



# **REGULAR COUNCIL AGENDA**

For the Corporation of the Town of  
Espanola

Council Meeting

To Be Held On

**Tuesday, January 10, 2017**  
**Council Chambers**  
**Municipal Building**

100 Tudhope Street  
**7:30 pm**



## **Espanola Council AGENDA**

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*For the Regular Meeting of the Town of Espanola  
To Be Held On **Tuesday, January 10, 2017** at 7:30 p.m.  
In The Council Chambers, Municipal Building*

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7:30 P.M.

REGULAR MEETING OF COUNCIL  
Council Chambers, 100 Tudhope Street

## **Disclosure of Pecuniary Interest and General Nature Thereof**

### **PUBLIC HEARINGS**

1. Under Section 52 of the Planning Act, a public hearing is being held for the purpose of receiving comments on Consent Application;

Application No. B-02/16  
Applicant: Brant Bourgeault  
Purpose: Technical severance to sever 2 acres from Merritt CON 5 Lot 10 PCL 29373 RP 53R12700 Part 1, 897 Second Ave and consolidate with adjacent property, 931 Second Avenue.  
Zoning: RU – Rural / R1 – Residential First Density

### **DELEGATIONS**

None

### **QUESTION PERIOD**

#### **PART 1 - CONSENT AGENDA**

Resolution Prepared Adopting Resolutions for  
Items **A1** to **F5** inclusive contained in the Consent Agenda

- CA-001 -17 Be It Resolved That: Items A1 to F5 inclusive contained in Part 1, Consent Agenda be adopted.

### **Adoption of Minutes**

- A1 Special Meeting of Council of December 13, 2016**
- A2 Regular Meeting of Council of December 13, 2016**
- A3 Special Meeting of Council of December 13, 2016**
- A4 Special Meeting of Council of December 16, 2016**

- 17-001 Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of December 13, 2016; Regular Meeting of Council of December 13, 2016; Special Meeting of Council of December 13, 2016; Special Meeting of Council of December 16, 2016.

### **Board and Committee Reports**

None

### **Matters arising from the "In Camera Session"**

**None**

**Business Arising from Board and Committees**

**None**

**Bylaws and Resolutions**

**The following bylaws will be read and passed.**

**E1 Bylaw No. 2753/17**

- 17-002 A Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of December 13, 2016.

**E2 Bylaw No 2754/17**

- 17- 003 A Bylaw of the Town of Espanola to execute an Agreement with the Minister of Transportation for the Dedicated Gas Tax Funds for Public Transportation Program.

**E3 Bylaw No 2755/17**

- 17- 004 A bylaw of the Town of Espanola to adopt a Code of Conduct for Municipal Employees.

**E4 Bylaw No 2756/17**

- 17-005 A Bylaw of the Town of Espanola to execute an Agreement between the Town of Espanola and Our Children, Our Future for an Evacuation Agreement.

**E5 Bylaw No 2757/17**

- 17-006 A Bylaw of the Town of Espanola to Execute an Agreement between the Town of Espanola and H Dodge Haulage for Waste Disposal.

**E6 Bylaw No 2758/17**

- 17-007 A Bylaw of the Town of Espanola to Execute an Agreement between the Town of Espanola and OCWA for Water and Wastewater Operations.

**E7 Bylaw No 2761/17**

- 17-008 A Bylaw of the Town of Espanola to Execute an Agreement between the Town of Espanola and Neptune Technology for Water Meter Installation.

**Reports**

**F1 Sudbury & District Board of Health Meeting Minutes of November 24, 2016 – Unapproved.**

**F2 Joint Health and Safety Meeting Minutes of December 8, 2016**

**F3 Espanola Police Services Board Meeting Minutes of November 17<sup>th</sup> & November 29<sup>th</sup>, 2016 – Unapproved**

**F4 Building Department Departmental Report of December 2016**

**F5 Fire Department Departmental Report for November 2016**

- 17-009 Be It Resolved That: The following reports are hereby received:  
Sudbury & District Board of Health Meeting Minutes of November 24, 2016  
Unapproved; Joint Health and Safety Meeting Minutes of December 8, 2016;  
Espanola Police Services Board Meeting Minutes of November 17<sup>th</sup> &  
November 29<sup>th</sup>, 2016 – Unapproved; Building Department Departmental  
Report of December 2016; Fire Department Departmental Report for  
November 2016.

<b><u>PART II - REGULAR AGENDA</u></b>
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**Bylaws and Resolutions**

**G1 Recommendation regarding Consent Application**

- 17-010 See Public Hearing

**G2 Bylaw No 2760/17, Being a Bylaw to Provide for an Interim Tax Levy and the Payment of Interim Taxes for the Year 2017**

- 17-011 Be It Resolved That: Bylaw No 2760/17 be adopted; being a Bylaw to Provide for an Interim Tax Levy and Payments of Interim Taxes for the Year 2017.

**G3 Recommendation regarding Evacuation Agreement for One Tot Stop Day Care**

- 17-012 Be It Resolved That: Council approve the evacuation agreement between The Corporation of the Town of Espanola and the One Tot Stop Day Care for the purpose of allowing the Day Care to evacuate from their current facility to the Espanola Regional Recreation Complex when necessary due to a threat.

**G4 Recommendation regarding Federal Infrastructure Phase 2 Incrementality Resolution**

- 17- 013 Be It Resolved That: WHEREAS municipal governments' infrastructure is critical to our critical economic health;  
WHEREAS stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure WHEREAS Ontario municipal governments has asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and WHEREAS a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;  
NOW, THEREFORE BE IT RESOLVED that the Corporation of the Town of Espanola call on the federal government to provide long-term, predictable,

and formula-based funding in its Phase 2 programs for municipal governments; and

BE IT RESOLVED that the Corporation of the Town of Espanola calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal governments' asset management plan meets a municipal incremental infrastructure requirement.

### **Correspondence For Information Only**

None

### **Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Cheque Register

Richmond Hill Resolution re: Postal Banking

Township of Zorra resolution re: Rural Hydro Delivery

Correspondence re: Cap and Trade

AMO Correspondence re: AMO's 2017-18 Strategic Objectives

Stewardship Ontario re: Industry Funding for Blue Box Recycling

### **Conference and Conventions**

ROMA Conference, January 29 - 31, 2017, Toronto Ontario

OGRA Conference, Sunday, February 26 – Wednesday, March 1, 2017  
Toronto, Ontario

### **Mayor and Councillor Reports and Announcements**

Verbal

### **Future Council/Committee Meetings**

Community Services Committee Meeting of January 17, 2017 @ 4:00 pm

Regular Meeting of Council of January 24, 2017 @ 7:30 pm

### **Adjournment**

### **Closed Meeting (if required)**

**SPECIAL MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Building**

**Tuesday, December 13, 2016  
7:00 p.m.**

**Mayor Piche presided over the meeting.**

**Present:**

Councillor: R. Dufour, K. Duplessis, B. Foster, B. Yacom

Staff: P. Roque, Clerk/Manager of Planning Services, C. Townsend, CAO/Treasurer; J. Yusko, Manager of PWD, T. Denault-Roque, Recording Secretary

Ted Smider, Business Development Manager, OCWA  
Keith Stringer, Operations Manager, OCWA  
Don Hoekstra, Director of Innovative Technology and Alternative Delivery, OCWA

**Absent:**

Councillor R. Duplessis, S. Meikleham

**Biosolids Update**

**For Information Only**

Mr. Hoekstra provided Council with an update to the Orege SLG dewatering project that was conducted throughout the summer months.

Mr. Hoekstra explained the process to Council and stated that they were able make a "cake" that consistently passed the slump test that is a prerequisite for landfill disposal.

A discussion ensued regarding the process in winter conditions. It was stated that certain parts of the equipment would definitely need to be insulated and protected from winter conditions.

Mr. Hoekstra also provided an update to the funding applications that have been submitted, he stated that the grants are still in the review stages and expects to hear IESO's final decision in early 2017.

It was stated that the costs mentioned in the final report are to be considered as budget estimates and that engineered plans would need to be conducted to decide actual costs.

**Contract Renewal**

**For Information Only**

A brief discussion on the OCWA contract renewal took place. Councillor Dufour and Councillor K. Duplessis felt that a 10 year contract was too long. It was stated that when entering into a 10 year agreement as opposed to a 5 year agreement, there were substantial savings to the municipality.

Councillor Foster inquired about additive cost initiatives. It was stated that if less additives were used, then that cost savings was passed on to the municipality.

**Adjournment**

**R. Dufour – K. Duplessis**

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 7:33p.m.

Ron Piche  
Mayor

Paula Roque  
Clerk/Manager of Planning Services



**THE PUBLIC MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Office**

**December 13, 2016  
7:30pm**

**His Worship Mayor Piche presided over the meeting.**

**Present:**

Councillor R. Dufour, B. Foster, K. Duplessis, R. Duplessis, S. Meikleham, B. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T. Denault-Roque, Recording Secretary

**Absent:**

Councillor R. Duplessis; S. Meikleham

**Disclosure of pecuniary interest and the general nature thereof.**

Councillor K. Duplessis excused himself from Item G1.

**Public Hearing**

**None**

**Delegations/Petitions**

Christine McKay stated that her home address is 470 Algoma Street and she will be representing AB Ellis Public School teachers.

Ms. McKay addressed Council in regards to the Mead Blvd parking issues that have recently arose since the amalgamation of the Espanola High School and AB Ellis Public School.

It was stated that this is a very busy location in the morning; there is a lot of congestion. Ms. McKay stated that the around about pick up and drop off location was too small, with staff and school buses and people dropping off/picking up their children a bottle neck occurs at that location, making this area very busy and congested.

Ms. McKay further stated that the AB Ellis parking lot was not large enough to accommodate everyone and with winter now here, spots are being lost to snow banks.

Options to increase parking in the area was suggested to Council as well as an option to create a drop off and pick up area at the old entrance to the High School.

Mayor Piche thanked Ms. McKay for her presentation.

**Question Period**

**None**



**CONSENT AGENDA**

**CA-020-16 R. Dufour – R. Yocom**

Be It Resolved That: Items A1 to F6, excluding D1, contained in Part 1 Consent Agenda be adopted.

**Carried**

**Items A1-A3  
Minutes**

**16-180 R. Dufour – R. Yocom**

Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of November 22, 2016; Special Meeting of Council of November 24, 2016; Special Meeting of Council of November 28, 2016.

**Carried**

**Board and Committee Reports**

**Items B1  
Board and  
Committee Reports**

**16-181 R. Yocom – R. Dufour**

Be It Resolved That: The following Board and Committee reports are hereby received: Corporate Services Committee Meeting of December 6, 2016.

**Carried**

**Matters arising from the "In Camera Session"**

**None**

**Business Arising from Board and Committees**

**Item D1**

Councillor K. Duplessis requested Item D1 be severed to Regular Agenda.

**Item D2  
Land Disposition**

**16-183 K. Duplessis – R. Yocom**

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw No 1145/95 is hereby repealed, Policy L07-01290 Land Disposition be adopted as amended.

**Carried**

**Item D3  
Skating Drop In  
Rates**

**16-184 R. Dufour – K. Duplessis**

Be It Resolved That: As Recommended by the Corporate Services Committee That: The Skating Drop In rates as listed in Schedule "A" of the Leisure Services tariff of fee bylaw be amended to reflect a reduction in fees effective January, 2017.

**Carried**

**Bylaws and Resolutions**

**Item E1  
Confirmatory Bylaw**

**16-185 K. Duplessis – B. Foster**

Be It Resolved That: Bylaw No. 2752/16 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of November 22, 2016.

**Carried**

**Item E2**  
**POA Lease**

**16-187 B. Foster – K. Duplessis**

Be It Resolved That: Bylaw No 2751/16 be adopted; being a Bylaw of the Town of Espanola to execute an Agreement with the Minister of Infrastructure for the rental of office space for POA purposes in Blind River and Elliot Lake.

**Carried**

**Reports**  
**Items F1 –F6**

**16-187 K. Duplessis – B. Foster**

Be It Resolved That: The following reports are hereby received; Espanola Police Services Board Meeting Minutes of October 20, 2016 – Unapproved; Joint Health and Safety Meeting Minutes of November 2, 2016; POA Department Departmental Report for September and October 2016; Public Works Department Departmental Report for November 2016; Building Department Departmental Report for November 2016; Leisure Services Department Departmental Report for November 2016.

**Carried**

Councillor Foster inquired if all preventative maintenance done by the Public Works Department was all caught up. The Clerk advised it has.

**PART II**  
**REGULAR AGENDA**  
**Bylaws and Resolutions**

**Item D1**  
**Employee Code of Conduct**

**16-182 B. Yocom – R. Dufour**

Be It Resolved That: As Recommended by the Corporate Services Committee That: 1. Policy H00-01842 Employee Code be adopted and a Bylaw be prepared to adopt it.

**Carried**

**Item G1**  
**Mead Blvd Parking**

**16-188 B. Foster-K. Duplessis**

Be It Resolved That: Traffic Bylaw 2030/07 with respect to the parking along the north side of Mead Blvd from Spruce to Spanish River Drive remains unchanged.

**Carried**

Councillor K. Duplessis removed himself from the table for this item.

**Item G2**  
**Bill 7, Promoting Affordable Housing Act**

**16-189 K. Duplessis – B. Foster**

Be It Resolved That: Council for the Town of Espanola hereby supports the Corporation of the Township of Madawaska Valley's Resolution dated November 7, 2016, regarding Bill 7, Promoting Affordable Housing Act, 2016.

**Carried**

**Item G3**  
**Council Chambers**  
**Presentations**

For Information and Direction

A discussion ensued regarding room set up options that would allow the gallery a better view of presentations made to Council during meetings.

Staff was directed to obtain quotes on a 65" TV screen that could be mounted to the wall as well as a smaller TV that could be mounted to the existing TV set up.

These options will be discussed during 2017 budget deliberations.

**Item G4**  
**Evacuation**  
**Agreement**

**16-190 B. Foster – K. Duplessis**

Be It Resolved That: Council approve the evacuation agreement between The Corporation of the Town of Espanola and Our Children, Our Future Day Care for the purpose of allowing the Day Care to evacuate from their current facility to the Espanola Regional Recreation Complex when necessary due to a threat.

**Carried**

**Item G5**  
**Emergency Back Up**  
**Generator**

**This item was deferred for more information**

Be It Resolved That: As Recommended by the Emergency Management Committee: That an emergency backup generator Complex be purchased.

A discussion ensued regarding the different types of generators that could be purchased.

Staff was directed to obtain a comparison of other like municipalities as well as options for additional uses for the generator.

**Item G6**  
**Recreation Master**  
**Plan Consultant**

**16-192 R. Dufour – B. Foster**

Be It Resolved That: The request for proposal submitted by Sierra Planning and Management in the amount of \$23,820 + HST for the purpose of developing a parks and recreation strategic master plan for the Town of Espanola be approved.

**Carried**

A discussion ensued.

Councillor Dufour asked what would be included in the plan. He was hesitant to move forward with this item.

Councillor Foster advised that the Plan will include a review of playgrounds. He also stated that only 1 proposal was submitted and it was within what Council had budgeted for.

**Item G7**  
**OPP Service**

**This item was removed from the agenda.**

**Item G8**  
**OCWA Renewal**  
**Proposal**

**16-194 B. Foster – R. Yocom**

Be It Resolved That: The Contract with OCWA for water and wastewater operations be accepted and a bylaw be prepared.

**Deferred**

Councillor Dufour advised he would like more time to review this item.

Councillor K. Duplessis stated that he would prefer a 5 year contract as opposed to a 10 year contract, as 10 years does not allow an opportunity for shared services should that option become available.

Councillor Dufour advised that he hadn't read his agenda and would like more time to review the contract. He advised he would like to have this item deferred until that time.

The Clerk stated that the meeting would need to be rescheduled quickly as the contract expires at the end of the year.

**Item G9**  
**Landfill Contract**  
**Renewal**

**16-195 R. Yocom – B. Foster**

Be It Resolved That: The contract with H. Dodge Haulage Limited for waste disposal be accepted and a bylaw be prepared to execute the agreement.

**Carried**

**Correspondence For Information Only**

**None**  
**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Cheque Register  
MMAH Correspondence re: Bill 68  
FONOM Fall Newsletter  
Ombudsman correspondence  
House of Commons Correspondence re: Bill C-274  
SDHU Correspondence re: Nutritious Food Basket  
Tay Valley Township Resolution re: Electrical Bills  
Town of Lakeshore Resolution re: Accommodation Review Process  
Canton-Bonfield Township Resolution re: 2015 Pan AM and Parapan AM games

**Conference and Conventions**

Town of Espanola Open House  
Thursday, December 15th, 2016  
Espanola Regional Recreation Complex Lobby  
10:00 am – 12noon; 2:00-4:00 pm; 6:00-7:30 pm

ROMA Conference, January 29 - 31, 2017, Toronto Ontario

OGRA Conference, Sunday, February 26 – Wednesday, March 1, 2017  
Toronto, Ontario

**Mayor and Councillors Reports and Announcements**

**Santa Claus Parade** It was stated that the Santa Claus Parade was well attended.

**Open House** Councillor Foster reminded everyone of the Open House and advised that he will be speaking about grants received by the municipality.

**Future Council Meetings**

Corporate Services Committee Meeting of January 3, 2017 @ 4:00 pm  
Regular Meeting of Council of January 10, 2017 @ 7:30 pm

**Adjournment**

**B. Foster – R. Dufour**

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 8:20 p.m.

**Carried**

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Ron Piche  
Mayor

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Paula Roque  
Clerk

**SPECIAL MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Building**

**December 13, 2016  
8:25 pm**

**Mayor Piche presided over the meeting.**

**Present:** Councillor: R. Dufour, K. Duplessis, B. Foster, B. Yocom  
Staff: C. Townsend, CAO/Treasurer; P. Roque, Clerk; T. Denault-Roque, Recording Secretary

**Absent:** Councillor R. Duplessis, S. Meikleham

**In Camera**

**1. K. Duplessis – R. Dufour**

Under authority of Section 26-1.3 of Bylaw No. 2062/08, Committee goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

- ☐ The security of the property of the municipality or local board;
- ☒ personal matters about an identifiable individual, including municipal or local board employees;
- ☐ a proposed or pending acquisition or disposition of land by the municipality or local board;
- ☒ labour relations or employee negotiations;
- ☒ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- ☐ advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- ☐ a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act, 2001, c. 25, s. 239 (2).

Time: 8:25 pm

**Carried**

The CAO/Treasurer presented Council with potential litigation information.

**Resume Special  
Meeting**

**2. K. Duplessis – B. Foster**

Be It Resolved That: The Special Meeting of Council hereby resumes. Time: 9:05 pm

**Carried**

A discussion ensued regarding recent assessment appeals and the effects to the municipality.

**Library Board  
Appointee**

**3. B. Foster – K. Duplessis**

Be It Resolved That: Council appoints Heather Wilson to the Espanola Public Library Board, effective immediately.

**Carried**

**CUPE 4705**

**4. R. Dufour – R. Yocom**

Be It Resolved That: The Letter of Understanding between the Town of Espanola and the Canadian Union of Public Employees and its Local 4705 be accepted.

**Carried**

**Adjournment**

**R. Dufour – R. Yocom**

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 9:09 pm

**Carried**

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Ron Piche  
Mayor

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Paula Roque  
Clerk

Unapproved

**DRAFT**



**SPECIAL MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Main Level Boardroom  
Municipal Building**

**December 16, 2016  
11:00 am**

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**Mayor Piche presided over the meeting.**

**Present:**

Councillor: R. Dufour, K. Duplessis, R. Duplessis, B. Foster, B. Yocom

Staff: C. Townsend, CAO/Treasurer; P. Roque, Clerk; T. Denault-Roque, Recording Secretary

Ted Smider, Business Development Manager, OCWA  
Keith Stringer, Operations Manager, OCWA

**Absent:**

Councillor S. Meikleham

**OCWA Contract**

**1. B. Foster – R. Duplessis**

Be It Resolved That: A 10 yr contract with OCWA for water and wastewater operations be accepted and a bylaw be prepared.

**Carried**

Councillor B Yocom addressed the questions that were submitted just prior to the meeting by Councillor Dufour.

Councillor Yocom stated that in response to Councillor Dufour's inquiry as to who negotiated the OCWA contract, it was staff that did the negotiations as was directed by Council to do so during the Meeting of March 8<sup>th</sup>. He further stated that Councillor Dufour was absent from that meeting, however Council did discuss why Town employees should be part of the negotiations and referred to Walkerton.

In response to Councillor Dufour's questions regarding Annual Service fees, billing for vehicles and software and the savings between a 5 year and 10 year contract, Councillor Yocom stated that information has already been identified in the contract.

In response to Councillor Dufour's inquiry as to whether or not we would be offered the same deal for a 5 year contract, Councillor Yocom again referred to the contract provided, stating that we would not, and this information was provided on the last page.

Councillor Yocom further stated that he supports the contract that was provided along with the 10 year deal.

Further discussion ensued regarding WSIB responsibilities, vehicle and gas payments as well as other options to partner with other agencies to provide this service.



Councillor Foster stated that during the meeting in March Council was given another option, but chose to use OCWA because of their experience.

Councillor K Duplessis stated that he did not like a 10 year contract, Councillor Dufour agreed and stated that this Council would be "tying the hands" of future Councils. Councillor Yocom explained that was something that happens a lot and it is Council's job to protect the residents and to do so in the most economical way. Having a 10 year contract as opposed to a 5 year contract is saving the municipality over \$60,000.

Councillor K Duplessis requested a recorded vote.

**RECORDED VOTE**

	<b>For</b>	<b>Against</b>
Mayor R. Piche	✓	
R. Dufour	—	✓
K. Duplessis	—	✓
R. Duplessis	✓	
B. Foster	✓	
S. Meikleham		
B. Yocom	✓	

**Adjournment**

**K. Duplessis – R. Dufour**

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 11:13 am

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Ron Piche  
Mayor

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Paula Roque  
Clerk



**THE CORPORATION OF THE TOWN OF ESPANOLA**

**BYLAW NO. 2753/17**

**Being a bylaw of the Town of Espanola to Adopt  
the Minutes of Council for the Term Commencing  
December 1<sup>st</sup>, 2014, and Authorizing  
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1<sup>st</sup>, 2014, held on: December 13, 2016 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 10<sup>th</sup> day of January 2017.

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Ron Piche  
Mayor

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Paula Roque  
Clerk



**The Corporation of the Town of Espanola**

**Bylaw No. 2754/17**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
The Ministry of Transportation**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and the Ministry of Transportation for funding provided by the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation-Program.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 10th day of January 2017.**

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**Ron Piche**  
**Mayor**

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**Paula Roque**  
**Clerk**

Ministry of  
Transportation

Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transportation](http://www.ontario.ca/transportation)

Ministère des  
Transports

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416-327-9200  
[www.ontario.ca/transports](http://www.ontario.ca/transports)

DEC 16 2016



**DEC 12 2016**

His Worship Ron Piche  
Mayor  
Town of Espanola  
100 Tudhope Street  
Espanola, ON P5E 1S6

Dear Mayor Piche:

As you know, our government is committed to working with municipalities to reduce congestion, improve the environment, and support economic growth. Overall, since 2003, we have invested more than \$21.8 billion in public transit in Ontario. These investments are paying off – in 2015, public transit ridership in Ontario increased by more than 217 million passenger trips, compared to 2003.

We remain committed to providing a long-term, stable and predictable transit funding source for Ontario municipalities by providing two cents per litre of provincial gas tax to improve and expand transit. Ontario moved forward with our commitment to make gas tax funding permanent with the passage of the *Dedicated Funding for Public Transportation Act, 2013*.

Since 2004, we have committed \$3.8 billion for municipal transit through the Dedicated Gas Tax Funds for Public Transportation Program (the "Program"), including \$334.5 million for this, the thirteenth year of the program.

The Town of Espanola will be eligible to receive an allocation of \$12,870 for this program year.

Enclosed are four copies of a Letter of Agreement and the 2016/2017 Program Guidelines and Requirements. Please return two copies of the signed Letter of Agreement and the required supporting by-law by January 31, 2017, and the 2016 Reporting Forms by February 28, 2017 to:

Division Services and Program Management Office  
Ministry of Transportation  
27th Floor, Suite #2702  
777 Bay Street  
Toronto, Ontario  
M7A 2J8

If you have any questions regarding the Dedicated Gas Tax Funds for Public Transportation Program, please contact Vinay Sharda, Director, Transit Policy Branch, at (416) 585-7347.

Sincerely,

A handwritten signature in dark ink, appearing to read "SD Duca", written in a cursive style.

Steven Del Duca  
Minister

Encl.

c. Michael Mantha, MPP, Algoma-Manitoulin



**REGULAR MEETING OF COUNCIL**

Moved By: *Bob Young* Date: December 13, 2016

Seconded By: *Ray Dufour* Motion No. **16-182**

**BE IT RESOLVED THAT:** As Recommended by the Corporate Services Committee That:  
Policy H00-01842 Employee Code be adopted and a Bylaw be prepared to adopt it.

CARRIED ✓ DEFEATED       

*Bob Young*  
Chair

**RECORDED VOTE**

	For	Against
Mayor R. Piche	<u>      </u>	<u>      </u>
R. Dufour	<u>      </u>	<u>      </u>
K. Duplessis	<u>      </u>	<u>      </u>
R. Duplessis	<u>      </u>	<u>      </u>
B. Foster	<u>      </u>	<u>      </u>
S. Meikleham	<u>      </u>	<u>      </u>
B. Yocom	<u>      </u>	<u>      </u>

**DECLARATION OF PECUNIARY INTEREST**

Mayor R. Piche	<u>      </u>
R. Dufour	<u>      </u>
K. Duplessis	<u>      </u>
R. Duplessis	<u>      </u>
B. Foster	<u>      </u>
S. Meikleham	<u>      </u>
B. Yocom	<u>      </u>

**AGENDA #D1**



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO.2755/17

Being a Bylaw to Adopt a Code of Conduct for  
All Employees of the Town of Espanola

**WHEREAS** Section 11 of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes municipalities to pass bylaws regarding Accountability and Transparency of the municipality and its operations and of its local boards and their operations; and;

**WHEREAS** Section 223.3 (5) of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes penalties for a contravention of the Employee Code of Conduct; and

**WHEREAS** Council of the Corporation of the Town of Espanola deems it expedient to establish an Employee Code of Conduct;

**NOW THEREFORE** Council of the Corporation of the Town of Espanola hereby enacts as follows:

1. THAT Council does hereby adopt the Employee Code of Conduct, attached hereto as Schedule "A" and forming part of this Bylaw.

READ AND PASSED in open Council, signed and sealed this 10th day of January 2017.

---

Ron Piche  
Mayor

---

Paula Roque  
Clerk



**REGULAR MEETING OF COUNCIL**

Moved By: Bill Foster Date: December 13, 2016

Seconded By: Ken Duplessis (K. Duplessis) Motion No. 16-190

**BE IT RESOLVED THAT:**

Council approve the evacuation agreement between The Corporation of the Town of Espanola and Our Children, Our Future Day Care for the purpose of allowing the Day Care to evacuate from their current facility to the Espanola Regional Recreation Complex when necessary due to a threat.

CARRIED ✓ DEFEATED       

Randy Piche  
Chair

**RECORDED VOTE**

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
S. Meikleham	_____	_____
B. Yocom	_____	_____

**DECLARATION OF PECUNIARY INTEREST**

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
S. Meikleham	_____
B. Yocom	_____

**AGENDA #G4**





**The Corporation of the Town of Espanola**

**Bylaw No. 2756/17**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
Our Children, Our Future Day Care**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and Our Children, Our Future Day Care.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 10th day of January, 2017.**

---

**Ron Piche**  
Mayor

---

**Paula Roque**  
Clerk

**REGULAR MEETING OF COUNCIL**

Moved By: R. Dufour Date: December 13, 2016

Seconded By: Bill Foster Motion No. 16-195

**BE IT RESOLVED THAT:**

The contract with H. Dodge Haulage Limited for waste disposal be accepted and a bylaw be prepared to execute the agreement.

CARRIED ✓ DEFEATED       

R. Dufour  
Chair

**RECORDED VOTE**

	For	Against
Mayor R. Piche	<u>      </u>	<u>      </u>
R. Dufour	<u>      </u>	<u>      </u>
K. Duplessis	<u>      </u>	<u>      </u>
R. Duplessis	<u>      </u>	<u>      </u>
B. Foster	<u>      </u>	<u>      </u>
S. Meikleham	<u>      </u>	<u>      </u>
B. Yocom	<u>      </u>	<u>      </u>

**DECLARATION OF PECUNIARY INTEREST**

Mayor R. Piche	<u>      </u>
R. Dufour	<u>      </u>
K. Duplessis	<u>      </u>
R. Duplessis	<u>      </u>
B. Foster	<u>      </u>
S. Meikleham	<u>      </u>
B. Yocom	<u>      </u>

**AGENDA #G9**



**The Corporation of the Town of Espanola**

**Bylaw No. 2757/17**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
H Dodge Haulage Ltd**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and H Dodge Haulage Ltd.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 10th day of January, 2017.**

---

**Ron Piche**  
Mayor

---

**Paula Roque**  
Clerk

## REGULAR MEETING OF COUNCIL

Moved By: Bill Foster Date: December 16, 2016

Seconded By: [Signature] Motion No. 3

### BE IT RESOLVED THAT:

A 10yr

The contract with OCWA for water and wastewater operations be accepted and a bylaw be prepared.

CARRIED ✓ DEFEATED \_\_\_\_\_

[Signature]  
Chair

### RECORDED VOTE

	For	Against
Mayor R. Piche	<u>✓</u>	<u>_____</u>
R. Dufour	<u>_____</u>	<u>✓</u>
K. Duplessis	<u>✓</u>	<u>✓</u>
R. Duplessis	<u>✓</u>	<u>_____</u>
B. Foster	<u>✓</u>	<u>_____</u>
S. Meikleham	<u>_____</u>	<u>_____</u>
B. Yocom	<u>✓</u>	<u>_____</u>

### DECLARATION OF PECUNIARY INTEREST

Mayor R. Piche	<u>_____</u>
R. Dufour	<u>_____</u>
K. Duplessis	<u>_____</u>
R. Duplessis	<u>_____</u>
B. Foster	<u>_____</u>
S. Meikleham	<u>_____</u>
B. Yocom	<u>_____</u>

AGENDA #



**The Corporation of the Town of Espanola**

**Bylaw No. 2758/17**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
OCWA**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and OCWA.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 10th day of January, 2017.**

---

**Ron Piche**  
Mayor

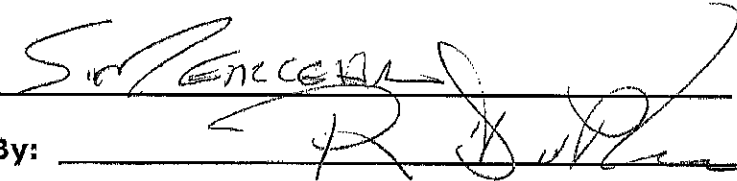
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**Paula Roque**  
Clerk



**REGULAR MEETING OF COUNCIL**

Moved By:



Date: November 22, 2016

Seconded By:



Motion No. 16-179

**BE IT RESOLVED THAT:**

Council proceed with phase 2 of the meter installation.

CARRIED 

DEFEATED



Chair

**RECORDED VOTE**

	For	Against
Mayor R. Piche	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
R. Duplessis	_____	_____
B. Foster	_____	_____
S. Meikleham	_____	_____
B. Yocom	_____	_____

**DECLARATION OF PECUNIARY INTEREST**

Mayor R. Piche	_____
R. Dufour	_____
K. Duplessis	_____
R. Duplessis	_____
B. Foster	_____
S. Meikleham	_____
B. Yocom	_____

**AGENDA # G2**



**The Corporation of the Town of Espanola**

**Bylaw No. 2761/17**

**Being a Bylaw to Execute An Agreement  
Between the Town of Espanola and  
Neptune Technology Ltd**

**THAT** the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and Clerk Treasurer/Administrator are hereby authorized to execute an agreement between the Corporation of the Town of Espanola and Neptune Technology Ltd.
2. That the agreement shall be attached to and become part of the bylaw.

**Read a first, second and third time in open Council on this 10th day of January, 2017.**

---

**Ron Piche**  
Mayor

---

**Paula Roque**  
Clerk

**UNAPPROVED MINUTES – EIGHT MEETING  
SUDBURY & DISTRICT BOARD OF HEALTH  
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM  
THURSDAY, NOVEMBER 24, 2016, AT 1:30 P.M.**

**BOARD MEMBERS PRESENT**

Maigan Bailey  
René Lapierre  
Ken Noland

Janet Bradley  
Stewart Meikleham  
Rita Pilon

Jeffery Huska  
Paul Myre  
Carolyn Thain

**BOARD MEMBERS REGRETS**

Robert Kirwan

Mark Signoretti

**BOARD MEMBERS ABSENT**

Richard Lemieux

**STAFF MEMBERS PRESENT**

Megan Dumais  
France Quirion

Stacey Laforest  
Dr. Ariella Zbar

Rachel Quesnel  
Dr. P. Sutcliffe

**R. LAPIERRE PRESIDING**

**1.0 CALL TO ORDER**

The meeting was called to order at 1:30 p.m.

The Board Chair recognized that the Board is gathered together today on the territorial lands of the Robinson-Huron Treaty, traditionally shared by the people of the Atikameksheng Anishnawbek and Wahnapiatae First Nations.

**2.0 ROLL CALL**

**3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

**4.0 DELEGATION / PRESENTATION**

**i) Tobacco: Respecting Tradition and Protecting Public Health**

- K.C. Rautiainen, Public Health Nurse, School Health Promotion, Health Promotion Division
- Page Chartrand, Student, This is My Tobacco Youth Group
- Chuck Beuparlant, Tobacco Enforcement Officer, Environmental Health Division

Dr. Sutcliffe introduced the three presenters who were invited to outline inspection and enforcement activities, which reduce the negative effects of tobacco and describe an Indigenous youth engagement project promoting the traditional use of tobacco.



C. Beuparlant indicated that the SDHU has a comprehensive tobacco control strategy to comply with the Ontario Public Health Standards (OPHS). The goal of the Smoke-Free Ontario (SFO) Strategy is to eliminate tobacco-related illness and death by preventing children and youth from starting to smoke, by supporting those who choose to quit smoking, and by protecting everyone from involuntary second-hand smoke. Two examples of SDHU's work under the SFO strategy were provided as well as an overview of the Smoke-Free Ontario Act's enforcement activities, which are part of the protection component of the overall strategy.

K.C. Rautiainen and P. Chartrand described a community-led youth engagement project aimed at increasing knowledge about the traditional use of tobacco and that may influence youth make better choices around commercial tobacco. A collaboration between the SDHU and the Shkagamik-Kwe Health Centre, *This is my Tobacco*, aims to educate youth and community about the traditional uses of sacred tobacco.

While the two concepts, tobacco control and traditional use of tobacco, appear to be contradictory to one another, an effective tobacco control strategy includes traditional use of tobacco by Indigenous people. SFOA enforcement and promotion of traditional tobacco use both reduce the likelihood that youth will begin to smoke commercial tobacco. While fulfilling our health protection duties under the SFOA, the SDHU respects traditional use of tobacco. The SDHU will continue its collaborative work to effectively balance these two components within a broader tobacco control framework and will navigate challenges through open collaboration and communication.

Questions were entertained and clarification was provided regarding enforcement of smoking on school properties and who the public should contact for enforcement calls. Presenters were thanked and the Board was grateful for this information noting the importance of respecting various cultures.

## **5.0 CONSENT AGENDA**

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
  - a. Seventh Meeting – October 20, 2016
- ii) Business Arising From Minutes**
  - None
- iii) Standing Committees**
  - a. Board of Health Finance Standing Committee Meeting Notes, November 2, 2016
- iv) Report of the Medical Officer of Health / Chief Executive Officer**
  - a. MOH/CEO Report, November 2016
- v) Correspondence**
  - a. Cannabis

- Letter from Algoma Public Health to Prime Minister dated November 4, 2016

**b. Food Security**

- Letter from the Chatham-Kent Board of Health to the Premier of Ontario and Minister Responsible for the Poverty Reduction Strategy dated September 27, 2016

**c. Nutritious Food Basket**

- Letter from the Peterborough Board of Health to the Minister Responsible for the Poverty Reduction Strategy, Minister of Health and Long-Term Care and Minister of Community and Social Services dated November 4, 2016

**d. HPV/Immunization Program Funding**

- Letter from the Grey Bruce Board of Health to the Minister of Health and Long-Term Care dated November 8, 2016

**e. Basic Income Pilot**

- MOHLTC News Release dated November 3, 2016
- Letter from the Sudbury & District Board of Health Chair to the Minister of Community and Social Services dated November 17, 2016

**f. 2016 Program-Based Budget**

- Letter from Michael Mantha, MPP, to the Sudbury & District Board of Health Chair dated October 12, 2016

**vi) Items of Information**

- |   |                  |
|---|------------------|
| a. alPHa Information Break  | October 13, 2016 |
| b. Public Health Agency of Canada News Release<br><i>Statement from the Chief Public Health Officer of Canada</i> | October 21, 2016 |
| c. MOHLTC Population and Public Health Division<br>Organizational Chart   | October 24, 2016 |
| d. Algoma Public Health News Release <i>Board of Health Announced new Medical officer of Health for Algoma</i>    | October 26, 2016 |

**53-16 APPROVAL OF CONSENT AGENDA**

***Moved by Thain – Noland: THAT the Board of Health approves the consent agenda as distributed.***

**CARRIED**

**6.0 NEW BUSINESS**

**i) Engagement with Indigenous Peoples**

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

Dr. Sutcliffe thanked the Board members for attending the November 9, 2016, educational session on Indigenous engagement and communities in the health unit catchment area. Those who could not attend were asked to review the educational session materials of the

day if they have not already done so. The agenda for that session is attached to today's agenda package for ease of reference.

It is timely that the Board strengthen its governance commitment to ensuring all people in the Sudbury & District Health Unit service area, including Indigenous people and communities, have equal opportunities health.

The motion presented today for the Board's consideration builds next steps to action motion 20-12.

At this point of the meeting, the Board Chair invited Board member, M. Bailey, to share her key take-aways from the November 17 full-day alpha Symposium session she attended in Toronto, *Cultural Competencies to Support Indigenous Truth and Reconciliation*. The day included an update from the Deputy Minister, Deborah Richardson on the province's investments over the next three years and a panel discussion about priorities, principles and future directions. Dr. Sutcliffe was one of these panellists who spoke about the SDHU's work on Indigenous engagement in support of public health. N. Logan from the National Centre for Truth and Reconciliation also spoke prior to the cultural competency training offered by the Ontario Federation of Indigenous Friendship Centres.

Questions and comments were entertained and concerns were voiced regarding potential additional costs. Dr. Sutcliffe noted that the impacts of the modernization of the OPHS are not yet known, however, expected to include requirements of boards of health to engage with Indigenous communities. It is expected that the SDHU's proposed strategy will be implemented similarly to the health equity model with an initial investment to ensure we are on an effective path in building and maintaining relationships, determining what can be done differently, and building in-house capacity and sustainability.

#### **54-16 ENGAGEMENT WITH INDIGENOUS PEOPLES**

***Moved by Noland – Thain: WHEREAS the Board of Health is committed to ensuring all people in the Sudbury & District Health Unit service area, including Indigenous people and communities, have equal opportunities for health; and***

***WHEREAS the Board of Health identified the need to better define relationships with Indigenous communities as part of its risk management strategy;***

***THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health reaffirm its commitment to motion #20-12; and***

***FURTHER THAT the Board direct the Medical Officer of Health to develop a comprehensive strategy for the organization's engagement with Indigenous people and communities in its service area for the purpose of collaboratively strengthening public health programs and services for all; and***

***FURTHER THAT this strategy include, among others, strategic, governance, risk management and operational components; and***

***THAT the Board of Health direct the Medical Officer of Health to regularly report on the progress of this strategy.***

**CARRIED**

**ii) Staff Appreciation Day**

- Briefing note from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

The proposed Staff Appreciation Day, previously called the Board Float, was established as a symbol of appreciation from the Board of Health to all Health Unit staff in the form of a gift of one day with pay and is subject to annual approval by the Board of Health.

The SDHU collective agreements with ONA and CUPE reference the Staff Appreciation Day noting that scheduling will be subject to a "mutually agreeable time" and recognize that the Staff Appreciation Day is contingent upon Board of Health approval.

Dr. Sutcliffe shared that staff do appreciate and numerous thank you notes have been received in the past for the Board from staff.

Questions and comments were entertained and it was clarified that employees do not take the day within the designated timeframe, the day off is lost and cannot be carried forward.

**55-16 STAFF APPRECIATION DAY**

***Moved by Myre – Thain: THAT this Board of Health approve a Staff Appreciation Day for the staff of the Sudbury & District Health Unit during the upcoming holiday season. The Staff Appreciation Day may be taken between the dates of December 1, 2016, to February 28, 2017. Essential services will be available and provided at all times during the holiday period except for statutory holidays when on-call staff will be available.***

**CARRIED**

**iii) 2017 Cost-Shared Budget**

- Briefing Note and Appendices from the Medical Officer of Health and Chief Executive Officer dated November 17, 2016

C. Thain, Chair of the Finance Standing Committee of the Board, noted that the Finance Committee reviewed the proposed 2017 cost-shared budget at its November 2, 2016, meeting. The Finance Committee also reviewed the 2017 budget principles, reviewed all relevant documents that are tabled with today's proposed 2017 budget, and reviewed relevant developments in the public health and fiscal environments.

The Finance Committee also reviewed the 2017 budget assumptions and staff reviewed the variances year over year and how these items are to be funded.

We also discussed the impact of the 2016 cost reduction initiatives and reviewed their impact on this year's budget. The organization has benefited from the very difficult decisions last fall for implementation in the 2016 budget as the incremental savings are rolled in for the complete year in the 2017 cost-shared budget. The management team remains vigilant in

identifying opportunities for future savings and focused on innovations that will protect programs and services to the fullest extent possible.

The Finance Committee also supported a modest increase to Part VIII fees which are based on a cost recovery model.

The Finance Committee is recommending the 2017 cost-shared budget to the full Board for approval. There has been great benefit for the 2017 budget from the work that was done last year for the 2016 budget as all indications point to 0% growth in our Provincial funding levels and we will face continued pressure in the future.

Dr. Sutcliffe noted that she has been invited to present the 2017 Board-approved budget to the City of Greater Sudbury Council on December 6.

#### **IN CAMERA**

##### **56-16 IN CAMERA**

*Moved by Bailey – Huska: That this Board of Health goes in camera.  
Time: 2:11 p.m.*

**CARRIED**

- Labour relations or employee negotiations

#### **RISE AND REPORT**

##### **57-16 RISE AND REPORT**

*Moved by Meikleham – Pilon: That this Board of Health rises and reports.  
Time: 2:24 p.m.*

**CARRIED**

##### **58-16 APPROVAL OF BOARD IN-CAMERA MEETING NOTES**

*Moved by Pilon – Meikleham: THAT this Board of Health approve the meeting notes of the May 19, 2016, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.*

**CARRIED**

##### **59-16 2017 COST-SHARED BUDGET**

*Moved by Huska – Pilon: THAT the Sudbury & District Board of Health approve the 2017 operating budget for cost shared programs and services in the amount of \$22,774,566.*

**CARRIED**

#### **iv) Bill S-228 – Food and Beverage Marketing**

- Letter from the Peterborough Board of Health to the Federal Minister of Health dated November 4, 2016
- Senator Nancy Greene Raine News Release dated September 28, 2016

There is no briefing note accompanying this motion, however, the motion is self-explanatory and there is correspondence from the Peterborough Board of Health and a news release. The proposed legislation is consistent with the Sudbury & District Board of Health's endorsement of the Healthy Kids Panel recommendations.

Dr. Sutcliffe noted that she has responded to one media interview request for which the reporter took interest on the topic from today's Board agenda package. The reporter will also be speaking with the Senator who proposed the bill and we look forward for this important topic being highlighted in the local media.

**60-16 RESTRICTING THE MARKETING OF UNHEALTHY FOODS AND BEVERAGES TO CHILDREN**

*Moved by Huska – Pilon: WHEREAS children are particularly susceptible to commercial marketing and need to be protected from marketing influences on their food and beverages choices; and*

*WHEREAS Health Canada, through the newly introduced multi-year Healthy Eating Strategy, is committed, following a review of the evidence and consultation with experts in the field, to introducing restrictions on the commercial marketing of unhealthy food and beverages to children; and*

*WHEREAS the Stop Marketing to Kids Coalition's Ottawa Principles outline the components required for effective policies and regulations on any form of commercial advertisement or otherwise promotion of food and beverages to children age 16 years and younger; and*

*WHEREAS the Association of Local Public Health Agencies endorsed The Ottawa Principles, and has written a letter of support for Senator Nancy Green-Raine's Bill S-228, Child Health Protection Act, which if passed would ban food and beverage marketing to children under 13 years of age; and*

*THEREFORE BE IT RESOLVED THAT the Sudbury & District Board of Health encourage Members of Parliament to endorse Bill S-228, and commend the Honourable Jane Philpott, Minister of Health, for introducing the multi-year Healthy Eating Strategy; and*

*FURTHER THAT this motion be forwarded to local, provincial and federal health and non-health sector partners as appropriate.*

**CARRIED**

**7.0 ADDENDUM**

No addendum

**8.0 ANNOUNCEMENTS / ENQUIRIES**

Board member, M. Bailey summarized discussions from the half-day Board of Health section meeting that was held the morning November 18, 2016, as part of the ALPHA Symposium. Speakers also informed Board members of Ontario's involvement, federal

interest and what implementation of basic income guarantee could look like. Updates were provided on alPHA's strategies and advocacy work, Patients First and the OPHS review.

Questions were entertained and clarification was provided regarding the purpose of the sub-LHINs. Meeting proceedings will be shared with the Board once they are received from alPHA.

Board members were encouraged to complete the Board evaluation regarding today's Board meeting

Board members were also asked to complete the annual board self-evaluation survey as the deadline date to complete the annual survey has been extended. Results of the annual survey which were to be tabled at today's meeting will now be presented at the January Board meeting in the hopes of improving the response rate.

## 9.0 ADJOURNMENT

### 61-16 ADJOURNMENT

*Moved by Myre –Bailey : THAT we do now adjourn. Time: 2:43 p.m.*

**CARRIED**

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(Chair)

---

(Secretary)

JAN 05 2017

**JOINT HEALTH & SAFETY MEETING MINUTES**

**Thursday, December 8<sup>th</sup>, 2016**

**9:00 a.m.**

**Upstairs – Fire Hall**

**Present:**

D. Parker	Manager Rep.
D. Sokoloski	Worker Rep.
D. Massicotte	Manager Rep.
T. Smith	Alt. Worker Rep.

**Absent:**

B. Stewart	Worker Rep.
------------	-------------

**Recording Secretary:** A. Duguay

**Co-Chair Dave Parker presided over the meeting. The meeting was called to order at 9:02 A.M.**

**Acceptance of Minutes:** Eyewash stations were discussed.

**1. D. Sokoloski – T. Smith**

**THAT:** The Joint Health & Safety Committee hereby approves the minutes of the November 2<sup>nd</sup>, 2016 meeting.

Motion carried.

**Inspections:**

November inspections were completed by the Public Works Department. All departments were hazard-free with the exception of the Library who has unresolved electrical issues. Action to repair the issues has commenced.

December inspections are to be completed by the Recreation Department.

**Other Reports:**

WSIB NEER Firm Report was reviewed.

2017 Meeting & Inspection Calendar – Meetings will now be held on the first Thursday of the month.



**Outstanding Issues:** The Library has outstanding issues remaining from previous inspections. The Worker Rep. will review issues during next inspection to check the status of the repairs. A member advised that an electrician have been contacted.

**Any Other Business:** None.

**Recognition Sub-Committee:** The Espanola Police Service has withdrawn from the Town's Recognition Program.

**New Business:** A member asked if the Town had any policies regarding medical-use marijuana. The Co-chair did not think that there was a specific policy regarding medical-use marijuana but that the discipline policy includes infractions for drug and alcohol use at work and impairment. The Co-chair will review the policies.

**Next Meeting:** **Thursday January 5<sup>th</sup>, 2017 @ 9:00 A.M. – Fire Hall**

**Adjournment:** **2. D. Massicotte**

**THAT:** The Joint Health & Safety Committee is hereby adjourned. Time: 9:45 A.M. Motion carried.



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**D. Parker, Co-Chair**

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**W. Ashton, Co-Chair**

**Espanola Police Services Board Meeting**  
**Thursday, November 17, 2016**  
**Espanola Police Service**

**Present:**     *Mary Lou Mick, Chair*  
              *Ron Piche, Vice-Chair*  
              *Bill Foster*  
              *Deborah Sakaluk*  
              *Chief Steven Edwards*  
              *Linda Roque, Secretary*

**Media:**       *Carmilla Kirkpatrick*

*The Chair called the meeting to order at 4:01 p.m.*

*Declaration of pecuniary interests and the general nature thereof; none declared*  
*Additions to the agenda – Cst. Hawkins course certificate*

**Minutes**           1.     *Moved by:     Ron Piche*  
                              *Seconded by: Deborah Sakaluk*

*The minutes of the EPSB moves that the minutes of the regular meeting dated October 20, 2016 be accepted as circulated.*

*Carried.*

**"Chief's Report"**

**Month End Report**   2.     *Moved by:     Deborah Sakaluk*  
                              *Seconded by: Bill Foster*

*The EPSB moves that the month end report for October 2016 be accepted as circulated.*

*Carried.*

***Highlights of Month End Report - October:***

- There were 305 incidents reported in 2016 up from 272 in 2015
- There were 31 criminal code charges involving 9 people in 2016 up from 14 charges with 10 accused in 2015
- There were 19 HTA charges in 2016 the down from 90 in 2015
- There was 5 By-Law charges in 2016, down from 18 in 2015
- 59 hours of foot patrol was conducted throughout the community
- There were 228 calls for service to 911
- There were 1113 general calls to the service
- 295 people walked in to the service and were assisted at the front counter
- 9,567 kms driven in October

- A total of 63.5 hours of overtime was worked– 5.5 hrs for court, 4 hrs for court security, 2 hrs for criminal investigation, 16 hrs for in-service training and 36 hrs for sick leave.

*Request to Graham Wight – Chief Edwards would like to have an inspection to our cell block to see if we meet standards and if there are any recommendations for changes. Mary-Lou will contact Graham Wight to make the request.*

### **“Correspondence”**

*Investigative Interviewing Techniques Seminar – Cst. Sullivan and Cst. Hamilton attended.*

*Criminal Justice Information Management CPKN – Cst. Huard, Cst. St. Pierre, CRO Laplante and L. Roque took the on-line training to enter court dispositions to send to RCMP.*

*Centre of Forensic Sciences File Coordinator Training Course for the Intoxilyzer 8000C – Cst. Rancourt attended for the re-certification course to train other Intoxilyzer 8000C technicians.*

*Collection of Identifying Information in Certain Circumstances – Cst. Hawkins attended the mandated training for carding.*

### **“2017 OAPSB Membership”**

3. *Moved by: Bill Foster  
Seconded by: Ron Piche*

*The Espanola Police Services Board moves that the Board pay the 2017 OAPSB Membership of \$1,239.61 in January 2017 out of the 2017 budget.*

*Carried.*

**Safety Coalition:** *The Espanola and Area Safety Coalitions owns a speed board which Mary-Lou asked whether this is used by the Espanola Police Service. Some members have seen it out many times. The Espanola Public Works department stores the speed board and in the spring 2017, Chief Edwards will look into using it more frequently, as the board cannot be used in inclement weather.*

**Policies:** *Board Policy LE-010, LE-011, LE-012 were all reviewed by the Board with no changes to be made. A draft copy of policy AI-032 update was reviewed for a third time. The policy will be brought forward again at the December meeting with changes made.*

### **New Business**

- *No new business*

- In Camera* 4. *Moved by: Bill Foster  
Seconded by: Ron Piche*

*The EPSB moves that the regular meeting of the Espanola Police Services Board moves to an in camera session to discuss personnel issues. Time: 5:19 pm*

*Carried.*

***Resume***

5. *Moved by: Deborah Sakaluk*  
*Seconded by: Ron Piche*

*The EPSB moves that the regular meeting of the Espanola Police Services Board now resume. Time: 5:56 pm*

*Carried*

*The Board discussed the overtime report, a personnel issue, grievances, and the 2017 Budget.*

***Adjournment***

6. *Moved by: Deborah Sakaluk*  
*Seconded by: Bill Foster*

*The Espanola Police Services Board moves that the regular meeting of the Espanola Police Service Board now adjourn. Time: 6:02 pm*

*Carried*

*The next regular meeting will be held on December 16, 2016 at 2:30pm.*

*A special budget meeting will be held November 23 at 2:30 pm and the regular January Board meeting will be January 18, 2017 at 2:30 pm.*

*\*\* Please note that these minutes are unapproved until signed by the Chair.*

---

*Mary Lou Mick, Chair*  
*Espanola Police Services Board*

---

*Linda Roque, Secretary*  
*Espanola Police Services Board*

**Espanola Police Services Board Special Budget Meeting**  
**Tuesday, November 29, 2016**  
**Municipal Office Boardroom**

**Present:**     *Mary Lou Mick*  
                  *Ron Piche*  
                  *Bill Foster*  
                  *Deborah Sakaluk*  
                  *Steven Edwards*  
                  *Linda Roque, Secretary*

*The Chair called the meeting to order at 2:33 pm*  
*Declaration of pecuniary interests and the general nature thereof; none declared*

**"In Camera"**           1.     *Moved by:     Bill Foster*  
                                      *Seconded by: Ron Piche*

*The EPSB moves that the special meeting of the Espanola Police Services Board moves to an in camera session to discuss Budget 2017.           Time: 2:34 pm*

*Carried.*

**"Resume"**               2.     *Moved by:     Deborah Sakaluk*  
                                      *Seconded by: Ron Piche*

*The EPSB moves that the special meeting of the Espanola Police Services Board now resume.   Time: 4:15 pm*

*Carried.*

**"Adjournment"**       3.     *Moved by:     Ron Piche*  
                                      *Seconded by: Bill Foster*

*The EPSB moves that the special meeting of the Espanola Police Services Board now adjourn.   Time: 4:19 pm*

*Carried.*

*\*\* Please note that these minutes are unapproved until signed by the Chair.*

---

*Mary Lou Mick, Chair*  
*Espanola Police Services Board*

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*Linda Roque, Secretary*  
*Espanola Police Services Board*

**ESPANOLA POLICE SERVICE**  
**MONTH END REPORT FOR NOVEMBER 2016**

	<u>2015</u>	<u>2016</u>
<i>Number of incidents reported</i>	298	268
<b><i>Charge Analysis Statistics</i></b>		
<i>Criminal Code</i>	23 (13 accused)	16 (10 accused)
<i>HTA</i>	84	16
<i>LLA</i>	8	0
<i>Other POA</i>	1	0
<i>By-Law</i>	48	2

*During this month **84.5 hours** of foot patrol were conducted throughout the community.*

**Department Vehicles**

*Unit T-13-2207 km*  
*Unit #19-1545 km*  
*Unit #22-2493 km*  
*Unit #23-3276 km*  
*Unit #24-1864 km*

**TOTAL-11385 KM**

**R.I.D.E. Stats**

*(Regular shift & overtime grant)*

*Number of times out-6*  
*Number of Arrests- 0*  
*Number of Warnings-4*  
*Number of Impaired charges-0*  
*Number of vehicles checked-593*  
*Number of ADLS suspensions- 0*  
*Number of P.O.A. charges-0*  
*Approved Screening Device-1*  
*Number of 72 hours notices-0*

**Officer Overtime Hours**

*Court-0 hrs*  
*Court Security-5.5 hrs*  
*Criminal Invest-0 hrs*  
*In-service Training-0 hrs*  
*Sick Leave/STD Coverage-96 hrs*  
*Community Service-0 hrs*  
*Prisoner Escort-0 hrs*  
*MHA Escort/Hospital Security-0 hrs*  
*Training-0 hrs*  
*Health & Safety-0 hrs*  
*Other-2 hrs*  
*R.I.D.E.- 30 hrs*  
***TOTAL OVERTIME=133.5 HOURS***

**911 Calls for Service**

*Total 911 calls-192*

**Incoming General Calls Received**

*Total General Calls -767*

**Number of Attendees to Front Counter**

*Total - 234 (see attached for breakdown)*

Prepared by: Sgt W. Lamour

JAN 04 2017

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

DEPARTMENT: Building Services	MONTH: December, 2016
-------------------------------	-----------------------

Project Status: Building Permits

Total Permit Applications	340
Total Residential Starts to Date	7
Zoning Request to Date	\$3,564.00
Commercial/Industrial renovations/additions	8
New commercial/Industrial	1

## DECEMBER 2016 BUILDING PERMIT SUMMARY

Month	Fiscal Year	Building Permits Issued	Project Value	BP Fees
December	2016	11	\$29,500.00	\$720.00
December	2015	5	\$100,300.00	\$2,001.00

54-Orders to Comply issued for 2016

Complaints / Compliments: see attached

Employee Status:

Visitors: 18

Department Manager:   Dan Rivet

# COMPLAINT, COMPLIMENTS, COMMENTS RECORD BOOK

Dec 16/16		Concerned about the number of loads of snow that were dumped by T Bell on private property at the end of Vanier Rd, noise went on all night long, concerned that the property owner is building a snocross track, noise will be unbearable.	Spoke to Police Chief and Clerk.	PR
Dec 20/16		3 Patrons arrived at the Complex for class at approx. 9:50am they were unable to find parking, she noted that there were 2 snowmachines taking up 2 spots	Reported to Complex Front Desk, passed on to Clerk, Clerk to discuss with Police Chief	PR
Dec 20/16		Called concerned about the snocross track being built on private property at the end of Vanier Rd, noise levels are disturbing, increased traffic on Vanier Rd unsettling, concerned about contamination of Darkie Creek from snow being dumped by T Bell on private property adjacent to the Creek	Clerk received complaint, will investigate with the MOEC, Police with respect to noise, investigate possible Zoning Bylaw Infractions	PR

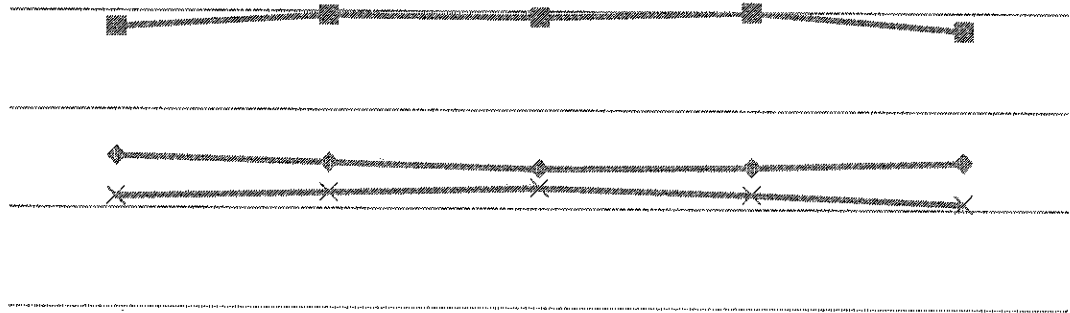


## Five Year History

Year	2016	2015	2014	2013	2012
Total Permit Issued	340	294	256	270	308
Value of Construction -	\$6,849.591	\$9,122.115	\$8,765.641	\$9,995.080	\$6,621.005
Total fees collected -	\$131.392	\$145.954	\$163.795	\$142.371	\$116.980

### Total Fees Collected / Permits Issued

Dollar Amount in Thousands of Dollars



	1	2	3	4	5
# of Permits	340	294	256	270	308
Construction Value	\$6,849.591	\$9,122.115	\$8,765.641	\$9,995.080	\$6,621.005
Fees Collected	\$131.392	\$145.954	\$163.795	\$142.371	\$116.980

Department:	General Administration	Form Number:	A99-01371
Subject:	Departmental Report	Effective Date:	06/05/17
Policy No:		Revision Date:	08/04/27
Bylaw No:		Version #:	2

# DEPARTMENTAL REPORT

DEC 20 2016

<b>DEPARTMENT:</b> FIRE DEPARTMENT	<b>MONTH:</b> November 2016
------------------------------------	-----------------------------

## **Inspection Orders Completed:**

- 3 – New Inspections
- 5 – Final Inspections

Also,

- 1 – Wood stove inspection completed
- 1 – Commercial building inspection conducted

## **Inter-Departmental:**

- Fire route investigation at Complex and Mead Boulevard on-going;
- Review of information for the new Sacred Heart School;
- Fire Dept. participated in the Santa Claus parade.

## **Fire Prevention:**

- The CO Awareness safety campaign included an on-air interview with local Moose FM radio;
- Fire drills were conducted at Community Living buildings;

## **Other:**

### **The Fire Chief:**

- /CEMC held an Emergency Management Committee meeting for the Town's Community Control Group, a table top scale exercise was also part of the scheduled meeting;
- met with the Fire Protection Officer with the Ontario Fire Marshal's Office;
- met with ARES representatives regarding the new emergency back-up radio equipment;
- attended a Mutual Aid meeting in Onaping Falls;
- met with Ministry of Natural Resources representative;
- and firefighters attended Remembrance Day ceremonies at Espanola High School and Legion.

## **Fire Permits Issued: 7**

## **DEPT. CALLS:**

### **Number of Calls: Nov. 2016 -- 9**

Fires – 1  
CO Calls- No Co Present - 3  
Medical Assist - 2  
Alarm System Malfunction/False Alarm - 2  
False Alarm - Cooking – 1  
**TOTAL CALLS TO DATE – 84**

### **Number of Calls: Nov. 2015 -- 4**

Fires – 1  
CO Calls – 1  
Vehicle Accident - 1  
False Alarm - 1  
**TOTAL CALLS TO DATE - 66**

## **Employee Status:**

- Advertisements have been posted for the firefighter positions.

**Visitors: 20**

Department Manager:

*Mike Hulse*

Submitted on:

*12/14/16*

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

<b>DEPARTMENT:</b> Administration	<b>DATE:</b> January 3, 2017
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<b>ITEM:</b> Consent Application B-02/16
--

<p><b>RECOMMENDATION:</b>Be It Resolved That: Consent Application B-02/16 be granted with the following condition:</p> <ol style="list-style-type: none"> <li>1) 3 copies of the SR Plan be deposited with the Town.</li> <li>2) Severed parcel to be consolidated with 931 Second Avenue legally known as Merritt Con 5 PT Lot 10 SR Plan 53R14107 Part 2 PCL 30172 SWS</li> </ol>
---

<p><b>BACKGROUND:</b>This application is to obtain a Technical Severance; to sever a portion of one property and consolidate it with the adjacent property, 931 Second Ave. The Public Hearing notice was published in the Mid North Monitor as per notice requirements on the <i>Planning Act</i> and posted on the municipal website. The application was circulated to Departments for comment: Written comments received; Bldg – no concerns, FIRE – no concerns, Police - no concerns, PWD – no concerns</p>
---

<p><b>ANALYSIS:</b></p> <p>This application meets regulations as set out under the Planning Act, the Town's Official Plan specifically section 3.6.2.2 c) and the Zoning Bylaw. The applicant's intention is to sever 2 acres of his property, as indicated on the attached sketch and transfer it to the adjacent property owner to be consolidated with 931 Second Ave. A new lot is not being created; the lot size of 931 Second Ave is being increased.</p>
--

<b>EXISTING POLICY:</b> Council Resolution
--

<b>STRATEGIC GOAL:</b> Improve and Maintain our Infrastructure
--

<b>FINANCIAL COMMITMENT:</b> NA
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<b>IMPLEMENTATION:</b> Clerk's Office
---------------------------------------

**Prepared By:** Paula Roque

**CAO / Treasurer:** Cynthia Townsend

**Approval of Recommendation:** Yes ☒ No ☐

**Comments:** \_\_\_\_\_

## APPLICATION FOR CONSENT

Planning Act, R.S.O. 1990, c. P.13, s. 53 (1)  
O.Reg. 197/96, Schedule 1

Date of Application  
November 22, 2016

File No.  
B-02/16

COUNCIL

Name of approval authority

TOWN OF ESPANOLA

Name of municipality

Name of Owner Bourgeault, Brant	Name of Agent (If the applicant is an agent authorized by the owner)
Address 897 Second Avenue	Address
Espanola, ON P5E 1A9	
Telephone	Email

TYPE - PURPOSE of proposed transaction such as a transfer for the creation of:

☐ new lot    ☒ lot addition    ☐ easement    ☐ charge    ☐ lease    ☐ correction of title

☐ Other (specify) .....

NAME OF PERSON to whom the land or an interest in the land is to be transferred, charged or leased (If known)

931 Second Avenue

LEGAL DESCRIPTION of subject land (such as the municipality or geographic township in territory without municipal organization, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number).

Sever Part of: MERRITT CON 5 LOT 10 PCL 29373 RP 53R12700 PART 1

Note: See reverse of page 4 for details of sketch required.

EASEMENTS - RESTRICTIVE COVENANTS affecting the subject land and a description of each easement or covenant and its effect (indicate for each):

Easement/Covenant	Description	Effect
Easement/Covenant	Description	Effect

attach additional page if necessary

CURRENT DESIGNATION of the subject land in any applicable official plan.

Portion to be severed is Rural

PREVIOUS APPLICATIONS - If known, indicate if the subject land has ever been the subject of an application under the Act for:

	File #	Status
<input type="checkbox"/> Approval of a plan of subdivision (under section 51)		
<input type="checkbox"/> Consent (under section 53)		

CONCURRENT APPLICATIONS - If known, indicate if the subject land is the subject of any other application under the Act for:

	File #	Status
<input type="checkbox"/> approval of a plan of subdivision		
<input type="checkbox"/> consent		
<input type="checkbox"/> official plan amendment		
<input type="checkbox"/> zoning by-law		
<input type="checkbox"/> minister's zoning order		
<input type="checkbox"/> minor variance		
<input type="checkbox"/> other (specify) .....		

PREVIOUS SEVERANCES - ORIGINAL PARCEL - Has any land been severed from the parcel originally acquired by owner?

☐ Yes (specify below)    ☐ No

Date of transfer:    Name of transferee:

Land use of the severed land:

# LAND TO BE SEVERED

DIMENSIONS OF LAND (in metric units) intended to be severed:

Frontage: 419 feet Depth: Irregular Shape Area: 87,000sq ft=2acres

EXISTING USES of the land: Vacant

EXISTING BUILDINGS - STRUCTURES - Where there are any buildings or structures on the land, indicate (in metric units) for each: NA

TYPE ..... Front lot line setback: ..... Height: .....  
 Rear lot line setback: ..... Dimensions: .....  
 Side lot line setback: ..... Floor area: .....  
 Side lot line setback: .....

TYPE ..... Front lot line setback: ..... Height: .....  
 Rear lot line setback: ..... Dimensions: .....  
 Side lot line setback: ..... Floor area: .....  
 Side lot line setback: .....

attach additional page if necessary

PROPOSED USES of the land: To be consolidated with 931 Second Ave

PROPOSED BUILDINGS - STRUCTURES - Where any buildings or structures are proposed to be built on the land, indicate (in metric units) for each: NA

TYPE ..... Front lot line setback: ..... Height: .....  
 Rear lot line setback: ..... Dimensions: .....  
 Side lot line setback: ..... Floor area: .....  
 Side lot line setback: .....

TYPE ..... Front lot line setback: ..... Height: .....  
 Rear lot line setback: ..... Dimensions: .....  
 Side lot line setback: ..... Floor area: .....  
 Side lot line setback: .....

attach additional page if necessary

ACCESS - Access to the land will be by:

- ☐ Provincial highway ☐ Municipal road - seasonal  
☒ Municipal road - year round ☐ Right-of-way  
☐ Other public road (specify) ..... ☐ Water

WATER ACCESS - Where access to the land will be by water only (Indicate in metric units):

Parking facilities (specify) ..... Docking facilities (specify) .....  
 approx. distance from subject land ..... approx. distance from subject land .....  
 approx. distance from nearest public road ..... approx. distance from nearest public road .....

WATER will be provided to the land by: Not required for lot addition

- ☐ Publicly-owned/operated piped water system ☐ Lake or other water body  
☐ Privately-owned/operated individual well ☐ Other means (specify) .....  
☐ Privately-owned/operated communal well

SEWAGE DISPOSAL will be provided to the land by: Not required for lot addition

- ☐ Publicly-owned/operated sanitary sewage system ☐ Privately-owned/operated individual septic system  
☐ Privy ☐ Privately-owned/operated communal septic system  
☐ Other means (specify) .....

# **LAND TO BE RETAINED**

**DIMENSIONS OF LAND** (in metric units) intended to be retained: Retaining Approx. 3.5 Acres See Att'd  
 Frontage: Depth: Survey Area:

**EXISTING USES** of the land: Existing Residential Use - 897 Second Avenue

**EXISTING BUILDINGS - STRUCTURES** - Where there are any buildings or structures on the land, indicate (in metric units) for each:

TYPE .....	Front lot line setback: .....	Height: .....
	Rear lot line setback: .....	Dimensions: .....
	Side lot line setback: .....	Floor area: .....
	Side lot line setback: .....	
TYPE .....	Front lot line setback: .....	Height: .....
	Rear lot line setback: .....	Dimensions: .....
	Side lot line setback: .....	Floor area: .....
	Side lot line setback: .....	

*attach additional page if necessary*

**PROPOSED USES** of the land: Maintain Existing Residential Use

**PROPOSED BUILDINGS - STRUCTURES** - Where any buildings or structures are proposed to be built on the land, indicate (in metric units) for each: NA

TYPE .....	Front lot line setback: .....	Height: .....
	Rear lot line setback: .....	Dimensions: .....
	Side lot line setback: .....	Floor area: .....
	Side lot line setback: .....	
TYPE .....	Front lot line setback: .....	Height: .....
	Rear lot line setback: .....	Dimensions: .....
	Side lot line setback: .....	Floor area: .....
	Side lot line setback: .....	

*attach additional page if necessary*

**ACCESS** - Access to the land will be by:

- |   |  |
|---|--|
| <input type="checkbox"/> Provincial highway                     | <input type="checkbox"/> Municipal road - seasonal |
| <input checked="" type="checkbox"/> Municipal road - year round | <input type="checkbox"/> Right-of-way              |
| <input type="checkbox"/> Other public road (specify) .....      | <input type="checkbox"/> Water                     |

**WATER ACCESS** - Where access to the land will be by water only (Indicate in metric units):

Parking facilities (specify) .....	Docking facilities (specify) .....
approx. distance from subject land .....	approx. distance from subject land .....
approx. distance from nearest public road .....	approx. distance from nearest public road .....

**WATER** will be provided to the land by: No Change

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Publicly-owned/operated piped water system | <input type="checkbox"/> Lake or other water body    |
| <input type="checkbox"/> Privately-owned/operated individual well              | <input type="checkbox"/> Other means (specify) ..... |
| <input type="checkbox"/> Privately-owned/operated communal well                |  |

**SEWAGE DISPOSAL** will be provided to the land by: No Change

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Publicly-owned/operated sanitary sewage system | <input type="checkbox"/> Privately-owned/operated individual septic system |
| <input type="checkbox"/> Privy   | <input type="checkbox"/> Privately-owned/operated communal septic system   |
| <input type="checkbox"/> Other means (specify) .....                               |  |

PROVINCIAL POLICY STATEMENTS

This application is consistent with the policy statements issued under subsection 3 (1) of the Planning Act

☒ Yes

☐ No

PROVINCIAL PLANS - The subject land is within an area of land designated under a provincial plan(s)

☒ Yes

☐ No

If yes, this application does:

☒ conform to the applicable provincial plan(s).

☐ not conflict with the applicable provincial plan(s).

AUTHORIZATION  
BY OWNER

I, the undersigned, being the owner of the subject land, hereby authorize .....  
to be the applicant in the submission of this application.

.....  
Signature of owner

.....  
Signature of witness

.....  
Date

DECLARATION  
OF APPLICANT

I, Brant Bourgeault ..... of the ..... Town ..... of  
Espanola ..... District ..... Sudbury  
..... in the ..... of .....

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn  
declaration conscientiously believing it to be true and knowing that it is of the same force and effect  
as if made under oath.

DECLARED before me at the ..... Town .....

of ..... Espanola .....

District ..... Sudbury

in the ..... of .....

this 22 day of November, 2016.

Paula Roque  
Signature of commissioner, etc.

Brant Bourgeault  
Signature of applicant

PAULA ROQUE  
COMMISSIONER FOR THE  
TOWN OF ESPANOLA

ORIGINAL - Office

COPY - Applicant

PAGE 4 OF 4





## SECTION 23 RU ZONE – RURAL

### 23.1 General

No person shall hereafter use any lands, nor erect, alter, enlarge, or use any building or structure in the RU Zone (as shown on the attached Schedules) except in accordance with the provisions of this Section and of other relevant Sections of this By-law.

### 23.2 Permitted Uses

- Agricultural uses;
- Cemeteries;
- Existing uses;
- Forestry and conservation uses;
- Golf courses;
- Private parks;
- Public parks;
- Public communications and transportation facilities;
- Recreational facilities;
- Seasonal dwellings;
- Utility;
- Veterinary establishments, kennels;
- Single family dwellings; and
- Uses accessory to the foregoing.

Amended on Feb 12,  
2013 by By-law 2502/13

### 23.3 Zone Requirements

Lot Area (minimum)	10,000 m <sup>2</sup> (1.0ha)
Lot Frontage (minimum)	50 m
Yard Requirements (minimum)	
All yards	15 m
Building Height (maximum)	10 m
Lot Coverage (maximum)	20%

### 23.4 Additional Zone Requirements

#### a) General Provisions

In accordance with the provisions of Section 3.

### 23.5 Special Exception Zones

#### a) RU-1

Reserved.

reserve fund to be applied toward the purchase of other parkland or to improve and maintain existing parks.

13. For any division of land, the Town will impose certain conditions to the approval of the severance or subdivision. An agreement relating to the conditions may be required.
14. In considering applications for division of land, the Town may consult with the School Boards and any other Boards or Committees which must plan for future growth.
15. The cumulative effect of development and the resulting financial implications for the Town will be monitored on an ongoing basis.
16. The Town, on an annual basis, shall monitor the number, type and location of rural residential lots created by consent.
17. A division of land will not be allowed for a parcel of land subject to flooding or other physical condition which would make it unsuitable for the intended use unless the proposed lots contain sufficient suitable land outside the flood risk or hazardous area to safely accommodate all buildings, structures and sewage disposal facilities.
18. New lots should be created in areas only where an uneconomic extension of any major services is not required.
19. Where applicable, the applicant will provide sufficient information to substantiate that all lots created are suitable for wells and septic systems in accordance with current regulations to the satisfaction of the Town and the appropriate approval authority. *New lots with communal or individual on-site sewage services shall only be created if there is confirmation of sufficient reserve sewage system capacity to treat septage, as per the MOE's "Provincial Policy Statement 2005: Reserve Sewage System Capacity for Hauled Sewage". (MMAH Mod 20)*
20. *Development on all lands within 300 m of a waterbody will be considered to have the potential to impact that waterbody. Therefore the impacts on a waterbody of any development within 300 m of it must be evaluated prior to making a decision on the proposed development, in accordance with the Lakeshore Capacity Assessment Handbook. (MMAH Mod 21)*

### **3.6.2 Consent Policies for Land within the Rural and Waterfront Designation**

1. The division of land in the Rural or Waterfront designation shall take place through the consent process. Subdivisions will not be permitted in the Rural or Waterfront designation except by Official Plan Amendment.
2. Consents may be granted in accordance with the following:
  - a) A maximum of one (1) consent from an existing land holding less than 35 hectares will be considered for residential uses. For purposes of this Section, an existing land holding is defined as a property existing as of June 18, 1985.

- b) A maximum of three (3) consents from an existing land holding consisting of 35 hectares or more in size will be considered for residential uses. For the purposes of this Section, an existing land holding is defined as a property existing as of June 18, 1985.

\*\*\*\*\* c) Consents to land severance for lot adjustments or technical amendments which do not create new lots shall not make a lot ineligible for a consent so long as the intent of the Plan is maintained. \*\*\*\*\*

- d) New residential lots shall have a lot area of not less than 1.0 hectares (2.47 acres). One dwelling unit is permitted per lot.
- e) Residential uses will be in accordance with the other relevant policies of this Plan, including the Minimum Distance Separation Formula I as amended. Residential development shall be located so as to avoid natural hazard areas and to ensure that the impact on natural environmental features will be *in accordance with the natural heritage policies of Section 5 of the Official Plan. (MMAH Mod 22)*
- f) In addition to Clause 3.6.2.2 a) and b), infilling within existing concentrations of residential development shall be permitted. For the purposes of this Section, infilling shall refer to situations where the land under consideration is an existing lot, fronts upon a public road and is located between existing residential buildings or an existing residential building and a natural or man-made barrier, such as a public road, a navigable stream or a railway right-of-way, separated by not more than approximately 100 metres and located on the same side of the road.
- g) Severances for the creation of new lots in the Rural or Waterfront designation shall only be permitted in accordance with the policies of Section 3.6.1 and the policies of the applicable designation.
- h) Before approving any development proposal within the Waterfront designation, Council must be assured that the proposed development will not exceed the capacity of the lake to accommodate development. *Proponents of shoreline development proposals may be required to conduct a Lakeshore Capacity Assessment in accordance with the MOE's Lakeshore Capacity Assessment Handbook to determine whether the lake is at capacity for development. (MMAH Mod 23)* New development on Sensitive Lakes will only be permitted in accordance with Section 4.8.1.

### **3.6.3 Consent Policies for Land within the Mineral Aggregate Extraction (MMAH Mod 24) Designation**

- 1. Division of land within the Mineral Aggregate Extraction (MMAH Mod 24) Designation shall not, in the opinion of the Town and the appropriate government agencies, preclude the extraction of the aggregate resource and should not be approved for residential uses.

# Espanola Helping Hands Food Bank Celebrates 10 Years

Camilla White-Kirkpatrick  
For The Mid-North Monitor

The Espanola Helping Hand Food Bank (EHHFB) is still going strong after a decade since it began operating out of St. Jude's Parish.

The organization celebrated its milestone with an open house on Nov. 29.

EHHFB secretary Rita Brown

recalled that the church had been undergoing renovations and was providing meals to the volunteer workers when others began to come by asking for food.

She said the priest at the time had recognized a need in the community and agreed to host the food bank in the basement of the church.

Ten volunteers began the

initiative that gave groceries and a hot bowl of soup to about 15 families each week.

When they outgrew the church in 2012 and moved to its Centre Street location, they had to stop providing the soup as the new space did not have cooking facilities.

"We were fortunate with the time we spent at the church as we never had to pay rent, heat

or hydro," said director of distribution Gisele Mokohonuk. "It allowed us to build up our bank account."

The food bank is housed in two basement rooms at 87 Centre Street where some of the costs include rent, telephone, liability and contents insurance.

The organization is run by its 35 volunteers and 100% of the money goes directly towards

food and sustainability of the present location.

The EHHFB, which operates under the umbrella of the Sudbury Foodbank Association, became incorporated four years ago. Two years later, they acquired a charity number, which allows them to issue tax deductible receipts for donations.

The EHHFB has a 320-kilometre catchment area and serves about 40 families each week. Last year, they served 2,572 people of which 701 were children. By the end of 2016, the total number is projected to be 2,900. The population of Espanola is 5,200.

Mokohonuk, who has helped with the food bank since it began, said the need for the food bank continues to grow. In past three weeks alone, the EHHFB has had three or four new clients each week.

CONTINUED ON PAGE 5

## Notice of Public Hearing The Planning Act (Section 53)

Take notice that the Council for the Town of Espanola will hold a public hearing for the purpose of receiving comments on a Consent Application on **Tuesday, January 10th, 2017 at 7:30 pm** in the Council Chambers of the Municipal Building.

Application No. B-02/16

Applicant: Brant Bourgeault

Purpose: Technical severance to sever 2 acres from Merritt CON 5 Lot 10 PCL 29373 RP 53R12700 Part 1, 897 Second Ave and consolidate with adjacent property, 931 Second Avenue.

Zoning: RU - Rural / R1 - Residential First Density

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed amendment.

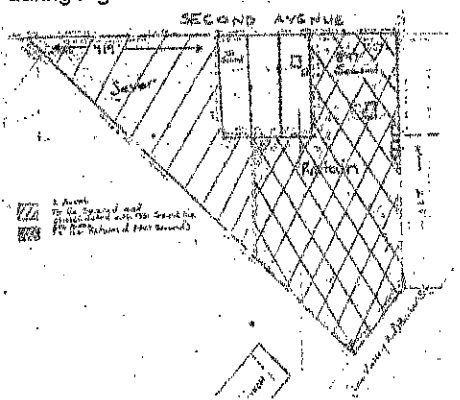
If a person or public body that files an appeal of a decision of the Council of the Town of Espanola in respect of the proposed consent does not make written submissions to the Council of the Town of Espanola before it gives or refuses to give a provisional consent, the Ontario Municipal Board may dismiss the appeal.

If you wish to be notified of the decision of the Council of the Town of Espanola in respect of the proposed consent, you must make a written request to the Town of Espanola at 100 Tudhope St, Suite 2, Espanola, ON P5E 1S6.

Any person(s) wishing additional information, wishing to submit written comments or to view the application may do so by contacting the Town Office during regular business hours.

Dated at Espanola on this  
8th day of December 2016.

Paula Roque, OMO  
Clerk / Manager of Planning Services  
Town of Espanola  
100 Tudhope St. Suite 2,  
Espanola, ON P5E 1S6  
Tel: 705-869-1540



## Free Christmas dinner open to everyone

CONTINUED FROM PAGE 1

Now that Rivet lives in Espanola, she and Oling decided to start something here.

The first year the volunteers came from the Lighthouse, but over time it expanded to volunteers from the community.

"We don't refuse any help," said Rivet. "It's grown every year."

The volunteers meet on Christmas Eve afternoon to do the preparation, and all food is donated from the community.

Anyone wanting to volunteer or make a donation, can call Marlene at 705-869-4644.

Despite the accident that occurred on Dec. 1 at the Lighthouse, the Christmas meal is still a go.

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** January 4, 2017

**ITEM:** Interim Tax Bylaw

**RECOMMENDATION:** Be It Resolved That: Bylaw 2760/17 be adopted, being a bylaw to provide for an Interim Tax levy and the Payment of Interim Taxes for the Year 2017.

**BACKGROUND:**

Interim Tax Levy equals 50 % of the prior year's final taxes on the property.

**ANALYSIS:**

The Interim Tax Levy Bylaw allows the municipality to collect up to 50% of the prior year's final taxes.

**EXISTING POLICY:** The Municipal Act, 2001 c. 25 sections 317 regulates this bylaw.

**STRATEGIC GOAL:**

**FINANCIAL COMMITMENT:** None

**BUDGETED:**

Yes

No

**IMPLEMENTATION:** This bylaw is required in order to legally send the interim tax bills.

**Prepared By:**

Jeremiah Steele

**Department Manager:**

Cathy Tessier

**Clerk Treasurer/Administrator:**

Cynthia Townsend

**Approval of Recommendation:**

Yes

☒

No

**Comments:**

**DRAFT**



## **THE CORPORATION OF THE TOWN OF ESPANOLA**

### **BY-LAW NUMBER 2760/17**

Being a By-Law to provide for an Interim Tax Levy and  
the Payment of Interim Taxes for the Year 2017

WHEREAS Section 317 of the Municipal Act provides that the Council of a local municipality may pass a by-law to impose an interim levy on the assessment roll for taxation in the current year for property in the municipality rateable for local municipality purposes;

AND WHEREAS Section 317 of the Municipal Act provides a set of rules for determining the interim tax payable, which are also subject to the municipality's discretion under Section 317 of the Municipal Act to decrease or increase the interim tax payable where it is felt that the interim amount would otherwise be too high or too low in relation to the total taxes that are anticipated to be levied on the property in the year;

AND WHEREAS the Council of this municipality deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Municipal Council of The Corporation of the Town of Espanola enacts as follows:

1. Interim tax levies are hereby imposed on the whole of the assessment for real property for all property classes according to the assessment roll for taxation in the current year, and shall be in the amount equal to FIFTY per cent (50%) of the final 2016 taxes on the property.
2. When calculating the total amount of taxes for the year 2017 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2016, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. The dates for payment of taxes on real property under this bylaw shall be as follows and in two equal, or approximately equal installments:  
**February 9<sup>th</sup>, 2017**  
**March 23<sup>rd</sup>, 2017**
4. In default of payment of the First Installment of taxes or any part thereof by the day named therein for the payment thereof, the remaining installment or installments shall forthwith become payable.
5. A percentage charge of Fifteen Percent (15%) shall be imposed as a penalty for non-payment of and shall be added to every tax installment or part thereof remaining unpaid on the first day following the first day for payment of each such installment and thereafter an additional charge of Fifteen Percent (15%) shall be imposed and shall be added to every such tax installment or part thereof remaining unpaid on the first day of each calendar month in which default continues up to and including December of this year as per the charge set out in the bylaw establishing a penalty charge for non-payment of current taxes.
6. It shall be the duty of the Tax Collector, immediately after the several dates named in Section 2, to collect at once by distress or otherwise, under the provisions of the statutes in that behalf all such tax installments or parts thereof

as shall not have been paid on or before the respective dates provided aforesaid together with the said percentage charges as they are incurred.

- 7.** The Tax Collector not later than 21 days prior to the date that the first installment is due, shall mail or cause to be mailed to the address of the residence or place of business of each person taxed, a notice setting out the tax payments required to be made pursuant to this bylaw, the respective dates by which they are to be paid to avoid penalty and the particulars of the penalties imposed by this bylaw for late payments.
- 8.** Taxes shall be payable to the Corporation of the Town of Espanola. All taxes are payable at the office of the Tax Collector.
- 9.** The Collector and Treasurer be and are hereby authorized to accept part payment from time to time on account of any taxes due and to give a receipt for such part payment provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectible under Section 5 in respect to non-payment of taxes or of any installment thereof.
- 10.** When tenants of lands owned by the Crown or in which the Crown has an interest is liable for payment of taxes and where any such tenant has been employed either within or outside the municipality by the same employer for not less than thirty days, such employer shall pay over to the Collector or Treasurer on demand out of wages, salary or other remuneration due to such employee the amount then payable for taxes under this bylaw and such payment shall relieve the employer for any liability to the employee for the amount so paid.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL, this 10<sup>th</sup> DAY of JANUARY, 2017.

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Ron Piche, Mayor

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Paula Roque, Clerk

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

<b>DEPARTMENT:</b> FIRE DEPARTMENT	<b>DATE:</b> January 4 <sup>th</sup> , 2017
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**ITEM:** Evacuation Agreement between The Corp. of the Town of Espanola and The One Tot Stop Day Care.

**RECOMMENDATION:** That Council approve the evacuation agreement between The Corp. of the Town of Espanola and the One Tot Stop Day Care for the purpose of allowing the Day Care to evacuate from their current facility to the Espanola Regional Recreation Complex when necessary due to a threat.

**BACKGROUND:** The purpose of this policy is to enter into agreement in the event an evacuation becomes necessary for the Day Care. The Regional Recreation Complex is the nearest facility to the Day Care with the capacity to assist in the housing of potential evacuees. Both parties, by signing the agreement, consent to the terms and conditions as stated in the Agreement.

**ANALYSIS:** See Attached Agreement

**EXISTING POLICY:** N/A

**STRATEGIC GOAL:**

**FINANCIAL COMMITMENT:** None

<b>BUDGETED:</b> N/A	Yes	No	
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**IMPLEMENTATION:** January 2017

**Prepared By:** \_\_\_\_\_

**Department Manager:** Mike Pichor

**Clerk Treasurer/Administrator:** Cynthia Townsend

**Approval of Recommendation:** Yes ☒ No ☐

**Comments:** \_\_\_\_\_



THIS AGREEMENT MADE THIS 6<sup>th</sup> DAY OF December

BETWEEN:

THE CORPORATION OF THE TOWN OF ESPANOLA (TOWN)

- and -

THE ONE TOT STOP DAY CARE

**WHEREAS, The One Tot Stop Day Care** may need to evacuate their current facility, located at 164 Mead Boulevard;

**AND WHEREAS,** the evacuation of some or all of the staff and children of **The One Tot Stop Day Care** may become necessary in the future on very short notice;

**AND WHEREAS, Espanola Regional Recreation Complex** is the nearest facility to **The One Tot Stop Day Care** with the capacity to assist in the housing of potential evacuees;

**AND WHEREAS,** both **Town** and **The One Tot Stop Day Care** recognize that the health, safety and welfare of people are the first priority in the event of an emergency;

**AND WITH THE EXCEPTION OF,** an evacuation due to the loss of electrical power in the Town, as this facility currently does not have back-up power.

**NOW THEREFORE,** the parties hereby agree to the following:

**A. OPERATION OF THIS AGREEMENT**

1. This agreement shall have no force or effect unless and until an evacuation of the One Tot Stop Day Care becomes necessary due to a threat.

**B. PROVISION OF EMERGENCY ASSISTANCE**

2. If and when an evacuation of the facility of some or all of the One Tot Stop Day Care becomes necessary, the Town hereby agrees to render assistance to the One Tot Stop Day Care as follows:
  - (a) to make available the use of the recreation facility to house evacuees for a short term: during its regular hours of operations;
  - (b) to provide personnel as are necessary to maintain and operate facilities and/or equipment, as part of the normal operations of the facility;
  - (c) such other assistance as the parties may agree upon;
  - (d) This agreement is specific to the One Tot Stop Day Care facility at 164 Mead Boulevard, in the event of a larger emergency in the community and/or a declared emergency, the Town's Emergency Response Plan may take precedent.

**C. USE OF FACILITIES & EQUIPMENT**

3. Espanola and the One Tot Stop Day Care will give due consideration to the requirements of any facility as is required to ensure safe accommodation.
4. Notwithstanding the above paragraphs, final authority for the use and control of the facility shall rest with the Town.

#### **D. STAFFING**

5. While the Regional Recreation facility is in use under the terms of the agreement:
  - (a) The Town shall have one or more members of its staff on the facility premises at all times to assist with the operation and maintenance of the facility; and
  - (b) The One Tot Stop Day Care shall have its staff on the facility premises at all times to perform with the operation and maintenance of the activities for the evacuees and volunteers.

#### **E. DILIGENCE AND CARE**

6. The One Tot Stop Day Care and other parties having authority to use Espanola Regional Recreation facility shall exercise due diligence and care and shall not interfere with any of the facility activities unless deemed necessary as part of the response to the emergency.

#### **F. INDEMNITY**

7. The One Tot Stop Day Care hereby agrees to save harmless and indemnify Espanola, its officers, agents, contractors and employees from and against all claims, demands or causes of action whether at law or in equity, in respect of its use of its facilities or the provision of emergency services, and from and against all damages, losses, costs, charges and expenses which Espanola may sustain or incur or be liable for in consequence of such claims or demands or causes of action, whether in negligence or otherwise, from any source whatsoever, including but not necessarily limited to:
  - (a) claims, demands or causes of action by, or on behalf of, any officers of Espanola or its agents, employees, contractors or representatives; and
  - (b) claims, demands or causes of action by any other person or persons using Espanola facilities or receiving services of any kind from Espanola.
  - (c) A certificate of Insurance naming the Corporation of the Town of Espanola as an additional insured in the amount of not less than \$5 million of general liability insurance shall be provided to the Town on an annual basis.

#### **G COSTS**

8. The parties hereby acknowledge and agree that both the One Tot Stop Day Care and the Town may incur costs as a result of any evacuees being received by the Town.
9. The Town agrees that any costs and/or expenses shall only ever be recovered from the One Tot Stop Day Care, under this agreement or otherwise, on a cost recovery basis.
10. Nothing in this agreement shall preclude the Town from taking action to recover costs and expenses from such person(s) or entities as may be found responsible for causing the emergency, or from seeking federal and/or provincial funding to cover any or all costs incurred by the Town.

#### **H. TERMINATION**

11. This agreement may be terminated by any of the parties hereto, by 60 days notice given in writing to the other parties by delivering the same in person or by ordinary mail. Any

notice shall be deemed to have been given on the third business day following the date on which it was mailed.

**I. SUCCESSORS AND ASSIGNS**

12. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**IN WITNESS WHEREOF** the parties hereto have hereunto affixed their seals attested by the proper officers in that behalf.

**CORPORATION OF THE TOWN OF  
ESPANOLA (TOWN)**

)  
) \_\_\_\_\_  
) Mayor  
)  
) I have authority to bind the Corporation.  
)  
)  
)  
)  
) \_\_\_\_\_  
) Chief Administrative Officer/Treasurer  
)  
) I have authority to bind the Corporation.  
)  
)  
)  
)

**THE ONE TOT STOP DAY CARE**

)  
) Joan Cole Malboro  
) Executive Director  
)  
) I have authority to bind the corporation  
)  
)  
)  
) Dane Gamble  
) Manager  
)  
) I have authority to bind the corporation  
)  
)  
)  
)

December 1, 2016

Dear AMO Member:

**RE: Federal Infrastructure Phase 2 Incrementality Resolution**

As you know, the federal government announced additional infrastructure funding over the next 12 years in the Fall Economic Statement as part of its Phase 2 programming. It is consulting on design aspects for Phase 2 in order for it to be known before the funding programs begin in 2018.

AMO has endorsed a number of principles for the funding design – that it should maximize municipal flexibility; respect the breadth of municipal infrastructure assets and priorities; and provide stable, predictable, formula-based funding to municipal governments.

The role of incrementality and the funding formula (i.e., the share by each order of government) are important aspects. In communicating our principles to the federal government, we have noted the impacts of different formula approaches. The ideal position for municipal governments would be a 50% federal, 33% provincial, and a 17% municipal portion. This would mean a smaller share of municipal capital costs would recognize ongoing municipal operating costs which are generally not eligible for funding purposes. In reality, very few provinces agreed to fund 33% of Phase 1 programs, and some didn't put up new funds where they agreed to it. In Ontario, the provincial government did add new funding, in the amount of \$250 million (25%) for the recent Clean Water and Wastewater Fund (CWWF). This was in addition to its existing multi-billion long term infrastructure plan. No provincial funding was added for the federal public transit agreement.

Generally, incrementality has been a feature of prior federal programs. It requires that municipal and provincial governments spend new additional funds for each infrastructure project in order to meet the eligibility rules. This requirement may have had some merit before municipal governments had comprehensive asset management plans and related multi-year capital plans. Going forward, it will confuse the principles and practice of asset management not to mention municipal financial planning because it would influence municipal priorities. Where there are multi-year capital plans, based on asset replacement and maintenance priorities of an asset management plan, the federal funding should be aligned with these municipal plans. Phase 2 should align with municipal long-term planned spending, not the other way around.

We hope that you agree. If so, please adopt the attached resolution and add your voice to AMO's. AMO continues to believe that good asset management is the foundation of appropriate municipal infrastructure and financial management. Funding approaches must support it to further advance the culture of municipal asset management in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Dollin', with a large, stylized initial 'L'.

Lynn Dollin  
AMO President

## **FEDERAL INFRASTRUCTURE PHASE 2 INCREMENTALITY RESOLUTION**

**WHEREAS** municipal governments' infrastructure is critical to our collective economic health;

**WHEREAS** stable, predictable and formula- based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

**WHEREAS** Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and

**WHEREAS** a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

**NOW, THEREFORE BE IT RESOLVED** that the (name of municipality) calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

**BE IT ALSO RESOLVED** that the (name of municipality) calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government' asset management plan meets a municipal incremental infrastructure requirement.

Please forward your resolution to:  
AMO President Lynn Dollin [amopresident@amo.on.ca](mailto:amopresident@amo.on.ca)