

THE CORPORATION OF THE TOWN OF ESPANOLA

Application for a Site Plan Agreement
Under Section 41 of the Planning Act

FOR OFFICE USE ONLY:

Date Complete Application Received:	Fees Paid:	Receipt No:	Roll No (if applicable)	File No:
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INSTRUCTIONS TO APPLICANTS:

<p>This application is to be used for all applications for Site Plan Agreements within the Town of Espanola. The application form requests information that will assist the Town and others in their planning evaluation of the proposal. To ensure the quickest and most complete review, this information shall be submitted at the time of application.</p>	<p>Only a complete application will be accepted. An application which is not considered to be complete under the Planning Act is not subject to the timelines of the Act. As a result, the application may be deferred or refused. Any measurements are to be in metric units. The applicable application fee must accompany the application. If the application is not complete and/or the fee not provided, the Town may return the application.</p>
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Please Print and Complete or Check Appropriate Box(es)

1. Applicant Information

1.1 Name of Owner(s). An owner's authorization is required in Section 10 & 11, if the applicant is not the owner.

Name of Owner(s)	Home Tel. No.	Business Tel. No.
Mailing Address	Postal Code	Email

1.2 Applicant / Agent: Name of the person who is to be contacted about the application, if different than the owner. (This may be a person or firm acting on behalf of the owner).

Name of Contact Person/Agent	Home Tel. No.	Business Tel. No.
Mailing Address	Postal Code	Email

2. Location of Subject Land

2.1 Geographic Township		Parcel No.	Lot/Section	Concession
Registered Plan No.	Lot(s) / Block(s)	Reference Plan No.	Part No.	Civic Address
Lot Area (m2 or ha)	Frontage (m)		Depth (m)	

2.2 Are there any mortgages, charges or other encumbrances in respect of the subject land?

Yes No If Yes, indicate the names and addresses of the holders.

3. Land Use

3.1 What is the current Official Plan designation of the subject land and how does this application conform to the Official Plan?(maps are available at the municipal office for verification)

3.2 What is the current zoning of the subject land? (maps are available at the municipal office for verification)

3.3 If known, what are the existing uses of the subject land, and how long have these uses continued?

3.4 Are there any buildings or structures on the subject land? _____
 If yes and known, provide the following for each building or structure;

Type and Use of Bldg/Structure	Lot Line Setbacks (m)			Height (m)	Floor Area	Date Constructed
	Front	Rear	Sides			

3.5 What are the proposed uses of the subject land?

3.6 Are there any buildings or structures proposed to be built on the subject land? _____
 If yes, provide the following for each proposed building or structure;

Type and Use of Bldg/Structure	Lot Line Setbacks (m)			Height (m)	Floor Area
	Front	Rear	Sides		

4. Servicing Information

4.1 Access (check appropriate space(s))

Provincial Highway	
Municipal Road - year-round maintenance	
Municipal Road - seasonal maintenance	
Other Public Road (specify)	
Right-of-Way	
Water	

4.1.1 If access to the subject land is by private road, or right-of-way, state who owns the land or road, who is responsible for its maintenance and what type of agreement is in effect.

4.1.2 If access to the subject land is by water only, please state the parking and docking facilities used, or to be used, and the approximate distance of these facilities from the subject land and the nearest public road. _____

4.2 Water Supply (check appropriate space)

Publicly owned/operated piped water system	
Privately owned/operated individual well	
Privately owned/operated communal well	
Lake or other water body	
Other means	

4.3 Sewage Disposal (check appropriate space)

Publicly owned/operated sanitary sewer system	
Privately owned/operated individual septic system	
Privately owned/operated communal septic system	
Privy	
Other means	

4.3.1 Will the requested Site Plan Agreement permit development on a privately owned and operated individual or communal septic system with more than 45000 litres of effluent being produced per day as a result of the development being completed?

Yes No

If yes, the following reports shall be required; i) a servicing options report, ii) a hydrogeological report.

4.4 Storm Drainage (check if applicable)

Sewers	
Ditches	
Swales	
Other means	

5. Adjacent Land Uses

5.1 What are the present land uses of properties adjacent to the subject land?

to the north _____ to the east _____
to the south _____ to the west _____

6. History of the Subject Land

6.1 If known, has the subject land ever been the subject of an application for a site-specific zoning bylaw/zoning bylaw amendment or a Minister’s Zoning Order (if so, indicate Ontario Regulation number of that order). _____

6.2 Is the subject land the subject of an application for approval of a plan of subdivision or a consent under the Planning Act? Yes No Unknown

If Yes, and if known, provide the Ministry’s application file number and the status of the application.

7. Sketch

7.1 This application must be accompanied by a sketch. See Appendix 1 for Drawing Requirements.

8. Other Information

Is there any other information that you think may be useful for the review of this application? If so, explain below or attach on a separate page.

9. Affidavit or Sworn Declaration of Applicant(s)

9.1 Affidavit or Sworn Declaration for the Information set out in this Application

I/we, _____ of the _____
in the _____ make oath and say (or
solemnly declare) that the information contained in this application is true and that the
information contained in the documents that accompany this application are true.

Sworn (or declared) before me
at the _____
in the _____
this _____ day of _____ 20_____

Commissioner of Oaths

Applicant

10. Consent of the Applicant / Owner(s)

10.1 Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Applicant / Owner(s) to the Use and Disclosure of Personal Information

I/we, _____, am/are the applicant /
owner(s) of the land that is the subject of this application for a Site Plan Agreement and for
the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize
and consent to the use by or the disclosure to any person or public body of any personal
information that is collected under the authority of the Planning Act for the purposes of
processing this application.

Date

Signature of Applicant / Owner

Signature of Applicant / Owner

11. Authorization for Agent

11.1 If the applicant is not the owner of the land that is the subject of this application, the
written authorization of the owner(s) that the applicant is authorized to make the
application must be attached to this application, or the authorization set out below must be
completed.

Authorization of Owner(s) for Agent to Make the Application

I/we, _____, am/are the owner(s) of the
land that is the subject of this application for Site Plan Agreement and I/we authorize
_____ to make this application on my/our behalf.

Date

Signature of Owner