

The Corporation of the Town of Espanola

Bylaw No. 2560-13

Schedule 'A'

Leisure Service Rates Summary 2024

All rates in this Schedule are subject to HST

unless otherwise stated

Effective January 1, 2024

**Non-Resident Fees of 10% will be applied to
all memberships, swim lessons, pool, ice, field rentals, room
rentals, aqua & fitness programs**

Rental Category	Fees 2024
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Ice Rentals

Non Prime Youth	74.30
Prime Youth	110.30
Non Prime Adult	110.30
Prime Adult	164.20

Swimming Pool

Education (30)	98.20
Education (30+)	123.10
1-40 people	153.10
40+ people, Additional	30.00
Slide	30.00
Swimming pool cancellation	56.80

Facility Rooms

Meeting Room/hr	26.50
Program Bar/hr	37.90
Program Full/Auditorium/hr	63.10
Program Pool Side Aud/hr	50.40
Meeting Room/day	68.40
Kitchen	104.20
Barside/Auditorium	208.00
Poolside/Auditorium	347.90
Full Auditorium	557.00
Use of dishes	89.40
Removal of fitness mats	238.20
Refundable Deposit – full auditorium rental w/kitchen and dishes. Refundable within 7 days if condition is acceptable after use	244.50

Arena Floor (No Ice)

Program/hr	56.50
Arena Surface	1034.10

Squash

Child	5.30
Youth (13 - 18 yrs)	5.60
Senior (55+)	5.60
Adult	5.80

Skating Drop-in & Passes

Public Skate	2.90	
Senior (55+)	Free	
Shinny	Child/youth/senior	4.00
	Adult	7.70
Family skating- minimum of 3	7.40	

Swimming Pool Drop-in & Passes

Child	5.30
Senior (55+)	5.60
Youth (13-18 yrs)	5.60
Adult	5.80
Aqua Fit Drop-in	9.30
Pool & Fitness drop in	12.70
Family	11.10
Aqua fit Senior (10 passes)	56.50
Aqua fit Adult (10 passes)	60.50
Pool Pass Child (10 passes)	36.60
Pool Pass Senior (10 passes)	36.60
Pool Pass Youth (10 passes)	36.60
Pool Pass Adult (10 passes)	43.30

Diaper Fit Drop-in	9.30
Diaper Fit - Adult	60.50
Diaper Fit - Senior	56.50
Swim registrations-lower level 30 Min.	69.70
Swim Registrations-Higher Level 45 Min.	71.90

Fitness Centre Drop-in

Youth (13-18)	9.30
Senior (55+)	9.30
Adult	9.50
Family	36.60

Fields

Minor Ball & Soccer/child	14.80
Tournament field/day	87.20
Field (Ball/Soccer)	87.20
Pavilion/day	106.30
Mixed league/team	431.80
Adult league/team	923.00

Administration fees and Miscellaneous items

Administration fee -applies to all refunds	13.00
Copy of receipt	6.60
Membership card replacement	6.60
Membership card look-up	3.20
Membership card plastic cover	1.90
Membership purchase of up to two (2) additional family members/person/year	30.20
Squash ball	1.90
Squash racquet, goggles	2.90
Swimmers	3.20
Merchandise Sales not limited to: Aqua belt, goggles, gloves, etc.	Prices as market dictates plus 10%
Locker rental	6 months 49.60
	12 months 100.50
Room rental incidentals - internet use	13.00
TV and VCR/DVD (internal)	30.20
LCD projector/screen(internal)	30.20
Flip chart and markers(internal)	13.00
Auditorium sound system(internal)	30.20

Private lessons and others

Private swim lessons/ ½ hr x 8		191.00
Private swim lessons/hr x 8		262.90
Guest pass-one day-two areas/day		13.00
Guest pass – fitness or squash or swim/7 days		30.20
Core Fitness	Adult	8.50
Lead Instructor	Child/Youth	6.90
Programs /Session	Senior	8.00
Fitness program drop in/session		13.00
Fitness Swipe Card – Senior		91.80
Shower Use		11.90

OTHERS:

- No rental or loaning of tables, chairs or other equipment.
- No food or food items provided with birthday party rentals.
- No food or food items provided with rental of meeting/auditorium rooms.

Memberships Prices

	1 Month	3 Months	6 Months	9 Months	12 Months
Individual	40.00	105.00	190.00	250.00	310.00
Family	65.00	175.00	310.00	410.00	510.00
Senior/Youth (under 18 years)	35.00	90.00	160.00	205.00	250.00



The Corporation of the Town of Espanola

By-law No. 2560/13
 Schedule "B"
 Tariff of Fees
 Effective January 1, 2024

Administrative		
Tax Certificates		71.00
Administration Fee (i.e. Charges/Additions to the Tax Roll)	10% of Addition/Charge	
Request for Zoning		63.70
Request for occupancy permit under the Building Code Act (beyond 1 year expiry of building permit, Fire Code, Zoning Bylaw)		63.70
Request for work order (outstanding work orders and permits under Building Code and Fire Code)		63.70
Request for inspections (i.e. business owner requesting inspection, day care inspection)		63.70
Request for letter of compliance (i.e. wood stove, liquor licence)		63.70
Official Plan		30.70
Zoning Bylaw		30.70
Load Restriction permit		63.70
Certification of documents		12.70
Commissioning of documents		12.70
Marriage License		169.70
1st nation status		110.30

Bingo, Raffle, Nevada and other gaming licenses \$12.35/licence to a maximum of \$300/year	1.5% of prize value, min. of	
Hawkers and Peddlers Permit		574.90
Council Agenda Package		6.40
NSF cheques		37.10
Service Charges		
Water and sewer accounts	1.25% monthly, 15% annum	
Accounts Receivable	1.25% monthly, 15% annum	
Tax accounts	1.25% monthly, 15% annum	
Planning Applications		
The following Tariff of Fees are non-refundable fees charged by the Corporation of the Town of Espanola to cover the Municipality's review of the prepared amendments and/or agreements submitted by the applicant and to retain such additional planning and engineering consultants as are necessary to properly evaluate the amendment and or agreement.		
Site Plan Agreement		1875.70
Official Plan Amendment		1875.70
Zoning Bylaw Amendment		1126.70
Plan of Subdivision Application		1875.70
Minor Variance		500.70
Consent Application		500.70
Validation Certificate		500.70
Part Lot Control		500.70
Deeming Bylaw (Applicant registers Bylaw)		223.90
Fire Services Inspections		
Including HST		
Retro-fit Inspections-1st/hr flat rate for 3 to 6 units		204.80
Retro-fit Inspections-1st/hr flat rate for 7 to 16 units		313.90
Retro-fit Inspections-1st/hr flat rate for 17 or more units		373.40
Additional hours required will be invoiced at a rate of \$49.85/hr		
Fire Response Fees – Indemnification Technology®	Current MTO rates, plus personnel costs, plus any addition costs to the Town of Espanola	



The Corporation of the Town of Espanola

By-law No. 2560/13

**Schedule "C"
Building Permit Fees
Effective January 1, 2024**

The fees payable by the applicant for a building/demolition permit are outlined below.

Processing fee will be automatically added to all permit fees.	43.50
1. New buildings, alterations, additions, re-erection and repairs, etc.:	
a) value of construction costs per \$1,000 or part thereof	19.10
b) demolition permit fee per 1,000 sq ft or portion thereof whichever is greater	48.80
c) prefab storage shed permits	64.70
2. Installation and/or removal of underground tanks and pumps (gasoline, diesel, fuel, oil, water, etc.)	202.70
3. Moving Permit:	
a) for buildings/structures having gross floor area less than 300 sq. ft	64.70
b) for buildings/structures having gross floor area of 300 sq. ft	125.20
4. Deposit Fee - Upon the direction of the Chief Building Official, a deposit fee as hereinafter provided may be requested to cover the following:	
a) site clean-up	
b) road clean-up or repair	
c) drainage ditch clean-up	
d) municipal storm sewer clean-up	
e) reinstatement of municipal services	

After verification by the Municipal Officer as to contractor's discharge of duties in relation to reason for deposit request, such deposit shall be returned. In the event municipal employees are required to restore or clean up or re-instate municipal properties or services, such costs or portion of costs shall be deducted from the deposit fee and the balance refunded.

5. Exemptions: Buildings and/or structures or any part thereof that are exempt from assessment by virtue of paragraphs 3, 9, 10 and 19, of Section 3 of The Assessment Act, R.S.O. 1970, i.e. Churches, municipal properties, Boy Scouts/Girl Guides, Forestry purposes and amendments thereof are exempt from permit fees but all other aspects of municipal, provincial and all other codes, regulation and bylaws must be adhered to in their entirety.	
6. Conditional Permit a) value of construction costs per \$1,000.00 or part thereof, with a minimum of \$1,000.00, plus a refundable deposit to be determined by the Chief Building Official	19.10
7. Change of Use Permit a) non-refundable application fee	101.90
8. Plumbing Permit a) 1 to 6 fixtures	48.80
b) each additional fixture	10.60
c) additions or changes to existing fixtures	10.60
d) sewer connection	10.60
e) connection to municipal water system i.e.: sprinkler system	48.80
9. Amendments to Permits (within the same calendar month) a) minimum fee or	101.90
b) value of amended construction costs per \$1,000 but the fee shall not be less than \$50	12.70
10. Re-Inspections for Inspections a) on interior or final inspections where the work is not complete for the requested inspection	101.90
11. Boat Dock Permit	48.80
12. Request for Inspection	64.70
13. Detached Buildings under 108 Square feet (Zoning Compliance)	43.50
14. Occupancy Permit	70.00
15. Main Heating System Building	70.00
16. Installation of Siding per dwelling	48.80
17. Windows and doors a) Optional Windows and Doors Permit for Residential for Non-Structural Purposes per unit (<i>Non-Structural meaning like for like size</i>)	48.80
b) Windows and Doors Permit for Structural Purposes per unit	48.80
c) Windows and Doors Permit for Commercial per unit	48.80
18. Pool Enclosures	89.10

19. Installation of Storage Tanks	202.70
20. New Solid Fuel Burning Appliance Inspection per Appliance	48.80
21. Steel Roof (residential)	64.70
22. Commercial Roofs per \$1,000 per cost of construction	19.10
23. Calculation of Estimated values	
a) dwelling units per sq. ft of floor area	191.00
b) two storey or more & addition, per sq. ft of floor area	159.10
c) detached storage buildings and detached residential garages, per sq. ft	37.10
d) carports per sq. ft	37.10
e) attached garage per sq. ft	48.80
f) commercial and industrial buildings (shell only) per sq. ft of gross area	113.50
g) commercial buildings/mercantile/office/restaurant/etc. per sq. ft of gross area	227.00
h) decks, porches, gazebos per sq. ft of gross area	19.10
i) solariums, sunrooms per sq. ft	119.90
j) tents (air supported / public assembly	70.00
k) repairs, renovations and material alterations not readily identified by the above criteria will require written estimates from a contractor	Value to be determined by the CBO
l) SPECIAL OCCASION , the Chief Building Official may, for any of the above or where there is a dispute, calculate the estimated value at his discretion, based on written estimates provided by a contractor	
s) PERMIT FEES DOUBLE IF ANY WORK REQUIRING A PERMIT IS COMMENCED PRIOR TO RECEIVING A PERMIT FROM THE BUILDING DEPARTMENT.	
REFUNDS	
24. If a Building Permit has been issued and applicable fees paid, project has not commenced; fees may be refunded as follows:	
a) 80 percent (80%) if administrative functions only have been performed.	
b) 70 percent (70%) if administrative and zoning functions only have been performed.	
c) 45 percent (45%) if administrative, zoning and plans examination functions have been performed.	
d) 35 percent (35%) if the permit has been issued and not field inspections have been performed subsequent to permit issuance.	



The Corporation of the Town of Espanola

By-law No. 2560/13

**Schedule "D"
Sign Permit Fees
Effective January 1, 2024**

Type of Sign	Fee
Processing fee will be added to all permit fees	43.50
Permanent Sign	124.10
Re-facing to an existing sign	63.70
Renewal of permits are yearly and must be made to the Municipality by the 15th day of Jan.	124.10
Mobile signs, sandwich board for a max of 30 days	43.50
Directional signs per year	61.50
Signs under Section 3.6	No fee except for posters \$100.00 refundable deposit
Permit fee doubles if any work requiring sign permit is commenced prior to receiving a permit from the Building Department, or failure to renew a mobile sign permit by the due date.	



The Corporation of the Town of Espanola
By-law No. 2629/14
Effective January 1, 2024

Schedule "E"
Cemetery Fees

Plot Fees:	Plots	Perpetual Care	Total
Resident	375.00	290.00	665.00
Non-Resident (3.5ft x 10ft - 1.05m x 3.05m)	750.00	500.00	1250.00
Cremation - Resident	225.00	175.00	400.00
Cremation - Non-Resident (2.0ft x 2.5ft - .61m x .75m)	360.00	240.00	600.00

REFUNDS ON PLOTS WILL BE CHARGED A \$25.00 ADMINISTRATION FEE

Interment Fees:	Resident	Non-Resident
Adult	405.95	588.80
Child	182.85	364.55
Infant	152.95	305.90
Cremation	117.30	235.75
Winter - Full Burial	883.20	1060.30
Winter - Cremation	265.23	391.52

WINTER FEES: Shall commence December 1 and remain in effect until May 31st or until such time as sufficient frost has left the ground as determined by the Manager or his designate.

ACTUAL RENTAL COSTS OF MACHINERY not included in winter burials.

DISINTERMENT FEES:	
Disinterment and reburial within the cemetery (Full Burial)	1152.50
Disinterment and reburial in same grave (Full Burial)	909.70
Disinterment and reburial in another cemetery (Full Burial)	727.30
Disinterment of cremated remains	145.70
Disinterment and reburial of cremated remains	231.00

OTHER FEES:	
Late funerals arriving after 2:30 pm on weekdays	120.80
Full burial interments on Holidays, Saturdays, Sundays & Monday morning	485.65
Cremation interments on Saturdays (hole is prepared the day before)	120.80
Lowering device rental	120.80

THE ABOVE CHARGES ARE IN ADDITION TO THE REGULAR CHARGES

MONUMENT CARE	
Temporary Markers	No Fee
Flat markers under 172 square inches	No Fee
Flat markers over 172 square inches	100.00
Upright monuments up to 4 feet in height & width	200.00

Miscellaneous Fees	
Installation of Flat Marker by PWD	118.45
1 shrub removal (less than 1.2 meters) -cutting & disposal (no root removal)	66.95
1 shrub removal (larger than 1.2 meters) -cutting & disposal (no root removal)	77.25

FEES ARE SUBJECT TO HST