



**THE PUBLIC MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Office**

**May 28, 2019  
7:00 pm**

**Mayor Beer presided over the meeting.**

**Present:** Councillor K. Duplessis, R. Dufour, B. Foster, H. Malott, M. Van Alstine

Staff: P. Roque, Clerk/Manager of Planning Services; C. Townsend, CAO/Treasurer; T. Denault-Roque, Recording Secretary

**Absent:** Councillor S. Hayden

The Mayor advised this meeting would be streamed and posted online following the meeting.

Disclosure of pecuniary interest and the general nature thereof.

Mayor Beer advised that under Section 22 of the Procedural Bylaw an add-on item needs to be placed on the agenda regarding the Connecting Link Funding Application. It was the consensus of Council to add the item.

**Public Hearing**                      **None**

**Delegations/Petitions**       **None**

**Question Period**                **None**

**CONSENT AGENDA**            **CA-010-19 B. Foster – K. Duplessis**  
Be It Resolved That: Items A1 to F7 contained in Part 1,  
Consent Agenda be adopted.

**Carried**

**Items A1-A3**                        **19-115 K. Duplessis – B. Foster**  
**Council Minutes**                Be It Resolved That: The following Minutes are hereby  
accepted; Special Meeting of Council of May 14, 2019;  
Regular Meeting of Council of May 14, 2019; Special  
Meeting of Council of May 14, 2019.

**Carried**

**Board and Committee Reports**

**None**

**Matters arising from the "In Camera Session"**

**None**

**Business Arising from Board and Committees**

**None**

**Bylaws and Resolutions**

**Item E1**

**Confirmatory Bylaw**

**19-116 B. Foster – K. Duplessis**

Be It Resolved That: Bylaw No 2920/19 be adopted; being a Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of May 14, 2019.

**Carried**

**Items F1-F7**  
**Reports**

**19-117 K. Duplessis – B. Foster**

Be It Resolved That: The following reports are hereby received; Leisure Services Department Departmental Report of April 2019; Public Works Department Departmental Report for of April 2019; Economic Development Department Departmental Report of March & April 2019; Fire Department Departmental Report for April 2019; Public Health Sudbury & Districts Meeting Minutes of April 18, 2019; Manitoulin – Sudbury District Services Board Meeting Minutes of April 25, 2019; Lacloche Foothills Municipal Association Meeting Report of May 6, 2019.

**Carried**

A discussion ensued. Staff was directed to circulate the False Alarm Policy to all of Council.

**PART II**

**REGULAR AGENDA**

**Bylaws and Resolutions**

**Item G1**

**Site Plan Control  
Agreement**

**19-118 H. Malott – R. Dufour**

Be It Resolved That:

1. The Site Plan Control Agreement between the Corporation of the Town of Espanola and Ryan Bulloch, owner of 291 James Street be accepted and a Bylaw be prepared to adopt the agreement.
2. Council waive the requirement for a deposit/security.

A discussion ensued. Council agreed to prepare an amendment. As per the Procedural Bylaw each amendment must be voted on separately.

**19-118 B. Foster – M. Van Alstine**

2. Council requires a \$25,000 deposit/security.

**Carried**

**19-118 H. Malott – R. Dufour**

Be It Resolved That:

1. The Site Plan Control Agreement between the Corporation of the Town of Espanola and Ryan Bulloch, owner of 291 James Street be accepted and a Bylaw be prepared to adopt the agreement.

2. Council requires a \$25,000 deposit/security.

**Carried**

**Item G2**  
**eSCRIBE**

**19-119 H. Malott – R. Dufour**

Be It Resolved That: The Town of Espanola enter into a three year contract in the amount of \$9950 per year with eSCRIBE Software of Markham Ontario to provide the following services:

- Video Webstreaming
- Staff Report Approval Workflows and Agenda Preparation
- Internet Publishing of AODA Compliant Agendas, Minutes and Video
- Citizen Engagement including Bill 68 Conflict of Interest Registry Support
- Meet Management including recording minutes, votes, conflict of interest and tagging of minutes to video

**Carried**

A discussion ensued regarding the camera and audio needs as well as the length of the Agreement.

**Item G3**  
**2019 Gravel Tender**

**19-120 R. Dufour – K. Duplessis**

Be It Resolved That: Council award the 2019 gravel tender to OCL Custom Crushing & Quarrying Ltd.

**Carried**

**Item G4**  
**Strategic Plan**

A discussion ensued regarding direction for staff. Mayor Beer prepared a resolution.

**19-121 B. Foster – R. Dufour**

Be It Resolved That: 1) LAMBAC be used to provide assistance for work on the Strategic Plan on a cost-recovery basis.

2) The Oracle Poll be conducted

3) Advertisements be sent out for 3 additional community resident to participate in the strategic planning process

4) The addition of 1 councillor to the corporate team to be determined.

**Carried**

**Item G5**  
**Municipal Law Firm**

A discussion ensued. Staff was directed to prepare a report for the Corporate Services Committee detailing which lawyers have been used in the past and for what purpose.

**Item G6**  
**Maintaining the Ontario Municipal Partnership Fund**

**19-122 M. Van Alstine – R. Dufour**

Be It Resolved That: Council for the Town of Espanola endorses the letter addressed to the Minister of Finance from the Town of Mono regarding the Ontario Municipal Partnership Fund and furthermore that copies of this resolution be sent to the Minister of Finance; Mike Mantha, MPP and AMO.

**Carried**

**Item G7**  
**Q1 Budget Variance Report**

A discussion ensued.

**Item G8**  
**Notice of Motion**

**19-123 M. Van Alstine – H. Malott**

Be It Resolved That: The operating budget and period to date actual report be presented to council for consideration at the May 28, 2019 regular meeting of council;  
Furthermore that the format of said summary be similar to the attached document and be presented on dollar amounts  
Furthermore that the report be presented at the Second regular council meeting of February; April; June; September; November  
Furthermore that the report cover the period ending on the last calendar of the previous month  
Furthermore that the said report be prepared in both electronic and paper format.

**Carried**

**Item G9**  
**Operating Budget Report**

**19-124 M. Van Alstine – H. Malott**

Be It Resolved That: The operating budget and period to date actual report be presented to council for consideration at the May 28, 2019 regular meeting of council;  
Furthermore that the format of said summary be similar to the attached document and be presented on dollar amounts  
Furthermore that the report be presented at the Second regular council meeting of February; April; June; September; November  
Furthermore that the report cover the period ending on the last calendar day of the previous month  
Furthermore that the said report be prepared in both electronic and paper format.

**Deferred**

A discussion ensued regarding the addition of a 2018 Actuals column as well as adding a 5<sup>th</sup> date to have the report circulated, that being November 30<sup>th</sup>.  
Staff was advised to change to the policy and bring it back to the Corporate Services Committee.

**Item G10**  
**Connecting Link**

**19-125 B. Foster – R. Dufour**

Be It Resolved That: Council for the Town of Espanola declares that:

- 1) The submitted Application meets the requirements of MTO's Connecting Links Programs as described in the Program Guide.
- 2) A comprehensive Asset Management Plan including connecting links has been completed and publically posted;
- 3) The municipality will comply with the conditions that apply to designated connecting links under the Highway Traffic Act to ensure the safe and efficient movement of provincial traffic;
- 4) The project put forward in the application will be completed and the milestone met as stated in the Application; and
- 5) The Application is complete and factually accurate.

**Carried**

**Correspondence For Information Only**

**None**

**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Crown-Indigenous Relations and Northern Affairs Canada correspondence re: Boundaries of Whitefish River – consultation  
MNR correspondence re: Notice of Completion, opportunity to inspect Final Environmental Study Madawanson Lake Dam Project  
FOCA correspondence re: Lake Associations  
FONOM correspondence re: Ontario Wood Works

Mayor Beer spoke to a recent resolution that was circulated to council regarding reconsideration of the newly imposed E learning requirement. It was the consensus of Council to have this item added to the next agenda.

**Conference and Conventions**

2019 AMO AGM & Annual Conference; August 18-21, 2019; Ottawa

**Mayor and Councillors Reports and Announcements**

**Trees along  
hospital area**

Councillor Foster advised that there were several dead trees along the hospital area leading to Lee Valley Rd that should be cleaned up in case of fire.

**Future Council Meetings**

Corporate Services Committee Meeting of June 4, 2019 @ 4:00 pm  
Special Meeting of Council of June 11, 2019 @ 6:00 pm  
Regular Meeting of Council of June 11, 2019 @ 7:00 pm

**Adjournment**

**M. Van Alstine – K. Duplessis**

Be It Resolved That: The Regular Meeting of Council is hereby adjourned.

Time: 8:29 pm

**Carried**



Jill Beer  
Mayor



Paula Roque  
Clerk