



# COMMUNITY NEWS CHANNEL PARTICIPATION FORM

The community news channel policy was developed to provide a guide on what information can be published on the Community News Channel managed by the Town of Espanola.

The community news channel represents an opportunity for Espanola non profit organizations to promote their community event and to provide a source of information.

The content of the community news channel will be at the discretion of the Clerk's office and material that does not conform to policy can be rejected.

Please complete the following participation form to have your information posted.

Date Received \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Telephone No.: \_\_\_\_\_

Description of activity / announcement:

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Date requested to be posted: \_\_\_\_\_

Date posted: \_\_\_\_\_

Date to be removed: \_\_\_\_\_