



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, February 26, 2019
Council Chambers

100 Tudhope Street
7:00 pm



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, February 26, 2019** at 7:00 p.m.
In The Council Chambers, Municipal Building*

7:00 P.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

Please note this meeting will be streamed.

Disclosure of Pecuniary Interest and General Nature Thereof

PUBLIC HEARINGS

None

DELEGATIONS

Lacloche Foothills Drug Strategy

Aimee Belanger, RN, PHN, B.Sc.N. Public Health Nurse; Health Promotions Divisions; Public Health Sudbury & Districts

Aimee Tremblay, RSSW, Registered Social Services Worker; Noojmowin Teg Mental Health and Addictions Counsellor

QUESTION PERIOD

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1** to **F10** inclusive contained in the Consent Agenda

- CA-04-19 Be It Resolved That: Items A1 to F10 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

A1 Special Meeting of Council of February 13, 2019

A2 Regular Meeting of Council of February 13, 2019

A3 Special Meeting of Council of February 13, 2019

A4 Special Meeting of Council of February 19, 2019

- 19-036 Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of February 13, 2019; Regular Meeting of Council of February 13, 2019; Special Meeting of Council of February 13, 2019; Special Meeting of Council of February 19, 2019.

Board and Committee Reports

B1 Community Services Committee Meeting of February 19, 2019

- 19-037 Be It Resolved That: The following board and committee reports are hereby received; Corporate Services Committee Meeting of February 19, 2019.

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2902/19

- 19-039 Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of February 13, 2019.

E2 Bylaw No. 2901/19

- 19-040 Being a Bylaw of the Town of Espanola to execute an Agreement with A-1 CRCS.

E3 Bylaw No 2902/19

- 19-041 Being a Bylaw of the Town of Espanola to amend the Emergency Management Program and Committee Bylaw.

Reports

F1 Public Works Department Departmental Report for January 2019

F2 Leisure Services Department Departmental Report for January 2019

F3 Fire Department Departmental Report for January 2019

F4 Building Services Department Departmental Report for January 2019

F5 Economic Department Departmental Report for January 2019

F6 Espanola Leisure Services Advisory Committee Meeting Minutes of January 21, 2019

F7 Treasurer's Statement of Remuneration – 2018

F8 Joint Health & Safety Meeting Minutes of January 3, 2019

F9 Manitoulin-Sudbury District Services Board Meeting Minutes of January 24, 2019

F10 Espanola Recycling/Waste Year End Report 2018

- 19-042 Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for January 2019; Leisure Services Department Departmental Report for January 2019; Fire Department Departmental Report for January 2019; Building Services Department Departmental Report for January 2019; Economic Department

Departmental Report for January 2019; Espanola Leisure Services Advisory Committee Meeting Minutes of January 21, 2019; Treasurer's Statement of Remuneration – 2018; Joint Health & Safety Meeting Minutes of January 3, 2019; Manitoulin-Sudbury District Services Board Meeting Minutes of January 24, 2019; Espanola Recycling/Waste Year End Report 2018

PART II - REGULAR AGENDA

Bylaws and Resolutions

G1 Recommendation regarding the Espanola Cycling Plan Fall 2018 (plan was previously circulated, full copies available at the Clerk's office)

- 19-043 Be It Resolved That: The Espanola Cycling Plan be adopted in principle.

G2 Bylaw No 2900/19, being a Bylaw for a Park Lot Control Exemption for Part 3 and 4 of Plan 53R-21121, Part 5 and 6 of Plan 53R-21121 and Part 7 and 8 of Plan 53R-21121

- 19-044 Be It Resolved That: Bylaw No 2900/19 be adopted, being a Bylaw for a Park Lot Control Exemption for Part 3 and 4 of Plan 53R-21121, Part 5 and 6 of Plan 53R-21121 and Part 7 and 8 of Plan 53R-21121.

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Ombudsman correspondence re: Open Meetings

MOF correspondence re: OMPF Funding

Conference and Conventions

2019 AMO AGM & Annual Conference; August 18-21, 2019; Ottawa

Mayor and Councillor Reports and Announcements

Future Council/Committee Meetings

Corporate Services Committee Meeting of March 5, 2019 @ 4:00 pm
Regular Meeting of Council of March 12, 2018 @ 7:00 pm

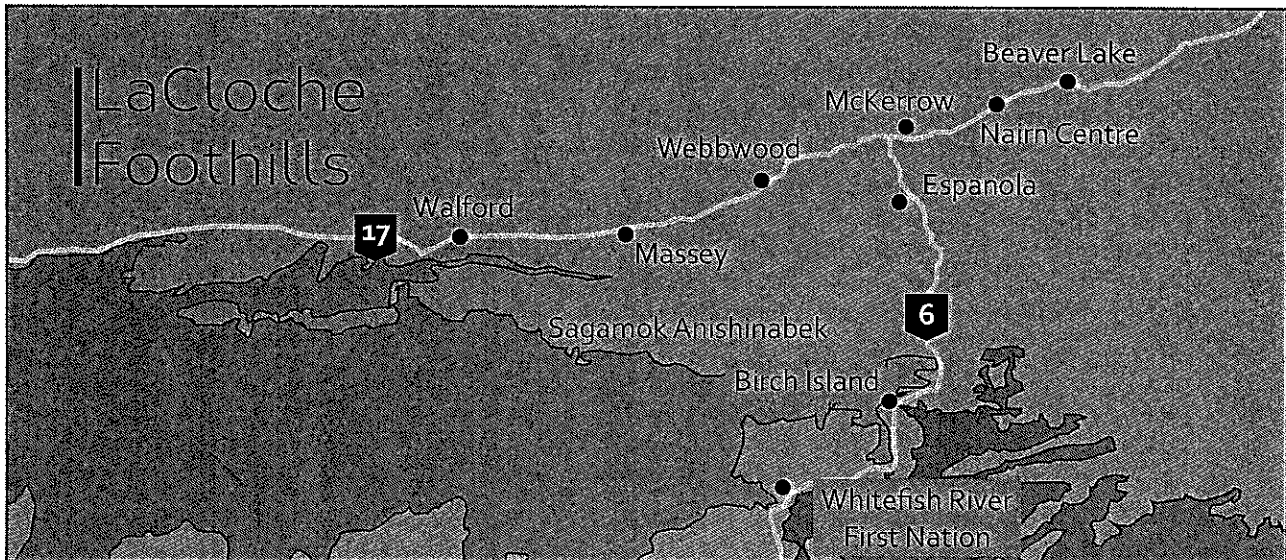
Adjournment

Closed Meeting (if required)

LaCloche Foothills Drug Strategy

Vision

Working together to improve the well-being of all people in the LaCloche Foothills area by building respectful and educated communities increasingly free of the harms caused by substance use.



Education

Promote health by providing coordinated, evidence-informed education, awareness-raising activities and local policies related to substance misuse and its impacts.

Services

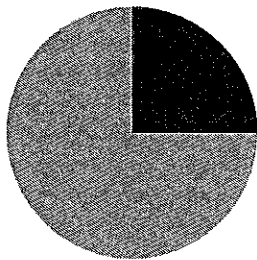
Provide a wide range of services such as harm reduction, treatment and recovery.

Enforcement

Strengthen community safety through collaboration and communications with police services, justice system, child welfare, probation and parole.

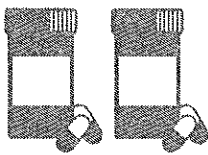
Relationships

Create, develop and sustain partnerships between individuals, community organizations and all levels of government based on mutual respect and sharing of responsibility.



25%

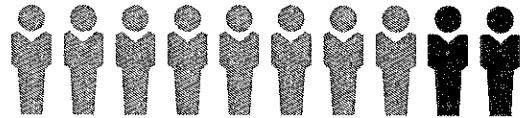
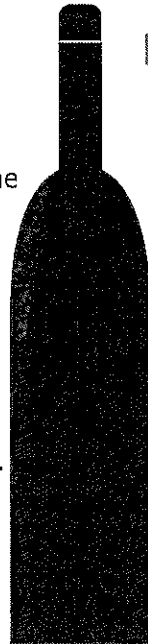
of students* reported using illicit drugs at least once in the previous 12 months



87% of student users of opioid pain relievers reported getting the pills at home*

\$300,000

of drugs seized by Espanola Police in 2013



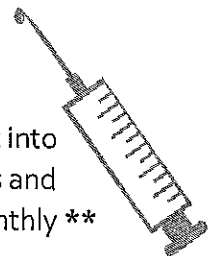
8 out of 10

people over 12 years of age drink alcohol. ***

Of these people **2 out of 10** drinkers are *binge drinkers ***

7000

clean needles brought into the LaCloche Foothills and surrounding area, monthly **



* Canadian Centre for Addiction and Mental Health, Ontario Student Drug Use and Health Survey, 2013

** Sudbury Action Center for Youth, The Point Needle Exchange Program

*** Canadian Community Health Survey, 2011

+ Binge drinking is defined as more than 5 standard serving size drinks on one occasion.

Community Partners and Agencies

- Cambrian College, Espanola Campus
- Espanola Clinic Pharmacy
- Espanola & Area Family Health Team
- Espanola High School
- Espanola Outpatient Addiction and Gambling Services
- Espanola Regional Hospital and Health Centre
- Health Sciences North
- Janeway Pharmachoice
- Manitoulin-Sudbury District Services Board
- Massey Medical Clinic
- Noojmowin Teg Health Centre
- North East Local Health Integration Network
- Ontario Provincial Police
- Public Health Sudbury & Districts
- Sagamok Anishnawbek

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**February 13, 2019
6:00 pm**

Her Worship Beer presided over the meeting.

Disclosure of pecuniary interest and general nature thereof

Present:

Mayor Beer; Councillors R. Dufour; K. Duplessis; B. Foster; S. Hayden; H. Malott; M. Van Alstine

Staff: C. Townsend, CAO/Treasurer; P. Roque, Clerk; J. Yusko, Manager of Public Works/Leisure Services; C. Kennelly; Economic Development Officer; T. Denault-Roque, Recording Secretary

In Camera

R. Dufour – B. Foster

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act:
 - a proposed or pending acquisition or disposition of land by the municipality or local board;
 - a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

Time: 6:01 pm

Carried

**Resume Special
Meeting**

K Duplessis – S. Hayden

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 7:05 pm

Carried

Mayor Beer advised that an economic development opportunity was discussed during the in camera portion of the meeting.

Adjournment

S. Hayden – K. Duplessis

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 7:05 pm

Carried

J. Beer
Mayor

P. Roque
Clerk

Unapproved



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**February 13, 2019
7:00 pm**

Her Worship Mayor Beer presided over the meeting.

Present:

Councillors K. Duplessis, R. Dufour, S. Hayden, B. Foster, H. Malott, M. Van Alstine

Staff: C. Townsend, CAO/Treasurer; P. Rogue, Clerk; T. Denault-Roque, Recording Secretary

The Mayor called the meeting to order.

Mayor Beer advised that Item G2 will be withdrawn from the Agenda.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing

1) **Applicant:** Ryan Bulloch

Purpose: To rezone the property known as PLAN M174 PT LOT 12 PCL18355, 365 Centre Street, TOWN OF ESPANOLA zoned as Special Industrial Commercial (M1) to Special Industrial Commercial Special Exception Five (M1-5) in order to recognize the existing legal non-conforming uses; two residential apartments and an additional residential dwelling unit and permit reduced parking requirements for dwelling units.

The applicant was not present. No verbal or written comments were received.

This portion of the meeting closed at 7:10 pm.

Delegations/Petitions **None**

Question Period **None**

Councillor Dufour asked for items D1 & D2 to be severed.

CONSENT AGENDA

CA-019-03 R. Dufour – S. Hayden

Be It Resolved That: Items A1 to F2 exclusive of item D1 & D2 contained in Part 1, Consent Agenda be adopted.

Carried

Items A1-A2
Council Minutes

19-024 S. Hayden – R. Dufour

Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of January 31, 2019; Special Meeting of Council of February 5, 2019.

Carried

Board and Committee Reports

Items B1

19-025 R. Dufour – B. Foster

Be It Resolved That: The following board and committee reports are hereby received; Corporate Services Committee Meeting of February 5, 2019.

Carried

Matters arising from the "In Camera Session"

Item C1

19-026 H. Malott – R Dufour

Be It Resolved That: As Recommended by the Corporate Services Committee That: The property owner be given to July 1, 2019 to extend main use water line to garage and disconnect from 2nd town line. During the period of February 2019 through July 2019 he will not be charged for the 2nd connection.

Carried

Business Arising from Board and Committees

Item D1

Item Severed. See Regular Agenda

Item D2

Item Severed. See Regular Agenda

Bylaws and Resolutions

Item E1

Confirmatory Bylaw

19-029 B. Foster – S. Hayden

Be It Resolved That: Bylaw No 2899/19 be adopted; being a Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of January 31, 2019.

Carried

Reports

Item F1-F2

19-030 B. Foster – S. Hayden

Be It Resolved That: The following reports are hereby received; POA Department Departmental Report for October – December 2018; Lacloche Foothills Municipal Association Meeting Report for February 4, 2019

Carried

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item D1
Integrity
Commissioner
Protocol

19-027 B. Foster – S. Hayden

Be It Resolved That: As Recommended by the Corporate Services Committee That: Policy L11-01872, being a Policy to set out the Integrity Commissioner Inquiry Protocol effective March 1, 2019 be adopted.

Carried

Item D2
Tree Canopy and
Natural Vegetation
Policy

19-028 S. Hayden – B. Foster

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw 2895/19 be adopted, being a Bylaw to adopt a Tree Canopy and Natural Vegetation Policy.

Carried

Item G1
Zoning Bylaw
Amendment

19-031 R. Dufour – S. Hayden

Be It Resolved That: Bylaw 2896/19 be adopted, being a bylaw to rezone the property located on, MERRITT PLAN M174 PT LOT 12 PCL18355, 365 Centre St, Town of Espanola zoned as Special Industrial Commercial (M1) to (M1-5) in order to recognize the existing legal non-conforming uses; two residential apartments and an additional residential dwelling unit and permit reduced parking requirements for the 3 dwelling units.

Carried

Item G3
Designate and Open
New Realigned
Church Street

19-033 B. Foster – S. Hayden

Be It Resolved That: Bylaw 2898/19 be adopted, being a bylaw to designate and open the new, realigned portion of Church St as a municipal road.

Carried

Item G4
A-1 CRCS Agreement

19-034 H. Malott – R. Dufour

Be It Resolved That: Council approve the new proposed Agreement with A-1 CRCS to allow the continuation of collections of all new outstanding fines with the new contingency rate of 20% moving forward.

Carried

Item G5
Emergency
Management

19-035 B. Foster – S. Hayden

Be It Resolved That: Council approve changes as submitted to the existing Emergency Management Program and Committee Bylaw and a new Bylaw be adopted to reflect the changes.

Carried

Correspondence For Information Only

H1 Bill 68 – The modernizing Ontario's Municipal Legislation Act 2017

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Cheque Register
Correspondence re: Communities in Bloom
SDHU Correspondence re: Heroin with Fentanyl
ERHHC Correspondence re: Thank you for delegation
Clerk's correspondence re: Community Services Follow Up Information

Conference and Conventions

OGRA - Feb 24-27, 2019; Toronto ON

Mayor and Councillors Reports and Announcements

Rec Committee Meeting

Councillor Hayden advised that she attended the Recreation Committee meeting and provided information on the items that were discussed.

Winter Carnival

It was stated that the Winter Carnival was well attended.

Clarification

The CAO provided clarification to Councillor Van Alstine in regards to purchasing authority; departmental reserves and IT support.

FTP Server

Councillor Van Alstine advised that she would like to have an FTP server to allow Council to access confidential documents at any time. Mayor Beer advised that she should be submitting a Notice of Motion to bring this item forward.

Councillor Van Alstine submitted the following Notice of Motion:

Notice of Motion

M. Van Alstine – R. Dufour Notice of Motion

Be It Resolved That: Council receives the full costing as of February 28, 2019 for each of the following:

1. New fire hall
 2. OPP Costing
 3. Integrity Commissioner report
 4. Legal fees paid to the Town Lawyer Paul Cassan (with a breakdown on phone calls, live streaming and in person)
- Furthermore that the above costing be provided at the open council meeting of March 12, 2019.

Carried

Councillor Van Alstine requested that the Notice of Motion be moved forward at this meeting in order that a Resolution can be vote on.

Full Costings

M. Van Alstine – R. Dufour

Be It Resolved That: Council receives the full costing as of February 28, 2019 for each of the following:

1. New fire hall
 2. OPP Costing
 3. Integrity Commissioner report
 4. Legal fees paid to the Town Lawyer Paul Cassan (with a breakdown on phone calls, live streaming and in person)
- Furthermore that the above costing be provided at the open council meeting of March 12, 2019.

Carried

Future Council Meetings

Special Meeting of Council of February 13th @ 6:00 pm
Budget Meeting of Council of February 13th @ 7:00 pm
Community Services Committee Meeting of February 19th @ 4:00 pm
Regular Meeting of Council of February 26th, 2019 @ 7:00 pm

Adjournment

S. Hayden – B. Foster

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 7:39 pm

Carried

Jill Beer
Mayor

Paula Roque
Clerk

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**February 13, 2019
7:50 pm**

Chair Bill Foster presided over the meeting.

Disclosure of pecuniary interest and general nature thereof

Present: Mayor Beer; Councillors R. Dufour; K. Duplessis; B. Foster; S. Hayden; H. Malott; M. Van Alstine

Staff: C. Townsend, CAO/Treasurer; P. Roque, Clerk; J. Yusko, Manager of Public Works/Leisure Services; C. Kennelly, Economic Development Officer; T. Denault-Roque, Recording Secretary

**2019 Municipal
Budget
Presentation**

Ms. Townsend, CAO provided Council with an update to the Municipal Budget which highlighted the changes made since the 1st draft as well as the outstanding items. The budget is now showing an increase of 2.4%; down from 4.37% shown in the 1st draft.

Ms. Kennelly, Economic Development Officer presented Council with the Economic Development budget for 2019; highlighting the enhancements the Department is requesting.

It was the consensus of council to review if one-time expenses should come from reserves for this year. Staff was directed to provide information on what is a reoccurring expense and what is a one-time expense.

Councillor Van Alstine submitted the following Notice of Motion:

Notice of Motion

M. Van Alstine – R. Dufour

Be It Resolved That: we review the Fire Department budget line by line and

Furthermore that all elected officials have full access to the budget submissions electronically and

That copies of invoices and paid receipts be provided electronically as requested by any elected official and

That all elected officials are copied on all budget correspondence and that these budget meetings take place at 7 pm when all elected official are available to attend.

Carried

A discussion ensued regarding the redundancies within the resolution. It was stated that Council has already adopted a

budget schedule; access to budget submissions have been made available electronically and accessed by Council and copies of invoices and receipts have always been available for Council to review. Per the Procedural Bylaw each amendment to the Notice of Motion must be voted on separately.

M. Van Alstine – R. Dufour

That copies of invoices and paid receipts be provided electronically as requested by any elected official be removed from the resolution

Carried

M. Van Alstine – R. Dufour

That all elected officials are copied on all budget correspondence be amended to:

And That all elected official questions and the responses to them be circulated to all of council.

Carried

M. Van Alstine – R. Dufour

And that these budget meetings take place at 7 pm when all elected official are available to attend be amended to:

Budget meetings to take place at 6 pm – 7 pm.

Carried

A recorded vote was requested.

M. Van Alstine – R. Dufour

Be It Resolved That we review the Fire Department budget line by line and

Furthermore that all elected officials have full access to the budget submissions electronically and

That all elected official questions and the responses to them be circulated to all of council and

Budget meetings to take place at 6 pm – 7 pm.

RECORDED VOTE

	For	Against
Mayor J. Beer		✓
R. Dufour	✓	
K. Duplessis	✓	
S. Hayden		✓
B. Foster		✓
H. Malott	✓	
M. Van Alstine	✓	

Carried

In Camera

R. Dufour – H. Malott

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act:
 - a proposed or pending acquisition or disposition of land by the municipality or local board;
 - a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

Time: 8:37 pm

Carried

Resume Special Meeting

J. Beer – R. Dufour

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 8:57 pm

Carried

Economic Development Corporation

J. Beer – S. Hayden

Be It Resolved That: An Economic Development Corporation be formed and an allocation of \$50,000 from reserves be budgeted.

Carried

Adjournment

S. Hayden – K. Duplessis

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 8:58 pm

Carried

J. Beer
Mayor

P. Roque
Clerk

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**February 19, 2019
5:00 pm**

Her worship Jill Beer presided over the meeting.

Disclosure of pecuniary interest and general nature thereof

Present: Councillors R. Dufour; B. Foster; H. Malott

Christopher George, P. Engineer, Project Manager, OWCA
Indra Maharjan, Program Manager, Engineering, Capital and
Support Services, OCWA

Mr. Keith Stringer, Operations Manager, OCWA

Mark Britton, Sault Ste Marie PUC

Staff: C. Townsend, CAO/Treasurer, P. Roque, Clerk; J. Yusko,
Manager of Public Works/Leisure Services; T. Denault-Roque,
Recording Secretary

Absent: Councillors K. Duplessis; S. Hayden and M. Van Alstine

Biosolids Update

Mr. Indra Maharjan provided Council with a brief history of the
Energy Savings Incentives for Aeration Blower Upgrades and
advised that Council would be presented with a cheque in the
amount of \$23,588 for energy savings.

Following the cheque presentation, Mr. Maharjan and Mr. George
presented Council with the Espanola Biosolids Feasibility Study
Findings and Recommendations; option 3 – Aerobic Digestion &
Geotubes was the overall preferred option.

A discussion ensued regarding funding opportunities.

**Funding
Application**

B. Foster – H. Malott

Be It Resolved That: Council directs OCWA to proceed with
funding application for Option 3 for the Biosolids project.

Carried

Adjournment

H. Malott – B. Foster

Be It Resolved That: The Special Meeting of Council is hereby
adjourned.

Time: 5:47pm

Carried

J. Beer
Mayor

P. Roque
Clerk

Unapproved

**Community Services Committee Meeting
Tuesday, February 19, 2019
4:00 pm
Council Chambers
Municipal Building**

Chair Heather Malott presided over the meeting

Present:

Municipal Officials: Mayor Beer; Councillor R. Dufour
P. Roque, Clerk; C. Townsend, CAO/Treasurer; J. Yusko,
Manager of Public Works/Leisure Services; C. Kennelly,
Economic Development Officer; M. Pichor, Fire Chief; D.
Rivet, Chief Building Official, T. Derault-Roque, Recording
Secretary

Absent:

Councillor Hayden

Delegation

Christine McKay, Algoma St. resident presented the
Committee members with concerns from neighbourhood
residents regarding the Bylaw Enforcement Officer and the
snow removal bylaw.

Staff was directed to bring the snow removal policy to the
Corporate Services Committee for review and invite the
Bylaw Enforcement Officer to attend.

Departmental Reports

The Committee received the following reports; Public Works
Department Departmental Report for January 2019; Leisure
Services Department Departmental Report for January 2019;
Fire Department Departmental Report for January 2019;
Building Services Departmental Report for January 2019;
Economic Development Departmental Report for January
2019.

Hanging Baskets

1. R. Dufour – J. Beer

Be It Resolved That: As Recommended by the Community
Services Committee That: Council approve the purchase of
40 hanging baskets.

Carried

Adjournment

J. Beer – R. Dufour

Be It Resolved That: The Community Services Committee
meeting is hereby adjourned.
Time: 4:25 pm.

Carried

H. Malott, Chair

P. Roque, Clerk



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2903/19

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2018, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2018, held on: February 13, 2019 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 26TH day of February 2019.

J. Beer
Mayor

Paula Roque
Clerk



REGULAR MEETING OF COUNCIL

Moved By: Heather Malott Date: February 12, 2019

Seconded By: Larry Johnson Motion No. 19-034

BE IT RESOLVED THAT:

Council approve the new proposed Agreement with A-1 CRCS to allow the continuation of collections of all new outstanding fines with the new contingency rate of 20% moving forward.

CARRIED ☒ DEFEATED ☐

DEFERRED ☐

Bill Beer
Chair

RECORDED VOTE

	For	Against
Mayor J. Beer	_____	_____
R. Dufour	_____	_____
K. Duplessis	_____	_____
B. Foster	_____	_____
S. Hayden	_____	_____
H. Malott	_____	_____
M. Van Alstine	_____	_____

**DECLARATION OF
PECUNIARY INTEREST**

Mayor J. Beer	_____
R. Dufour	_____
K. Duplessis	_____
B. Foster	_____
S. Hayden	_____
H. Malott	_____
M. Van Alstine	_____

AGENDA # **G4**



The Corporation of the Town of Espanola

Bylaw No. 2901/19

**Being a Bylaw to Execute An Agreement Between
The Town of Espanola and
A-1 Credit Recovery & Collection Services Inc.**

THAT the Council of the Corporation of the Town of Espanola enacts as follows;

1. That the Mayor and CAO/Treasurer are hereby authorized to execute an agreement between The Town of Espanola and A-1 Credit Recovery & Collection Services Inc.
2. That the agreement shall be attached to and become part of the Bylaw.

Read a first, second and third time in open Council on this 26th day of February 2019.

Jill Beer
Mayor

Paula Roque
Clerk



REGULAR MEETING OF COUNCIL

Moved By: Bill Foster Date: February 12, 2019

Seconded By: D. Hayden Motion No. 19-035

BE IT RESOLVED THAT:

Council approve changes as submitted to the existing Emergency Management Program and Committee Bylaw and a new Bylaw be adopted to reflect the changes.

CARRIED ☒ DEFEATED ☐

DEFERRED ☐

Bill Beer
Chair

RECORDED VOTE

	For	Against
Mayor J. Beer	<input type="checkbox"/>	<input type="checkbox"/>
R. Dufour	<input type="checkbox"/>	<input type="checkbox"/>
K. Duplessis	<input type="checkbox"/>	<input type="checkbox"/>
B. Foster	<input type="checkbox"/>	<input type="checkbox"/>
S. Hayden	<input type="checkbox"/>	<input type="checkbox"/>
H. Malott	<input type="checkbox"/>	<input type="checkbox"/>
M. Van Alstine	<input type="checkbox"/>	<input type="checkbox"/>

**DECLARATION OF
PECUNIARY INTEREST**

Mayor J. Beer	<input type="checkbox"/>
R. Dufour	<input type="checkbox"/>
K. Duplessis	<input type="checkbox"/>
B. Foster	<input type="checkbox"/>
S. Hayden	<input type="checkbox"/>
H. Malott	<input type="checkbox"/>
M. Van Alstine	<input type="checkbox"/>

AGENDA # **G5**



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW No 2902/19

Being a Bylaw to adopt an Emergency Management Program and Committee and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and Ontario Regulation 380/04 ("the Act") every municipality in the province is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercise for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish a municipal emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recover;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Corporation of the Town of Espanola hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act and international best practices, including the five core components of emergency management, namely: prevention, mitigation, preparedness, response and recover, and such program shall include:
 - a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.
2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community.

Emergency Management Program Committee

3. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the Emergency Management Program Committee:
 - a. Chief Administrative Officer (CAO)
 - b. CEMC and Alternates CEMCs
 - c. Chief Building Official
 - d. Manager of Leisure Services
 - e. Clerk
 - f. OPP
 - g. Fire Chief
 - h. Recording Clerk from Fire Office and Municipal Office
 - i. Head of Public Works
 - j. Head of Council (Mayor) and (Deputy Mayor)
4. The CEMC is hereby appointed as Chair of the Emergency Management Program Committee.
5. The Emergency Management Program Committee shall advise Council on the development and implementation of the municipality's Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group

6. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the Municipal Emergency Control Group (MECG):
 - a. Head of Council – Mayor
 - b. Emergency Operations Centre Director – Chief Administrative Officer
 - c. Emergency Information Officer – Community Economic Development Officer
 - d. Liaison Officer –Town Solicitor/Clerk

Emergency Operations Centre

7. A primary and an alternate Emergency Operations Centre have been established for use by the Municipal Emergency Control Group in an emergency and with the appropriate technological and telecommunications systems to ensure effective communication in an emergency. The locations of the Emergency Operations Centres are identified in an annex to the Plan.

Enacted this 26th day of February, 2019.

Jill Beer
Mayor

Paula Roque
Clerk

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: Public Works

MONTH: January 2019

PROJECT STATUS:

- **Bio-Solids:** Complete, to be presented to Council @ February 19th Council meeting
- **Water Meters:** Reviewing of water rates
- **Asset Management:** Ongoing
- **Hwy 6/Centre St.:** Surface asphalt, property restorations and traffic sensing loops at Second Avenue3 in spring/early summer of 2019.
- **IRP Phase 2A:** Surface asphalt and property restorations in spring/early summer in 2019.

TRANSPORTATION:

- Public Works continued with regular maintenance of town streets and back roads including winter road maintenance, patching, sign repairs, brushing & tree removal, and garbage/debris pick-up.
- Scraped ice and snow build-up of town streets during mild days
- There were 1,185 loads of snow removed for the month of January and 1,424 cumulative loads of snow removed to January 31st.
- There was a collision between a grader and a pick-up truck on Jan. 4/19 during ice-blading.
- Performed senior snow removal 8 times for the month of January.

EQUIPMENT:

- #42 Grader was down on the 14th of January & was back up on January 18th
- #1 Loader was down on January 18th & was repaired by the 21st.

ENVIRONMENTAL:

- Picked up Christmas trees

BEAUTIFICATION:

- Flower tender awarded & flowers ordered.
- Took down Christmas lights

CEMETERY:

- Nothing to report this month

BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Nothing to report this month.

WATER & SEWER:

- There were 2 frozen water calls from residents experiencing water flow issues. Both were frozen inside the residences.
- Yellow water complaint from Espanola Hospital. Performed directional flushing.
- One sewer back up on Whitney St. Problem was in the resident's service.
- Delivered 99 frozen water letters
- Performed frozen water training
- Water system annual inspection with the MOECP took place Jan. 24/19.

INTER DEPARTMENTAL:

- Maintained vehicles and equipment for other departments.
- Operated hydrant at ski hill for snow making.
- Assisted with uptown flag repairs

COMPLAINTS/COMPLIMENTS:

- There was one complaint in regards to the senior snow removal program
- PWD received several complaints regarding snow removal & recycling boxes being run over by the plow
- Complaint from Post Office about the bank in front of their building not being removed within 24 hours.

EMPLOYEE STATUS:

- A Public Works employee is off on long term disability since March 2018.
- A Public Works employee was transferred to the Complex to fill a temporary vacancy involving Ice-making/refrigeration.
- The administrative assistant is away on LOA from January 22 until March 14, 2019
- 1 casual crossing guard was hired & indoctrinated.
- A Public Works employee is off on vacation until Jan. 28 until his official retirement date of May 1, 2019.
- The high school co-op student completed his term at Public Works Jan. 18/19.

VISITORS:

- Five blue boxes were issued during the month of February.
- Performed senior snow removal 8 times for the month of January.

➤ Gave out 1 container of iron remover to a resident

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 02/12/2019
Policy No:	Revision Date:
Bylaw No:	Version #:

DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services	MONTH: January, 2019
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Project Status:

Building

- Malfunction of dry sauna/which has since been replaced
- #1 Arena Compressor replaced
- #2 Arena Compressor completely rebuilt
- Automatic system on Zamboni doors failed & was repaired
- A roof top heat exchanger failed and was replaced
- New slide pump installed & now running
- Three treadmills down/have since been repaired

Pool

- Swim lesson registration opened with 176 registrants
- Rainbow School Board in partnership with Skills Ontario hosted a regional Cardboard Boat Race
- Cancelled Paddle Board Yoga due to instructor unavailability

Arena

Events/Programs

- Winter Carnival organizing in progress
- March Break & Summer Camp schedules in progress
- Met with a new community health partner to explore the opportunity to offer more sponsored recreation opportunities to the community
- Movement to Music, a volunteer led beginners line dance class is drawing consistent record numbers out (12)
- Pickle Ball numbers remain consistent (18)
- Contractor led classes Yoga & HIIT continue to struggle for consistent numbers
- Our Children Our Future offered a free family yoga class in January

Promotions

- **Buy a min 3 month membership & get one month free promo** generated 12 new 3 month memberships (1 pool, 14 fitness) & 1 new Gold membership. The promo also generated 27 3 month renewals (6 pool, 21 fitness), 1 6 month fitness membership and a one year membership in the pool. Overall, our clientele are most interested in the 3 month membership option
- Free Interview opportunity with CTV to promote Winter Carnival

Recreation Master Plan

- Recreation & Culture Advisory Committee met to discuss Parks as referenced in

the Rec Master Plan recommendations #10, #11 & #16 (see Jan 21st meeting minutes)

Project updates

- Outdoor Rink is opened
- Some rink attendant hours dedicated towards maintenance & support for the efforts of the volunteer at the Outdoor Rink
- Reached out to the EHS Principal for an update on our Reciprocal Agreement - we are currently utilizing the reciprocal agreement to host Pickle Ball. The principal is hopeful that her classes will be able to contribute to the Pumpkin Festival this year

Complaints / Compliments:

- 5 complaints about the fitness room being filthy, weights not put away & 3 treadmills down
- Complaint about a patron monopolizing a treadmill
- Complaint about the women's showers being cold
- Complaint about people smoking too close to entrance doors

Employee Status:

- Hired 3 casuals & one full-time lifeguard/instructor
- One full-time facility attendant on short term leave
- Hired one casual facility attendant

Visitors:

JANUARY 2019

DROP INS

Aquafit	5
Fitness Centre	84
Line Dancing	61
Shinny	70
Skate	127
Squash	12
Swim	879
Toonie Shinny	49
Toonie Skate	31
TOTAL	1318

Memberships - RESIDENT

Aquafit	106
Bronze Pool	115
Fitness	1307
Squash	4
Silver	112

JANUARY 2018

DROP INS

Aquafit	9
Fitness Centre	64
Line Dancing	n/a
Shinny	72
Skate	57
Squash	36
Swim	765
Toonie Shinny	30
Toonie Skate	23
TOTAL	1056

Memberships - RESIDENT

Aquafit	138
Bronze Pool	135
Fitness	1314
Squash	4
Silver	148

Gold	165
Pool Pass	106
Private Swim Lessons	0
TOTAL	1915

Memberships - NON RESIDENT	
Aquafit	58
Bronze Pool	29
Fitness	231
Squash	0
Silver	33
Gold	0
Pool Pass	43
Private Swim Lessons	4
TOTAL	398

LIONS FREE SWIM	
Jan. 5	73
Jan. 12	68
Jan. 19	108
Jan. 26	56
TOTAL	305

Gold	150
Pool Pass	63
Private Swim Lessons	2
TOTAL	1954

Memberships - NON RESIDENT	
Aquafit	97
Bronze Pool	45
Fitness	249
Squash	1
Silver	79
Gold	44
Pool Pass	50
Private Swim Lessons	2
TOTAL	567

LIONS FREE SWIM	
Tues. Jan. 2	15
Thur. Jan. 4	18
Fri. Jan. 5	46
TOTAL	79

Department Manager:

Submitted on:

Department:	General Administration	Form Number:	A99-01371
Subject:	Departmental Report	Effective Date:	06/05/17
Policy No:		Revision Date:	08/04/27
Bylaw No:		Version #:	2

DEPARTMENTAL REPORT

DEPARTMENT: FIRE DEPARTMENT	MONTH: January 2019
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Inspection Orders Completed:

- 1 - New Inspection
- 2 - Follow-up Inspections

Inter-Departmental:

- Review of the new fire hall construction information with the building committee

Fire Prevention:

- Review of fire safety plan for St. Joseph School Day Care

Other:

The Fire Chief:

- had more work done to the compressor, but it is still not working properly. It will have to be shipped to the U.S. for overhaul;
- attended Mutual Aid Co-ordinators Learning Symposium on Jan 28th & 29;
- participated in the Northeastern Fire Education Committee planning teleconference;
- participated in the Compliance Reporting teleconference;
- reviewed the Mutual Aid Plan;
- reviewed agreement with Northern911;
- is working on finalizing the tower agreement;
- attended the Espanola & Area Safety Coalition Meeting.

Fire Permits Issued: 0

DEPT. CALLS:

Number of Calls: January 2019 --10

Fires - 2
Vehicle Fire - 1
False Alarm - 3
CO Call/ No CO - 2
Human Perceived Emergency - 1
Public Hazard (Snow & Ice on Gas Meter) - 1

TOTAL CALLS TO DATE: 10

Number of Calls: January 2018 --8

Fires - 3
CO call -- CO present - 2
Assisting other F/Dept - Mutual Aid - 1
False Alarm - 1
Human Perceived Emergency - 1

TOTAL CALLS TO DATE: 8

FIREFIGHTER TRAINING – January

F/F Weekly Training – Hours for the Month: - Practices for January -	244.5 Hours (per firefighter/per practice x5 practices for the month)
F/F Extra Training for the Month: Not during regular weekly practice	N/A
Total Hours of Training for the Month:	<u>244.5 Hours</u>
Training Topics:	First Aid training, SCBA cascade training, search & rescue scenarios, structure fire training, winter portable pump training.
Number of Firefighters in attendance at weekly training:	Jan 2 - <u>13</u> Jan 9- <u>22</u> Jan 16 - <u>21</u> Jan 23 - <u>20</u> Jan 30 - <u>24</u>

Employee Status:**Visitors: 33**Department Manager: M. PichorSubmitted on: February 13, 2019

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

Department: Building Services	Month: January 2018
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Project Status: Building Permits

Total Permit Applications:	12
Total Residential Starts to Date:	0
Zoning and Building search Request to Date:	\$340.00

JANUARY 2019 BP REPORT

Month / Year	# of Permits Issued	BP Value	BP FEE
Total BP for January 2019	12	\$123,000.00	\$3,592.00
Total BP for January 2018	13	\$138,500.00	\$3,523.00

New Construction:	1	Outstanding orders: 17 in total
Renovations/Alterations:	3	
Permits Closed:	30	
Orders to Comply:	1	
Stop Work Issued:		
Unsafe order to comply:		

Property Standard Hours:	1
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Complaints/Compliments: See Attached

Employee Status: Chapter meeting Presentation on "Ontario Needs Building Officials" to the students of College Boreal, Espanola was approached by a student who is interested in doing a 7 week Internship in Espanola. Pinchin Presentation on Radon, the chair also mentioned that the ministry will be no longer using The Ontario Building Code, the province will be using the National Building Code for Ontario.

Visitors:	12
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Department Manager: Dan Rivet

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 02/12/19
Policy No:	Revision Date:
Bylaw No:	Version #: 1

DEPARTMENTAL REPORT

DEPARTMENT: Economic Development	MONTH: January 2019
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Funding Opportunities

- Researched funding opportunities to support Municipal Economic Development

Community Improvement Plan

- Approved one CIP application
- Met with prospective CIP applicant

Economic Development Corporation

- Interviews and research ongoing with municipal comparators on the operating structures, budgets and processes involved in establishing an EDC

Business Development

- Met with 4 different private business owners and redirected them to funding opportunities and business development support

Other

- Attended FedNor Funding Announcement at Wawbetek
- Reviewed Cycle Plan Document
- Reviewed legal opinion and vendor presentation material for in camera meeting (Industrial Park Development)

Department Manager: Cynthia Townsend Submitted on: February 12, 2019

FEB 21 2019



**ESPANOLA LEISURE SERVICES ADVISORY COMMITTEE
Meeting Minutes**

**Monday, January 21, 2019
6:30 p.m.
Library Conference Room**

**Disclosure of Pecuniary
Interest and the General
Nature Thereof:**

None

Delegations:

None

Present:

Committee Members: Jacqueline Rivet, Brian Riche, Kelly Paradis, Jaymie Muncaster, Mark Bond

Staff: C. Kennelly, Recording Secretary, Rosemary Rae, Chief Librarian, Joel Yusko, Manager of Leisure Services

Regrets:

Harcharan Singh Issar, Sandra Hayden, Aimee Belanger, Daphne Allen, Claudia Hutchinson

Adoption of Minutes

Meeting minutes of Oct 15th & Nov 19th

Clear Lake Beach

Clear Lake Stewardship Association asked for the link to goose management info and has offered to do some research over the winter months

Playground Program

Committee discussion on Recreation Master Plan Recommendation #19: **"Develop a playground replacement strategy. Any play structure that has reached a 14-year age trigger should be phased out for replacement immediately."**

-all of our playground equipment has passed its recommended 15 year life cycle.

- The Public Works Department remains diligent in executing daily, weekly and monthly playground inspections to mitigate liability.

-There remains opportunity for the committee to provide input into a plan for park replacement as tied into the Recreation master Plan recommendation

-Leisure Services plan to recommend to Council that a playground be replaced every year. The approximate cost to replace a small playground is \$45,000 with larger playgrounds like at the ball field estimated between \$70 to \$80,000 for replacement

- the department would recommend starting the replacement with the Pinegrove Park since it has the smallest footprint. Additionally, there are plans still in the works for United Way to develop Sherwood Park into a Pump Track, we need to do public consultation on the decommissioning of the ball field and Yocom Park as part of the Recreation Plan recommendations and significant resources have already been dedicated to improving the Clear Lake Beach Park area

-Committee asked the following questions for staff to follow up on:

- How long will the new playgrounds last?
- Is the Pinegrove playground in the worst of conditions when comparing all the parks – how do we know if Pinegrove should be the first priority for replacement?
- What would the Espanola Lions require if the committee were to approach them regarding partnering on a park enhancement or development and is the Espanola Lions affiliated with the CNIB?
- Is there a municipal soliciting policy that would prevent the committee from seeking support for a park enhancement or development?

-Committee is proposing that rather than limit the solicitation of public input to the Rec Plan recommendations to decommission a ball field and Yocom Park, that the Department solicit the entire community through an online survey on overall park usage and ask for input on overall park replacement to determine if all the parks be replaced or if resources should go towards the development of two super parks?

-Jaymie Muncaster volunteered to start working on a comprehensive park survey for the committee to review at the next meeting since she has experience with data collection and survey development. Possible questions to include would be how often do you use the park in your neighbourhood and do you drive your children to an alternate park/how often do you use the parks

Action Item:

- Collect data on participant usage at parks this

spring/ summer

CULTURE

Pumpkin Festival Planning

- Staff asked what the committee wants to see as part of the festival
- Committee liked the central location of the festival and the inclusion of the Eat Local Market at the entrance to the building
- Committee asked about the possibility of including street painting artists, a fly fishing workshop & axe throwing and expanding the makers market to include more diverse vendors
- staff advised that the diversity & number of vendors is up to the fibre arts festival volunteers. Cuts to the Ontario Arts Council could have an impact on granting to the Fibre Arts Festival this year. Fibre Arts Festival volunteers have expressed they can not sustain the festival in the event that funding is denied or lessened this year. When the festival applied for funding they proposed featuring textile artists & exhibits based on Espanola's Ukrainian heritage. Staff suggested the Pumpkin Festival could feature Kozak dancers and Ukrainian food vendors to support this years' theme.

Community Winter Carnival

- the winter carnival has grown this year with the addition of a sponsorship from Gray's Veterinary Services, RBC, an event hosted by Family Dynamic Restaurant and by Noojmowin Teg. The Town will sponsor bubble soccer, outdoor games and a mingling magician at the ski hill.

Public Health Sudbury & Districts

- to host a skate Exchange with both hockey & figure skates will be held on Carnival Day 9am - noon at the Rec Complex.

INFORMATION SHARING

Espanola Public Library

- new board starts next month
- Chief Librarian to meet with Councils from our contracting municipalities for library services info sharing
- library set up its first free little library in an apt complex and the library will evaluate the pilot program once it has been running for several months
- Library continues to produce a monthly newsletter

- Library & Recreation info also featured in the Town newsletter which went out with the tax bill
- Library has hired 2 new Part time students

Outdoor Rink

- is now open

Skating Club

- happy to report the skating carnival has a full committee of 15 this year, whereas last year the carnival was cancelled due to a lack of volunteers
- Carnival to feature guest skaters Meagan Duhamel & Eric Radford Sat Mar 2 7pm/tickets \$15 and one third of the tickets are already sold
- skating club has received donations from local businesses and expect to be able to cover all the expenses between the sponsorships and ticket sales

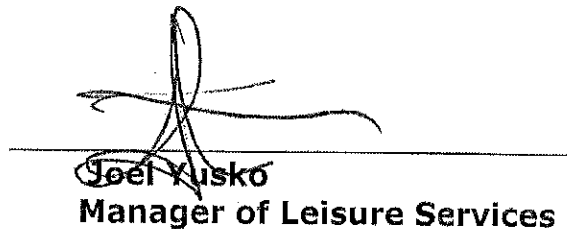
ADJOURNMENT

Meeting adjourned 8:30pm

NOTE! On account of Family Day the next meeting is scheduled for Mon Feb 11th @ 6:30 pm in Library Conference room



JACQUELINE Rivet
Vice Chair



Joel Yusko
Manager of Leisure Services



TREASURER'S STATEMENT OF REMUNERATION - 2018

As per remuneration and expenses paid to Members of Council, Local Boards and other bodies, prepared pursuant to Bylaws 1880/06, and 2606/14 and the Municipal Act, S.O., 2001, c. 25, s. 284 as amended.

CORPORATION OF THE TOWN OF ESPANOLA

Name	Position	Remuneration	Conference/ Travel	Total
Piche, Ron	Mayor	25,590.62	-	25,590.62
Beer, Jill	Mayor	2,326.42	1,146.29	3,472.71
Foster, William	Deputy Mayor	16,866.48	1,656.10	18,522.58
Dufour, Ray	Councillor	13,898.52	282.08	14,180.60
Duplessis, Ken	Councillor	13,898.52	282.08	14,180.60
Duplessis, Ron	Councillor	12,795.31	-	12,795.31
Malott, Heather	Councillor	13,958.52	282.08	14,240.60
Yocom, Robert	Councillor	12,795.31	-	12,795.31
Van Alstine, Maureen	Councillor	1,163.21	345.62	1,508.83
Hayden, Sandra	Councillor	1,163.21	315.73	1,478.94
		\$ 114,456.12	\$ 4,309.98	\$ 118,766.10

ESPANOLA POLICE SERVICES BOARD

Name	Position	Remuneration	Conference/ Travel	Total
Mick, Mary-Lou	Member	2,400.00	3,183.08	5,583.08
Andrews, Janice	Member	440.00	-	440.00
VanAlstine, Maureen	Member	240.00	-	240.00
Foster William	Councillor	-	1,736.88	1,736.88
		\$ 3,080.00	\$ 4,919.96	\$ 7,999.96

**MANITOULIN-SUDBURY SOCIAL SERVICES
ADMINISTRATION BOARD**

Name	Position	Remuneration	Travel/ Training	Total
Duplessis, Ken	Councillor	1,391.19	-	1,391.19
Dufour, Ray	Councillor	1,254.80	-	1,254.80
		\$ 2,645.99	\$ -	\$ 2,645.99

ESPANOLA REGIONAL HYDRO DIST. CORP.

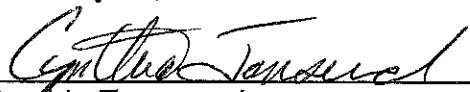
Name	Position	Remuneration	Travel/ Training	Total
Piche, Ron	Mayor	2,400.00	-	2,400.00
Duplessis, Ron	Councillor	3,000.00	-	3,000.00
		\$ 5,400.00	\$ -	\$ 5,400.00

SUDBURY & DISTRICT HEALTH UNIT

Name	Position	Remuneration	Travel/ Training	Total
				-
		\$ -	\$ -	\$ -

Information in this document is subject to the Freedom of Information and Protection of Privacy Act, and this record's use will be the responsibility of the requester to adhere to this Act.

Date: February 13, 2019

Signature: 
Cynthia Townsend
CAO/Treasurer

JOINT HEALTH & SAFETY MEETING MINUTES

Thursday, January 3rd, 2019

9:00 a.m.

Upstairs – Fire Hall

Present:

D. Parker	Manager Rep.
D. Sokoloski	Worker Rep.
B. Stewart	Worker Rep.

Absent:

C. Tessier	Alt. Manager Rep.
A. Kelly	Worker Rep.

Recording Secretary: A. Duguay

Co-Chair D. Parker presided over the meeting. The meeting was called to order at 9:02 A.M.

Acceptance of Minutes:

1. D. Sokoloski – B. Stewart

THAT: The Joint Health & Safety Committee hereby approves the minutes of the December 6th, 2018 meeting. Motion carried.

Inspections: December inspections were completed by the Leisure Services Department.

Dept.	Date Inspected	# of Hazards	Date Repaired
Fire	17-Dec-18	0	N/A
Admin.	20-Dec-18	2	Not yet completed
Recreation	20-Dec-18	1	20-Dec-18
Library	20-Dec-18	0	N/A
PWD	17-Dec-18	0	N/A

January inspections are to be completed by the Non-Union/Fire Department.

Other Reports:

Outstanding Issues:

Any Other Business:

Recognition Sub-Committee:

New Business:

Next Meeting: **Thursday February 7th, 2019 @ 9:00 A.M. - Fire Hall**

Adjournment: **2. B. Stewart**

THAT: The Joint Health & Safety Committee is hereby
adjourned. Time: 9:10 A.M. Motion carried.



D. Parker, Co-Chair



D. Sokoloski, Co-Chair



**Draft Minutes
of the January 24, 2019
MANITOULIN-SUDBURY DSB BOARD MEETING**
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Jill Beer, Les Gamble, Vern Gorham, David Ham, Arthur Hayden, Bruce Killah, David Leonard, Michael Levesque, Richard Malette, Jim Rook, David Santi, Richard Stephens, Maureen Van Alstine, Ned Whynott

Staff : Fern Dominelli, Anne Quenneville, Connie Morphet, Melody Ouellette, Robert Smith, Paul Myre, Ehren Baldauf

Media: Alicia McCutcheon

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 19-01

Moved by: Ned Whynott

Seconded by: Richard Malette

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Board Member Introductions

Les Gamble welcomed new Board members.

5.0 2019 Board Elections

5.1 Chair Nominations & Election

In standing with the DSSAB's Act's annual election requirements, Fern Dominelli, (CAO) presided over the election.

Fern asked for nominations for the Chair. Les Gamble was nominated by Bruce Killah. There were no other nominations. Les accepted the nomination with thanks to his nominator.

RESOLUTION 19-02**Moved by:** Dave Leonard**Seconded by:** Bruce Killah

WHEREAS Regulation 278/98 of the District Social Services Administration Boards Act requires that at its first meeting after January 1 in each year, a Board shall appoint one of its members as Chair of the Board.

THEREFORE BE IT RESOLVED THAT Les Gamble is hereby proclaimed as Chair of the Manitoulin-Sudbury District Services Board for the year 2019.

Carried

Les Gamble assumed the Chair for the remainder of the meeting.

5.2 Vice-Chair Nominations & Election

Les Gamble, Board Chair, called for nominations for Vice-Chair. David Leonard was nominated by Ned Whynott. There were no other nominations. David accepted the nomination with thanks to his nominator.

Resolution 19-03**Moved by:** Bruce Killah**Seconded by:** Ned Whynott

BE IT RESOLVED THAT David Leonard is hereby proclaimed as Vice-Chair of the Manitoulin-Sudbury District Services Board for the year 2019.

Carried**6.0 DSB Committees & Membership**

Fern Dominelli (CAO) proceeded to go through the list of Committees asking for volunteers to serve on each. Members for 5 committees were selected; the remaining committees will be set up as needed. The results are:

6.1 Program Planning Committee (max 5):

Bruce Killah, David Leonard, Richard Malette, Jill Beer, Ned Whynott, Les Gamble (ex officio)

6.2 Human Resources Committee (max. 5):

Bruce Killah, David Santi, Vern Gorham, David Leonard, Arthur Hayden, Les Gamble (ex officio)

6.3 Property Committee (max. 5):

Maureen Van Alstine, David Santi, Richard Malette, Bruce Killah, David Leonard, Les Gamble (ex officio)

- 6.4 **Finance Committee (max. 6):**
Maureen Van Alstine, Vern Gorham, Ned Whynott, Michael Levesque,
Richard Stephens, Richard Malette, Les Gamble (ex officio)
- 6.5 **Strategic Planning Committee (max. 4):** (ex officio)
established when required
- 6.6 **Emergency Planning Committee (max. 5):** Membership to be
established when required
- 6.7 **French Language Services Committee (max. 3):** Membership to be
established when required

7.0 Closed Session

Resolution 19-04

Moved by: Arthur Hayden

Seconded by: Vern Gorham

BE IT RESOLVED THAT the Board move into closed session at 10:15 a.m.

Carried

Resolution 19-05

Moved by: Jill Beer

Seconded by: Richard Stephens

BE IT RESOLVED THAT the Board adjourn this closed session at 11:00 a.m.

Carried

8.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

9.0 Adoption of Minutes

Resolution No. 19-06

Moved by: Vern Gorham

Seconded by: David Leonard

BE IT RESOLVED THAT the Minutes of the November 22, 2018 Board meeting be approved.

Carried

10.0 New Business

10.1 2019 Budget Review

Connie Morphet, Director of Finance and Administration walked the Board through the 2019 Budget.

At the October 25, 2018 meeting, the Board reviewed and approved in principle the 2019 Budget. The Board recommended to the incoming Board that it accept the Finance Committee and Board recommendation to adopt the 2019 Budget.

The Manitoulin-Sudbury DSB 2019 Budget is \$37,542,988 gross, the municipal share is \$10,454,428 which represents an increase of \$116,604 or 1.13% in the municipal share.

Resolution 19-07

Moved by: Vern Gorham

Seconded by: Richard Stephens

WHEREAS the Boards Finance Committee met on October 10, 2018 to review the 2019 Budget and recommended approval of the 2019 Budget to the Board; and

WHEREAS Board Resolution 18-83 dated October 25, 2018, approved the 2019 Budget in principle and recommended to the incoming Board that it accept the Finance Committee and the Boards recommendation to adopt the 2019 Operating Budget.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept the 2018 Board's recommendation to adopt the 2019 Operating Budget in the amount of **\$37,542,988** gross and municipal share in the amount of **\$10,454,428** which represents an increase of **\$116,604 or 1.13%** in the municipal share.

Carried

10.2 DSB Signing Authority

Resolution 19-08

Moved by: Arthur Hayden

Seconded by: Maureen Van Alstine

BE IT RESOLVED THAT the following persons shall have signing authority for the Manitoulin-Sudbury District Services Board, effective as of this date:

Board Member	Les Gamble
Board Member	Vern Gorham
Board Member	Jill Beer

Chief Administrative Officer	Fern Dominelli
Director of Finance & Administration	Connie Morphet

Director of Integrated Social Services
Chief of Paramedic Services
Information Systems Manager

Donna Stewart
Robert Smith
Iain Stephen

FURTHER BE IT RESOLVED THAT each cheque be signed by two of the above-named persons, and as per the dictates of existing Board 3.03 Financial Approval Policy.

Carried

10.3 Ministry of Children, Community and Social Services

Fern Dominelli, CAO, walked the Board through the DSSAB Act Review.

In a letter dated December 21, 2018 from the Ministry of Children, Community and Social Services, it was reported that effective December 20, 2018, the government has amended provincial regulations under the *District Social Services Administration Boards Act*, the *Ambulance Act*, and the *Housing Services Act, 2011*, such that:

"For the period December 11, 2017, through December 31, 2019, the board shall use the method of cost apportionment for Ontario Works, housing and land ambulance services that the board was using on December 10, 2017.

These provisions also apply to the method of apportionment for the costs of child care services in districts where there is not otherwise an agreement in place among all municipalities respecting those costs."

It was clear from the DSSAB Governance and Accountability Review that the issues reported are complex and that there is no consensus among the participants on the best path forward. As such the government will not be moving forward to implement the recommendations laid out in the report.

The government will however be working in cooperation with partner ministries to proceed with discussions with the Northern Ontario Service Deliverers Association (NOSDA), the Federation of Northern Ontario Municipalities (FONOM) and the Northwestern Ontario Municipal Association (NOMA) beginning in 2019.

10.4 Homelessness in Manitoulin-Sudbury

Anne Quenneville, Ontario Works Program Supervisor, walked the Board through the Homelessness in Manitoulin-Sudbury Enumeration Report.

The objective of the enumeration project was to obtain information about the number, socio-demographic/linguistic characteristics, histories of homelessness and prior experiences of homeless persons.

The enumeration study was conducted in a manner consistent with the requirement of the Province of Ontario to count the number of people living with homelessness within every district in the province. It is linked to the objectives of the Province of Ontario to end homelessness in Ontario and, specifically, to end chronic homelessness by 2025.

The report is intended to help Service System Managers and the Ministry of Municipal Affairs and Housing to better understand the extent and nature of homelessness and to guide policy and program design.

Twenty-two recommendations are put forward based on the study findings. The DSB staff will review the recommendations and determine the best process to move forward.

Resolution 19-09

Moved by: David Santi

Seconded by: Michael Levesque

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Revised Homelessness in Manitoulin-Sudbury: 2018 Enumeration Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Revised Homelessness in Manitoulin-Sudbury: 2018 Enumeration Report and directs staff to action the recommendations contained within the report.

Carried

10.5 Accessibility for Seniors Update

Connie Morphet, Director of Finance and Administration walked the Board through the Accessibility for Seniors Update – Issue Report.

Manitoulin-Sudbury DSB staff completed an initial investigation into the options available and determined a balanced approach per the Accessibility for Seniors - Issue Report approved by the Board in June 2018.

The recommendations approved by the Board were for staff to assess five buildings for the possibility of a stair lift with the municipal building official and Fire Chief in each community.

While each inspector and fire chief provided their own opinion based on the building and fire codes that must be followed, the results of the investigations are that the landings at all five buildings pose a code-based violation if a chair lift were installed. The violation is that the lift would negatively impact the width of the staircase thus impeding egress.

The DSB staff, although supportive of improving accessibility for tenants at the social housing properties, cannot recommend installation of chair lifts due to the opinions provided within the report.

Resolution 19-10**Moved by:** Richard Malette**Seconded by:** Ned Whynott

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Accessibility for Seniors Update – Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Accessibility for Seniors Update – Issue Report and directs staff to action the recommendations contained within the report.

Carried

10.6 Good Neighbour Program - LaCloche

Anne Quenneville, Ontario Works Program Supervisor, walked the Board through the Good Neighbour Program – Issue Report.

The recent changes to the Long-Term Housing Strategy is initiating a new way of thinking for housing providers and community service providers to support vulnerable people in obtaining and retaining housing. Several unique and custom projects have been undertaken to meet the unique needs of communities to best serve clients in ways that stretch the boundaries of former programs and services.

In October 2018 Service System Managers in the Province received a joint memo from the Ministry of Children, Community and Social Services, and the Ministry of Municipal Affairs and Housing urging all staff to jointly consider solutions for persons with developmental disabilities.

Developmental Services Ontario contacted the Manitoulin-Sudbury DSB and Community Living Espanola to discuss these initiatives and present an opportunity for a unique partnership in the North using our varied resources.

The overarching concept of the program is to have a resident, or residents who have developmental disabilities reside in a rental unit in the DSB Portfolio, while a monitor will live in a unit separately and provide supports outside of the Supported Independent Living program (i.e. over-night and on an as needed basis).

The Pilot is recommended for a period of 1-year. The end of the Pilot does not result in the end of either tenancy or supports but will result in a review of the successes and challenges throughout this partnership between Community Living Espanola and the DSB.

The proposed Pilot will see 2 units in the portfolio being utilized for this program in the LaCloche area. The unit of the monitor will be leased at market rent. The second unit will be rented to the Community Living Resident at an Affordable Rent that will be subsidized with Direct Shelter Subsidy program to make the unit

affordable to the housing applicant per our policy. This will meet current program priorities of income mixing within each community.

This Pilot supports the DSBs Housing and Homelessness Plan, additional collaborative partnerships, waiting list reduction of 2 organizations. The Good Neighbour Initiative will house a person with developmental disabilities, with supports to allow for independence from Group Home living, with little to no cost to all participating organizations.

Resolution 19-11

Moved by: Jim Rook

Seconded by: Jill Beer

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Good Neighbour Program – Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Good Neighbour Program – Issue Report and directs staff to action the recommendations contained within the report.

Carried

10.7 Northern Ontario Heritage Fund Corporation (NOHFC)

Fern Dominelli, CAO, informed the Board about a grant application submitted to the Northern Ontario Heritage Fund Corporation for a Communications Officer Intern Position that was approved on December 27, 2018.

The purpose of the Communications Officer is to establish an organizational branding initiative to generate interest in the organizations' Community Engagement Programs and promote the services available to the citizens in the district, create marketing material, organize internal/external promotional campaigns.

Their specific key duties and responsibilities would include developing and implementing programs to attract social media interest through activation of multi-media platforms to capture a wide range of demographics; to promote internal programs cross-functionally to drive employee engagement and to engage with community partner agencies to build collaborative programs and opportunities.

This position has been approved for a 52-week time period and will report directly to the DSB CAO. The DSB will be advertising for a candidate who has a successful completion of a Post-Secondary Diploma in the Business Administration Field with a concentration in marketing, communications, media relations or public relations. Their experience may include school co-operative assignments or placements.

The candidate will have the ability to engage within a team dynamic in an effective and tactful manner, have advanced communication skills, using both the written word and through verbal interactions. They will also have the ability to organize time effectively to meet deadlines and be highly organized with the ability to

manage multiple assignments concurrently. They will have need to be attentive to detail, with the ability to analyze and course-correct all work-in-progress.

Regular progress reports will be completed and submitted to NOHFC to ensure that the DSB is compliant with the grant requirements and that spending is on target.

NOHFC has approved this project cost totaling \$31,122.00. The submission was for \$34,580.00 therefore the remainder \$3,458.00 will be paid out of existing program funding which has been budgeted for in the 2019 budget.

At this point staff intend to fill this position on an annual basis if deemed appropriate and necessary using NOHFC funding. There is no intent at this point to create a new permanent position within the DSB organizational structure. Staff will provide reports to the Board on the effectiveness of the position and provide recommendations to the Board before the position is filled for a second year.

Resolution 19-12

Moved by: David Ham

Seconded by: Michael Levesque

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Communications Officer Position – Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Communications Officer Position – Issue Report and directs staff to action the recommendations contained within the report.

Carried

10.8 Service System Management – Employment Ontario

Fern Dominelli, CAO, walked the Board through the Service System Management Issue Report.

The previous CAO of the Cochrane District Social Services Administration Board and the current CAO of the Manitoulin-Sudbury DSB co-authored a paper in 2013 entitled an Overview of Service System Management and Employment Services. Since 2013 the Northern Ontario Service Delivers Association has been advancing the concept of Service System Management for Employment Services with four resolutions passed at the NOSDA Annual General Meetings in 2013, 2016, 2017 and 2018.

NOSDA has advanced the position that District Social Services Administration Boards and Consolidated Municipal Services Managers should be the Service System Manager for the complete local employment service system, similar to the manner in which DSSABs/CMSMs are the Service System Manager for the local Child Care, EarlyON and Social Housing System.

In early June, the Honourable Lisa MacLeod, Minister of Children, Community and Social Services (MCCSS) announced that a 100-day review of social assistance would occur and that a new plan would be communicated at the conclusion of such review.

In September 2018, NOSDA submitted a proposal to MCCSS to be the Service System Managers of the Employment Programs in Northern and Northwestern Ontario District Service Areas. The Manitoulin-Sudbury DSB endorsed the proposal at the October 2018 Board meeting.

On November 22, 2018, the Honourable Merrilee Fullerton, Minister of Training, Colleges and Universities announced that there would be three (3) Employment Ontario pilot programs in Ontario. The Manitoulin-Sudbury DSB is seeking to be one of the pilot sites.

The Manitoulin-Sudbury DSB has no intentions of changing who currently delivers employment services in our community. Our plan is to work with all employment agencies to develop the best possible coordinated system that streamlines employment services for the municipalities, employers, individuals and families within the Manitoulin-Sudbury DSB jurisdiction.

Staff are recommending that the Manitoulin-Sudbury DSB Board submit a letter to the Honourable Merrilee Fullerton, Minister of Training, Colleges and Universities (MTCU) and Honourable Lisa MacLeod, Minister of Children, Community and Social Services (MCCSS) expressing interest in being one of three Employment Ontario pilot sites.

Resolution 19-13

Moved by: Bruce Killah

Seconded by: Maureen Van Alstine

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Service System Management – Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB submit a letter to the Honourable Merrilee Fullerton, Minister of Training, Colleges and Universities and Honourable Lisa MacLeod, Minister of Children, Community and Social Services expressing interest in being one of three Employment Ontario pilot sites; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the Service System Management - Issue Report and directs staff to action the recommendations contained within the report.

Carried

11.0 Other Business

12.0 Next Meeting – February 28, 2019

14.0 Adjournment

Resolution 19-14

Moved by: Dave Ham

Seconded by: Vern Gorham

BE IT RESOLVED THAT we do now adjourn at 11:45 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on February 28, 2019.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)



FEB 15 2019

**1188163 ONTARIO LTD.
O/A MUNICIPAL WASTE & RECYCLING CONSULTANTS
Box 968 – 9 East Industrial Road
BLIND RIVER, Ontario
P0R 1B0
Phone (705) 356-4118
Fax (705) 356-0315**

Feb 2019

To whom it may Concern

Re: 2018 Year End Reports

Commencing Jan 1, 2019, we will be reporting OCC and ONP as Fibre as we are getting a mix of paper and cardboard in most bins at most locations at your DEPOTS

If you have any questions, please feel free to call.

Yours truly,

Wayne St Michel
WS/ gp

		ESPANOLA RECYCLING /WASTE YEAR END REPORT 2018											
Commercial		Kgs		Residential					Cubic meters		REFUSE		
	OCC	ONP	COMM	FIBER	COMM	GLASS			Resident	Commercial			
Jan	3,180.00	800.00	360.00	14,155.00	7,180.00	1,407.00			286.75	228.00			
Feb	3,880.00	800.00	360.00	10,063.00	6,700.00	1,230.00			220.78	231.04			
March	4,480.00	800.00	420.00	10,442.00	6,540.00	1,250.00			277.79	258.40			
April	4,180.00	500.00	360.00	18,550.00	6,960.00	1,170.00			258.21	255.36			
May	6,120.00	800.00	569.00	13,042.00	7,550.00	1,210.00			282.72	261.44			
June	4,748.00	764.00	404.00	11,850.00	10,410.00	1,980.00			201.53	228.00			
July	4,551.00	797.00	315.00	10,230.00	6,315.00	1,290.00			311.47	264.48			
Aug	4,716.00	645.00	220.00	17,262.00	6,780.00	1,390.00			323.11	264.48			
Sept	5,438.00	872.00	626.00	13,450.00	7,250.00	1,450.00			283.67	228.00			
Oct	7,508.00	872.00	587.00	13,370.00	7,080.00	1,500.00			270.48	196.38			
Nov	4,420.00	638.00	799.00	11,952.00	8,300.00	1,940.00			261.44	348.23			
Dec	5,338.00	823.00	479.00	14,294.00	7,850.00	1,515.00			256.92	267.52			
Totals	58,559.00	9,111.00	5,499.00	158,660.00	88,915.00	17,332.00			3,234.87	3,031.33			
Tonnes	58.56	9.11	5.50	158.66	88.92	17.33			Cubic Meters				
Total Tonnes	338.08												
* Please note that these totals are estimates													

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Leisure Services/Economic Development	DATE: Feb 11, 2019
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ITEM: Cycle Plan

RECOMMENDATION: Be it Resolved that: The Espanola Cycling Plan be adopted in principle.
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<p>BACKGROUND:</p> <ul style="list-style-type: none"> ➤ In 2018 the Town of Espanola received funding from the Minister of Transportation to develop a municipal commuter cycling program as part of the Province's Climate Change Action Plan 2016-2020 to help reduce Green House Gas emissions. ➤ Consultants LSI Inc. & Share the Road Cycling Coalition were selected through the RFP process to engage our community in public consultation sessions and review our current strengths, weaknesses and opportunities to create a planning document to develop a stronger culture of cycling in Espanola.
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<p>ANALYSIS:</p> <ul style="list-style-type: none"> ➤ As per the Executive Summary of the Plan, "Espanola is fortunate to have a compact urban area, a strong existing culture of physical activity, and a resident population that is interested in the expansion of cycling and active transportation in the community. Espanola is also fortunate to lie at the nexus of two major new cycling routes in Ontario, connecting into routes heading West to Sault Ste Marie, east to Sudbury and South to Manitoulin Island. It is the goal of this plan to leverage Espanola's existing advantages in geography, location and community character to make Espanola a great place to ride a bike for residents and visitors alike." ➤ The Plan will become a guiding document which gives consideration to the following categories necessary to support destination oriented cycling: Engineering*Education*Encouragement*Enforcement*Evaluation & Planning ➤ This Plan will support initiatives as outlined in Ontario's PPS 2014, and the Town's Official Plan. ➤ The Provincial Policy Statement (PPS) 2014 sets out the following: <i>Section 1.0 Building Strong Healthy Communities – Section 1.8 Energy Conservation, Air Quality and Climate Change – Section 1.8.1 Planning authorities shall support energy conservation and efficiency, improved air quality, reduced greenhouse gas emissions, and climate change adaptation through land use and development patterns which:</i>

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

STAFF REPORT

DEPARTMENT: Administration

DATE: February 20, 2019

ITEM: Part Lot Control

RECOMMENDATION: Be It Resolved That: Bylaw 2900/19 be adopted. Being a Bylaw for a Part Lot Control Exemption for Part 3 and 4 of Plan 53R-21121, Part 5 and 6 of Plan 53R-21121 and Part 7 and 8 of Plan 53R-21121

BACKGROUND: Section 50(7) of the Planning Act, R.S.O. c.p. 13, provides that the Council of a local municipality may, by bylaw, designate lands not to be subject to part lot control;

Exemption from part-lot control is appropriate when a number of land transactions are involved, but the resulting changes will not affect the nature or character of the subdivision. For example, exemption from part-lot control is commonly used for semi-detached, townhouse / rowhouse developments, as individual semi-detached or townhouse lots are not normally indicated on a registered plan of subdivision.

ANALYSIS: The Part Lot Control Exemption Bylaw is the route recommended by the Town's Land Use Planner and seems to be the quickest and cleanest means to facilitate the sale of each unit within the new triplex on Yusko Crescent. Following the start of the construction, Olivadel Developments has secured the sale of several units within the Triplex which is almost completed and for future Quadplexes set to start construction in Spring /Summer of 2019. Following approval of the bylaw, the bylaw and the survey will be registered on title and the sale of each unit within the new Triplex on Yusko Crescent can proceed.

EXISTING POLICY: Bylaw

STRATEGIC GOAL: Excellence in Government

FINANCIAL COMMITMENT: \$0 / at Developer's Cost

BUDGETED: NA

Yes

No

IMPLEMENTATION: Clerk's Office

Prepared By:

Paula Roque

CAO / Treasurer:

Cynthia Townsend

Approval of Recommendation:

Yes

☒

No

Comments:



The Corporation of the Town of Espanola

Bylaw No. 2900/19

**Being a Bylaw to exempt a portion of land from the
Part Lot Control Provisions of the Planning Act**

WHEREAS Section 50(7) of the Planning Act, R.S.O. c.p. 13, provides that the Council of a local municipality may, by by-law, designate lands not to be subject to part lot control;

AND WHEREAS it is intended that three (3) lots are to be created on Plan 53R-21121 from Part 3, 4; Part 5, 6; and Part 7, 8;

AND WHEREAS the Council of the Town of Espanola is satisfied that the creation of these row house units may proceed;

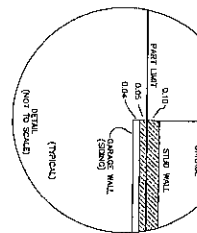
**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF
ESPANOLA ENACTS AS FOLLOWS:**

1. **THAT** Subsection 5 of Section 50 of the Planning Act, R.S.O. 1990, c.p. 13, shall cease to apply to Plan 53R-21121 Part 3, 4; Part 5, 6; and Part 7, 8 Town of Espanola, as shown on Schedule "A" Reference Plan 53R-21121 affixed hereto.
2. **THAT** this Bylaw shall remain in force and effect for a period of two (2) years from the date of its passing and shall expire on February 26, 2019.
3. **THAT** the purpose of the Bylaw is to exempt the subject lands from the part lot control provisions of the Planning Act. The effect of the Bylaw will be to create new property lines within the lot.

**Read a first, second and third time in open Council on this 26th day of
February 2019.**

Jill Beer
Mayor

Paula Roque
Clerk



INTERAGENCY COORDINATE TABLE			
<p>DESIGNED REFERENCE POINTS (AND EXPANDED POINT SETS) FOR THE COAST GUARD VESSEL TRACKING SYSTEM, WITH 2006, 17 (SEVENTEEN) COORDINATE POINTS TO FINAL ACTIVITY PER SET, AND 30 OTHER STATION</p>	<p>POINT ID</p>	<p>VERTICES</p>	<p>LATITUDE</p>
<p>170601</p>	<p>5</p>	<p>5 272 69644</p>	<p>46 50437</p>

INTEGRATION COORDINATE TABLE			
COORDINATE REFERENCE POINTS (COORDINATED POINTS OF OBSERVATIONS) (LATITUDE, LONGITUDE, ELEVATION) (UNIT: METERS)	LATITUDE		
POINT NO.	NORTHING	EASTING	ELEVATION
1/023	5 127 617.66	40 945.83	40 945.83
1/004	5 127 636.64	40 932.77	40 932.77

[illegible]