to appeal the decision of the Town of Espanola to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Espanola before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

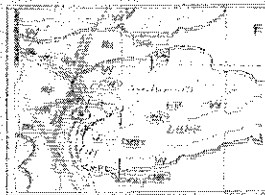
If you wish to be notified of the decision of the Town of Espanola in respect of the proposed consents and/or zoning by-law amendment, you must make a written request to the Town of Espanola.

A Key Map showing the location of the affected property to which the proposed By-law Amendment applies is attached to this Notice.

For more information about this matter, contact the Municipal Office, 100 Tudhope Street, Suite 2, Espanola during regular office hours.

DATED at the Town of Espanola the 31st day of June, 2018.

Paula Roque  
Clerk  
Town of Espanola  
100 Tudhope Street, Suite 2  
Espanola, ON P5E 1S6  
P (705) 869-1540 X2113



## Firefighters association continues battle for pumper tanker

CONTINUED FROM > PAGE 1

He said that he had not received one call from any resident with concerns in response to the letter, but that the two individuals who had approached him had said to "make the best decision based on taxpayer cost."

Coun. Bill Foster said he would like to see a report on how a third truck could help. He said council was getting information on what it would

cost for a third bay in tenders for the new fire hall so he would like to see a factual report on how the extra truck would help with a fire and the impact on insurance rates.

Fire Chief Mike Pichor, who was at the meeting, said the department would need two tankers with a pumper or there would be no change of accreditation from an insurance company.

"We need three trucks to continually provide

water," he said, adding that relying on Baldwin for mutual aid would not give accreditation.

Mayor Ron Piche said, "People in the outlying areas deserve just as much protection that as the people in town have."

Duplessis said it would not hurt to have more information, but wanted the report to show if the age of the truck (1993) would impact the accreditation.

## NOTICE OF PUBLIC MEETING CONCERNING MINOR VARIANCE APPLICATION A-01/18

IN THE MATTER of Section 45 of The Planning Act, TAKE NOTICE that the Committee of Adjustment of the Corporation of the Town of Espanola will be considering the following application for a minor variance at a public meeting on June 11, 2018 at 10:00 pm in the main level boardroom of the Municipal Office at 100 Tudhope Street, Ste 2, Espanola, ON.

Application No.: A-01/18

Agent / Applicant: Torlands Ltd Partnership (Flogby Realty Ltd)/Giant Tiger

Purpose:

Request relief from a portion of section 3.1.4 of the Zoning Bylaw with respect to where shipping containers can be located. Applicant is requesting approval to locate 2 shipping containers within the south side yard of the Giant Tiger property. This section of the Bylaw states a maximum of two shipping containers are permitted in the rear yards of the SC, M1, M2, and M3 zones only. The property is municipally known as 270 Centre St.

Zoning: M1-4 - Special Industrial Commercial Special Exception 4

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed minor variance. If a person or public body does not make oral submissions at the public meeting or make written submissions to the Town of Espanola before the application is approved, the person or public body is not entitled to appeal the decision of the Committee of Adjustment to the Ontario Municipal Board.

If a person or public body does not make oral submissions at the public meeting, or make written submissions to the Town of Espanola before the application is approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

Additional information regarding the application is available for public inspection at the Town of Espanola Municipal Office at 100 Tudhope Street, Ste 2 or by contacting the undersigned during regular business hours, Monday to Friday, 8:30 am to 4:30 pm.

DATED at the Town of Espanola this 31st day of May 2018.

Paula Roque, CMO  
Clerk/Manager of Planning Services  
Town of Espanola  
100 Tudhope Street, Suite 2  
Espanola, Ontario P5E 1S6  
Telephone: (705) 869-1540 x2113





Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** June 20, 2018

**ITEM:** Noise Bylaw Exemption Request

**RECOMMENDATION:** Be It Resolved That: An exemption to Bylaw 1189/96 Noise Control Regulations be granted to R.M. Belanger Ltd to run a pump used in the dewatering process of the 2018-01 Espanola Infrastructure Renewal Program Phase 2A.

**BACKGROUND:** Complaints were received from a resident in the area of the construction. The complaint is in regards to the pump used in the dewatering operation which is critical to the construction operation.

**ANALYSIS:** Please see the attached noise bylaw exemption request from R.M. Belanger Ltd. In the letter, the General Manager of Belanger outlines the steps they have taken to mitigate the noise and that running the pump is crucial to the Project that the operation of the pump is sustained for the duration of the work where high ground water is located.

Police/PWD comments:

Police - Received one complaint in regards to this from a resident on Second. The complaint was investigated, and according to the reports, the decibel level as taken by the PWD was at an acceptable level. We have had no further complaints from the Second Street resident, or anyone else, so can only assume that the measures that Belanger put in place have quelled the noise.

It appears that to fulfil the contract Belanger needs to run this pump, and there for as long as they continue to take measures to keep the noise to a minimum, we have no objections to the exemption.

PWD - Due to the very shallow water table and the required depth of installation of the new water and sewer infrastructure, dewatering is absolutely required for the Phase 2A project. The dewatering process is an ongoing "battle" that sometimes takes weeks of 24hr/day, 7 day/week dewatering just to get the water table down to a workable depth. This process cannot be shut-off overnight as the progress made each day will be lost. The dewatering pumps are likely to run 24hrs/day and 7 days a week as long as are required and possibly until the end of September.

Belanger Construction is using a conventional diesel dewatering pump and the department believes that it is functioning properly. Belanger has located the pump as far Westward as possible on Elizabeth St currently to minimize the disruption to the

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

local residents. It will move over to the West end of Katherine as the project progresses in that direction. Belanger has installed a wooden panel enclosure around the perimeter of the pump and have also draped 2 insulated tarps around the enclosure as well to further reduce the noise.

There has been a complaint from a resident on Second Ave. PWD is not aware of any other complaints related to the dewatering pump noise between the hours of 12am – 7am. PWD has personally spoken with several of the most immediately close residents and they have indicated that the noise is not desirable, however it is tolerable as it is required for construction.

**EXISTING POLICY:** Council Resolution

**STRATEGIC GOAL:** Excellence in Government

**FINANCIAL COMMITMENT:** NA

**IMPLEMENTATION:** Clerk's Office

**Prepared By:** Paula Roque

**CAO/Treasurer:** Cynthia Townsend

**Approval of Recommendation:** Yes ☒ No ☐

**Comments:** \_\_\_\_\_



R.M. Bélanger Limited

June 7, 2018

Town of Espanola  
100 Tudhope Street, Suite 2  
Espanola, Ontario  
P5E 1S6

Attention: Mayor Ron Piche, & Councillors of the Town of Espanola  
Regarding: 2018-01 Espanola Infrastructure Renewal Program Phase 2A  
Noise By-Law No.1189-96

Belanger Construction (BC) has been informed recently that the resident located at 719 Second Avenue had brought forward some concerns to your offices at the townhall. It is understood that the complaint is in regards to the pump used in our dewatering operation. It is crucial that to Contract 2018-01 that the operation of this pump is sustained for the duration of the works where high ground water is located.

BC has since reviewed the concerns and have accommodated the issue by providing a housing for the pump which include an insulated tarpaulin surrounding the housing to dissipate the output of noise generated by the motor.

The housing and noise has been reviewed by Town representatives (Manager of Public Works & Assistant Manager of Public Works) on June 7, 2018 during a tour of our worksite. The noise has been significantly reduced since the residents' original complaint.

BC reiterates that is crucial to our construction operation, for the above-noted contract, that the pump is running constantly. We request in writing to have Noise By-Law 1189-96 exempt for the duration of this Contract. We also invite you to meet with our field representatives and the Contract Administrator (RV Anderson Associates Limited) of this project to review our efforts to mitigate the noise generated from our pump.

Should you have any questions or concerns please feel free to contact me at 705-507-5954 at your earliest convenience.

Thank you,

Allen Chau, C.E.T.  
General Manager

100 Radisson Ave.,  
Chelmsford, ON P0M1L0

[info@belangerconstruction.ca](mailto:info@belangerconstruction.ca)  
[www.belangerconstruction.ca](http://www.belangerconstruction.ca)

T. 705.855.4555  
F. 705.855.3014

## NOTICE OF PUBLIC HEARING

**TAKE NOTICE** that the Council of the Town of Espanola will be considering a request from R.M. Belanger Ltd for an exemption to Municipal Bylaw No. 1189/96, being a Noise Bylaw. This exemption will permit R.M. Belanger Ltd to run a pump used in the dewatering process of the 2018-01 Espanola Infrastructure Renewal Program Phase 2A. It is crucial to the Project that the operation of the pump is sustained for the duration of the work where high ground water is located.

Any person(s) wishing additional information or wishing to submit comments may do so by contacting the undersigned. Council will consider this request at a public hearing scheduled for

**Tuesday, June 26th, 2018 at 7:30 pm**

**Council Chambers, 2nd Floor Municipal Building**

For additional information please contact the Municipal Office, 100 Tudhope Street, Suite 2, Espanola, ON P5E 1S6.

Dated at the Town of Espanola on this 21st day of June 2018.

Cynthia Townsend

CAO/Treasurer

100 Tudhope Street, Suite 2  
P5E 1S6

P: 705-869-1540 Ext 2102

Email: town@espanola.ca

**Espanola**

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**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

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**Real Estate/Rentals**

**Beauty/Health & Medical Services**

**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

**Medical Condition?**

**Real Estate/Rentals**

**Beauty/Health & Medical Services**

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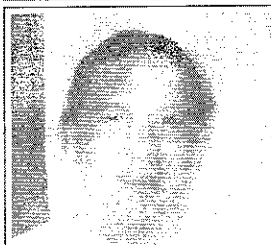
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**SINOVERT, Kevin Mark -**

Of Toronto formerly of Sagamok, passed away at his residence on Tuesday, June 12th, 2018 at the age of 42 years.

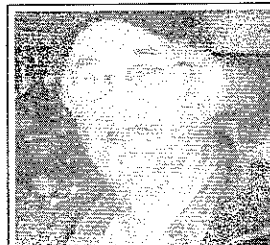
Beloved son of Emilene (nee Owl) Sinovert of Sagamok and the late Isadore Sinovert.

Very dear brother of Tina, Lorna (friend Dean) & Cameron, & Peggy all of Sagamok, & Greg (friend Gina) of Toronto. Loving godfather of Brianna.

Dear uncle to Sheridan, Emilene, Marcus, Calvin, Liam, & great-uncle to Emmett & Cody. Kevin was loved by many aunts, uncles, cousins & many friends. Special mention to cousins Irma & Darlene Owl, Mary Louise Owl & best friend Sonny Toulouse.

Friends may call at the New Community Hall, Sagamok on Friday, June 15th from 1:30 p.m. Funeral Mass at St. Raphael's Spiritual Centre, Sagamok on Monday June 18th at 11:00 a.m. with Father Gerry officiating. Interment in the New Sagamok Cemetery.

Arrangements by **BOURCIER FUNERAL HOME LTD.**, Espanola



**TURPIN, Robert -**

Of Sagamok passed away at Health Sciences North Hospital, Sudbury on Wednesday, June 13, 2018 at the age of 57 years.

Dear son of the late Sylvio and Dolores (nee David) Turpin. Beloved wife of the late Pamela (nee Keysis) Turpin. Loving father of Marie-Andree Gray (partner Matthew), Julien Turpin (partner Michelle), Samantha Keysis (partner Kevin), Stacy Keysis, Sean Keysis (wife Tara) and Jennifer Keysis (partner ER).

Will be sadly missed by 22 grandchildren and 1 great-granddaughter. Very dear brother of Gerard Turpin, Andre Turpin, Bruno Turpin (predeceased), Daniel Turpin (predeceased), Michael Turpin (predeceased) and Sylvie Turpin (predeceased). Many nieces and nephews still survive.

Friends may call at the Multi-Educational Centre, Sagamok on Friday, June 15th from 11:00 a.m. Funeral Service on Saturday, June 16th at 1:30 p.m. at the Multi-Educational Centre, Sagamok. Cremation to follow.

Arrangements by **BOURCIER FUNERAL HOME LTD.**, Espanola.



*"The love we give away is the only one we keep."*

- Elbert Hubbard

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Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

# STAFF REPORT

<b>DEPARTMENT:</b> Administration	<b>DATE:</b> June 20, 2018
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<b>ITEM:</b> Site Plan Control Agreement
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<p><b>RECOMMENDATION:</b> Be It Resolved That: The Site Plan Control Agreement between the Corporation of the Town of Espanola, the HURON SUPERIOR DISTRICT SCHOOL BOARD (HSCDSB) and CONSEIL SCOLAIRE DE DISTRICT CATHOLIQUE DU NOUVEL-ONTARIO (CSCNO) be accepted as presented a Bylaw be prepared to adopt the agreement.</p>
--

<p><b>BACKGROUND:</b> A Site Plan Control Agreement is an agreement registered on title, at the Land Registry Office, that describes the manner in which a property has to be developed. It contains plan(s) illustrating the proposed development, terms of the agreement and usually includes financial guarantees to ensure compliance with the agreement.</p> <p>The principal goals of Site Plan Control are: to improve the image and aesthetic appearance of the municipality as well as maintain the integrity of municipal assets and safety for local residents. To ensure better individual developments by applying consistent standards and guidelines to ensure that off-street parking and loading facilities are properly located, constructed and maintained during all seasons; to ensure the safety and convenience of automobile and pedestrian traffic to, from, and on a new development or redevelopment; to develop an efficient transportation system by widening existing roads through land and easement dedications; to protect environmental areas (e.g. wetlands, hilltops, wildlife habitats) through the appropriate location of buildings, roads and parking spaces.</p> <p><b>Site Features</b></p> <ul style="list-style-type: none"> <li>• location and description of all easements on the property</li> <li>• location of all buildings and structures, existing and proposed, and their dimensions</li> <li>• location, size and description of all trees, hedges, shrubs and other landscaping</li> <li>• location of pedestrian and vehicular entry and exit points to and from the buildings</li> <li>• public roadways, entrances and internal driveways, public and private sidewalks, parking and loading areas, fire access routes</li> <li>• proposed and existing location, elevation, size, grade and type of sanitary and storm sewers and water lines</li> <li>• existing and final elevations and/or contours together with surface drainage system</li> <li>• description of site drainage including roof drain outlets, catch basins, surface drainage, inverts and pipe diameter for storm sewer, etc.</li> <li>• location of all curbs, vehicle stops, bumper guards (cross section of curbs)</li> <li>• method of garbage collection and screening (cross section of enclosure)</li> <li>• area and security lighting</li> <li>• type of separation between landscaping and parking areas</li> </ul>
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Department:	General Administration	Form Number:	A99-01370
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**ANALYSIS:** Department Managers worked with representatives from the HSCDSB and CSCNO to develop a mutually agreeable Site Plan Control Agreement and it was reviewed by the Town's Planning Consultant, JL Richards. The Boards reimburse the municipality for all associated costs. ie. legal fees for registering agreement, land transfers

**EXISTING POLICY:** Official Plan and Zoning Bylaw

**STRATEGIC GOAL:** Excellence in Government  
Safe and Healthy Community

**FINANCIAL COMMITMENT:** \$0

**BUDGETED:** NA

Yes

No

**IMPLEMENTATION:** Clerk's Office

**Prepared By:**

Paula Roque

**CAO / Treasurer:**

Cynthia Townsend

**Approval of Recommendation:**

Yes

☒

No

☐

**Comments:**

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date:
Policy No:	Revision Date: 06/05/17
Bylaw No:	Version #: 1

# STAFF REPORT

**DEPARTMENT:** Public Works Dept.

**DATE:** June 20, 2018

**ITEM:** 2018 Winter Sand Tender Award (WS-2018)

**RECOMMENDATION:** Award the 2018 winter sand tender to OCL Custom Crushing & Quarrying Ltd.

**BACKGROUND:** The 2018 winter sand tender was sent out to 4 suppliers. They were as follows: T. Bell, Carlyle Const., Riverside Enterprises and OCL. The tender was sent out for bid on June 12/18 with a June 19/18 closing date at 2pm. Bids were received from Carlyle Const. and OCL only. Nothing was received from T. Bell or Riverside Enterprises.

**ANALYSIS:** As OCL was the lowest bidder on the standard specification, it is recommended to award them the contract for \$10.35/tonne x 2,700 tonnes = \$27,945.00 plus HST. The Carlyle bid was \$10.90/tonne plus tax.

The department expects to exceed the budgeted amount of \$24,000 by approximately \$4,500 including tax. This is due to the particularly icy conditions from this past winter and the excessive quantity of sand used.

Included in the tender is an allowance of +/- 20% of the tender quantity to ensure we fill the sand dome to capacity.

**EXISTING POLICY:** Policy F17-01325 – Procurement of Goods Policy

**STRATEGIC GOAL:** Improve and maintain our infrastructure

**FINANCIAL COMMITMENT:** Approximately \$28,500 including the town portion of HST.

**IMPLEMENTATION:** Immediately

**Prepared By:**

Dave Parker

**Department Manager:**

Joel Yusko





Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** April 3, 2018

**ITEM:** Main Street Revitalization Initiative

**RECOMMENDATION:** Bylaw 2836/16 be adopted, being a bylaw to enter into an Agreement in order to participate in the Ontario's Main Streets Revitalization Initiative.

**BACKGROUND:** The Main Street Revitalization Initiative is a \$26 million fund to help municipal governments undertake main street revitalization activities that support and benefit small businesses.

All lower and single tier municipal governments are eligible for the allocation based funding. The formula for the funding was established by OMAFRA without the need for an application or matching funding. It empowers municipalities to make investment decisions within the program's parameters. The Town of Espanola allocation is \$42,065.25. Municipalities have until March 31, 2020 to spend the funds on an eligible project.

**ANALYSIS:** The funding can be used to support revitalization efforts related to energy efficiency, accessibility, aesthetics and marketability.

As was presented during budget deliberations, the heritage park at the entrance to the Town requires significant repair and upgrades. To date, Staff have been working with a local Landscape Architect in order to ensure the repair work is designed in keeping with the original design and purpose of the park and AODA regulations are met. The design work will cost \$5,400 + HST.

Included in the 2018 draft budget is banner replacement. Building on these funds and on the Town's Community Improvement Plan, we propose launching a banner contest with the goal of showcasing community spirit and pride, to engage community members and recognize our local talent.

This is a 2 year project so remaining funds can be carried in to 2019 and allocated where required and where permitted under the funding agreement.

**EXISTING POLICY:** Bylaw

**STRATEGIC GOAL:** Sustainable Economic Growth & Prosperity

**FINANCIAL COMMITMENT:** \$42,065.25 over two years as per funding agreement

**BUDGETED:**

Yes

No

✓

**IMPLEMENTATION:** Upon resolution

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

**Prepared By:**

Paula Roque

**Department Manager:**

**CAO / Treasurer:**

Cynthia Townsend

**Approval of Recommendation:**

Yes ☒ No ☐

**Comments:**



**The Corporation of the Town of Espanola**

**Bylaw No. 2836/18**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
Her Majesty the Queen in right of Ontario  
As represented by the Minister of Agriculture, Food and Rural Affairs**

WHEREAS the Town of Espanola wishes to enter into an Agreement in order to participate in Ontario's Main Streets Revitalization Initiative;

AND WHEREAS the Municipality acknowledges that Funds received through the Agreement must be invested in an interest bearing reserve account until the earliest of expenditure or March 31, 2020;

Now THEREFORE, the Council of the Town of Espanola, a municipal corporation pursuant to the Municipal Act, 2001 ENACTS AS FOLLOWS:

1. That the Mayor and CAO/Treasurer are hereby authorized to execute this Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Town of Espanola as in Schedule A attached hereto; and
2. Schedule A shall form part of this Bylaw.

**Read a first, second and third time in open Council on this 26th day of June, 2018.**

**Ron Piche**  
Mayor

**Paula Roque**  
Clerk

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** June 12, 2018

**ITEM:** Community Safety Zones

**RECOMMENDATION:** For Discussion and Direction

**BACKGROUND:** At the April 10<sup>th</sup> Regular Meeting of Council Councillor R. Duplessis advised that Council had received an email complaint regarding Community Safety Zones in Espanola, a notice of motion was submitted and Council endorsed a resolution for Staff to review community safety zones throughout the Town of Espanola and come back with recommendations especially along the Hwy 6 corridor. Staff did not receive a copy of the email so cannot comment on the specific situation as it relates the Town's community safety zones or a specific zone, however staff obtained comments from the Police Chief and the Assistant Manager of Public Works with respect to community safety zones in general.

## ANALYSIS:

Police - Please see the attached letter from the Town's Acting Chief of Police, Todd Zimmerman reviewing community safety zones and the Police Service position on them. The Chief's review includes a recommendation.

PWD - Hwy 6 should probably only be from Tudhope to the Mall. There are a lot of pedestrians that cross throughout the highway, but beyond the mall is a little excessive probably.

Staff was able to locate some correspondence from 2001 when the community safety zones were established on the Queensway and from Tudhope to Kei Will Drive. It appears the Police Service recommended these community safety zones be established following speed control concerns cited in the annual public surveys and reinforced through the RSVP (retired senior volunteer program), which was an effort by retired or semi-retired senior citizens to enhance the security and comfort of residents by supplementing the activities of the Police Service by performing non-confrontational tasks.

**EXISTING POLICY:** Council Direction

**STRATEGIC GOAL:** Safe and Healthy Community, Excellence in Government

**FINANCIAL COMMITMENT:** NA

**BUDGETED:** NA

Yes

No

**IMPLEMENTATION:**

**Prepared By:**

Paula Roque

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

**CAO / Treasurer:**

Cynthia Townsend

**Approval of Recommendation:**

Yes ☐ No ☐

**Comments:** It is not possible to distinguish in the POA system how much additional revenue is the result of increased fees in the community safety zone.



## Espanola Police Service

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Steven Edwards  
Chief of Police

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1 May 2018

Paula Roque, CMO  
Clerk / Manager of Planning Services  
Town of Espanola  
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### Community Safety Zones

#### *History*

In 1998, *Bill 26*, Highway Traffic Amendment Act (Community Safety Zones), was enacted to promote public safety through the creation of Community Safety Zones.

The *Bill* amended the *Highway Traffic Act*, by adding section 214.1, allowing Community Safety Zone designations on municipal highways to be made by the council of the municipality through a by-law designation. Section 214.1 (1), reads as follows:

*214.1 (1) The council of a municipality may by by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway.*

The *Bill* also allowed the Solicitor General and Minister of Correctional Services to create a regulation designating a Community Safety Zone on a part of a provincial highway or of any highway that is not under the jurisdiction of a municipality as a Community Safety Zone if, in his or her opinion, public safety is of special concern on that part of the highway; Ontario Regulation 510/99 designates twenty-four (24) such areas throughout the Province of Ontario, including parts of the King's Highway No. 542 in the Villages of Sandfield, and Spring Bay, in the Municipality of Central Manitoulin.

The Town of Espanola, unlike other Northern municipalities, such as the City of Greater Sudbury, Town of Elliott Lake, and the City of Sault Ste Marie, took advantage of the new section of the



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*Highway Traffic Act*, and designated seven (7) areas within the Town of Espanola as Community Safety Zones. These areas listed in Schedule "P" of the *Town of Espanola Traffic By-Law 2030/07*, for the most part, encompass areas where there are school zones, public parks, or a potential for a higher volume of vehicular and pedestrian traffic such as the Centre Street / Highway 6 corridor.

Although few if any Northern communities have Community Safety Zones, these zones are a staple in southern communities such as the City of Toronto, York Region, Peel Region, Burlington, and Brockville, just to name a few. The reluctance of Northern municipalities in designating areas within their jurisdictions as Community Safety Zones, appears to be in part that Community Safety Zones rely on the ability of the Municipal Police Service to conduct enforcement in these designated zones; historically, with the Town of Espanola Police Service, enforcement of these areas has never been an issue, and it is this enforcement, and concerns from it, that has brought council to question the legitimacy of having these zones.

### ***Police Position***

As noted above, the effectiveness of Community Safety Zones is contingent in part on the ability of local police services to enforce the speed limit in these areas, otherwise the Community Safety Zone signs just become another sign on the side of the road. The Espanola Police Service, through general patrol and targeted enforcement during peak periods, has demonstrated an ability to enhance road safety within our community, by conducting enforcement in these zones, and other non-Community Safety Zones within our town limits. The question that arises in debates regarding increased fines is whether it is a deterrent to the particular motorist behaviour it is meant to stop. The Espanola Police Service has never compiled specific stats in terms of how many actual Community Safety Zone violations with increased fines are given, in comparison to an officer's discretion to issue a regular speeding ticket within these Community Safety Zones. However, the fact that the Town of Espanola is known anecdotally as a community where motorists traveling to and from Manitoulin Island should slow down, speaks to the enforcement, and increased fines in these areas being a deterrent to speeders. Furthermore, most offence notices issued in the Town of Espanola are from individuals who live outside our community.

The Espanola Police Service suggests that prior to removing any Community Safety Zones within the town limits, that a one year study be conducted, to allow for an analysis of traffic violations issued by the Service. Then the Service can report back to council statistically when, where, and at what times Community Safety Zone violations have been issued. This will allow council to determine what impact these zones actually have in ensuring the safety of the citizens within our community, especially our children.

Sincerely,



Todd C. Zimmerman  
Acting Chief of Police  
Espanola Police Service

**Highway Traffic Act  
R.S.O. 1990, CHAPTER H.8**

**Community safety zones**

**Municipal highways**

**214.1** (1) The council of a municipality may by by-law designate a part of a highway under its jurisdiction as a community safety zone if, in the council's opinion, public safety is of special concern on that part of the highway. 1998, c. 6, s. 1.

**Signs**

(4) The municipality or the Minister of Community Safety and Correctional Services, as the case may be, shall ensure that signs denoting a community safety zone are erected in accordance with the regulations. 1998, c. 6, s. 1; 2006, c. 19, Sched. T, s. 7 (2).

**Designation not effective until signs are erected**

(5) No by-law or regulation made under this section becomes effective until signs are erected, in accordance with this Act and the regulations, on the designated part of the highway. 1998, c. 6, s. 1.

**Penalty for speeding in community safety zone**

(6) Every person who commits an offence under section 128 in a community safety zone when it is in effect is liable, on conviction, not to the fines set out in subsection 128 (14), but, where the rate of speed at which the motor vehicle was driven,

- (a) is less than 20 kilometres per hour over the speed limit, to a fine of double the fine set out in clause 128 (14) (a) for each kilometre per hour that the motor vehicle was driven over the speed limit;
- (b) is 20 kilometres per hour or more but less than 30 kilometres per hour over the speed limit, to a fine of double the fine set out in clause 128 (14) (b) for each kilometre per hour that the motor vehicle was driven over the speed limit;
- (c) is 30 kilometres per hour or more but less than 50 kilometres per hour over the speed limit, to a fine of double the fine set out in clause 128 (14) (c) for each kilometre per hour that the motor vehicle was driven over the speed limit; and
- (d) is 50 kilometres per hour or more over the speed limit, to a fine of double the fine set out in clause 128 (14) (d) for each kilometre per hour that the motor vehicle was driven over the speed limit. 2005, c. 26, Sched. A, s. 32 (1).

**Penalty for careless driving or racing in community safety zone**

(7) Every person who commits an offence under section 130 or 172 in a community safety zone when it is in effect is liable, on conviction, not to the penalty set out in those sections, but to a fine of not less than double the minimum fine set out in those sections and not more than the maximum fine set out in those sections or to imprisonment for a term of not more than six months, or to both, and in addition his or her licence or permit may be suspended for a period of not more than the maximum period for which his or her licence could be ordered suspended by a court under section 130 or 172, as the case may be. 1998, c. 6, s. 1; 2007, c. 13, s. 23.

**Penalty for other offences in community safety zone**

(8) Every person who commits an offence in contravention of any of sections 132 to 164, inclusive (except subsections 140 (4) and (6) and subsections 144 (22) to (29), inclusive), section 166, 167, 168 or 169, subsection 176 (3) or section 182 in a community safety zone when it is in effect is liable, on conviction, not to the penalty otherwise applicable, but to a fine of not less than double the minimum fine otherwise applicable and not more than the maximum fine otherwise applicable. 1998, c. 6, s. 1.



- (32) **"THROUGH HIGHWAY"** means any highway or part of highway designated as such by the Minister of Transportation and Communications or by, By-law of the Municipality, and every such highway shall be marked by a stop sign or yield right-of-way sign in compliance with the regulations of the Ontario Ministry of Transportation and Communications;
- (33) **"TRAFFIC"** includes pedestrians, ridden or herded animals, vehicles, buses and other conveyances, either singly or together while using any highway for the purpose of travel;
- (34) **"TRAFFIC CONTROL DEVICE"** means any sign, signal-light traffic control system, traffic signal, marking or device, placed or erected by the authority of Council for the purposes of regulating, warning or guiding traffic;
- (35) **"U-TURN"** means to turn a vehicle within a roadway to proceed in the opposite direction to the direction in which the said vehicle was proceeding immediately prior to the said turn;
- (36) **"VEHICLE"** includes a motor vehicle, trailer, traction engine, farm tractor, road-building machine and any motor vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a motorized snow vehicle or the cars of electric or steam railways running only upon rails;
- (37) **"YELLOW ZONE"** means parking prohibited as referred to in Section 5 of this by-law.
- X (38) **"COMMUNITY SAFETY ZONE"** parts of a roadway where public safety is of special concern including roadways near schools, day care centres, retirement facilities, or areas of roadway with high accident rates.
- (39) **"JAKE BRAKES"** is a secondary breaking system on a transport truck operated through the engine or the transmission to slow the transport down.

## PART II - AUTHORIZED SIGNS AND TRAFFIC CONTROL DEVICES

### 2. THE MANAGER OF PUBLIC WORKS:

- (1) The Manager Public Works of the Corporation is hereby authorized to place or erect, and to maintain such authorized signs and traffic control devices, as may be necessary to give effect to the provisions of this by-law or as are required to warn or guide traffic for the safety or convenience of the public;
- (2) Unless otherwise permitted herein, no person shall place, maintain or display upon or in view of any highway any sign, signal, marking or device which purports to be or is an imitation of or resembles from view or interferes with the effectiveness of any authorized sign or traffic control device, or which conceals from view or interferes with the effectiveness of an authorized sign or traffic control device.
- (3) Yellow paint applied to a curb is hereby declared to be an authorized sign indicating that parking is prohibited where the curb is so marked;

## PART III - PEDESTRIAN RIGHTS AND DUTIES

3. (1) Except where the traffic control signals are in operation or where traffic is being controlled by a Police Officer, a pedestrian crossing a highway at a place other than a pedestrian crossover, shall yield the right-of-way to all vehicles and upon the roadway, but nothing in the Section shall relieve the driver of a vehicle from the obligation from taking all due care to avoid an accident.
- (2) No pedestrian shall proceed over or go under a barrier permanently installed at a safety zone or on a sidewalk.
- (3) No person shall play or take part in any game or sport upon a roadway, no person upon roller skates or riding in or by means of any coaster, toy vehicle or similar device shall go upon a roadway.

## 28. YIELD RIGHT-OF-WAY:

- (1) The intersection of highways set out in Schedule "J" to this by-law are designated as intersections where yield signs shall be erected facing oncoming traffic traveling in the direction of travel and on the highways shown in the said schedule.

## 29. TRUCK ROUTES:

- (1) The parts of highways named and described in Schedule "K" to this by-law are hereby designated as "Truck Routes".
- (2) No heavy vehicle shall be operated on any highway within the Municipality other than on the parts of the highways set out in Schedule "K" hereof, provided however:
  - (a) that any commercial motor vehicle may be operated on any highway in the Municipality for the purpose of delivering or receiving, loading or unloading goods, wares, merchandise or materials or in proceeding to or from a garage or other premises for the housing or repair of such motor vehicles and provided that:
    - (i) such deviation shall be made at a point on one of the said truck routes nearest by the road to where the services are performed, and,
    - (ii) on completion of the conduct of business such vehicle shall return by the shortest route to the nearest truck route;
  - (b) No heavy vehicle shall be parked in any residential area for a longer period than two (2) hours, except when engaged in the loading or unloading of the vehicle.
- (3) The provisions of subsection two (2) of this Section shall not apply to vehicles owned by the Corporation of The Town of Espanola, or to emergency vehicles of a public transit system.
- (4) Drivers are allowed to use the tractor only for traveling to and from their homes in residential areas.
- (5) The Corporation of The Town of Espanola through The Public Works Department may deem any other highway within the Town of Espanola as a truck route for an indefinite period of time by reason of construction or for any other emergency and any such highway shall be signed as such for the temporary period.

## 30. PRESCRIBED RATES OF SPEED:

- (1) No person shall drive a motor vehicle at a rate of speed greater than 50 kilometres per hour on any of the highways named and described in Schedule "H" to this by-law, unless otherwise posted.
- (2) Where authorized signs are displayed, the maximum rate of speed on the highways named and described in Schedule "L" to this by-law shall be the rate of speed prescribed in column 5 of the said Schedule "L".
- (3) Where authorized signs are displayed, the highways named and described in Schedule "P" to this by-law shall be designated as community safety zones under subsection 214.1 (1) or (2) of the Highway Traffic Act as amended.

## PART VI - MISCELLANEOUS PROVISIONS

## 31. REMOVAL OF ILLEGALLY PARKED VEHICLES:

- (1) When any vehicle is parked in contravention of any section of this by-law, a Police Officer may take such vehicle or cause same to be taken to and stored in a suitable place and all costs and charges for removal, care or storage thereof, shall be a lien upon such vehicle.

## SCHEDULE "P"

COMMUNITY SAFETY ZONES

HIGHWAY	DIRECTION OF TRAVEL	BEGINNING OF ZONE	END OF ZONE	SPECIAL CONDITIONS
Avery Dr.	North & South	Spruce	Wilson Cres.	Designated as a Community Safety Zone
Hwy. 6 / Centre	North & South	Intersection of Sime & Hwy. 6 / Centre	Intersection of Mead Blvd. & Hwy. 6 / Centre	Designated as a Community Safety Zone
Hwy. 6	North & South	Tudhope	Kei Will Dr.	Designated as a Community Safety Zone
Mead Blvd	North & South	Intersection of Hwy. 6 / Centre	Intersection of Second Ave.	Designated as a Community Safety Zone
Park	East & West	Hwy. 6 / Centre	Spruce	Designated as a Community Safety Zone
Spruce	North & South	Intersection of Mead Blvd.	Intersection of Sime	Designated as a Community Safety Zone
Queensway Ave.	West	Avery Dr.	A point 200 m West of McKinnon Dr.	Designated as a Community Safety Zone