



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Building**

**Tuesday, November 8, 2011
7:30 pm**

His Worship Mayor Mike Lehoux presiding.

Present: Councillor Beer, Fairbairn, Howard, McMaster, McMillan, Meikleham
Staff C. Townsend, Clerk Treasurer/Administrator, P. Roque, Deputy Clerk,
A. Towns, Deputy Treasurer, T. Denault-Roque, Recording Secretary

Disclosure of pecuniary interest and the general nature thereof.

Delegations/Petitions

Mr. Bryan Searle, Municipal Advisor with the Ministry of Municipal Affairs and Housing presented council with a Financial Indicator Review for the Town of Espanola. The financial indicator allows council to see how the municipality is doing financially in comparison to other peer groups that share similar struggles. The review shows that Espanola's debt servicing cost is less than the average peer group.

One major concern is the decrease in reserves. Mr. Searle advised council that when reviewing the 2012 budget, it is in the best interest of the municipality to take into consideration any opportunity to replenish these funds.

The total reserves and discretionary reserve funds should be at 20% to be in a low risk category; currently the municipality is at 7.8%.

Public Hearings

1. Under Section 34 of the Planning Act, a public hearing is being held for the purpose of receiving comments on a proposed Zoning By-law Amendment:

Application: The Town of Espanola

Purpose: The purpose of this Zoning By-law Amendment is to remove sections 3.1.3 i and ii from the General Provisions of Zoning By-law 2368/11 regarding portable garages that read:

3.1.3 Portable Garages

Portable garages are permitted in all residential zones, subject to the following provisions:

(i) Such structure is only permitted between April 1st and October 31st of the same year;

(ii) Such structure shall be anchored to the ground and composed of materials in accordance with the Ontario Building Code;

The effect is to allow portable garages in the Town of Espanola provided they meet all applicable provisions of the Zoning By-law. No Key Plan is provided as the amendment applies to the entire Town of Espanola.

No written or verbal comments were received. This portion of the meeting closed at 8:50 pm.

PART 1

CONSENT AGENT

CA-020-11 T. Howard – M. McMaster

Be It Resolved That: Items A1 to F1, contained in Part 1, Consent Agenda be adopted.

Carried

Items A1 – A3

Minutes

11-253M. McMaster – T. Howard

Be It Resolved That: The following minutes of Council are hereby accepted; Regular Meeting of Council of October 25, 2011; Special Meeting of Council of October 25, 2011.

Carried

B1

Board and Committee Reports

11-254 T. Howard – M. McMaster

Be It Resolved That: The following Board and Committee reports are hereby received; Corporate Services Committee meeting of November 1, 2011

Carried

Matters arising from the “In Camera Session”

No session held

Business Arising from Board and Committee

Item D1

Espanola Animal Control & Shelter Service

11-255 S. Meikleham – J. Beer

Be It Resolved That: As Recommended by the Corporate Services Committee That: The proposal received from Wenrick Kennels Inc. be accepted and Bylaws be prepared to adopt a new agreement and amend Bylaw 2126/08.

Item D2

Property Tax Payment Plan

11-256 J. Beer – S. Meikleham

Be It Resolved That: As Recommended By The Corporate Services Committee That: Council endorse a preauthorized property tax payment plan.

Carried

It was stated that this service will begin in January and will be available only to the ratepayers that have their taxes up to date.

Item D3

2012 Budget Schedule & Format

11-257 R. Fairbairn – J. Beer

Be It Resolved That: As Recommended By The Corporate Services Committee That: Bylaw No. 2399/11, being a bylaw for the 2012 Budget Schedule and the revised budget format be adopted as presented

Carried

Item E1

Confirmatory Bylaw

11-258 S. Meikleham – R. Fairbairn

Be It Resolved That: Bylaw No. 2397/11 be now read a first time and notwithstanding anything to the contrary in the rules of procedure be considered as having been read a second and third time and finally passed in open council. Being a confirmatory bylaw of Council

Carried

Reports

11-259 R. Fairbairn – S. Meikleham

Item F1

Be It Resolved That : The following reports are hereby received: POA Department Departmental Report for September 2011.

Carried

Councillor McMaster asked that staff submit the previous year's information to provide a comparative from year to year when preparing Departmental Reports.

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item G1

11-260 J. Beer – R. Fairbairn

**Zoning Bylaw
Amendment**

Be It Resolved That: Bylaw 2398/11 be now read a first time and notwithstanding anything to the contrary in the rules of procedure be considered as having been read a second and third time and finally passed in open council. Being a Bylaw to adopt an amendment to Section 3.1.3 of the Zoning Bylaw.

Carried

Item G2

11-261 R. Fairbairn – M. McMaster

Council Meetings

Be It Resolved That: Councillor Timothy Howard is granted a LOA for the Regular Meeting of Council of November 22, 2011.

Carried

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

- Cheque Register
- AMO Watch File

Conference and Conventions

None

Mayor and Councillors Reports and Announcements

Budget Process

Mayor Lehoux stated that in order to cut spending he would like department managers to review the subscriptions they are receiving to date and cancel any that are not needed.

Remembrance Day

Mayor Mike Lehoux will be attending the Remembrance Day celebrations and encouraged all council to participate.

Business Mixer

The business mixer held for Around & About, D2 Computers and U View Realty was well attended.

**Adopt a Grandparent
Step-A-Thon**

Councillor Fairbairn had a fabulous time at the Step-A-Thon at the seniors drop in centre.

**Water Treatment Plant
Info. Session**

Council McMillan was disappointed with the attendance at this Public Information Session. The session offered great information.

Future Council Meetings

Community Services Meeting of November 15, 2011

Regular Meeting of Council of November 22, 2011

Adjournment

T. Howard – R. Fairbairn

Be It Resolved That: The Regular Meeting of Council is hereby adjourned.

Time: 8:20 pm

Carried

Mike Lehoux
Mayor

Cynthia Townsend, CA, CMA
Clerk Treasurer/Administrator